



## AIRPORT COMMISSION MINUTES

**Bob Carlson, Chairman**  
**John Andersen, Vice-Chairman**  
**Jesse Downing**  
**Bob Koos**

### KENOSHA REGIONAL AIRPORT January 26, 2011 - 3:00 PM

#### I. ROLL CALL

A meeting of the Airport Commission was held on January 26, 2011 at the Kenosha Regional Airport Terminal Building Conference Room. The meeting was called to order by Chairman Carlson at 3:01 PM. All Commissioners were present.

#### II. CITIZEN COMMENTS

Rollin Brandenburg of Hangar 10230 had questions regarding his lease.

#### III. APPROVAL OF MINUTES

Commissioner Downing motioned to approve the October 27, 2010 minutes and was seconded by Vice-Chairman Andersen.

**Approved 4-0**

#### IV. OLD BUSINESS

##### 1. Airport Master Plan - Mead & Hunt

Chairman Carlson introduced Greg Stern and Laura Morland with Mead & Hunt, and opened the topic to the public for questions or comments during the presentation. Mead & Hunt gave a 30 minute power point presentation on the Airport Master Plan and answered questions from the commissioners. No one spoke from the public. Chairman Carlson commended Mead & Hunt for a well drafted document. It was discussed that there will be a public workshop for the Master Plan on Wednesday, February 23, 2011 from 5:00 pm - 7:00 pm in the terminal building.

**V. NEW BUSINESS**

None.

**VI. AIRPORT DIRECTOR'S REPORT**

Commissioner Downing motioned to receive and file, and was seconded by Vice-Chairman Andersen.

**VII. COMMISSIONERS' COMMENTS**

None.

**VIII. OTHER PERTINENT MATTERS AS AUTHORIZED BY LAW**

Commissioner Downing motioned to adjourn the meeting and was seconded by Vice-Chairman Andersen. The meeting was adjourned at 3:45 PM.

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE  
PLEASE CALL 653-4161 BEFORE NEXT MEETING.



## AIRPORT COMMISSION MINUTES

**Bob Carlson, Chairman**  
**John Andersen, Vice-Chairman**  
**Jesse Downing**  
**Bob Koos**

### KENOSHA REGIONAL AIRPORT June 22, 2011 - 3:00 PM

#### I. ROLL CALL

A meeting of the Airport Commission was held on June 22, 2011 at the Kenosha Regional Airport Terminal Building Conference Room. The meeting was called to order by Chairman Carlson at 3:01 PM. All Commissioners were present, however, Commissioner Downing was a few minutes late.

#### II. CITIZEN COMMENTS

No one spoke.

#### III. APPROVAL OF MINUTES

Vice-Chairman Anderson motioned to approve the January 26, 2011 minutes and was seconded by Commissioner Koos.

**Approved 3-0**

#### IV. OLD BUSINESS

##### 1. Airport Master Plan

Mr. Buck gave an overview of the current status on the Airport Master Plan. He stated that the Final Revision should be completed by the end of the week.

**V. NEW BUSINESS**

1. Approve the following Airport Lease Renewals between the City of Kenosha, Wisconsin and,

- A. Stephen C. Jones d/b/a D & J Aircraft #9770
- B. Leslie J. Raffel Revocable Trust #9830
- C. James R. Kenevan #9890
- D. Hangar Thirty, Inc. #10130
- E. Security Hangars, Inc. #10170 & #10190
- F. Hangar 2000 North, Inc. #10210
- G. Executive Aircraft Services, Inc. #10230

**Approved 4-0**

**VI. AIRPORT DIRECTOR'S REPORT**

Commissioner Downing motioned to receive and file, and was seconded by Vice-Chairman Andersen.

**VII. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Vice-Chairman Andersen motioned to approve to have Bob Carlson remain as Chairman and was seconded by Commissioner Downing. Chairman Carlson motioned to approve to have John Andersen remain as the Vice-Chairman and was seconded by Commissioner Downing.

**Approved 4-0**

**VIII. COMMISSIONERS' COMMENTS**

None.

**IV. OTHER PERTINENT MATTERS AS AUTHORIZED BY LAW**

Vice-Chairman Andersen motioned to adjourn the meeting and was seconded by Commissioner Downing. The meeting was adjourned at 3:27 PM.

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE  
PLEASE CALL 653-4161 BEFORE NEXT MEETING.



## AIRPORT COMMISSION MINUTES

**Bob Carlson, Chairman**  
**John Andersen, Vice-Chairman**  
**Jesse Downing**  
**Bob Koos**

### KENOSHA REGIONAL AIRPORT August 31, 2011 - 3:00 PM

#### **I. ROLL CALL**

A meeting of the Airport Commission was held on August 31, 2011 at the Kenosha Regional Airport Terminal Building Conference Room. The meeting was called to order by Chairman Carlson at 3:01 PM. All Commissioners were present.

#### **II. CITIZEN COMMENTS**

One person spoke regarding Storm Water Utility Fees.

#### **III. APPROVAL OF MINUTES**

Commissioner Koos motioned to approve the June 22, 2011 minutes and was seconded by Vice-Chairman Anderson.

**Approved 4-0**

#### **IV. OLD BUSINESS**

None.

## **V. NEW BUSINESS**

### **1. Approve Lease between the City of Kenosha, Wisconsin and, James R. Kenevan #9420**

Chairman Carlson opened this item to a public hearing. No one spoke. Chairman Carlson asked Mr. Buck for an overview of this item. Vice Chairman Anderson motioned to approve and was seconded by Commissioner Koos.

**Approved 4-0**

### **2. Kenosha Regional Airport Master Plan Update**

Commissioner Downing motioned to receive and file, and was seconded by Commissioner Koos.

**Approved 4-0**

### **3. Approve the Assignment and Assumption of Lease Between The City of Kenosha, Wisconsin and Capital First Aviation, L.L.C., #10440 and Norstates Bank.**

Motion to Defer.

**Approved 4-0**

## **VI. AIRPORT DIRECTOR'S REPORT**

Commissioner Downing motioned to receive and file, and was seconded by Vice-Chairman Andersen.

## **VII. COMMISSIONERS' COMMENTS**

Commissioner Downing asked a question regarding the height limitation zoning.

## **VIII. OTHER PERTINENT MATTERS AS AUTHORIZED BY LAW**

Commissioner Downing motioned to adjourn the meeting and was seconded by Vice-Chairman Anderson. The meeting was adjourned at 3:37 PM.