

## HOW TO USE COMMITTEE/COMMISSION MINUTES ARCHIVE

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**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – January 12, 2009**

A meeting of the Board of Park Commissioners was held on Monday, January 12, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:00 pm by Chairman Ruef.  
Roll Call: Present: Commissioner Carpenter, Casey and Orth Excused: Commissioner Downing.

It was moved by Commissioner Carpenter and seconded by Commissioner Orth to approve the minutes from the meeting held on Monday, December 29, 2008. Motion carried unanimously.

1. *Request from SSBL for use of Poerio Park on August 31, 2009 through September 5, 2009 as one of the sites for the Gay Softball World Series.*

Public Hearing: Mona Garcia (1201 E. Moreland Blvd Waukesha WI), is Co-Chairman for the NAGAAA Fest 2009 World Series, handed out materials about the organization and the tournament. Kenosha would be one of several locations in the area where over 160 teams will be competing. The organization would like permission to place temporary fencing at the larger fields to shorten them to 300 feet and also to use the fields until 10:30 pm, if necessary. The games are only one hour in length and are timed. This is the 33<sup>rd</sup> year for the tournament. The opening ceremony will be held on the Summerfest grounds with the closing at the Harley Davidson facility in Milwaukee.

Staff: Art Strong, Superintendent of Parks indicated that the department was in support of the tournament using the fields and would work with the organization on finalizing all details.

Commissioners: Commissioner Ruef stated that this tournament would be beneficial to the City. Commissioner Casey asked to have more information regarding the group. Mona Garcia responded that there are a total of 37 leagues within the United States with approximately 4,000 members, with Milwaukee and Madison having a total of 27 teams. Commissioner Orth asked Ms. Garcia where tournaments have been held in the past.. She responded Seattle, San Diego, Minneapolis and other cities.

It was moved by Commissioner Casey to defer the item to a special meeting before Council. Motion lost for a lack of a second.

It was moved by Commissioner Carpenter and seconded by Commissioner Orth to approve the event and to allow the Superintendent of Parks to work out the final details.

Motion carried: Ayes: 3 Noes: 0 Abstain: 1 (Commissioner Casey)

2. *Request from Kiwanis Club of Western Kenosha for use of Nash Park for practice, games and tournaments during the 2009 season.*

Public Hearing: No one spoke

Staff: Art Strong indicated the organization works well with Park Administration and athletic staff through out the season.

It was moved by Commissioner Orth and seconded by Commissioner Carpenter to approve. Motion carried unanimously.

3. *Acceptance of a donation from Western Kiwanis in the amount of \$9,200 for usage of Nash Park for their 2009 season.*

Public Hearing: No one spoke

Staff: Art Strong indicated that this is a yearly donation that is placed in a special account to purchase equipment and/or maintain the fields at Nash Park.

It was moved by Commissioner Casey and seconded by Commissioner Orth to accept the donation. Motion carried unanimously.

4. *Request from Kenosha Unified School District to use the Kenosha Sports Complex on Saturday, April 25, 2009 for Bradford HS Softball.*

Public Hearing: No one spoke

Staff: No comment

Commissioner: Commissioner Ruef had a question regarding concessions at the facility. Mary Durkee indicated that the concession stand is run by the Little Leaguers of Kenosha, Inc. and that any organization that utilizes the fields would need to contact the Little Leaguers.

Commissioner Orth had a question regarding the pitching mounds. John Ruffolo, Bradford coach, stated that they would be using portable pitching mounds for these games.

It was moved by Commissioner Casey and seconded by Commissioner Carpenter to approve the request. Motion carried unanimously.

5. *Request from Mark Stalker, M & M Baseball, to use Nash Park Baseball Complex for a USSA State Tournament on May 29 – 31, 2009.*

Public Hearing: No one spoke

Staff: No problem with the request

Commissioners: Commissioner Orth had a question on the usage of one field on May 29, which has a game already scheduled for that day. Mary Durkee replied that the organization is aware of the conflict and adjust their tournament schedule.

It was moved by Commissioner Orth and seconded by Commissioner Carpenter to approve the dates for May 29 – 31, 2009, instead of those listed on the agenda. Motion carried unanimously.

6. *Request from Pro Tour Promotions to hold one of the 2009 Great Lakes Watercross Race Series at Pennoyer Park on July 25-26, 2009.*

Public Hearing: Scott Hyde from the organization was available to answer questions and handed out additional material on the event.

Staff: Art Strong indicated that staff has no problem with the concept of the event and will work with the organization to finalize the details.

Commissioners: Commissioner Casey asked if this was the first time in Kenosha. Scott Hyde answered yes it was and they have other events scheduled for Lake Andrea in Pleasant Prairie, Prairie du Chien and Sheboygan. He also stated that they will be working with the Coast Guard on the layout of the course and safety issues. Commissioner Casey asked about providing concessions. Mr Hyde indicated that they would not be handling any concessions for the event, however they would be agreeable to working with the City and non-profit organizations to provide that service. Commissioner Carpenter had a question regarding amplified sound. Mr. Hyde explained that there would be a speaker system on the beach for quiet music and announcements. Commissioner Casey asked if the organization would be requiring overnight parking. Mr. Hyde stated that there would need to be some overnight parking for the organization to set up the course and possibly racers. Commissioner Ruef had a question regarding how far off the beach is the course. Scott Hyde replied that the race begins approximately 50 yards from the shore. Commissioner Orth stated that the event is a great opportunity for the general public to enjoy an event that weekend.

It was moved by Commissioner Casey and seconded by Commissioner Carpenter to approve the concept with overnight camping for Friday and Saturday as needed by the organization. Motion carried unanimously.

7. *Discussion on changing the starting time for the Board of Park Commissioners from 5:00 pm to 5:15 pm.*

Commissioner Carpenter has made the request to change the starting time of the meetings to 5:15 pm. No other commissioners had a problem with the request.

8. *Superintendent Comments*

Art Strong commented that with the winter weather it has kept us all challenged. Commissioner Casey had a question regarding the sidewalks at Eichelman not being cleared after the last storm. Ron Bursek, Director of Public Works responded that with the integration of the Park and Street Divisions, a program will be set up to make sure that the proper equipment is available to clean the sidewalks in a timely manner.

9. *Citizen Comments*

Al Tonjes, Sport Fishing and Conservation organization spoke on the permit for Kid's Fish 'n Fun Day to be held on May 9, 2009 at Anderson Park.

10. *Commissioner Comments*

Commissioner Orth thanked the secretary for the improvement on the minutes.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:55 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – January 26, 2009**

A meeting of the Board of Park Commissioners was held on Monday, January 26, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Downing, and Orth. Commissioner Casey was absent.

It was moved by Commissioner Carpenter, seconded by Commissioner Orth, to approve the minutes from the meeting held on Monday, January 12, 2009. Motion carried unanimously.

1. Approval of various City of Kenosha Events that involve park areas and equipment:
  - a) Star Spangled Spectacular – July 4, 2009
  - b) Peanut Butter and Jam Concert Series – July 2 – August 27, 2009
  - c) Tree Lighting Ceremony – December 5, 2009
  - d) Mayor's Youth Commission Brick Memorial Ceremony – June 25, 2009 *(District 2)*Public Hearing: No one spoke.  
Staff: Art Strong, Superintendent of Parks indicated that the department was in support of the City related programs and support the following 14 items.

*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve. Motion carried unanimously.*

2. Request from Kenosha Lakeshore Business Improvement District for use of HarborPark Parcel “A”, Friendship Park, various park equipment and labor for the “2009 Bloomin Days” on June 5 – 6, 2009 *(District 2)*  
Public Hearing: Zohrab Khaligian, Community Development Specialist, City Development informed the Commission that funding for events comes from businesses and they're asking for co-sponsorship from the City of Kenosha.  
Commissioner/Alderman: Commissioner Downing inquired on what the Parks contributes to the event. Art Strong replied that tables, benches, fencing, collecting the trash and park personnel to provide these items and services. Commissioner Downing asked what the BID was requesting for the event. Zohrab Khaligian replied the same as previous years with no fees charged to the organization, that the City co-sponsor the event. Commissioner Orth stated that there is some hesitation by the commission, due to the services provided in snow removal this past week. He does not however, have a problem with the actual event.

*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve. Motion carried: Ayes 3 Noes 1 with Commissioner Downing voting Nay.*

*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve items #3 through #15 after being read. Motion carried unanimously.*

3. Request from the Shalom Center for use of Veteran's Memorial Park for their annual “Walk Against Hunger” on May 2, 2009. *(District 2)*  
Public Hearing: No one spoke
4. Request from the Kenosha Car Club for use of Baker Park for their annual car show on Sunday, June 21, 2009, with a rain date of June 28, 2009. *(District 2)*  
Public Hearing: Ken Hassler, President Kenosha Car Club, explained the event, there would be live music instead of DJ.

5. Request from the Kenosha YMCA for use of Library Park for their annual “Firecracker 5K & 10K Run/Walk” on June 27, 2009. *(District 2)*  
Public Hearing: No one spoke.
6. Request from Kenosha YMCA for use of Library Park and park equipment for their “Food, Folks and Spokes” event on July 24, 2009. *(District 2)*  
Public Hearing: No one spoke.
7. Request from Serra Club/CYO Band to use Pennoyer Park and Sesquicentennial Bandshell for their annual “Outdoor Mass” on July 5, 2009. *(District 1)*  
Public Hearing: No one spoke.
8. Request from the Friends of the Museum to use Library Park for their “Art Fair in the Park” on July 19, 2009, with co-sponsorship *(District 2)*  
Public Hearing: No one spoke.
9. Request from Kenosha Unified School District to use Lincoln Park and the Orbiletti Center on Sunday, July 19, 2009 for the “Festival of Arts and Flowers” (set up and take down from July 13<sup>th</sup> to July 21, 2009) with co-sponsorship. *(District 8)*  
Public Hearing: Robert Wells, Fine Arts, KUSD, explained the event, co-sponsorship has occurred since 1986.
10. Request from the Kenosha Art Association to use Civic Center Park for their annual “Good Old Summertime Art Fair” on Sunday, June 7, 2009. *(District 7)*  
Public Hearing: No one spoke.
11. Request from the American Cancer Society to use park equipment at Bullen Middle School for “Relay for Life” on August 7-8, 2009, with co-sponsorship.  
Public Hearing: No one spoke.
12. Request from Our Lady of Mount Carmel to use Columbus Park and park equipment for their “Church Festival” on July 11 – 12, 2009, with permission to sell fermented malt beverages. *(District 7)*  
Public Hearing: No one spoke.
13. Request from Lake Geneva Extreme Sports for use of Simmons Island Park and road ways for the “Lake Michigan Triathlon” to be held on July 11, 2009. *(District 1 & 2)*  
Public Hearing: No one spoke.
14. Request from the UW Extension LNCA to use Lincoln Park and the Orbiletti Center for the following events, with co-sponsorship. *(District 8)*
  - a) Eggs in the Park – April 11, 2009
  - b) Pumpkins in the Park – October 31, 2009Public Hearing: No one spoke.
15. Request from the Kenosha Running Club to use Library Park and/or other areas along the lakefront for their annual “Mayor's Turkey Day Run to be held on November 26, 2009. *(District 2)*  
Public Hearing: No one spoke.
16. Informational: Administrative approval of several special events. No action taken.

17. Informational: Grant approval from the Wisconsin Department of Natural Resources for the Strawberry Creek Park Acquisition in the amount of \$331,994. No action taken.
18. Director and/or Superintendent Comments: Art Strong handed out information on Federal VGB (Virginia Grahman Backer) Act – regarding pool drains. There will be a cost to the city. The engineering plans are required to be submitted by a certified pool company to the State of WI Dept of Commerce and there will be the purchase & installation of required drain covers.
19. Citizen Comments: No one spoke.
20. Commissioner Comments: Commissioner Orth stated that at budget time there was a concern regarding having an attendant at splash parks. Art Strong replied that the rules were still in place, however spray park will continue with an additional one in Hobbs Park. Commissioner Orth questioned why the Kenosha Marathon has not been approved by the commission. Art Strong responded that the event will not be taking place in a park.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:38 pm.

**CITY OF KENOSHA**  
**BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes**  
**February 9, 2009**

A meeting of the Board of Park Commissioners was held on Monday, February 9, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following member were present: Chairman Donald Ruef, Commissioner Jesse Downing, and Michael Orth. Commissioner Casey and Carpenter were excused. Staff members in attendance were Ron Bursek, Art Strong, Mary Durkee, Shelly Billingsley, and Jan Schroeder.

It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, January 26, 2009. Motion carried unanimously.

1. Request from the Kite Society of Wisconsin & Illinois to hold the "Outta Sight Kite Flight" in Kennedy Park on June 6 – 7, 2009, with co-sponsorship. *(District 1)*  
Public Hearing: Scott Fisher, Event Organizer, 9955 W St Martin Rd, Franklin, WI, informed the commission that this event has been going on for the past seven (7) years and is asking for co-sponsorship with the city.  
Staff: Art informed the commission that the event has been co-sponsored in the past. In 2007, the organization did donate a small portable bike rack. Park Division costs are approximately \$400.00 for fencing and labor to install and bring in extra tables, trash cans, etc.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve. Motion carried unanimously.*
2. Request from Mike Sigman to hold the "Joey O'Brien Foundation" softball tournament at Lincoln Park Diamonds 1 & 2 on May 16 – 17, 2009, with permission to sell fermented malt beverages. *(District 8)*  
Public Hearing: Mike Sigman, 7915 Cooper Rd, informed the commission that proceeds will be given to Children's Hospital.  
Staff: Art has no problems with this event.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve. Motion carried unanimously.*
3. Request from Leadership Kenosha – Kenosha Area Chamber of Commerce for use of the Washington Park Velodrome for the "C.A.P Crusaders Child Abuse Prevention Awareness" Field on Monday, April 20, 2009 at 11:00 am. *(District 5)*  
Public Hearing: Lou Molitor, Director of Chamber of Commerce, 600 52<sup>nd</sup> St, Ste 130, this is a team project with Community Impact Program, Children's Hospital of Wis, and Preventative Services Network of Kenosha. There will be a outline of the states with flags indicating a child had died because of abuse.  
Staff: Art said that there are no bike races scheduled for this time and he has no problems with this event. Mary informed the commission that the event is actually April 19–25, 2009.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve with the amended April 19-25, 2009. Motion carried unanimously.*
4. Distribution Utility Easement between the City of Kenosha and WE Energies for a Permanent Easement at the northeast corner of 34<sup>th</sup> Avenue and 45<sup>th</sup> Court. (Limpert Park) *(District 10)*  
Staff: Art has no opposition.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve. Motion carried unanimously.*
5. Informational Item: Update on the Virginia Graeme Baker Pool and Spa Safety Act.  
Staff: Ron informed the commission that Shelly is handling the need to conform with the new Federal regulations. Shelly informed the commission that the manufacturers of the drain covers that are required, currently have a back log of orders. Commissioner Orth asked if there is a back log, will we need to get a waiver to open the pools on time. Shelly explained that we just have to explain and document what our plans are and that it shouldn't be a problem. Commissioner Ruef wanted to know how many we needed. Shelly replied that Washington pool needs two (2) drains and one (1) trench and that Anderson pool needs two (2) for the slides.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to receive and file. Motion carried unanimously.*

6. Informational Item: Grant application from UW Parkside to the Root-Pike Watershed Ecosystem to install signage along the Southport Park pathway promoting public awareness about environmental concerns relating to the Pike River and Lake Michigan watersheds (*District 3*)
- Public Hearing: John Skalbeck, Interim Director, Center for Community Partnerships, explained that the signs are to help increase public awareness about the environment. They have signs already in place for areas in Racine. Commissioner Orth had concerns about maintenance cost, mowing cost, how many signs will there be, and would the placement of signs block any views. Mr. Skalbeck responded that the signs would be placed on concrete and that the organization would be responsible for the maintenance of the signs. Commissioner Ruef asked about the size of the signs. Mr. Skalbeck responded that there will be four (4) signs, approximately 30 inches by 40 inches.
- Staff: Art just wanted the commission to be aware that they will be requesting installation in the future and wanted Commissioners' opinions on sign placement in the parks.
- It was moved by Commissioner Downing, seconded by Commissioner Orth, to receive and file. Motion carried unanimously.*

CITIZEN/COMMISSIONERS COMMENTS: *Alderman G John Ruffolo asked for a copy of the vending machine contract at the swimming pools. Commissioner Downing asked about the charge per hour rate billed back to the Park Division from Central Garage. Ron responded that it is approximately \$75.00 per hour. Commissioner Orth wanted an update on the transition Parks under Public Works (see response below). Commissioner Ruef also was disturbed about the charge for billing of equipment repairs to the Parks Division, with elimination of the Skilled Maintenance Repairer I.*

DIRECTOR/SUPERINTENDENT COMMENTS: *Ron spoke about the transition of Parks under Public Works. He indicated the process is being done slowly and Art and staff have been very cooperative. Art says that is going good, but the big issue will be in the summer, with all the seasonal workers and the breakdown of equipment at various park sites. Ron informed the commission that in the past Parks was responsible for clearing the sidewalks in the parks, but employees are used to help clear the streets, so the city is looking at equipment and will develop a program to have employees with no CDL's to clear the sidewalks and the program will also be used to help in the summer time with lawn cutting.*

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:45 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**– Meeting Minutes –**

**March 9, 2009**

A meeting of the Board of Park Commissioners was held on Monday, March 9, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm by Chairman Ruef.

Roll Call: Present: Commissioner Downing, and Orth. Commissioner Carpenter arrived during item #1.

Commissioner Casey was excused. Staff members in attendance were Art Strong, Mary Durkee, Dirk Nelson, and Jan Schroeder.

It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve the minutes from the meeting held on Monday, February 9, 2009. Motion passed 3-0.

1. Request from the Society for Creative Anachronism to use Simmons Island Park on June 12 –14, 2009. This event is for the member of the Society to gather and practice the medieval arts, sciences and martial activities that they research in their organization. *(District 2)*  
Public Hearing: No one spoke  
Commissioners/Staff: Commissioner Orth is looking forwarded to this event.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve. Motion passed 4-0.*
2. Request from Little Leaguers of Kenosha, Inc, to use the Kenosha Sports Complex for their 2009 season. *(District 10)*  
Public Hearing: No one spoke  
Commissioners/Staff: Art let the commission know that Dr. Jim Santrelli was available to answer any questions. Art informed the commission that Little Leaguers of Kenosha will be donating additional fencing on the backstops to prevent foul balls from being hit to the spectator area.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*
3. Authorization to use the Park & Sport Field Fund (Cell Tower Leases) to purchase three (3) John Deere 4 x 2 TX Gators for baseball and soccer fields. *(All Districts)*  
Public Hearing: No one spoke  
Commissioners/Staff: Art explained that these pieces of equipment were to replace old equipment, that will be used as trade ins. Commissioner Orth asked if the fund would be taken out of the CIP budget. Art informed the commission that the funding was not in CIP funding, that the cell tower leases were set up so that the payments would go into a special account for sport field improvements.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth to approve. Motion passed 4-0 .*
4. Award the Tree Removal Contract #01-09 to Arbor Images in the amount of \$14,840.00 for an estimated 47 trees and any additional tree removal will be based upon the cost per inch as per bid. *(All Districts)*  
Public Hearing: No one spoke.  
Commissioners/Staff: Commissioner Orth inquired about the type of trees that were being removed. Dirk explained that they were various species that were in decline and need to be removed.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve. Motion passed 4-0.*
5. Award the Parkway Tree Pruning #02-09 to The Care of Trees in the amount of \$14.83 per tree. *(All Districts)*  
Public Hearing: No one spoke  
Commissioners/Staff: Commissioner Orth inquired if there were any changes made to the contract due to several complaints regarding the work done by the previous contractor. Dirk informed the commission that there were changes made, such as the time of completion, cleanup, equipment breakdown and better communication between the contractor and the Park Division. Commissioner Downing indicated that he was against the award, he would like to see a Wisconsin Company receive the contract to allow Wisconsin dollars to stay in the state.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter to approve. Motion passed: 3-1, with Commissioner Downing voting nay.*

INFORMATIONAL ITEM: Presentation of the Kenosha Marathon. Jan informed the commissioners that there has

been and will be more meetings, the route still hasn't been determined, and that the we would continue to keep the commission informed.

DIRECTOR/SUPERINTENDENT COMMENTS: Art informed the commission that this was he last meeting and thanked the commission for their support over the last seven years. He handed out a summary of what has happened the last seven years and what goals were used by the Park Department. Art explained the progress on the Skateboard Park located in Anderson Park. He also informed the commission that an additional cell tower discussions with AT&T have begun to be located in Anderson Park, northeast of the football stadium.

CITIZEN COMMENTS: Nina Lewis, Society for Creative Anachronism, spoke on item #1.

COMMISSIONERS COMMENTS: Commissioner Orth thanked Art and told him how much he appreciated all the hard work and that he was always cooperative with the commission. Commissioner Ruef thanked Art and told him that he did a good job on the Anderson Park Skateboard park and that the parks have never looked better. Commissioner Carpenter thank Art. Commissioner Downing thank Art and told him that he had brought a lot of good ideas to the commission.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:40 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – March 30, 2009**

A meeting of the Board of Park Commissioners was held on Monday, March 30, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:16 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Downing, and Orth. Commissioner Casey was excused. Staff members in attendance were Mary Durkee and Jan Schroeder.

It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, March 9, 2009. Motion passed 4-0.

1. Request from Kenosha Shrine Club to use bleachers from the Park Division for their annual Circus fundraiser at Tremper High School on June 20, 2009. *(District 9)*  
Public Hearing: Russ Gename, Kenosha Shrine Club, spoke.  
Staff: Mary recommended a 50/50 co-sponsorship for the cost of the bleachers.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve a 50/50 co-sponsorship. Motion passed 4-0.*
2. Request from Kemper Center, Inc. for permission to rent the Showmobile for a Twilight Jazz Concert on June 9, 2009. *(District 2)*  
Public Hearing: Nancy Weatherhead, 4545 Harvest Lane, Racine, Kemper Center, spoke.  
Staff: Mary recommended a 50/50 co-sponsorship for the cost of the rental.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Orth, to approve a 25% co-sponsorship with the contingency that the county co-sponsors the other 25%. Motion passed 4-0.*
3. Request from Kiwanis Club of Western Kenosha for use of Harbor Park Promenade and usage of equipment for the Taste of Wisconsin to be held on August 1 & 2, 2009 (with set up on July 31 and tear-down on August 3) *(District 2)*  
Public Hearing: Candy Eisenhauer, President Kiwanis Club, spoke.  
Staff/Alderman: Mary informed the commission that administration had approved a 50/50 co-sponsorship for the fees, charges, and/or deposit. Jan informed the commission that the Kiwanis Club is also asking for a waste and recycling truck that would also be a 50/50 split.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve a 50/50 co-sponsorship. Motion passed 3-1, with Commissioner Orth voting nay.*
4. Approve the location for a cell tower (New Cingular Wireless PCS (AT&T)) to be located in Anderson Park, north of Anderson Stadium. *(District 9)*  
Public Hearing: No one spoke.  
Staff/Alderman: Mary informed the commission that AT&T will be building an open air picnic pavilion and recommended approval. Commissioner Ruef informed the commission that the other cell tower, that the city leases, the city was able to purchase three John Deere 4 x 2 TX Gators for baseball and soccer fields.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*

**DIRECTOR/SUPERINTENDENT COMMENTS:** Jan informed the commission that Mary was named interim superintendent. Mary informed the commission that the process to hire the superintendent is underway. She also informed the commission that on April 4, 2009, there will be a seasonal orientation to go over safety rules, time cards, etc. The start date for these employees is Monday, April 6. The Risk, Safety and Environmental Manager has been out to check a few of the park facilities and the division is working on the items that needed to be corrected.

**CITIZEN/COMMISSIONERS COMMENTS:** Commissioner Orth wanted to know who is responsible for Harbor Park and why issues are pre-determined before the Park Commission meets and not receiving any information from previous meetings with Administration and other departments. Commissioner Ruef agreed with Commissioner Orth, that this is what happened prior to the division being removed from the Public Works department and becoming the Park Department. Commissioner Downing also had concerns about potential applicants having meetings with the police and other departments without providing information to the Park Commission. Mary informed the commission that she will inquiry to the departments involved to provide meeting information to the Park Commission.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:39 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – April 13, 2009**

A meeting of the Board of Park Commissioners was held on Monday, April 13, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:25 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter and Downing. Commissioner Casey and Orth were excused. Staff members in attendance were Mary Durkee and Ron Bursek.

It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve the minutes from the meeting held on Monday, March 30, 2009. Motion passed 3-0.

1. Request from the Urban League of Racine and Kenosha, Inc. to hold the Juneteenth Festival on Saturday, June 27, 2009 in Lincoln Park, with co-sponsorship. *(District 8)*  
Public Hearing: No one spoke.  
Staff: Mary informed the commission that the only expense for the city would be by waiving the fee for the showmobile and that this event has been held and co-sponsored for several years.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 3-0.*
2. Request from the Kenosha Vultures High School Rugby Football Club along with the UW Parkside Rugby Football Club to use Kennedy Park for a one day 7's Rugby Tournament on Saturday, June 20, 2009. *(District 1)*  
Public Hearing: Joe Bullis, 2900-22<sup>nd</sup> St, Head Coach was present to answer any questions.  
Staff: Mary informed the commission that beer will be consumed only, they will not be selling any beer. The Park Division will maintain the lines and will the posts up. Commissioner Carpenter asked about medical treatment. Joe informed the commission that there will be medical personnel on site. Commissioner Downing recommended if this is a fund raiser that maybe they should sale beer instead of allowing people to bring beer in. Mary said that to sell beer they would need a beer garden and would need security. Joe said that he had no interest in selling beer.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 3-0.*
3. Informational Item: Beach House on Simmons Island  
Public Hearing: Anna Moldenhauer, 6554-5<sup>th</sup> Ave, was present to answer any questions.  
Staff: Ron is seeking guidance on what direction the commission wants to go, summer is approaching and things need to start soon. Commissioner Carpenter asked if we could approve a three year plan or would it have to be approved every year. Ms. Moldenhauer informed the commission that the original lease request was for 5-10 years. Commissioner Carpenter asked about the Historical features of the building. Ms. Moldenhauer said that everything was all ready approved at the Historic Preservation Commission. Ron confirmed that he did have a letter from Mike Maki, City Development Planner. Commissioner Downing said that from a business stand point we would need to do a 5-10 year lease. Commissioner Ruef asked if there would be a grill. Ms. Moldenhauer said that she would like to have a grill, but she wouldn't have time to get all approvals from the health department for this summer, so she was looking at ice cream and packaged snacks for this summer. Ron asked the commission if we should pursue this path, the commission had no problems.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to Receive and File. Motion passed 3-0.*
4. Informational Item: Nash Park  
Public Hearing: No one spoke.  
Staff: Ron was seeking guidance on the nature trail due to the original trail is wetlands and that funds are not available and the time constraints to begin the project this year. Public Works is suggesting an alternate trail, that would be a bike path to continue connecting the County paths and would be located on the east side of the park. The funding is available to handle the project in 2009. The commission indicated that they did not have a problem with the proposal presented.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to Receive and File. Motion passed 3-0.*

5. Informational Item: Southport Beach House CEDAR Project  
Public Hearing: No one spoke.  
Staff: Ron informed the commission without fire suppression system, educational classes for K-12 can not be held in the building. At this time, no funding is available. The Legal Department is working on an agreement with UW-Parkside.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to Receive and File. Motion passed 3-0.*

DIRECTOR/SUPERINTENDENT COMMENTS: No one spoke.

CITIZEN/COMMISSIONERS COMMENTS: Thomas Riley, 5016-4<sup>th</sup> Ave, requested that gates be put up at Simmons Island when the park is closed like it is done on Kennedy Drive.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:04 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – April 27, 2009**

A meeting of the Board of Park Commissioners was held on Monday, April 27, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:16 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Downing, and Orth. Commissioner Casey was excused. Staff members in attendance were Mary Durkee, Ron Bursek, Shelly Billingsley, and Police Chief Morrissey.

It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, April 13, 2009. Motion passed 4-0.

1. Request from the H.H.C. Employment Services along with the Parkside Baptist Church to use one of the City's Showmobile on Saturday, July 18, 2009, with co-sponsorship.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to deny. Motion passed 3-1 with Commissioner Carpenter voting nay.*
2. Request from Kenosha Union Park Project to place mosaic tiles on the planters in Union Park. *(District 2)*  
Public Hearing: Melanie Hovey, Kenosha Union Park Project (KUPP), showed an example of how the mosaic tiles would be placed around the file planters.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*
3. Request from Alex Shehadeh, Owner/Manager of Ben & Jerry's for permission to sell concession items within various parks. *(All Districts)*  
Public Hearing: Alex Shehadeh, Owner/Manager of Ben & Jerry's, explained that they would like to be located by the lighthouse, common grounds area or anywhere along the lakefront, mostly during the week. It would be himself or his father with two employees. Andrew Moldenhauer, 6554 5<sup>th</sup> Ave, reminded the commission that there is an ordinance that they cannot be within 800 feet of an permanent business retailing similar products.  
Commissioner/Staff: Mary informed the commission that they would be required to submit a schedule of times and locations to the Parks Division for the entire summer. They would have their own trailers, provide insurance, all employees would need a peddler license, and the fee would be 10% of gross sales.  
Commissioner Carpenter wanted to know if the business ran background checks. They informed her that they check references. The Police Chief informed the commission that a background check for a peddler license is similar to a bartender license. The only problem would be a criminal record outside of Wisconsin.  
Commissioner Carpenter had concerns about the employees and safety of children and adults.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve items #3 and #4 after being read. Motion passed 4-0.*
4. Request from Alex Shehadeh, Owner of Shehadeh Pita Shack for permission to sell concession items within various parks. *(All Districts)*  
*See item #3 for action taken.*
5. Authorization to allow the Director of Public Works to submit an application to the State of Wisconsin Department of Natural Resources for Outdoor Recreation Aid.
  - a) Poerio Park – North Pond Improvements *(District 1)*
  - b) Nash Park – Picnic Area *(District 16)*
  - c) Phil Sanders Nature Trail *(District 17)*Public Hearing: No one spoke.  
Commissioner/Staff: Ron Bursek informed the Commission that there is a fourth grant, Nash Park Recreational Trail, with this being priority c and Phil Sanders Nature Trail priority d. Commissioner Downing thought that they couldn't act on the additional grant without it being publicize. Ron Bursek informed the commission that the grants needed to be in by May 1, 2009. Commissioner Orth asked if this was in addition to the CIP Funds. Ron informed that it was.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve a,b,c, and the additional grant contingent upon legal and to move c to d and make the additional grant c. Motion passed 4-0.*

6. Acceptance of Project #06-1410 Baseball Complex – Site Work (39<sup>th</sup> Avenue @ 42<sup>nd</sup> Street) which has been satisfactorily completed by Bane Nelson, Kenosha, Wisconsin in the amount of \$886,588.90. *(District 10)*  
*(Also referred to Public Works Committee)*  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 4-0.*
7. Reschedule Meeting of May 25, 2009 (Memorial Day).  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to reschedule if needed.*  
*Motion passed 4-0.*
8. Election of Commission Chairman for 2009/2010.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to appoint Commissioner Ruef.*  
*Motion passed 4-0.*

DIRECTOR/SUPERINTENDENT COMMENTS: Ron Bursek informed the commission that there were eight candidates for the Parks Superintendent position interviewed by the outside panel, he should be receiving the list of the top five candidates to proceed with the process of hiring a new Parks Superintendent. Mary told the commission that they have started mowing the parks.

CITIZEN/COMMISSIONERS COMMENTS: Thomas Riley, 5016 4<sup>th</sup> Ave, informed the commission that he was here to speak on the Simmons Island item of the Public Safety & Welfare Committee. Commissioner Orth said that he was disappointed with CIP projects funded but not completed.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:50 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – May 11, 2009**

A meeting of the Board of Park Commissioners was held on Monday, May 11, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm by Chairman Ruef.

Roll Call: Present: Commissioner Casey, Downing, and Orth. Commissioner Carpenter arrived after the approval of the minutes. Staff members in attendance were Mary Durkee, Ron Bursek, and Shelly Billingsley.

It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, April 27, 2009. Motion passed 4-0.

1. Request from Rebecca D. Pisula, Kenosha Environmental Awareness Council, to use the Sesquicentennial Bandshell on Saturday, September 26, 2009 for a music festival. *(District 1)*  
Public Hearing: No one spoke.  
*It was moved by Commissioner Downing, seconded by Commissioner Casey, to approve. Motion passed 5-0.*
2. Request from the Mary Lou Foundation to hold “Jazzfest” at Celebration Place in HarborPark on Saturday, August 22, 2009, with co-sponsorship. *(District 2)*  
Public Hearing: No one spoke.  
Staff: Mary informed the commission that the cost would be \$4,040, based on last years equipment and labor costs.  
*It was moved by Commissioner Casey, seconded by Commissioner Orth, to approve with co-sponsorship. Motion failed 2-3, with Commissioners Carpenter, Downing and Ruef voting nay.*
3. Request from KUSD, NAACP, and LULAC to hold a “Back to School Family Celebration” at Celebration Place and area east of the museum in HarborPark on September 12, 2009. *(District 2)*  
Public Hearing: No one spoke.  
Staff: Mary informed the commission that it would cost approximately \$1,500 to \$2,000.  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve event without co-sponsorship. Motion passed 5-0.*
4. Approval of Fireworks display Agreement By and Between the City of Kenosha, Wisconsin and Pyrotechnics, Inc in the amount of \$41,300. *(District 2)*  
Public Hearing: No one spoke.  
Staff: Mary informed the commission this is the same amount as last year.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 5-0.*
5. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program by Decreasing Line CO-09-001 (2012) “West Side Frontage Road at County Highway K” by \$400,000 and By Decreasing Line PK-03-002 “Neighborhood Spray Park” by \$50,000 for a Net Overall Decrease of \$450,000. *(City Plan Commission , also referred to Finance Committee and Public Works)*  
Public Hearing: Mayor Bosman asked the commissioners for their support. Larry Keating, 1119 60<sup>th</sup> St, asked the commissioners for their support. Alderman Bogdala, 17<sup>th</sup> District, co-sponsor of help loan program, this targets the whole city, not certain neighborhoods.  
Staff: Ron informed the commission that the impact for parks is \$50,000 for the spray park, which is on hold due to the lack of clarity of the new state laws mandating a full time attendant and chlorinating the water. Commissioner Casey asked about the Highway K project if this was postponed due to the fact that Kenosha Town Center has no plans of going forward. Commissioner Casey thinks this is a good program and that the redevelopment program should be left alone. Commissioner Orth doesn't agree with the removal of funds from the spray park project. The city has already purchased the elements and the spray park should be completed, this is a free activity for the community. Commissioner Orth

Indicated that the intention of changes were for the safety of the children and not to shut the spray parks down. State Representatives are looking at correcting the statute. Commissioner Casey was opposed to the amended. Commissioner Carpenter was in favor of the amendment and that the city needed to work out the details with the state.

*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to amend, taking the \$50,000 from the parks out. Motion failed 2-3, with Commissioners Casey, Downing and Ruef voting nay. It was moved by Commissioner Casey, seconded by Commissioner Downing to approve. Motion failed 2-3, with Commissioners Carpenter, Orth and Ruef voting nay.*

6. Award of Contract for Project #09-2013 Southport Marina and Kenosha Harbor Dredging to McMullen & Pitz Construction, Manitowoc, Wisconsin in the amount of \$223,000.00. *(Districts 1 & 2) (also referred to Public Works Committee)*  
Public Hearing: No one spoke.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 5-0.*
7. Informational Item: 2007/2009 CIP Line Items.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to receive and file. Motion passed 5-0.*
8. Informational Item: Speed Limit on Simmons Island. *(Also referred to Public Safety & Welfare Committee)*  
Public Hearing: No one spoke.  
Staff: Kevin supplied the commissioner with new maps.  
*Commissioners deferred this item to the Public Safety & Welfare committee meeting.*
9. Informational Item: Introduction of the New Superintendent.  
Public Hearing: No one spoke.  
Staff: Ron introduced Jeff Warnock as the new superintendent and that he will start May 16, 2009. He informed the commission that there was a candidate from Texas, two from Illinois and two from Wisconsin. Ron also thanked Mary for stepping in as interim superintendent. Jeff informed the commission that he was looking forward to working with them.

CITIZEN/COMMISSIONERS COMMENTS: Jeff Shipley of Bike Kenosha 9810 8<sup>th</sup> Avenue, spoke regarding his proposal to open a bicycle rental business along the lakefront. He requested that the commission hold a special meeting before Common Council Monday, May 18, 2009, he would like the approval so that the rentals can begin by Memorial Day. Commissioner Carpenter said that she had received several phone calls regarding moving funds for the loan program from the streets when the funds should be use for pot holes. Commissioner Orth that merits of this commission is for the parks not the Redevelopment Authority and that there will be a lot of disappointed children with the closure of spray parks.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:04 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Special Meeting Minutes – May 18, 2009**

A meeting of the Board of Park Commissioners was held on Monday, May 18, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 6:30 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Casey, Downing, and Orth. Staff member in attendance was Jeff Warnock.

It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to amend the minutes from the meeting held on Monday, May 11, 2009 item #2 the vote was 1-4 with Commissioner Orth also voting nay. Motion passed 5-0.

1. Request from Jeff Shipley of Bike Kenosha to set up an area for bicycle rental business near the lakefront.  
Public Hearing: Jeff Shipley was present and spoke. Attorney Neil Guttormsen was present and spoke. Alderman Moldenhauer, 2<sup>nd</sup> District, was present and spoke in favor.  
Staff/Commissioners: Commissioner Downing asked if this was an exclusive contract. Jeff informed that it was not.  
*It was moved by Commissioner Casey, seconded by Commissioner Carpenter, to approve. Motion passed 5-0.*

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:55 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – June 1, 2009**

A meeting of the Board of Park Commissioners was held on Monday, June 1, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 6:36 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Downing, and Orth. Commissioner Casey was excused. Staff members in attendance were Jeff Warnock, Ed Antaramian, and Jan Schroeder.

It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, May 18, 2009. Motion passed 4-0.

1. Reconsideration of the request from the H.H.C. Employment Services along with the Parkside Baptist Church to use one of the City's Showmobile on Saturday, July 18, 2009, with co-sponsorship.  
Public Hearing: Hayes Smith, 1600 60<sup>th</sup> Street, of HHC Employment Services spoke. Patrick Engels, 1915 87<sup>th</sup> Place, spoke.  
Staff: On a point of order Commissioner Orth asked Ed Antaramian if the Commissioner who requested this matter for reconsideration was not present could they move forward without him. Ed Antaramian stated that they could.  
*Chairman Ruef passed the gavel and made the motion to defer to the next meeting, seconded by Commissioner Downing, to. Motion passed 4-0.*
2. Reconsideration of the request from the Mary Lou Foundation to hold “Jazzfest” at Celebration Place in HarborPark on Saturday, August 22, 2009, with co-sponsorship.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to defer to the next meeting. Motion passed 4-0.*

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:41 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – June 8, 2009**

A meeting of the Board of Park Commissioners was held on Monday, June 8, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:18 pm by Chairman Ruef.

Roll Call: Present: Commissioner Casey, Carpenter, Downing, and Orth. Staff members in attendance were Jeff Warnock, Mary Durkee, Sharon Krewson, and City Attorney Bill Richardson.

It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, June 1, 2009. Motion passed 5-0.

1. Request from Joe Bohaczek, Great Lakes Watercross Series, for permission to allow fermented malt beverages to be consumed at Pennoyer Park for their event on July 24-26, 2009.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 3-2, with Commissioners Ruef and Orth voting nay.*
2. Reconsideration of the request from the H.H.C. Employment Services along with the Parkside Baptist Church for the following:
  - a. Approval to use the City's Showmobile on Saturday, July 18, 2009
  - b. Approval of 50/50 co-sponsorship in the amount of \$237.50 (\$475.00 Total)Public Hearing: Hayes Smith, Jr Executive Director of H.H.C. Employment Services was present.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to reconsider. Motion passed 4-1, with Commissioner Ruef voting nay. It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve a. Motion passed 4-1, with Commissioner Ruef voting nay. It was moved by Commissioner Downing, seconded by Commissioner Orth, to deny b. Motion passed 4-1, with Commissioner Casey voting nay.*
3. Reconsideration of the request from the Mary Lou Foundation for the following:
  - a. Approval to hold "Jazzfest" at Celebration Place in HarborPark on Saturday, August 22, 2009,
  - b. Approval of co-sponsorship in the amount of \$4,002.00Public Hearing: SR Mills, Board member of the Mary Lou Foundation, spoke on how this event will be bringing people from Chicago and Milwaukee to Kenosha and they would be staying in our hotels and dining at our restaurants, bringing dollars to the City of Kenosha. Tim Mahone thanked the commission for their support last 5 years. That the Foundation has given 101 scholarships at \$1000 each to students of Kenosha High Schools. The Foundation also has a womens health fund, this has helped over 124 women.  
Staff/Commissioners: Commissioner Orth would like to have a better policy on co-sponsorship. Commissioner Casey agrees that a policy should be in place, but we have supported the co-sponsorship in the past that we should approve the co-sponsorship this year.  
*It was moved by Commissioner Downing, seconded by Commissioner Casey, to approve a. Motion passed 5-0. It was moved by Commissioner Casey, seconded by Commissioner Orth, to approve b. Motion passed 5-0.*
4. Request from Sara DiVito for the following:
  - a. Approval to use Poverio Park on June 27, 2009, to raise funds for the Relay for Life (American Cancer Society)
  - b. Approval to waive the fees for \$300.00Public Hearing: Brian DiVito, 2206 Oregon St, was present.  
*It was moved by Commissioner Casey to approve both a & b. Motion failed for lack of a second. It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve a. Motion passed 5-0. It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to deny b. Motion passed 4-1, with Commissioner Casey voting nay.*

5. Request from Kemper Center for the following:
  - a. Approval to use the City's Showmobile on June 23, July 7, August 11, and August 12 for their Twilight Jazz Series
  - b. Approval of 50/50 co-sponsorship in the amount of \$170.00 (\$340.00 Total) per concertPublic Hearing: No one spoke.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve a. Motion passed 5-0. It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to deny b. Motion passed 4-1, with Commissioner Casey voting nay.*
6. Consideration for disposition of unused, undeveloped parkland located at Kirchner's Highland Park, 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 17<sup>th</sup> Avenue.  
Public Hearing: Julianne Sertich, 1413 79<sup>th</sup> Street, informed the commission that she can't put a garage up because the City owns half her driveway.  
Staff/Commissioners: Sharon Krewson informed the commission that back in 1930 that this was designated for a tot playground and a park study was done and that this piece of land will never be used as a park. Commissioner Ruef asked if the City can do this. City Attorney Bill Richardson didn't see any problem. Commissioner Orth would like to defer this and item # 7 so the commission could get more information. Sharon informed the commission that item #7 is buildable, were this item is not. Sharon also informed the commission that the deeds do not have any restrictions.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to defer item #6 and item #7 to the next meeting to be held on Monday, June 29, 2009. Motion passed 5-0.*
7. Consideration for disposition of unused, undeveloped parkland located at Werve's Park, 73<sup>rd</sup> Street and 47<sup>th</sup> Avenue. See item #6 for action taken.
8. Acceptance of Project #08-1406 Simmons Island Restroom Renovations (5001 4<sup>th</sup> Avenue) which has been satisfactorily completed by Bane Nelson, Kenosha, Wisconsin in the amount of \$79,328.95.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 5-0.*
9. CEDAR Agreement  
Public Hearing: John Skalbeck, University of Wisconsin Parkside, was present.  
Staff: Jeff asked the commission to defer this to the next meeting.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to defer to the next meeting to be held on Monday, June 29, 2009. Motion passed 4-1, with Commission Casey voting nay.*
10. ATT Lease  
Public Hearing: No one spoke.  
Staff: Jeff asked the commission to defer this to the next meeting.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to efer to the next meeting to be held on Monday, June 29, 2009. Motion passed 5-0.*
11. Approval of Mayor's Youth Employment in the Arts Program designs for murals to be installed at Washington Park on the concession building.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 5-0.*

12. Acceptance of the resignation of Donald Ruef as Chairman of the Board of Park Commission effective June 15, 2009.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to Receive and File. Motion passed 4-0, with Commissioner Ruef abstaining.*
  
13. Informational Item: Skateboard Park  
Public Hearing: Ralph Ruffolo, Southport Rigging, spoke about the Anderson Skate Park Dedication events to be held on Sunday, June 21, 2009, National Go Skateboard Day. There will be a plaque with all the donors. He also informed the commission that since the skateboard park open there has been an average of 50 to 60 kids a day.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Casey, to Receive and File. Motion passed 5-0.*

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff asked the commission if they wanted to hold a special meeting before Common Council on June 15, 2009 to elect a new chairman or at the next meeting, June 29, 2009.

CITIZEN/COMMISSIONERS COMMENTS: Kevin Griffin, 7721 19<sup>th</sup> Avenue, spoke on the problems at Little League Park. Weeds growing along the concession stands, garbage in the dugouts, restrooms not being cleaned, outfield has dandelions, dogs run loose, no signs stated that dogs must be on a leash, and because there are dogs there is dog waste all over the park. He also is upset the when he leaves a message that he would like a return phone call. Anna Moldenhauer, 6554 5<sup>th</sup> Avenue, wanted to thank the commission for the restrooms at Simons Island Beachhouse. Alderman Misner, 13<sup>th</sup> District, spoke on the success of the Anderson Skateboard Park and thanked Snap On for the contribution. Commissioner Downing just wanted to express that there are more than two (2) parks, Harbor Park and the Sports Complex. Commissioner Ruef thank Ralph Ruffolo for all his work with the skateboard park.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:26 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Special Meeting Minutes – June 15, 2009**

A meeting of the Board of Park Commissioners was held on Monday, June 15, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 7:50 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Casey, Downing, and Orth. Staff members in attendance were Ron Bursek.

1. Election of Commission Chairman

Public Hearing: No one spoke.

Staff/Commissioners: Commissioner Casey voiced his views and opposition to Commissioner Orth as Chairman.

*Chairman Ruef passed the gavel and made the motion to elect Commissioner Orth Chairman, seconded by Commissioner Downing. Motion passed 4-1, with Commissioner Casey voting nay.*

DIRECTOR/SUPERINTENDENT COMMENTS: No one spoke.

CITIZEN/COMMISSIONERS COMMENTS: No one spoke.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 7:55 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – June 29, 2009**

A meeting of the Board of Park Commissioners was held on Monday, June 29, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm by Chairman Orth.

Roll Call: Present: Commissioner Casey, Carpenter, Downing, and Ruef. Staff members in attendance were Ron Bursek, Director of Public Works, Jeff Warnock, Kevin Risch, Jan Schroeder, Sharon Krewson, and Assistant City Attorney Bill Richardson.

It was moved by Commissioner Casey, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, June 8, 2009. Motion passed 5-0.

- B-1. Consideration for disposition of unused, undeveloped parkland located at Kirchner's Highland Park, 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 17<sup>th</sup> Avenue. (District 3) (Deferred from June 8, 2009 meeting)  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 5-0.*
- B-2. Consideration for disposition of unused, undeveloped parkland located at Werve's Park, 73<sup>rd</sup> Street and 47<sup>th</sup> Avenue. (District 15) (Deferred from June 8, 2009 meeting)  
*It was moved by Commissioner Casey, seconded by Commissioner Carpenter, to approve. Motion passed 5-0.*
- B-3. Memorandum of Agreement between the City of Kenosha and the UW Parkside for usage of the lower level of the Southport Beachhouse. CEDAR Agreement (District 2) (Deferred from June 8, 2009 meeting).  
Staff/Commissioners: Jeff Warnock, Park Superintendent, requested that item be deferred to next scheduled meeting so that an edit to the agreement may be made.  
*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve. Motion passed 5-0.*
- B-4. AT & T Cell Tower Lease (District 9) (Deferred from June 8, 2009 meeting)  
Staff/Commissioners: Jeff Warnock requested a motion to separate the two items of the agreement, the tower lease and the building plan.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve separating the two items. Motion passed 5-0.*  
Staff/Commissioners: Commissioner Casey stated that he was not in favor of putting cell towers on public property. He also stated that if the City moved forward with the lease, to make sure that cost comparables are provided. Chairman Orth asked if the money from the agreement could be used for the pavillion and if the city could get a better rate from AT & T.  
*It was moved by Commissioner Casey, seconded by Commissioner Downing, to move forward with the tower lease with the requirement of obtaining a copy of the lease and cost comparable information prior to its approval. Motion passed 5-0. It was moved by Commissioner Ruef, seconded by Commissioner Casey, to defer building plan until next scheduled meeting. Motion passed 5-0.*
- C-1. Request from Kenosha AFL-CIO council for use of a Showmobile and benches for Laborfest at St. Therese picnic grounds on Monday, September 7, 2009 with full co-sponsorship. (District 9)  
Staff/Commissioners: Commissioner Casey asked for clarification of the co-sponsorship policy. He cannot support request. Commissioner Downing stated that although the labor cost submitted by Park Division for setup of Showmobile and benches is \$0, it was not so because these staff could be doing other tasks. Commissioner Carpenter stated that she would be support denial of request because money is too tight and there are too many requests for these items.  
*Chairman Orth abstained from voting due to affiliation with organization making request. It was moved by Commissioner Ruef, to approve, motion failed for lack of second. It was moved by Commissioner Casey, seconded by Commissioner Downing, to deny request. Motion passed 4-0.*

- C-2. Request from John Younk, Midwest Concessions, to provide concessions at Simmons Island for the July 4<sup>th</sup> Fireworks. (District 2)  
Staff/Commissioners: Jeff Warnock spoke. Commissioner Casey asked if this was a one-time permit with fee and Jeff Warnock confirmed it was.  
*It was moved by Commissioner Casey, seconded by Commissioner Carpenter, to approve.  
Motion passed 5-0.*
- C-3. Request from Bean Grinders Coffee LLC to have concessions on 57<sup>th</sup> Street and 3<sup>rd</sup> Avenue from mid-May to mid-October from 7:00am to sunset. (District 2)  
Public Hearing: Bill and Donna Valenti, 4222 25<sup>th</sup> Street; Alex Shehadeh, 7304 97<sup>th</sup> Avenue, Jennifer Heim, 6104 3<sup>rd</sup> Avenue, Mike Gordon, 409 59<sup>th</sup> Street, Carolyn Kirkby, 1351 52<sup>nd</sup> Street, Bethany Wise, 11555 8<sup>th</sup> Avenue, Pleasant Prairie, Gary Hohmeyer, 6523 5<sup>th</sup> Avenue, Dave Henkins, 11203 61<sup>st</sup> Avenue, Anna Moldenhauer, 6554 5<sup>th</sup> Avenue, Joe Dora, 13617 92<sup>nd</sup> Street, Mike Bjorn, 3813 16<sup>th</sup> Avenue, Julie Rittmiller, 9501 73<sup>rd</sup> Street, Lyna Postuchow, 4912 24<sup>th</sup> Avenue, David Haas, 2434 44<sup>th</sup> Ct, Lewis Aceto, 6211 68<sup>th</sup> Street, Courtney Winea, 7518 7<sup>th</sup> Avenue, Andrea Woodward, 7524 20<sup>th</sup> Avenue spoke.  
Staff/Commissioners: Commissioner Casey stated that Park Division needed to work with the Lakeshore Business Improvement District for better utilization of HarborPark area. Commissioner Carpenter stated she would support this request for this year to help encourage increased business for everyone. Chairman Orth read the e-mail from Ald. Moldenhauer, the alderman of the district, (enclosed). Chairman Orth stated that there were good points on both sides of the issue. Commissioner Casey asked what was the economic impact of the request for this area.  
*It was moved by Commissioner Downing, seconded by Commissioner Ruef, to defer request until next scheduled meeting and instructed staff to develop policy for temporary business licenses on lakefront.  
Motion passed 5-0.*
- C-4. Acceptance of Project #07-1412 Poerio Park Paved Trail (13<sup>th</sup> Street & 15<sup>th</sup> Avenue) and Project #07-1413 Columbus Park Parking Lot (2003 54<sup>th</sup> Street) which has been satisfactorily completed by Payne & Dolan, Kenosha, Wisconsin, in the amount of \$140,998.47. (Districts 1 & 7)  
*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 5-0.*

#### Informational Items

##### Parks CIP Line Items

Chairman Orth, Commissioners Ruef and Carpenter, Ron Bursek and Jeff Warnock spoke.

##### Status of Co-Sponsorship Policy

Chairman Orth, Commissioners Casey and Carpenter spoke.

**DIRECTOR/SUPERINTENDENT COMMENTS:** Jeff mentioned that Park Division staff is working to remove the graffiti at Skateboard and Nash Parks.

**CITIZEN/COMMISSIONERS COMMENTS:** Anna Moldenhauer, 6554 5<sup>th</sup> Avenue spoke.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:47 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – July 13, 2009**

A meeting of the Board of Park Commissioners was held on Monday, July 13, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Casey, and Downing. Commissioner Ruef was previously excused. Staff members in attendance were Jeff Warnock and Ron Bursek arrived near the end of the meeting.

It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, June 29, 2009. Motion passed 4-0.

- B-1. Memorandum of Agreement between the City of Kenosha and the UW Parkside for usage of the lower level of the Southport Beachhouse. (CEDAR Agreement) (District 2) (Deferred from June 8, 2009 and June 29, 2009 meetings)

Staff: Recommends approval, just waiting for UW Parkside's signatures.

*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*

- B-2 Request from Bean Grinders Coffee LLC to have concessions on 57<sup>th</sup> Street and 3<sup>rd</sup> Avenue from mid May to mid October from 7:00am to sunset. (District 2) (Deferred from June 29, 2009 meeting)  
Public Hearing: Jennifer Heim, 6104 3<sup>rd</sup> Ave, handed out the Downtown Plan Update, spoke against approval. There are a lot of empty store in the downtown area we don't need peddler trailers. Alex Shehadeh, 7304 97<sup>th</sup> Ave, handed out a list of signatures in favor of the peddler trailers. Ms. Minkowski, 5524 2<sup>nd</sup> Ave, complained that the generator on the peddler trailers are very loud and that the peddler trailers look tacky. John Makhlof, 6728 102<sup>nd</sup> Ave, commented that stores are empty in the downtown for a long time, businesses are not thriving downtown and the peddler trailers have not prevented businesses from the downtown area. Sue Marko, 5926 3<sup>rd</sup> Ave, moved here to help the downtown businesses and is against having peddler trailers near the downtown. Louie Aceto, 6211 68<sup>th</sup> St, having the peddler trailers doesn't look great for the downtown area. Mike Bjorn, 3813 16<sup>th</sup> Ave, asked if a business asked to have a peddler trailer on the grounds of Simmons Library would that be acceptable. Andrew Moldenhauer, 6554 5<sup>th</sup> Ave, suggested a tax incentive for the businesses in the downtown area and that getting businesses to the downtown area is not a parks issue. James Shehadeh, 7304 97<sup>th</sup> Ave, the downtown has major problems and will take years to fix. The downtown and Lakefront are not connected they are two separate areas.

Staff/Commissioners: Commissioner Casey asked if the bike stand that was recently approved, if it was a permanent site or mobile. Jeff informed that it is mobile and they do have advertising in a store front window. Commissioner Casey indicated that we are creating two areas, the downtown and Harbor Park just like the uptown and Brass area. The city needs to have criteria on the appearance of the peddler trailers. Commissioner Orth indicated that the peddler trailers are not the cause of the difficulties in the downtown area. The city needs to set new guidelines for peddler trailers. The city needs a structured frame work for future development. Commissioner Carpenter informed that this item is for Bean Grinders request. The commission should pass this and then approve the moratorium.

*It was moved by Commissioner Carpenter, seconded by Commissioner Downing to approve. Motion failed 2-2, with Commissioners Orth and Casey voting nay.*

- C-1 Moratorium of Lake Front Peddlers.

Staff/Commissioners: Commissioner Downing will not be supporting this.

*It was moved by Commissioner Casey, seconded by Commissioner Carpenter, to approve. Motion failed 2-2, with Commissioners Downing and Carpenter voting nay.*

DIRECTOR/SUPERINTENDENT COMMENTS: Ron Bursek informed the commission that Public Works approved the Harbor Park Market street closure.

CITIZEN/COMMISSIONERS COMMENTS: Joe Brittelli, 5516 2<sup>nd</sup> Ave, spoke on the Harbor Park Market. He feels that this shouldn't be in an area zoned residential. Emergency vehicles wouldn't be able to get to his doors as quickly as when the market isn't there. Ms. Minkowski, 5524 2<sup>nd</sup> Ave, wanted to know who was in charge of the market. Garbage and dogs have been a big problem. She also wanted to know if the market had insurance. Sue Holt, 5508 2<sup>nd</sup> Ave, has a condo right next to the market and that there are several issues, garbage, dogs, emergency vehicles, and legal issues. It is getting to large and it should be moved to a different area. She showed a picture of an electric cord that goes across the sidewalk.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:04 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – July 27, 2009**

A meeting of the Board of Park Commissioners was held on Monday, July 27, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:18 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey arrived during item C-2. Staff members in attendance were Mary Durkee.

It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, July 13, 2009. Motion passed 4-0.

- C-1. Acceptance of Project 08-1409 Southport Beach House Restroom Renovations (7825 1<sup>st</sup> Avenue) which has been satisfactorily completed by Bane Nelson, Kenosha, Wisconsin in the amount of \$146,284.50. (District 3) (Also referred to Public Works Committee)  
*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 4-0.*
- C-2. Acceptance of Project 05-1416 Anderson Park Skateboard Park (8730 22<sup>nd</sup> Avenue) which has been satisfactorily completed by Bane Nelson, Kenosha, Wisconsin in the amount of \$155,788.42. (District 9) (Also referred to Public Works Committee)  
*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 5-0.*
- C-3. Request from the Urban League of Kenosha and Racine to use a Showmobile at Dairyland Greyhound Park on Saturday, August 1, 2009, for their benefit.
- a. Usage of the Showmobile off City property
  - b. Co-sponsorship of the rental fee and set up fees
- Public Hearing: Yolanda Adams, Urban League, informed the commission that there will be 8 bands at the benefit and that they cannot perform on the ground and that a platform is required. Rolando Hernandez, Racine, felt that the benefit would help businesses and the Hispanic community.
- Staff: Commissioner Ruef said that there is no criteria on renting the showmobiles, therefore he will not be approving the rental until criteria is established. Commissioner Ruef also asked if the music was amplified and if so were the neighbors contacted.
- It was moved by Commissioner Ruef, seconded by Commissioner Casey, to deny item a. Motion failed 2-3, with Commissioners Carpenter, Casey, and Downing voting nay. It was moved by Commissioner Casey, seconded by Commissioner Carpenter, to approve item a. Motion passed 3-2, with Commissioners Orth and Ruef voting nay.*

INFORMATIONAL ITEM: KUSD request for Anderson Park Ball Diamond. Patrick Finnemore, Facilities Director KUSD, informed the commission that KUSD is interested in using Anderson Park Ball Diamond #2 for varsity softball. He suggested that the lease for the football field could include diamond #2. Jean Werbie, KUSD Sports Advisory Committee member, informed the commission that KUSD would take over the maintenance for diamond #2. KUSD would have fund raisers to put a fence for WIA standards. There would not be any cost to the city, KUSD would pay for the fence and maintenance of diamond #2. KUSD would also fix diamond #1 at no cost to the city. Commissioner Ruef requested how often is the diamond now being used. Commissioner Orth asked if the lighting has a separate power. Commissioner Orth also inquired about the bleachers if KUSD would use the city's bleachers or replace them with their own.

DIRECTOR/SUPERINTENDENT COMMENTS: Mary informed the commission that Jeff would be out of the office the entire week and that she would also be out of the office for the rest of the week. If any commissioners need immediate assistance they could contact Dirk Nelson. Mary also informed the commission that Jeff is still working with AT&T on the lease.

CITIZEN/COMMISSIONERS COMMENTS: William Valenti, 4222 25<sup>th</sup> Street, was present to inform Commissioners Casey and Orth that he would be contacting them to reconsider putting Bean Grinders request to have concessions on 57<sup>th</sup> Street and 3<sup>rd</sup> Avenue. Alderman Bogdala, 17<sup>th</sup> District, had concerns with the amplified music that will be at Dairyland Greyhound Park on Saturday, August 1, 2009 and none of the neighbors had been notified. Vida Rose, Program Director – Attack of the Giant Art, spoke about her program and that she is requesting use of park on August 29 and 30 to display 4X4 and 4X8 paintings. This program has 35 children and 8 parents at the present time. Anna Moldenhauer, 6554 5<sup>th</sup> Avenue, spoke on item C-1 and that Simons Island Beachhouse bathrooms have been done, but they are still closed to the public. Commissioner Orth informed Alderman Bogdala to check to see if the Urban League would need an outdoor extension license. Commissioner Orth informed Vida Rose that he would get in touch with her. Commissioner Orth informed the commission that he has been talking with the City Administrator regarding co-sponsorship.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:58 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – August 10, 2009**

A meeting of the Board of Park Commissioners was held on Monday, August 10, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey was absent. Staff members in attendance were Jeff Warnock.

It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve the minutes from the meeting held on Monday, July 27, 2009. Motion passed 4-0.

C-1. Sale of land at 4624 73<sup>rd</sup> Place from City of Kenosha to Philip and Barbara Pofahl. (District 15)  
(Also referred to City Plan Commission and Finance Committee)

*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 4-0.*

C-2. Request from Vida Rose, Program Director - “Attack of the Giant Art”, for the use of Civic Center Park on August 29 & 30, 2009, to display 4'x4' to 4'x8' paintings and collages. (District 2)  
Staff: Jeff informed the commission that the art would be displayed on the south side of the park.

*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 4-0.*

INFORMATIONAL ITEM: Union Park Project. Melanie Hovey, KUPP Development Coordinator, spoke on a future project that they would like to hold at Union Park. She would like to have a sculpture by Bruce Niemi displayed. Chairman Orth thought this would be a good project.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff explained about the fireworks and the contract the city had with them. They reason for the fireworks that went off after the finale was due to a delay sequence.

CITIZEN/COMMISSIONERS COMMENTS: Commissioner Ruef asked Jeff if he had the number of how often Anderson Diamond #2 was used. Jeff informed he had it and would send it to him.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:29 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – August 31, 2009**

A meeting of the Board of Park Commissioners was held on Monday, August 31, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:16 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey was absent. Staff members in attendance were Jeff Warnock.

It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve the minutes from the meeting held on Monday, August 10, 2009. Motion passed 4-0.

- C-1. Request from the CYC/Boy's and Girl's Club Football to approve the waiver of fees for the use Anderson #1 for various dates. (District 9)  
*It was moved by Commissioner Downing, seconded by Commissioner Orth, to approve. Motion passed 4-0.*
- C-2 Request from UW Parkside to approve the waiver of fees for the use of the Southport Beach House for workshops various dates. (District 2)  
Public Hearing: No one spoke.  
Staff: Jeff informed the commission that the workshops would be held on Tuesdays and Thursdays for 2-3 hours and that we have waived the fees in the past.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve waiving the fees through January 1, 2010. Motion passed 4-0.*
- C-3 Reconsideration the request from the Kenosha AFL-CIO Council for the following:  
a. Approval to use the City's Showmobile on Monday, September 7, 2009 for Laborfest at St. Therese picnic grounds (District 9)  
b. Approval to waive the fees  
Public Hearing: Frank Pacetti, City Administrator, asked that this be treated the same as in the past. *Chairman Orth abstained from voting due to affiliation with organization making request.*  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to reconsider. Motion passed 3-0. It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve a. Motion passed 4-0. It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve b. Motion passed 4-0.*
- C-4 Request from South Kenosha Progress Fund, Inc. for the following:  
a. Approval to use the City's Showmobile on Saturday, September 12, 2009 for Southfest 2009 at Sunnyside Park (District 13)  
b. Approval of fermented malt beverages  
c. Approval co-sponsorship  
Public Hearing: Alderman Misner, 13<sup>th</sup> District, informed the commission that their will be off duty police office doing security. The beer garden will only allow adults 21 and older and they will need to wear a wrist band. The insurance policy will be turned in by September 9, 2009.  
*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve a, b, & c. Motion passed 4-0.*

**DIRECTOR/SUPERINTENDENT COMMENTS:** Jeff informed the commission that he has met with Ms. Hovey, Lemon Street, on moving forward with the Union Park projects. Jeff also informed the commission that the cannon in Eichelmann Park is finished and will be in the park by early next week.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:32 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – September 28, 2009**

A meeting of the Board of Park Commissioners was held on Monday, September 28, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:17 pm. The following members were present: Chairman Orth, Commissioner Carpenter and Ruef. Commissioner Downing arrived during item C-1. Commissioner Casey was excused. Staff members in attendance were Ron Bursek, Jeff Warnock, and Shari Krewson.

It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve the minutes from the meeting held on Monday, August 31, 2009. Motion passed 3-0.

*It was moved by Commissioner Carpenter, seconded by Commissioner Ruef, to approve items C-1 through C-4. Motion passed 4-0.*

- C-1 Quit Claim Deed to transfer City-owned property generally located at 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 15<sup>th</sup> Avenue from the City of Kenosha to Julianne Sertich. *(District 3)*
- C-2 Quit Claim Deed to transfer City-owned property generally located at 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 15<sup>th</sup> Avenue from the City of Kenosha to Edward P. Carter III. *(District 3)*
- C-3 Quit Claim Deed to transfer City-owned property generally located at 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 15<sup>th</sup> Avenue from the City of Kenosha to Nancy C. Tawwater. *(District 3)*
- C-4 Quit Claim Deed to transfer City-owned property generally located at 79<sup>th</sup> Street between 14<sup>th</sup> Avenue and 15<sup>th</sup> Avenue from the City of Kenosha to Michael F. & Cherie Rizzo. *(District 3)*
- C-5 Award of Contract for Project 09-1411 Kenosha Sports Complex – Field Drainage (39<sup>th</sup> Avenue & 41<sup>st</sup> Street). *(District 10)*  
Staff/Commissioners: Jeff informed the commission that Wanasek Corp, Burlington, WI in the amount of \$350,000.00 had the lowest bid. Jeff also informed the commission that netting still has to be done.  
*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve award to Wanasek Corp, Burlington, WI in the amount of 350,000.00. Motion passed 3-1, with Commissioner Carpenter voting nay.*
- C-6 Award of Contract for Project 09-1111 Miscellaneous Storm Sewers (50th Avenue - 61st Street to 63rd Street & Gangler Park - 82nd Street approximately 200 ft west of 65th Avenue) to A.W. Oakes & Son, Racine, WI, in the amount of \$180,000.00.  
*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*
- C-7 Proposal from KUSD requesting primary usage of Anderson Baseball Field #2.  
Public Hearing: John Matera, 3405-85<sup>th</sup> St, Tremper Athletic Director, spoke.  
Staff/Commissioners: Commissioner Orth asked Mr. Matera how does improving this diamond help. Mr. Matera said that this would allow flexibility and the ability to host games, such as regionals and sectionals. Commissioner Downing asked that when an agreement is made that the commission see it early enough to review before the commission has to act on it.  
*It was moved by Commissioner Downing, seconded by Commissioner Ruef, to authorize the park division to proceed with negotiations. Motion passed 4-0.*

INFORMATIONAL ITEM: Parks Update - Jeff handed out the Park Status Update.

DIRECTOR/SUPERINTENDENT COMMENTS: Ron Bursek informed the commission that the Park division will probably be caught up on the 2007 funds. The goals are to complete the 2008 projects. Had some concerns with the Washington Park Concession restrooms, needed more input from the Engineering division.

CITIZEN/COMMISSIONERS COMMENTS: No one spoke.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:50 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – November 2, 2009**

A meeting of the Board of Park Commissioners was held on Monday, November 2, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 6:00 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Casey, Downing, and Ruef. Staff members in attendance were Ron Bursek.

It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, September 28, 2009. Motion passed 5-0.

C-1. To Amend the City of Kenosha Capital Improvement Program for 2009 by Creating Line PK-09- 003 “Kenosha Sports Complex” in the Amount of \$194,000 and Reducing Various 2007 Park CIP Projects in the Amount of \$194,000 for a Net Change of \$0.

Staff/Commissioners: Ron Bursek informed the commission that the Finance Committee approved this. Chairman Orth asked if the rest of the money was coming from TIF. Commissioner Ruef felt that this should have been from the start of the project. Commissioner Casey concurred with Commissioner Ruef.

*It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve. Motion passed 4-1, with Commissioner Carpenter voting nay.*

DIRECTOR/SUPERINTENDENT COMMENTS: Ron Bursek informed the commission that he will eliminate a lot of the problems with future projects.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:04 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – November 4, 2009**

A meeting of the Board of Park Commissioners was held on Wednesday, November 4, 2009, at the Kenosha Municipal Building Room 202. The meeting was called to order at 5:30 pm. The following members were present: Chairman Orth, Commissioner Downing, Casey, Ruef, and Carpenter. In attendance were Mayor Bosman, Frank Pacetti, City Administrator, Carol Stancato, Director of Finance, Ron Bursek, Director of Public Works, Jeff Warnock, Shelley Billingsley, and Sue Clouthier.

C-1. Review of Park CIP requests for 2010-2014.

Staff/Commissioners: Frank Pacetti gave an overview of the Park CIP requests. Regarding item PK-93-008, Anderson pool heater, Commissioner Casey questioned the age of the heaters at both pools. Ron Bursek stated that the heater at Anderson pool is not working and the heater at Washington pool is in bad shape. He also stated that Johnson Controls will be coming in to do a new analysis of the pool heater situation. Jeff Warnock stated the current pool heaters were installed at least 20 years ago. Chairman Orth stated if the pools were not heated, how many days would they be closed in order to save the cost of installing new heaters at both pools, not a wise use of dollars. Commissioner Casey asked if the heaters were not installed next summer, would the other pool systems work appropriately. Ron Bursek stated the other pool systems are independent of the heaters and there would be no problems. Commissioner Ruef stated he would not support removing the heaters, as pool usage would be cut considerably. Commissioner Carpenter questioned if the current heaters were currently shut off, and if the heater at Washington could be repaired. Ron Bursek said that the heaters would have to be disconnected from the gas lines and neither would be used and that repair of the one is not an option. Commissioner Carpenter questioned the status of installation of the anti-entrapment devices at both pools. Ron Bursek stated that due to Federal regulations regarding installation of the devices that the parts are in high demand. Shelly Billingsley stated that the device would be installed at Washington pool in the spring, and the plan for Anderson was being finalized.

*It was moved by Commissioner Casey, seconded by Commissioner Carpenter to remove \$200,000 from line item PK-93-008 in 2010 Anderson pool heater. Motion passed 4-1 with Commissioner Ruef voting nay.*

*It was moved by Commissioner Casey, seconded by Commissioner Carpenter to remove \$200,000 from line item PK-94-003 in 2010 Washington pool heater. Motion passed 4-1 with Commissioner Ruef voting nay.*

Staff/Commissioners: Regarding item PK-96-006 Picnic Shelter improvements, Commissioner Casey asked which park shelters would be slated for improvements. Jeff Warnock stated Sunnyside parks and Red Arrow park.

Regarding item PK-00-001 Playground Equipment, Chairman Orth asked why there were two years with no new equipment being purchased. Jeff Warnock stated that there is currently equipment in stock, and the Park Division is looking into what can be placed out on a regular schedule.

Regarding Item PK-00-002 Southport Park (Beach House) Chairman Orth noted that there were funding changes from Administration. Frank Pacetti stated that the grant that had been applied for this project was denied due to the fact that the same items were asked for on a prior grant. Ron Bursek stated that a better cost estimate for repairs has been received. Chairman Orth asked if grants for historic preservation could be applied for in the future. Frank Pacetti said yes, it is possible.

*It was moved by Commissioner Carpenter, seconded by Commissioner Downing to remove \$80,000 for building rehabilitation, \$30,000 for ADA ramp, and \$20,000 for engineering from line item PK-00-002 for a new total of \$130,000 with no outside funding. Motion passed 5-0.*

Regarding item PK-03-001 Park Renovations-Variou Parks, Commissioner Carpenter asked which parks were scheduled for repairs. Frank Pacetti stated that there were parks in various stages of decay. Jeff Warnock stated that the Park Division was working on a priority list. Commissioner Carpenter stated she would like a copy of the list when completed. Frank Pacetti stated that the Commission will get the list from staff. Commissioner Carpenter then questioned the increase from \$60,000 to \$100,000. Ron Bursek stated that problems need to be addressed and a list created, he would like to be more aggressive with upgrades.

Regarding item PK-03-003 Municipal Golf Course, Chairman Orth inquired what the item: funding golf fund comes from. Frank Pacetti explained that it is the Golf Course fund balance from the inception and that the improvement were intended to increase play in order to increase funds available in the Golf Course. Chairman Orth asked for a copy of the Golf Course audit. Carol Stancato stated an audit is performed every year as part of the City audit and the Commission will be provided with a copy. Mayor Bosman stated that the Golf Course would be a valuable venue for kids. Commissioner Casey agreed, perhaps attracting a wider clientele range. Chairman Orth stated that the Course would be a good opportunity for kids, perhaps have a free day, and look at new ideas. Mayor Bosman stated with the Golf Course improvements the goal would be to be a destination course and to offer a multi-function building for other functions. Regarding item PK-09-001 Harbor and Marina Dredging, Chairman Orth asked if there was anyway to fix the dredging problem without using funds. Frank Pacetti stated that the City has applied to the Army Corp of Engineers to redesign the pier to slow down silting, but that there were many requests and it is not known if the request will be approved.

Regarding Item PK-10-001 Field Office Building, Commissioner Casey asked what was being done to the building. Jeff Warnock stated that there would be tuckpointing, window caulking and painting done, and in the future the parking lot.

Regarding item PK-10-002 Lakefront Water Feature, Commissioner Casey asked what this item is for. Ron Bursek stated that it is the Beaver Pond water feature on the lakefront and that the operational requirements were being changed by the State. Shelly Billingsley stated that the City is working with a consultant on options on how to convert the system and the operational impacts, and also that more information would be available in December.

Regarding item PK-10-003 Pennoyer Park, Chairman Orth asked what repairs were slated to be done. Jeff Warnock stated that the bandshell roof and electrical system needed repairs, partially due to vandalism. Chairman Orth mentioned that permanent seating should be added and questioned where additional parking would be added. Jeff Warnock stated that there could possibly be some parking on the south side of the bathhouse and that different areas were being looked at.

Regarding item PK-96-001 Park Equipment, Frank Pacetti stated that the total outside funds line item should equal \$4,000. Commissioner Casey stated that he was glad the beach comber was now being used on an ongoing basis. Chairman Orth questioned which cost for the Lakefront mower was correct, \$70,000 or \$48,000. Jeff Warnock stated he would get the correct cost.

*It was moved by Commissioner Casey, seconded by Commissioner Downing to approve as amended. Motion passed 4-1, with Commissioner Ruef voting nay.*

Chairman Orth called for a short break at 7:15 pm. Commissioner Ruef was excused and left the meeting.

Chairman Orth reconvened the meeting at 7:27 pm.

## C-2. Review of the 2010 Park Division Executive Budget

Staff/Commissioners: Ron Bursek gave an overview of the Park Division budget. He stated that the parks were in better shape than one year ago with seven less people and that the Division can accomplish the Commission's directives with this budget. Frank Pacetti further stated that city-wide that there was a zero percent increase for personal services, a five day furlough for all employees except protective services, and that the pools would be open six weeks instead of 10 weeks, also further labor savings would be due overtime reductions by working three different work schedules.

Chairman Orth questioned the cost of vehicle repairs done in house versus central garage. Jeff Warnock stated that current staff can fix small equipment in house and that larger repairs would go to the central garage.

Commissioner Downing questioned the costs charged to groups renting ball diamonds, soccer fields, etc. Jeff Warnock stated, the only charge is for a permit and that the Park Division is reviewing all agreements with permitting and will be presenting this information to the Commission. Commissioner Downing stated that he would not be supporting the Park Division budget. and that he would like a list on co-oping area rentals. Chairman Orth stated that the fee schedule has not changed in years and that it should not be done on this level, teams come to Kenosha because they are undercharged. Frank Pacetti stated that the fee schedule needs analysis needs to be completed, and should be done by the Finance Committee review of the 2010 budget. Commissioner Casey stated that he would like to see what Administration comes up with and their recommendations after looking at all the agreements.

Chairman Orth stated that he did not feel the pools could be run for six weeks, that skilled lifeguards could possibly work elsewhere, and that the community would be short changed.

*It was moved by Chairman Orth to restore funding for the pools for ten weeks, motion failed for lack of second.*

Commissioner Casey stated that attendance in pools is down, yet we have an underutilized lake right next to us. Frank Pacetti stated that it was not the intent of Administration to close the pools, that efficiencies were being sought. Commissioner Casey stated that he would like to see attendance records for the time period preceding the slide improvements and the average temperatures in June through August for 2007 through 2009. Chairman Orth stated that he would also like to see attendance figures for communities within 100 miles that also have outdoor pools.

Aldermen: Alderman Ruffolo stated that possibly the pool hours should be reduced instead of number of weeks and that closing the pools could cause problems with the kids not having anything to do. Alderman Misner was also concerned with the shortened time period and would not support the change. Alderman Kennedy stated that the pools are a draw for the City, and that limiting the number of days might not be good, but less hours might be an alternative, he also mentioned the possibility of Alderman receiving free pool passes to pass out to constituents.

Alderman Bogdala mentioned an alternative of using the lifeguards at the beaches if they are not being used at the pools. Chairman Orth stated that there were some good ideas for alternatives as a compromise.

Review of the 2010 Washington Park Municipal Golf Course Executive Budget

Staff/Commissioners: Commissioner Casey stated he would like to see a concessions breakdown of beer versus food. Jeff Warnock stated he would provide that information to the Commission. Chairman Orth stated that concession pricing needs to be looked at, in order for the Golf Course to generate \$1,000,000 in five years for their CIP contribution, it would need to be better. Commissioner Downing stated that the merchandise for resale needs to be looked at, more revenue should be generated.

#### Review of 2010 Keep Kenosha Beautiful Executive Budget

Staff/Commissioners: Chairman Orth read the ordinance governing Keep Kenosha Beautiful, that it does not state a paid position. He said that other positions are being eliminated within the City and that he doesn't believe in staffing this position.

*It was moved by Chairman Orth, seconded by Commissioner Carpenter to remove the paid position of Keep Kenosha Beautiful Coordinator. Motion passed 3-1, with Commissioner Casey voting nay. The adjustment to the 2010 budget would be a reduction of \$33,050 in wages and \$6,170 in fringe benefits for a total reduction of \$39,220.*

Aldermen: Alderman Misner stated that possibly more residents would volunteer to do plantings, the Park division should handle other opportunities.

*It was moved by Commissioner Carpenter, seconded by Chairman Orth, to approve the 2010 Park Division Budget as presented, the 2010 Washington Park Municipal Golf Course as presented, and the 2010 Keep Kenosha Beautiful Budget as amended, motion failed 2-2, with Commissioners Downing and Casey voting nay.*

Citizen/Aldermen comments: Alderman Kennedy stated that Kenosha Parks were a jewel to the City and that they should continue to be maintained. He also said it was foolish to remove the position from Keep Kenosha Beautiful and that he would not support it.

There being no further business, it was moved by Commissioner Casey, seconded by Commissioner Carpenter to adjourn at 9:47 pm, motion passed 4-0.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – November 16, 2009**

A special meeting of the Board of Park Commissioners was held on Monday, November 16, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 6:30 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Casey, Downing, and Ruef. Staff members in attendance were Jeff Warnock, Ron Bursek, and Frank Pacetti.

It was moved by Commissioner Orth, seconded by Commissioner Downing, to approve the minutes from the special meetings held on Monday, November 2 & 4, 2009, with a correction to the November 4, 2009, item C-2 attendance figures should be changed to hours of operations. Motion passed 5-0.

C-1. Proposed Resolution To Establish Guidelines for City Contributions for Events Co-Sponsored by the Board of Park Commissioners. *(Also referred to Finance Committee)*

Commissioner Casey asked why this was also referred to Finance Committee and going to Common Council, when the Park Commission has the final say. Frank Pacetti said that a policy should be in place for an event that isn't held in a City Park. Commissioner Casey asked if the Parks Commission was bound by what Common Council approves.

*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve. It was then moved by Commissioner Downing, seconded by Commissioner Carpenter, to amend the 50% to up to 50%. Motion failed 2-3, with Commissioners Carpenter, Casey, and Orth voting nay.*

Commissioner Casey thought that the guidelines should be set in stone, that there shouldn't be any flexibility. Chairman Orth thought that maybe instead of percentages that there should be a maximum dollar amount.

*It was moved by Commissioner Casey, seconded by Commissioner Carpenter to amend the Government and KUSD to 0%. Motion passed 5-0.*

*It was moved by Commissioner Carpenter, seconded by Commissioner Casey to amend the For Profit to 0%. Motion passed 3-2, with Commissioners Downing and Orth voting nay.*

Frank Pacetti felt that this might be a problem with getting new events.

*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter to approve as amended. Motion passed 3-2, with Commissioners Casey and Downing voting nay.*

C-2. Possible Reconsideration of the 2010 Park Executive Budget.

*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter to reconsider. Motion passed 3-2, with Commissioners Casey and Downing voting nay.*

*It was moved by Commissioner Ruef, seconded by Commissioner Carpenter to approve. Motion failed 2-3, with Commissioners Casey, Downing and Ruef voting nay.*

DIRECTOR/SUPERINTENDENT COMMENTS: No one spoke.

CITIZEN/COMMISSIONERS COMMENTS: No one spoke.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 7:00 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – November 30, 2009**

A meeting of the Board of Park Commissioners was held on Monday, November 30, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Alderman Casey was excused. Staff members in attendance were Jeff Warnock, Kevin Risch, and Shelly Billingsley.

It was moved by Commissioner Carpenter, seconded by Commissioner Ruef, to approve the minutes from the meeting held on Monday, November 16, 2009. Motion passed 4-0.

1. Acceptance of Project 09-2013 Southport Marina and Kenosha Harbor Dredging which has been satisfactorily completed by McMullen & Pitz Construction Co., Manitowoc, Wisconsin, in the amount of \$203,823.00.

Staff/Commissioners: Kevin informed the commission that the dollar amount was less than what was budgeted for because the Marina did not need dredging, but we have to check it every year and it might need to be done before 2013 when it is budgeted for again.

*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*

INFORMATIONAL ITEM: Washington Park Velodrome Restroom Analysis. Shelly informed the commission that we requested a proposal to evaluate the existing restroom facility. Commissioner Downing questioned why we are paying an outside firm to tell us something that our own engineers could. Alderman Ohnstad, 6<sup>th</sup> District, agrees with Commissioner Downing and was upset that the money was taken out of this years budget and would like to see this moved forward. Chairman Orth said there is definitely a need for engineering input because of the hill.

INFORMATIONAL ITEM: Cedar Agreement Clarification of Insurance. Jeff informed the commission that the paragraph in question is basically a duplication.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff informed the commission that with budget cuts, he has been looking into the possibility of partnering up with Kiwanis at Nash Park. City employees would handle the grounds Monday through Friday and then Kiwanis would on the weekends for tournaments. This would eliminate a part time employee and the possibility of one more part time employee. Jeff also mentioned that the Boy Scout Troup 58 is requesting Eichelman Park for a special ceremony.

CITIZEN/COMMISSIONERS COMMENTS: Commissioner Ruef asked if the partnering up with Kiwanis would be at Anderson Park. Jeff informed him that it would only be at Nash Park.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:28 pm.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – December 14, 2009**

A meeting of the Board of Park Commissioners was held on Monday, December 14, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey was excused. Staff members in attendance were Jeff Warnock and Ron Bursek.

It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, November 30, 2009. Motion passed 4-0.

- C-1. Professional Service Agreement with Graef for Architectural Services at Washington Park for the Velodrome Restroom/Concession/Storage Facility.  
Staff/Commissioners: Commissioner Ruef asked if there were any other bids. Ron informed the commission that on professional services bids or proposals are not required.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve staff recommendation. Motion passed 4-0.*
- C-2. Agreement between KUSD and City Parks Division regarding Anderson Park baseball diamond #2.  
Public Hearing: John Matera, 3405-85<sup>th</sup> St, Tremper Athletic Director, spoke.  
Staff/Commissioners: Commissioner Orth asked if the Alderman of the District had all his concerns and questions taken care of. Jeff informed that all the concerns and questions had been taken care.  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 4-0.*
- C-3. Proposed change in guidelines for facilities and/or parks reservations.  
Staff/Commissioners: Jeff requested that we require firm dates for all reservations and payment is made up front.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to Receive and File. Motion passed 4-0.*
- C-4. Discussion on the Board of Park Commissioners meeting to be held on Monday, December 28, 2009. Meeting canceled unless an item needs immediate attention and cannot wait for the next regular schedule meeting.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff informed the commission that he is working on agreements vs leases for Nash Park. Ron informed the commission that the city has a jump start on the CIP projects.

CITIZEN/COMMISSIONERS COMMENTS: Commission Orth asked that the signs at the sports complex need to come down because they are not in compliance.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:30 pm.