2017 PROPOSED BUDGET

CITY OF KENOSHA

SUBMITTED BY

The Honorable John M. Antaramian, Mayor

Frank J. Pacetti, City Administrator

FINANCE COMMITTEE

Daniel Prozanski, Jr.,
Chairman

Curt Wilson

Patrick Juliana

Anthony Kennedy

Scott N. Gordon

Dave Paff

CITY OF KENOSHA, WISCONSIN

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Eric J. Haugaard ..... Alderperson, 1st District

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THE CITY OF KENOSHA
CHART A BETTER COURSE

JOHN M. ANTARAMIAN
Mayor

TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2017 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last twenty-two years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

Development continued to make an improvement during 2016. Improvement in development, even slow improvement, is anticipated to continue to add jobs and provide an increased tax base. While it is important for a community to grow, to add jobs and tax base, it must also recognize that growth has an impact on City operations. Spending limits imposed by the Expenditure Restraint Program means that the City has to continue to look for ways to control costs in the face of an increased demand for services on operations which occurs with improvement in development. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund only. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and will do so again this year. The state modified the definition of "inflation factor" effective with the 2012 budget from a CPI floor of 3% to zero. Based on the consumer price index, this change has had an impact. The

formula includes an adjustment for the percentage increase in net new construction compared to equalized values for the City.

In an attempt to resolve its budget deficit, the State of Wisconsin reduced state aid to local governments. The loss of $1.6 million in state revenue, as a result of the state's action taken in 2004, continues to affect future budgets for the City. In 2010, facing another budget deficit, the State of Wisconsin reduced state aid to local governments resulting in an estimated $500,000 loss for the City for the budget year. The 2012 budget realized a further reduction in state aid of $1.8 million less than 2011. The 2017 budget reflects an increase in the funding amount.

Local governments continue to be under levy limits by the State. Under these limits, the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exceptions). This formula allows for only community growth on revenues (the levy) for all city services. Net new construction has gone from a high of 3.493% seven years ago to 0.241% for the 2014 budget. Net new construction for the 2016 budget was 3.352% compared to .899% for the 2017 budget. The formula allows for no increase in levy dollars to support the rate of inflation.

GOALS FOR 2017

Construction and proposed construction projects continue to increase compared to the last few years. Until fully realized, there will continue to be an impact on growth numbers which will continue to impact expenditure restraint and levy limit calculations. This budget was developed in an attempt to look beyond 2017. Maintaining delivery of services to the citizenry and balancing the expenditure cap, levy freeze and tax mill rate continue to be a challenge. This budget balances this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments. The budget does contain adjustments to expenditures, as explained in the Expenditure Highlights Section without eliminating essential services.

OPERATING BUDGET ISSUES

Revenues

Major Revenues:

- Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth (net new construction) in the community.

  This latter factor is equal to 60% of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2018, the 2017 budget must not increase by more than an estimated 1.4%, excluding debt service and tipping fees compared to 2.3% change for the 2016 budget. Failure to do so results in the loss of the entire payment of approximately $2.5 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The 2017 budget once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

- State Shared Revenues – This program, which has been in existence for many years and is the largest source of non-tax levy revenue in the General Fund. It accounts for about 14.7% of total revenue for 2017. This program has resulted in revenue representing as much as 24% of our total general fund revenues, which was prior to 2004 and has been declining each year.

  Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the

formula, a major element is per capita equalized values. This is the factor used by the state to determine a municipality's "tax base wealth" and has a major impact on the amount of shared revenues a community receives in a given year. The formula also has a provision which guarantees that a community will receive at least 95% of the prior year's amount.

- General Transportation Aids – There are two payments under this program. The Local Streets payment assists local governments in the maintenance, improvement, and construction of local roads. Connecting Streets funding is for portions of the State of Wisconsin trunk highway systems that pass through the City.

Decreases in state funding are particularly difficult to absorb if there is little growth in other non-tax levy revenues. Whereas major state and federal aid once accounted for 56% of general fund revenues, these sources only make up approximately 22.4% of the 2017 budget compared to 26% three years ago. Without the ability to increase non-tax levy revenues by this same percentage of loss in aids and the desire to not eliminate essential services, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible department and recommended changes are made to the Common Council for approval, generally on an every other year basis. The amount of revenue that is generated from permit and development fees is based on the development and construction market. The 2017 budget reflects a slight increase in revenues compared to the 2016 budget.

- Public charges for services revenues such as swimming pools and other Park fees are weather sensitive. The 2017 budget reflects a slight decrease in budgeted revenues compared to the 2016 estimate.

- Commercial Revenues – The largest revenue in this category is the Cable Franchise

fee. The 2017 budget reflects a slight change from the 2016 estimate.

- Municipal Court Fines and Costs – The 2017 budget reflects no change from the 2016 estimate.

- Other revenues – Will remain essentially unchanged from 2016.

Revenue Assumptions:

- Revenue assumptions are based on the best available source of information.

  Major Revenues:

  1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.
  2) Other Revenues – The Finance Department reviews past actual revenue history. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions.

Expenditure Highlights

The City has a long tradition of responsible budgeting. The 2017 expenditure budget continues this tradition using constraints set by this administration. The 2017 expenditure budget criteria given to department heads stated that the 2017 budget is again tax levy driven due to the levy limits mandated by the State. The expenditure budget for 2017 is approximately $1.6 M more than 2016. The following highlights major areas for 2017.

Community Protection and Quality of Life – This Administration continues to place the safety, health, and welfare of the community as a top priority. The 2017 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this commitment.

1) Public Safety—The success in community protection is a direct reflection of a continuing long-standing budgetary commitment to provide personnel, equipment and training necessary for a strong protective services program. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that these departments can continue to operate at a high level in responding to all types of emergencies. To continue to honor the commitment to the citizenry, the 2017 budget includes one additional Sergeant position effective January 1, 2017.
2) In 2014, the City contracted for a classification and compensation study. The study was completed, approved by Council and implemented effective July 1, 2015. The 2017 budget continues the implementation of the study with most employees included in the study progressing through steps within the plan.
3) The 2017 budget includes funding for an expanded transit service for some existing routes and the creation of new routes to areas such as the Amazon Fulfillment Center.

Debt Administration

The City's bond rating has maintained an A & P bond rating of AA. That rating increase was based on the City's continued growth in tax base, a solid financial operation, reserve balances and above average but manageable debt. In order to maintain this rating, the City needs to continue it's responsible budgeting while maintaining a sound reserve balance. The City also maintains a rapid repayment of its debt.

CAPITAL IMPROVEMENT PROGRAM

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program.

The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is

updated annually due to project priority changes, project cost changes, etc. The Capital Improvement Budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures. The 2017 – 2021 budget reflects an average of $11.8 million over the 5 year period.

Some highlights include:

Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.

Other Improvements - Replacement of fire vehicles and equipment as well as the ongoing replacement of police squads and equipment. The combining of two existing fire stations into one larger station in order to better serve the citizens.

ECONOMIC REPORT

The following discusses economic development in the City, including the Business Park of Kenosha.

- Uline Distribution Center – 840,000 square feet, anticipated 500 full and part time positions. Anticipated occupancy is spring of 2017.
- Springs at Kenosha – 280 market rate rental units. Anticipated construction time line is 18-24 months with first units ready for occupancy in fall/winter of 2016.
- Kenosha Unified School District Athletic Facilities – a new football stadium is being erected on the Bradford High School campus while the current Ameche Field

bleachers are being renovated. Athletic improvements are also occurring at Bullen Middle School, Tremper High School and Indian Trail High School. Improvements are projected to be completed for the opening of the 2016-2017 school year.

- Brookside Care Center Addition – adding 72 rooms to the existing rehabilitation facility as well as renovating the existing rooms. Construction began in May 2016 and is anticipated to last about two years.
- Sagewood Apartments – 70 market rate rental units. 32 units have already been approved for occupancy, and construction continues on the remaining 38 units. Anticipated completion of all units is summer of 2017.
- Gateway Technical College Safety Center Addition – a 13,155 square foot addition to house a shooting range for local law enforcement training. Construction began in May 2016 and anticipated occupancy is fall of 2016.
- Nappa Car Wash – a new 5,648 square foot automated car wash. An existing building was razed and construction will commence in summer of 2016 with anticipated occupancy by winter of 2016.
- Ross/Burlington Coat Factory – an 8,800 square foot addition to the existing shopping center to house two new tenants. Construction began in June 2016 with anticipated occupancy by fall of 2016.
- Heritage House – plans announced for renovation of this historic downtown building as a boutique hotel. The plans would include an addition of sixty-eight hotel rooms. Plans have been approved by the City Plan Commission and Historic Preservation Commission. Construction is scheduled to begin in mid-2016.
- Residences at Library Park – also involves the renovation of an historic downtown building, forty-seven units are to be renovated in the building. Construction to begin in mid-2016.
- Aldi's – The City Plan Commission approved plans for this 19,787 square foot grocery store to be located at Green Bay Road and Washington Road. The developer intends to begin construction some time in 2016 with occupancy anticipated for 2017.
- O-Reilly Auto Parts – has purchased an existing vacant restaurant and parking lot on the City's north side. The existing building was razed to make room for the new store. Occupancy was granted in January of 2016.

- Menards – plans have been submitted to expand the lumber warehouse and yard as well as increasing the store footprint by enclosing portions of the outdoor garden area.
- Gateway Mortgage – the City Plan Commission has approved this 9,930 square foot office building. Gateway Mortgage would move from their current location to this new office building along Green Bay Road. Construction is anticipated to begin in summer of 2016.
- Kenosha Assisted Living – Bay Ridge Center – plans have been approved for this 92 bed elderly care facility along Green Bay Road. Three new buildings would be constructed that would include treatment for Alzheimer's along with other related care.
- Southport Commons Park – Quality Centers, Inc. has announced plans to construct a 240,000 speculative industrial building. The City Plan Commission has recommended approval of a rezoning of the site to Industrial. If approved, construction could begin in late summer of 2016.
- Fifth Avenue Lofts – a five-story apartment with sixty rental units. Constructed on the site of the former Wells Manufacturing building in Downtown Kenosha. Construction began in spring of 2015 with occupancy granted in February of 2016.
- Fresh Thyme – a new organic grocery store located within the existing Southport Plaza shopping center. An additional 7,000 square feet of space was added to accommodate the new store.
- Waterfront Warehouse – the owner of the adjacent restaurant purchased and rehabbed this building on the City's north side. The new restaurant opened in May of 2016.

OUTLOOK

The future continues to present the challenge of planning and managing growth while keeping property taxes under control. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs and recreation.

We have shown success as demonstrated by the continued diversification of the local

economy, and a low crime rate while keeping our overall costs low in comparison to other similarly sized communities in the state. We continue to make capital investments in the community to secure the bright economic future that has been achieved thus far.

With continued vision, cooperation, and planning, I am confident Kenosha will remain a great place to live and work.

Sincerely,

John M. Antaramian
Mayor

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Kenosha

Wisconsin

For the Fiscal Year Beginning

January 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 and §62.12 of the Wisconsin State Statutes.

  The ordinance, in general requires:

  1. A budget for governmental and proprietary funds.
  2. A budget available for public inspection.
  3. A public hearing prior to adoption by the Common Council.
  4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
  5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.

- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports comparing actual revenues and expenditures to budgeted amounts.

- A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.

- Budget amendments and transfers between departments are reviewed by the Finance Department; forwarded to Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.

- Budget transfers within departments are initiated by the department. The Finance Department reviews for availability of funds and approves. Transfers from personal services accounts to other accounts within the department must be reviewed and

approved by Administration.

- Carry over of prior year budget fund authorizations are initiated by the department. The requests are reviewed by the Finance Department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.

- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

  Lapsing Appropriation
  General Fund
  Various Special Revenue Funds
  Debt Service Funds
  Proprietary Funds
  Internal Service Funds

  Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

  Non-Lapsing Appropriations
  Capital Project Funds
  Community Development Block Grant

  Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.

- Operating budgets are adopted on a fund/department/division(program) basis.

- Increases to the adopted budgets are made only in the following situations:

  - emergency situations
  - nonrecurring appropriations with offsetting revenues
  - carry over of prior year appropriations

OPERATING BUDGET PROCESS

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.

- Departments prepare budget requests and estimated projections, which provide the Departments of Administration and Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.

- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.

- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.

- The City holds a public hearing on the budget and a Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution.

- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

OPERATING BUDGET PREPARATION CRITERIA

The following budget criteria was established by the Mayor prior to the preparation of the 2017 Budget.

Budgets for 2017 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin municipal levy limit.

CITY OF KENOSHA – 2017
OPERATING BUDGET PREPARATION TIMETABLE

October 3	Mayor to distribute Operating Budget to the Common Council
October 7	Publication of Public Hearing Notice and Budget Summary in official newspaper.
To be determined	Committees review Proposed Budgets
November 8 November 9, if needed	Executive Proposed Budget presented to the Finance Committee with department heads in attendance.
November 14	Public Hearing and Committee of the Whole meeting.
November 15	Adoption of operating budget by Common Council.

CITY OF KENOSHA – 2017
CAPITAL IMPROVEMENT BUDGET PREPARATION CALENDAR

October 3	Mayor to distribute Capital Improvement Plan to the Common Council
To be determined	Committees review Proposed Budgets
November 8 November 9, if needed	Finance Committee will review and make recommendations.
November 14	Public Hearing and Committee of the Whole meeting.
November 15	Common Council adoption of the five-year Capital Improvement Program document.

CAPITAL BUDGET POLICIES

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
  - grant funds
  - special assessments
  - developer contributions

- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.

- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.

- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

CAPITAL IMPROVEMENT BUDGET PROCESS

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.

- Departments update five year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.

- The Mayor, City Administrator, and Director of Finance review department budgets with each department head.

- Upon completion of the deliberations, the Department of Community Development and Inspection will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.

- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.

- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.

- The City will follow an aggressive policy of collecting revenues.

- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.

- The City will review license fees/charges to determine if the revenues support the cost of providing the service.

- Sewer and Water Utility funds will be self-supporting through user fees.
  - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.

RESERVE POLICIES

- The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.

- It is the City's goal to maintain a minimum General Fund fund balance equal to 10% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.

- Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.

- All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

INVESTMENT POLICIES

AUTHORITY

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository
§34.05, Designation of Public Depository
§34.06, Liability of Treasurer
§34.07, Security
§34.08, Payment of Losses
§66.0603, Investments

The following factors are taken into consideration regarding the investment of City funds.

LEGALITY

§34.01(5) Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

SAFETY

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first $100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for $400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of $500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasury Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.

REPURCHASE AGREEMENTS

When City funds of less than $500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of $500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
2. State of Wisconsin Local Government Pooled Investment Fund.
3. United States Treasury Bills, Notes, or Bonds.
4. Certificates of Deposit with designated Public Depositories.
5. Repurchase Agreements with designated Public Depositories.

LIQUIDITY

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

YIELD

The yield of investment shall become a determining factor only after legality, safety , and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.

- The City will follow a policy of full disclosure on every financial report and bond prospectus.

- The City will use short term debt for cash flow and bond or note anticipation purposes.

- The City will first look to available current resources before using debt to fund capital improvements.

- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, City administration has informally set an internal debt limit goal which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

ACCOUNTING POLICIES

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.

- An annual audit will be performed by an independent accounting firm.

- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.

- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.

- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

EMPLOYEE BENEFITS

Those employees expected to work over 1,200 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. Effective with passage of the 2011-2013 State of Wisconsin budget, non-protective service public employees, except Transit, are required to pay 50% of the pension contribution on a pre-tax basis. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2017 rate requirements for the Wisconsin Retirement System employees are as follows:

	General	Elected	Police	Fire
Employee Contribution	6.80	6.80	6.80	6.80
Employer	6.80	6.80	11.40	15.70
TOTAL	**13.60**	**13.60**	**18.20**	**22.50**

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

Post Retirement Benefits

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.

All other full time employees retiring with 15 years of service and reaching age 60 (less than 15 years but equal or greater than 8 years of service, and age 62), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance or attains the age of 65, whichever occurs first.

Compensated Absences

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.

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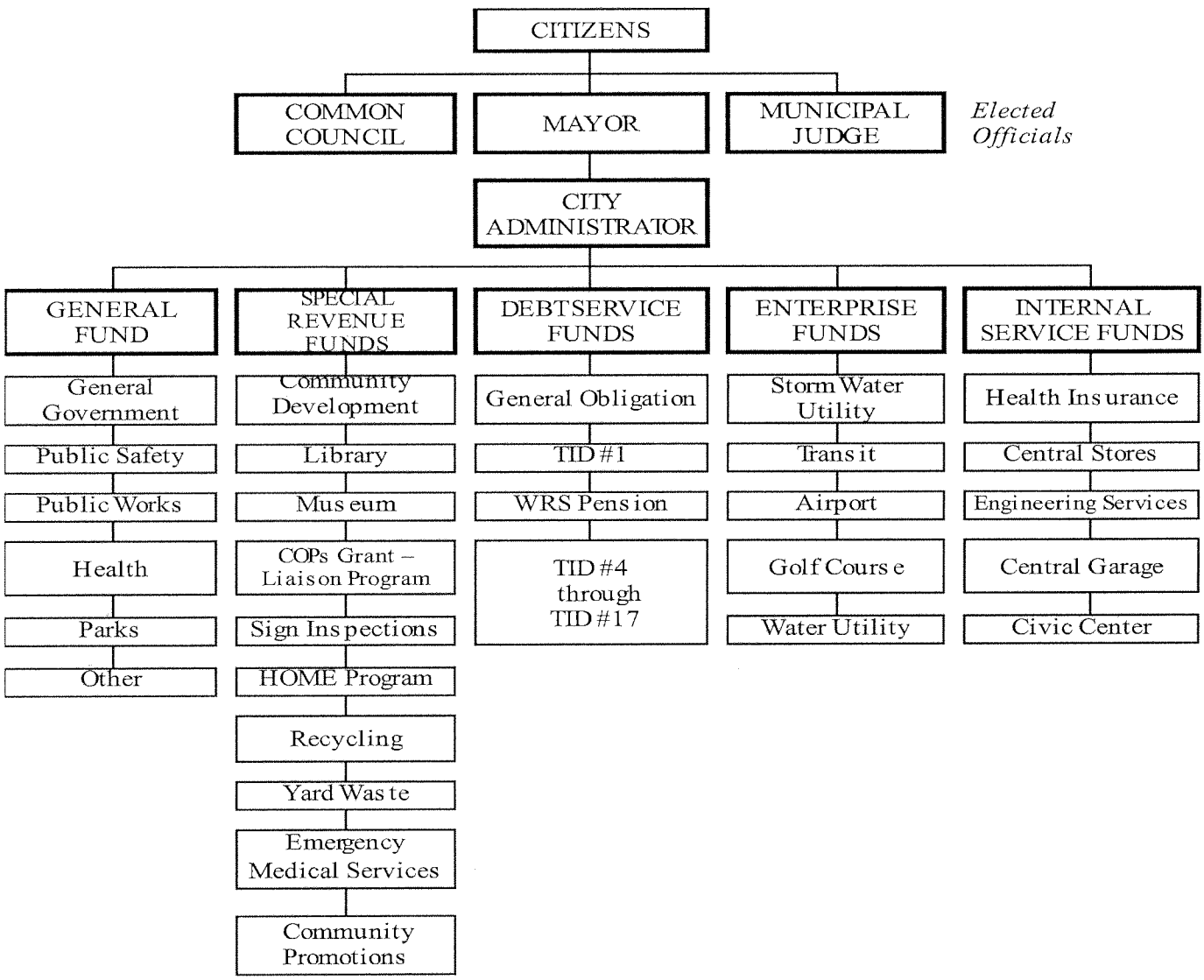
CITY OF KENOSHA, WISCONSIN

Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as "Pike Creek", Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

	2014	2015	2016	
Population	99,680	99,623	99,488	estimated
Square Miles	26.75	27.31	27.86	
Equalized Values (000)	5,524,779	5,814,762	6,072,614	

Organization



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CITY OF KENOSHA, WISCONSIN
AUTHORIZED FULL-TIME POSITIONS

Authorized Full-Time Positions	Adopted 2015	Adopted 2016	Proposed 2017
Legal	6.00	6.00	6.00
Assessing	6.00	6.00	6.00
Finance - Budget/Financial Services	8.40	8.40	8.40
Information Technology	6.00	6.00	7.00
Clerk/Treasurer	5.00	5.00	5.00
City Administration	5.00	5.00	5.00
Human Resources	5.00	5.00	5.00
Community Development & Inspections	21.00	22.00	22.00
Municipal Office Building	1.00	1.00	1.00
Municipal Court	4.00	4.00	4.00
Police	215.00	217.00	218.00
Fire	154.00	157.00	154.00
Public Works	66.00	66.00	66.00
Parks	24.82	24.82	24.82
General Insurance	1.00	1.00	1.00
Total General Fund	528.22	534.22	533.22
Library	37.00	39.00	39.00
Museum	16.00	16.00	16.00
Kenosha Housing Authority (1)	7.00	7.00	7.00
Water Utility	88.00	91.00	91.00
Transit	46.60	46.60	49.60
Airport	3.00	4.00	3.00
Golf Course	0.18	0.18	0.18
Central Stores	1.00	1.00	0.50
Engineering	17.00	18.00	18.00
Fleet Maintenance	10.00	10.00	9.50
Total Other Funds	225.78	232.78	233.78
Total Authorized Positions	754.00	767.00	767.00

(1) Operates independently under authority of City of Kenosha

Labor Relations

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Effective 2014, Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 5 Transit Mechanic employees. A three year labor contract expires at the end of 2016.
2. Local 998 American Transit Union represents 36 employees. A three year labor contract expires at the end of 2017.
3. Local 414 International Assoc. of Fire Fighters represents 142 employees. A three year labor contract expired at the end of 2015.
4. The Kenosha Professional Police Assoc. represents 169 employees. A three year labor contract expires at the end of 2018.

CITY OF KENOSHA
SUMMARY OF 2017 BUDGET, BY FUND

Expenditure Summary - By Fund	2016 Adopted Budget	2017 Proposed Budget	Percent Change
General Fund	76,653,303	78,348,212	2.2%
Special Revenue Funds	18,780,705	18,838,757	.3%
Debt Service Funds	32,217,982	32,742,936	1.6%
Capital Project Funds	15,566,966	25,627,171	64.6%
Enterprise Funds*	15,120,807	16,968,176	12.2%
Internal Service Funds	22,200,774	22,477,474	1.2%
Total Expenditures All Funds	180,540,537	195,002,726	8.0%

Revenue Summary – By Fund	2016 Adopted Budget	2017 Proposed Budget	Percent Change
General Fund	76,653,303	78,348,212	2.2%
Special Revenue Funds	18,762,705	18,838,757	.4%
Debt Service Funds	31,016,179	32,453,970	4.6%
Capital Project Funds	15,566,966	25,627,171	64.6%
Enterprise Funds*	13,822,490	14,886,453	7.7%
Internal Service Funds	22,101,929	22,538,380	2.0%
Total Revenues All Funds	177,923,572	192,692,943	8.3%

Fund Balances as of 12/31	2015 Actual	2016 Estimate	Percent Change
General Fund			
Reserved	1,941,969	1,941,969	-%
Unassigned	13,392,662	14,666,351	9.5%
Total	15,334,631	16,608,320	8.3%
Special Revenue Funds – Restricted	2,004,631	2,250,057	12.2%
Debt Service Funds – Restricted	3,272,183	2,070,380	-36.7%
Capital Project Funds – Restricted	11,318,436	3,131,263	-72.3%
Enterprise Funds – Restricted*	2,440,875	1,459,077	-40.2%
Internal Service Funds – Restricted	5,616,959	5,592,666	-.4%
Total All Funds	39,987,715	31,111,763	-22.2%

Property Tax Contribution – By Fund	2016 Adopted Budget	2017 Proposed Budget	Percent Change
General Fund – Operating	39,067,873	39,967,532	2.3%
Debt Service – Operating	10,447,886	11,391,238	9.0%
Special Revenue Funds	12,059,114	11,867,972	-1.6%
Debt Service Funds (TIF's)	17,984,125	19,904,070	10.7%
Total Property Tax All Funds	79,558,998	83,130,812	4.5%

*Does not include Water Utility

CITY OF KENOSHA
LEVY CHANGES YEAR OVER YEAR – ALL BUDGETED FUNDS

	2016 Adopted Budget	2017 Proposed Budget	Percent Change
General Fund – Operating	39,067,873	39,967,532	2.30%
General Fund – Debt Service	10,447,886	11,391,238	9.03%
Recycling	303,014	387,066	27.74%
EMS	4,793,087	4,963,595	3.56%
Community Promotion	110,126	92,780	-15.75%
Library – Operating	4,579,304	4,579,304	-%
Library – Debt Service	548,599	108,762	-80.17%
Museum	1,724,984	1,736,465	0.67%
TOTAL LEVIES-ALL BUDGETED FUNDS	61,574,873	63,226,742	2.68%

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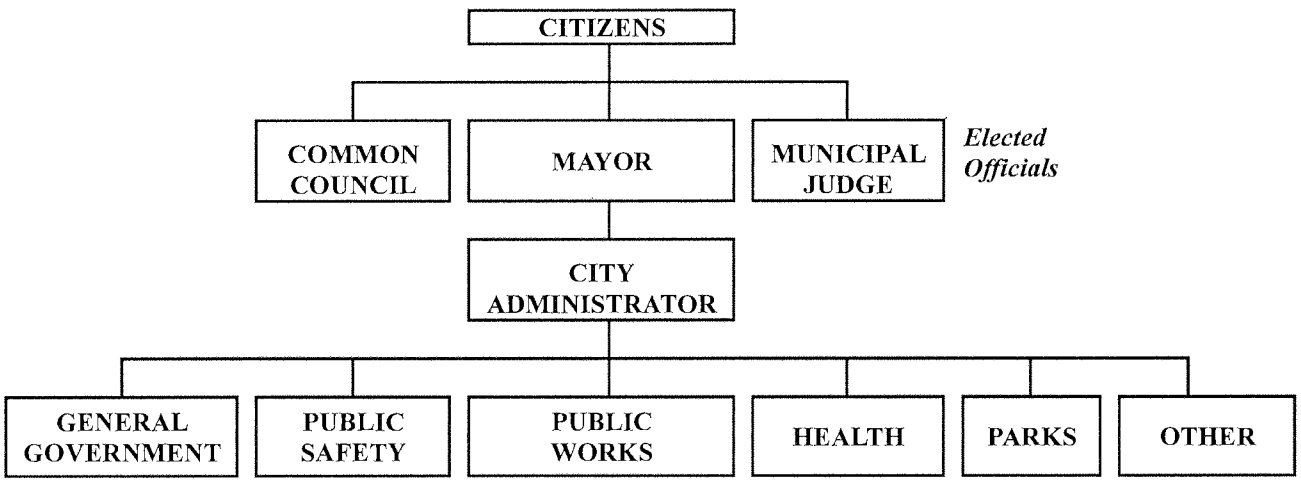
GENERAL FUND

The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

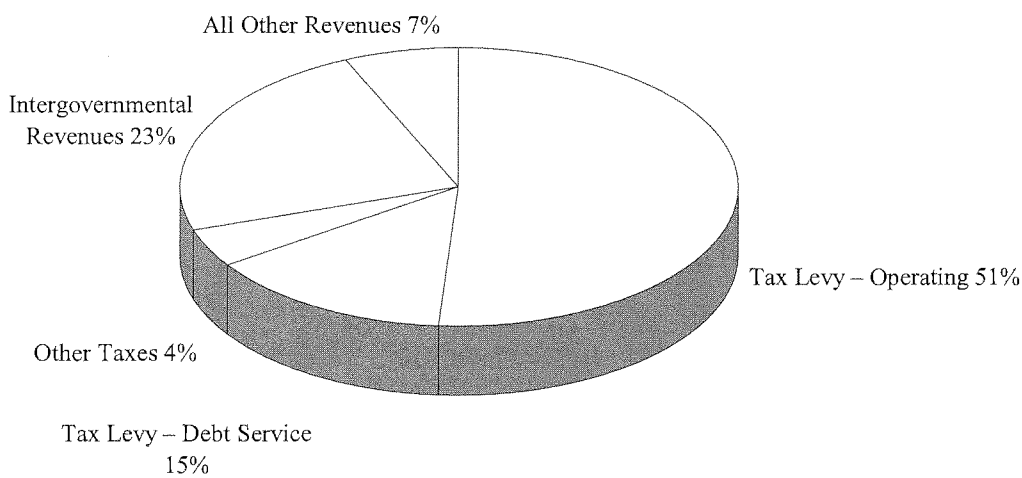
Organization



SUMMARY OF 2017 GENERAL FUND BUDGET

Comparative Revenues

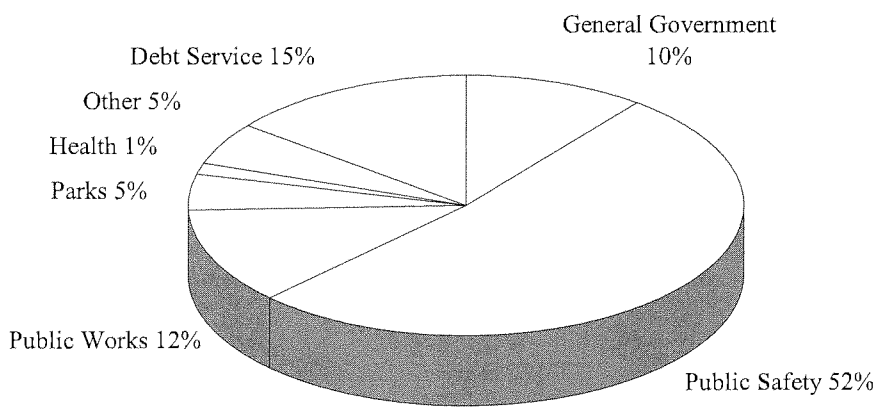
	2015 Actual Revenues	2016 Budgeted Revenues	Actual Received 06/30/16	2016 Estimated Revenues	2017 Proposed Budget
Tax Levy – Operating	$38,653,814	$39,067,873	$39,067,873	$39,067,873	$39,967,532
Tax Levy – Debt Service	$10,132,809	$10,447,886	$5,223,942	$10,447,886	$11,391,238
Other Taxes	$3,518,493	$3,460,000	$274,750	$3,645,924	$3,461,000
Intergovernmental Revenues	$18,129,078	$18,124,042	$1,875,671	$18,113,282	$18,372,340
Licenses & Permits	$1,165,754	$1,746,435	$1,512,062	$1,799,875	$1,483,955
Fines & Forfeitures	$1,410,874	$1,376,000	$883,271	$1,341,000	$1,337,000
Public Charges for Services	$660,017	$519,950	$296,806	$559,186	$506,775
Commercial Revenue	$1,396,403	$1,266,617	$563,280	$1,379,192	$1,242,742
Interest Income	$156,344	$140,000	$163,533	$175,804	$167,602
Miscellaneous Revenue	$125,860	$33,500	$37,990	$54,705	$386,028
Other Financing Sources	-	$471,000	-	$471,000	$32,000
Total	$75,349,446	$76,653,303	$49,899,178	$77,055,727	$78,348,212



SUMMARY OF 2017 GENERAL FUND BUDGET

Comparative Expenditures

	2015 Actual Expenditures	2016 Revised Budget	Expenditures to 06/30/16	2016 Estimated Expenditures	2017 Proposed Budget
General Government	$7,414,127	$8,352,755	$3,993,943	$7,988,037	$8,225,146
Public Safety	$39,490,868	$40,273,029	$18,868,152	$39,531,984	$40,828,647
Public Works	$9,164,696	$9,306,389	$4,239,777	$9,296,956	$9,311,994
Parks	$3,279,875	$3,523,562	$1,454,480	$3,429,430	$3,526,024
Health	$799,786	$837,955	$407,456	$837,955	$1,109,939
Other	$4,049,255	$3,911,727	$1,684,151	$3,949,790	$3,955,224
Debt Service	$10,132,809	$10,447,886	$5,223,942	$10,447,886	$11,391,238
Total	$74,331,416	$76,653,303	$35,871,901	$75,482,038	$78,348,212



GENERAL FUND REVENUES

Taxes

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2017, $39,967,532 must be levied to support General Fund operations while another $11,391,238 is being levied for debt retirement in the General Fund and $108,762 in the Special Revenue Fund. The tax rate is expressed in terms of "mills", with one mill equivalent to one dollar tax for every $1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately $2.7 million in 2017.

OTHER TAXES include mobile home fees and penalty and interest paid on current and delinquent taxes.

Intergovernmental Revenues

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 14.7% of general fund revenues in 2017. This revenue continues to decline from the approximate 20.7% for 2006 to the current low of 14.7%. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of $16 million in 1989 to $13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to $14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately $13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit and had remained at approximately $13.8 million for the last six budget years. State Shared revenue continued to decrease in 2010 to the current estimate of $11.5 million in 2017.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2017 of about $2.7 million. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately $2.7 million for 2005 through 2009, compared to $2.8 million received in 2004 and $2.9 million in 2003. The City will receive approximately $3.2 million for 2017.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City which included providing services to the University of Wisconsin-Parkside. In 2012, the City was notified that the state will no longer honor the long standing agreement between the state, Kenosha County and the Town of Somers. We

have estimated that the funding will be reduced from an estimated $260,000 in 2012 to $31,000.

Licenses and Permits

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. Due to an increase in development during 2014, the Department of Community Development and Inspection recorded revenues of $2.2 million. It is estimated that year 2015 will record a revenue of approximately $800,000. However the 2016 budget is estimating approximately $1.4 million due to anticipated development and $1 million for 2017.

Fines and Forfeitures

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These currently total approximately $900,000 per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately $400,000 per year.

Public Charges for Services

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

Commercial Revenue

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator providing cable services to residents. In addition, the City has received franchise fees from AT&T Connections. The City is estimating $1.0 million from this source in 2017.

Interest Income

The City receives income from investing available funds through a cash management plan. This includes investing funds in U.S. Treasury securities, as well as the Local Government Investment pool,

and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The 2016 revenue is expected to total approximately $60,000. As interest rates have remained unchanged, the 2017 expected interest income for the General Fund remains at $60,000.

Miscellaneous Revenues

All revenues that do not fall under any of the prior categories are classified under miscellaneous.

Analysis of Major Revenue Sources

Revenue	2015 Actual	2016 Budget	2017 Proposed Budget	2016 vs 2017 $ Change	2016 vs 2017 % Change
Tax Levy – Operating	$38,653,814	$39,067,873	$39,967,532	$899,659	2.3%
Tax Levy – Debt Service	10,132,809	10,447,886	11,391,238	943,352	9.0%
Total Tax Levy	48,786,623	49,515,759	51,358,770	1,843,011	3.7%
Major Revenues					
Exempt Computer Aid Payment	281,731	270,000	300,000	30,000	11.1%
Payment in Lieu of Taxes	2,612,495	2,650,000	2,700,000	50,000	1.9%
State Shared Revenues	11,513,979	11,511,962	11,510,000	(1,962)	0.0%
Expenditure Restraint Payment	2,624,839	2,570,790	2,760,000	189,210	7.4%
State Aid – Local & Conn. Streets	3,238,691	3,284,000	3,269,000	(15,000)	-0.5%
Municipal Services Payment	31,411	35,000	31,000	(4,000)	-11.4%
Building & Structure Permits	772,212	1,337,000	1,004,000	(333,000)	-24.9%
Court Fines & Costs	947,979	961,000	922,000	(39,000)	-4.1%
Parking Violations	462,895	415,000	415,000	—	-%
Cable TV Franchise Fee	1,045,177	1,050,000	1,040,000	(10,000)	-1.0%
Interest Income	156,344	140,000	167,602	27,602	19.7%
Total Major Revenues	23,687,753	24,224,752	24,118,602	(106,150)	-0.4%
All Other Revenue Sources	2,875,070	2,912,792	2,870,840	(41,952)	-1.4%
Total Revenues	$75,349,446	$76,653,303	$78,348,212	$1,694,909	2.2%

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CITY OF KENOSHA, WISCONSIN

2017 GENERAL FUND BUDGET

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	38,653,814-	39,067,873-	39,067,873-	39,067,873-	39,967,532-
41102 TAX LEVY-DEBT SERVICE	10,132,809-	10,447,886-	5,223,942-	10,447,886-	11,391,238-
41104 TAX ROLL OVER/UNDER RUN	14-		47	47	
41107 AG USE VALUE PENALTY	5,722-				
41124 PEN & INT DELQ BONDED SP ASMT	54,914-	40,000-	31,732-	45,000-	45,000
41125 PEN & INT CURRENT TAX ROLL	137,075-	139,000-	105,273-	137,600-	135,000-
41126 PEN & INT DELQ PER PROPERTY	5,952-	11,000-	8,051-	11,000-	11,000-
41150 EXEMPT COMPUTER AID PAYMENT	281,731-	270,000-		350,000-	300,000-
41151 PAYMENT IN LIEU OF TAXES	2,612,495-	2,650,000-		2,563,371-	2,700,000-
**REAL & PERSONAL PROPERTY	51,884,526-	52,625,759-	44,436,824-	52,622,683-	54,459,770-
TAXES - OTHER					
41201 MOBILE HOME FEES/LOT CR.	140,603-	100,000-	62,182-	100,000-	100,000-
41202 FIRE DEPT DUES	204,181-	200,000-		229,000-	200,000-
41204 HOTEL/MOTEL TAX ORD #44-81	75,806-	50,000-	67,559-	60,000-	60,000-
**TAXES - OTHER	420,590-	350,000-	129,741-	389,000-	360,000-
STATE TAXES					
43201 STATE SHARED TAXES	11,513,979-	11,511,962-		11,511,962-	11,510,000-
43202 EXPEND RESTRAINT PROGRAM (ERP)	2,624,839-	2,570,790-		2,570,790-	2,760,000-
**STATE TAXES	14,138,818-	14,082,752-		14,082,752-	14,270,000-
STATE GRANTS & REVENUES					
43401 STATE AID LOCAL STREETS	2,941,250-	2,985,000-	1,512,011-	2,985,000-	2,973,000-
43402 STATE AID CONNECTING STREETS	297,441-	299,000-	148,288-	296,000-	296,000-
43447 GAS TANK INSPECTIONS		4,000-	240-	240-	
43492 MUNICIPAL SERVICES PROGRAM	31,411-	35,000-		31,000-	31,000-
**STATE GRANTS & REVENUES	3,270,102-	3,323,000-	1,660,539-	3,312,240-	3,300,000-
OTHER INTERGOVERNMENT REVENUE					
43601 LAND LEASE-STREETCAR SITE	138,814-	136,950-		136,950-	141,000-
43602 GEN CITY SERV WATER UTILITY	138,140-	138,140-		138,140-	218,140-
43606 BUILDING RENTAL KHA	18,360-	18,356-	10,710-	18,356-	18,356-
43614 INDIRECT COST REIMBURSEMENT	424,844-	424,844-	204,422-	424,844-	424,844-
**OTHER INTERGOVERNMENT REV	720,158-	718,290-	215,132-	718,290-	802,340-
STREET USE					
44101 LOADING ZONES	2,075-	2,500-		2,075-	2,075-
44102 TAXICABS	770-	775-	450-	525-	525-
44104 HORSE DRAWN CART PERMITS				50-	
44106 STREET OPENING PERMITS	24,800-	27,000-	14,262-	26,000-	26,000-
44107 PARKING L CURB O. & SIDEWALK P	16,150-	15,000-	9,065-	16,600-	15,000-
44109 STREET PARTY PERMITS	2,025-	2,300-	1,530-	2,300-	2,300-
**STREET USE	45,820-	47,575-	25,307-	47,550-	45,900-
ALCOHOLIC BEVERAGE LICENSES					
44202 CLASS "A" BEER	24,102-	25,000-	31,302-	24,000-	24,000-

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
ALCOHOLIC BEVERAGE LICENS					
44203 CLASS "B" BEER TAVERN	95,950-	96,000-	91,870-	93,000-	93,000-
44204 CLASS "A" LIQUOR	11,502-	14,000-	17,733-	12,000-	12,000-
44207 TAVERN TRANSFER	160-	100-	140-	210-	160-
44208 SPECIAL BEER	440-	320-	160-	320-	350-
44210 SPECIAL WINE	230-	240-	180-	250-	250-
44211 CLASS "C" WINE	800-	800-	600-	525-	525-
**ALCOHOLIC BEVERAGE LICENS	133,184-	136,460-	141,985-	130,305-	130,285-
HEALTH LICENSES					
44301 LODGING/ROOMING HOUSES	3,100-	3,050-		3,000-	3,000-
44302 PET FANCIER LICENSE	805-	700-	140-	700-	700-
44304 DOG LICENSES	6,958-	25,000-	12,788-	20,000-	21,000-
44305 MOBILE HOME LICENSES	1,100-	1,100-	1,100-	1,100-	1,100-
44308 KENNEL LICENSE	1,800-	1,000-	200-	1,800-	1,800-
44310 LATE FEES 44301	25-		35-	55-	
44315 OUTDOOR DINING PERMIT	3,150-	4,000-	1,200-	3,300-	3,200-
**HEALTH LICENSES	16,938-	34,850-	15,463-	29,955-	30,800-
POLICE & PROTECTIVE LICENSES					
44401 PEDDLERS	6,300-	6,000-	3,200-	3,400-	3,400-
44402 JUNK DEALERS	1,125-	1,200-	1,125-	1,125-	1,125-
**POLICE & PROTECTIVE LICEN	7,425-	7,200-	4,325-	4,525-	4,525-
AMUSEMENTS LICENSES					
44501 THEATRES	500-	500-	500-	500-	500-
44502 AMUSEMENT LICENSES	42,390-	42,000-	39,390-	39,000-	130,000-
44503 CARNIVALS	50-		100-	100-	50-
44504 CIRCUS	30-				
44507 CABARETS	28,050-	30,000-	25,425-	29,000-	29,000-
44509 YOUTH AMUSEMENT ENTERPRISES	2,725-	2,800-	2,225-	2,725-	2,725-
44511 PUBLIC ENTERTAINMENT LICENSE	700-	950-	1,100-	1,275-	950-
**AMUSEMENTS LICENSES	74,445-	76,250-	68,740-	72,600-	163,225-
MERCHANDISING LICENSES/PERMITS					
44601 CIGARETTES	12,000-	11,600-	11,500-	11,600-	11,600-
44602 CHRISTMAS TREES	300-	200-		200-	200-
**MERCHANDISING LICENSES/PE	12,300-	11,800-	11,500-	11,800-	11,800-
PROF & OCCUPATIONAL PERMITS					
44702 TOWING TRUCK SERVICE	700-	700-	700-	700-	700-
44703 PRIVATE WASTE COLLECTORS	360-	360-	360-	360-	360-
44704 SIGN CONTRACTORS	1,290-	1,050-	780-	960-	960-
44705 SIDEWALK LAYERS	2,330-	1,940-	2,340-	2,820-	2,300-
44707 HEATING CONTRACTOR	300-	300-	90-	150-	150-
44708 TAXI DRIVERS	1,105-	1,200-	580-	900-	900-
44709 TAVERN OPERATORS	90,930-	82,000-	59,315-	82,000-	82,000-

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
PROF & OCCUPATIONAL PERMI					
44712 MASSAGE THERAPY-ESTBLSH/TECH	200-	300-	100-	100-	100-
44715 2ND HAND ARTICLE DEALERS LIC	1,700-	1,600-	300-	1,600-	1,600-
44716 2ND HAND JEWELRY DEALERS LIC	3,000-	4,500-		3,000-	3,000-
44717 2ND HAND MALL/FLEA MARKET LIC	165-				
44718 PAWN BROKERS LIC	1,000-	1,000-		1,000-	1,000-
44721 RECYCLING CENTERS	350-	350-	350-	350-	350-
44799 MISC LICENSES/PERMITS			200-	200-	
**PROF & OCCUPATIONAL PERMI	103,430-	95,300-	65,115-	94,140-	93,420-
BUILDINGS & STRUCTURE PERMITS					
44802 BUILDING PERMITS	518,990-	1,090,000-	992,107-	1,100,000-	720,000-
44803 PLUMBING PERMITS	74,986-	75,000-	63,091-	110,000-	85,000-
44804 ELECTRICAL PERMITS	112,267-	120,000-	100,653-	120,000-	125,000-
44805 HEATING PERMITS	60,206-	50,000-	21,386-	75,000-	70,000-
44806 RE-INSPECTION FEE	4,608-	2,000-	2,390-	4,000-	4,000-
44810 UNPAID PERMIT FEES	1,155-				
**BUILDINGS & STRUCTURE PER	772,212-	1,337,000-	1,179,627-	1,409,000-	1,004,000-
COURT FINES AND COSTS					
45103 M/C FINES SUBJECT TO SURCHARGE	606,597-	675,000-	344,265-	609,000-	610,000-
45104 MUNICIPAL COURT COSTS	329,335-	270,000-	171,430-	300,000-	300,000-
45108 INTEREST/FILING FEES	12,047-	16,000-	11,380-	12,000-	12,000-
**COURT FINES AND COSTS	947,979-	961,000-	527,075-	921,000-	922,000-
PARKING					
45203 PARKING VIOLATIONS-OTHER	462,895-	415,000-	356,196-	420,000-	415,000-
**PARKING	462,895-	415,000-	356,196-	420,000-	415,000-
POLICE DEPARTMENT					
46103 EVIDENCE FUNDS	2,843-		1,654-	3,300-	
46105 PD REIMB SERVICES PROVIDED	86,195-	10,000-	9,519-	12,000-	10,000-
**POLICE DEPARTMENT	89,038-	10,000-	11,173-	15,300-	10,000-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	133,887-	140,000-	128,041-	128,041-	125,000-
46205 GAS TANK INSPECTION FEE	160-	700-		125-	
46207 FPB-PLAN REVIEW/INSPECTION FEE	6,840-	6,500-	16,632-	18,000-	6,500-
46208 BONFIRE PERMIT	300-			150-	
46209 MOTOR VEHICLE ACCIDENT FEES	111,074-	80,000-		80,000-	80,000-
46210 SPRINKLER SYSTEMS	13,100-	7,000-	7,350-	17,000-	11,000-
46211 FIRE ALARM SYSTEMS	17,450-	8,000-	10,400-	17,000-	17,000-
46212 ANSUL SYSTEMS	2,700-	3,000-	550-	2,000-	2,000-
46213 FIREWORKS	1,050-	1,000-	1,100-	3,000-	1,200-
46215 FPB-INSPECTION FEES	280-				
**FIRE DEPARTMENT	286,841-	246,200-	164,073-	265,316-	242,700-
PUBLIC WORKS					
46302 MAPS & PRINTS-P.W.	11-		5-	5-	

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
PUBLIC WORKS					
46311 MATERIALS & SUPPLIES SOLD			151-	650-	
46394 WHITE GOODS PICKUP FEES	855-	600-	1,770-	2,400-	1,000-
**PUBLIC WORKS	866-	600-	1,926-	3,055-	1,000-
PARKS DEPARTMENT					
46501 PICNIC RENTALS (RESIDENT)	20,300-	20,000-	12,225-	20,000-	20,000-
46502 PICNIC RENTALS(NON-RESIDENT)	800-	800-	1,050-	1,225-	1,000-
46509 PARK USE FEE	16,827-	26,000-		26,000-	26,000-
46510 EQUIPMENT RENTAL	8,185-	3,000-	450-	4,500-	4,500-
46511 LOCKER FEES		300-			
46512 POOL FEES-ANDERSON PL CHILDREN	34,992-	35,000-	10,128-	43,400-	34,000-
46513 POOL FEES-WASHINGTON PL CH	18,256-	18,000-	5,204-	19,700-	17,000-
46514 POOL FEES ANDERSON POOL ADULT	21,244-	20,000-	5,796-	26,100-	20,000-
46515 POOL FEES WASHINGTON POOL ADUL	11,533-	11,200-	3,258-	12,800-	10,500-
46516 POOL RENTAL	933-	1,000-	300-	900-	900-
46517 POOL PASSES	7,565-	7,750-	10,375-	11,800-	9,000-
46519 NON-SWIMMING FEE	3,884-	3,500-	976-	3,900-	3,600-
46520 BASEBALL/SOFTBALL PREP	6,230-	5,000-	3,960-	4,000-	3,900-
46521 BASEBALL/SOFTBALL NO PREP	1,890-	2,000-	2,280-	2,480-	2,500-
46522 BASEBALL/SOFTBALL TOURNAMENT	938-	500-		900-	900-
46523 SOCCER GAMES	650-	2,000-	500-	1,000-	1,000-
46524 SOCCER PRACTICES	1,070-	1,500-	10-	1,000-	1,000-
46525 SOCCER TOURNAMENTS		500-			
46527 RUGBY	2,880-	2,800-	1,710-	1,800-	1,600-
46528 TENNIS	10-	50-			
46529 PARK FACILITY FEE	1,710-	2,000-	290-	1,000-	1,000-
46531 SHOWMOBILE	2,875-	1,000-		1,500-	1,500-
46532 BEER PERMITS	3,750-	3,500-	2,625-	3,700-	3,500-
46533 LIGHTS FEE-ATHLETIC FIELDS	2,985-	3,000-	2,010-	2,100-	2,100-
46534 SWIM COUPONS-CHILD	555-	600-	420-	700-	600-
46535 SWIM COUPONS-ADULT	200-	200-	180-	360-	200-
46580 RENT-BEACH HOUSE (RESIDENT)	25,550-	25,000-	16,280-	25,000-	25,000-
46581 RENT-BEACH HOUSE(NON-RESIDENT)	4,900-	5,500-	5,925-	5,100-	5,600-
46582 RENT-ORIBILETTI (PROFIT)	2,250-	2,000-		1,000-	1,700-
46584 RENT - BAKER BUILDING	75-		25-	25-	
46585 CONCESSION BUILDINGS		200-			
46586 PENNOYER PARK BANDSHELL	510-	600-		500-	500-
46587 WOLFENBUTTEL GARDEN(2 HRS.)	1,275-	1,500-	950-	1,225-	1,225-
46588 WOLFENBUTTEL GARDEN (3 HRS.)	1,550-	1,500-	675-	800-	800-
46589 LINCOLN FLOWER GARDEN (2 HRS.)	250-	250-	200-	250-	250-
46590 LINCOLN FLOWER GARDEN (3 HRS)	300-	400-	350-	400-	400-
**PARKS DEPARTMENT	206,922-	208,150-	88,152-	225,165-	201,775-
BUILDING & ZONING					
46601 HOUSING APPEALS	75-		50-	50-	
46602 ZONING PETITION FEES	11,820-	7,000-	4,550-	7,000-	8,000-

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
BUILDING & ZONING					
46603 DEVELOPER FEES	59,650-	45,000-	25,338-	40,000-	40,000-
**BUILDING & ZONING	71,545-	52,000-	29,938-	47,050-	48,000-
OTHER SERVICES					
46703 SALE POLL LISTS-ORD/COPIES	2,815-	1,500-	414-	1,500-	1,500-
46705 CUSTOMER SEARCH FEES	1,990-	1,500-	1,130-	1,800-	1,800-
**OTHER SERVICES	4,805-	3,000-	1,544-	3,300-	3,300-
SPECIAL CHARGES					
46801 RAZING CONDEMNED BUILDINGS	29,222-		57,877-	57,800-	
46802 WEED CUTTING	109,182-		46,900-	67,400-	
46803 OTHER SPECIAL CHARGES	25,808-	160,000-	21,609-	21,700-	160,000-
46806 TRASH REMOVAL	18,452-		15,633-	20,600-	
46807 REINSPECTION FEES S.A.	48,184-		63,408-	69,300-	
46808 BOARDING/SECURING S.A.	20,913-		17,767-	18,400-	
**SPECIAL CHARGES	251,761-	160,000-	223,194-	255,200-	160,000-
OTHER SERVICES					
46901 INS REIMB LIGHT POLE/TRAF SIG	38,154-		27,864-	32,000-	
46904 DAMAGE TO CITY PROPERTY	7,231-		3,242-	3,250-	
46907 INS. REIMB.-PARKS DEPT.	8,800-				
**OTHER SERVICES	54,185-		31,106-	35,250-	
COMMERCIAL REVENUES					
47102 SALE OF LAND			1,000-	1,000-	
47103 SALE OF PROPERTY-TAXABLE			1-		
47104 SALE OF PROPERTY-NON-TAXABLE	14,831-	30,000-	2,594-	15,000-	15,000-
47106 COMSYS INC RENT	2,347-				
47108 CABLE TV FRANCHISE FEE	1,045,177-	1,050,000-	288,008-	1,045,000-	1,040,000-
47116 SUBDIVISION FILING FEES	5,630-	5,000-	3,420-	5,000-	5,000-
47199 MISC LEASE REVENUES	8,830-	7,975-	5,315-	9,100-	9,100-
**COMMERCIAL REVENUES	1,076,815-	1,092,975-	300,338-	1,075,100-	1,069,100-
HARBOR REVENUES					
47307 SYED/BEST WESTERN HARBORSIDE	12,000-	12,000-	7,000-	12,000-	12,000-
47308 KENOSHA YACHT CLUB LEASE	1,642-	1,642-	1,642-	1,642-	1,642-
**HARBOR REVENUES	13,642-	13,642-	8,642-	13,642-	13,642-
SALE OF FIXED ASSETS					
47702 SALE F.A.-P.W.-NONTAXABLE	45,465-		3,818-	3,900-	
47704 SALE F.A.-POLICE-NONTAXABLE			12,805-	12,805-	
47706 SALE F.A.-OTHER-NONTAXABLE	25,468-		293-	300-	
**SALE OF FIXED ASSETS	70,933-		16,916-	17,005-	
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	34,642-	35,000-	47,870-	60,000-	60,000-

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
INTEREST INCOME					
48103 INTEREST ON SPEC ASSMTS	6,624-		7,859-	8,000-	
48108 INTEREST ON ACCOUNTS REC.	261-				
48109 DIVIDEND INCOME	114,817-	105,000-	107,804-	107,804-	107,602-
**INTEREST INCOME	156,344-	140,000-	163,533-	175,804-	167,602-
MISCELLANEOUS REVENUES					
49108 LABOR/OVERHEAD CHARGED OUT	20,109-			11,200-	359,528-
49111 MISCELLANEOUS	12,555-	15,000-	7,689-	8,000-	8,000-
49115 MOTOR FUEL TAX REFUND	18,304-	15,000-	11,733-	15,000-	15,000-
49150 WAGE/GARNISHMENT FEE	3,959-	3,500-	1,652-	3,500-	3,500-
**MISCELLANEOUS REVENUES	54,927-	33,500-	21,074-	37,700-	386,028-
OTHER FINANCING PROCEEDS					
49819 TRANS. FROM SALARY RESERVE		271,000-		271,000-	
49841 INTER FUND TRANSFER - IN		200,000-		50,000-	32,000-
**OTHER FINANCING PROCEEDS		471,000-		321,000-	32,000-
****GENERAL FUND	75,349,446-	76,653,303-	49,899,178-	76,755,727-	78,348,212-

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GENERAL GOVERNMENT	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/2016	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
COUNCIL	232,633	301,104	145,852	258,650	252,970
LEGAL	794,003	847,007	401,167	844,377	861,574
BOARD OF REVIEW	2,918	10,900	103	7,825	10,700
MAYOR'S YOUTH COMMISSION	260	800	800	800	800
INDEPENDENT AUDIT	51,701	53,600	68,821	53,600	66,500
ASSESSING	618,911	654,286	337,380	628,239	651,453
LABOR NEGOTIATIONS	5,070	11,955	7,610	11,955	11,945
BUDGET/FINANCIAL SERVICES	770,237	827,376	381,011	798,192	822,343
INFORMATION TECHNOLOGY	680,518	748,802	404,883	676,691	752,639
CLERK TREASURER	451,005	483,221	226,153	475,579	491,949
ADMINISTRATION	554,277	577,262	276,274	570,898	595,298
HR & LABOR RELATIONS	620,496	726,435	304,041	681,368	714,923
MAIL	105,038	129,966	62,799	122,475	112,750
COMMUNITY DEVELOPMENT	1,723,124	1,915,266	925,676	1,825,516	1,908,609
MUNICIPAL BUILDING FACILITY	412,013	472,317	203,418	453,080	463,285
OTHER FACILITIES	25,230	56,000	11,090	53,500	60,725
ELECTIONS	56,826	205,638	94,863	200,542	114,105
MUNICIPAL COURT	309,867	330,820	142,002	324,750	332,578
****GENERAL GOVERNMENT	7,414,127	8,352,755	3,993,943	7,988,037	8,225,146

	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/2016	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
PUBLIC SAFETY					
POLICE DEPT					
POLICE ADMINISTRATION	731,595	787,493	418,302	755,645	776,174
INVESTIGATIONS DIVISION	4,547,743	4,579,776	2,173,705	4,592,654	4,715,002
POLICE PATROL	16,313,653	16,858,613	7,722,756	16,425,133	17,354,701
COUNTER SERVICES	255,527	273,350	121,299	265,450	277,890
SAFETY BLDG OCCUPANCY EXPENSE	137,283	116,456	58,228	116,456	121,134
SUPPORT SERVICES	328,081	377,736	145,563	311,900	368,769
PLANNING, RESEARCH & TRAINING	370,655	369,410	185,932	363,951	373,400
AUXILIARY SERVICES	168,708	189,132	97,311	163,455	189,695
KENOSHA STREET CRIMES UNIT	1,036,864	1,208,598	610,564	1,232,501	1,082,031
COMMUNITY SERVICES	443,398	413,032	206,508	483,374	540,385
POLICE SHARE JOINT SERVICE CST	2,692,953	2,723,183	1,361,592	2,723,183	2,818,777
**POLICE DEPT	27,026,460	27,896,779	13,101,760	27,433,702	28,617,958
FIRE DEPT					
FIRE ADMINISTRATION	482,804	484,747	236,863	464,770	399,553
DISPATCHING & COMMUNICATIONS	673,239	680,796	340,398	680,796	704,695
FIRE SUPPRESSION	10,696,899	10,531,112	4,872,049	10,309,179	10,451,697
FIRE PREVENTION	296,280	290,628	86,015	255,525	292,916
TRAINING & EDUCATION	315,186	388,967	231,067	388,012	361,828
**FIRE DEPT	12,464,408	12,376,250	5,766,392	12,098,282	12,210,689

	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/2016	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
PUBLIC WORKS DEPT					
****PUBLIC SAFETY	39,490,868	40,273,029	18,868,152	39,531,984	40,828,647
PUBLIC WORKS & SANITATION					
PUBLIC WORKS ADMINISTRATION	377,418	276,605	141,267	317,608	318,114
ENGINEERING	359,334	350,000	6,000	350,000	355,000
ROADWAYS & BRIDGES	1,902,404	1,537,380	878,799	1,870,367	1,791,156
SNOW & ICE REMOVAL	1,125,995	1,324,581	744,050	1,245,444	1,032,221
ELECTRICAL MAINT & SERVICE	1,654,763	1,693,791	695,045	1,641,711	1,682,639
STREET SIGNS & MARKINGS	164,312	204,240	98,327	203,915	198,907
AUXILIARY SERVICES	45,994	78,117	20,699	67,537	77,754
WASTE COLLECTIONS	2,057,797	2,262,438	969,684	2,103,170	2,243,001
SOLID WASTE DISPOSAL	1,476,679	1,579,237	685,906	1,497,204	1,613,202
****PUBLIC WORKS & SANITATION	9,164,696	9,306,389	4,239,777	9,296,956	9,311,994
HEALTH					
HEALTH ADM - COUNTY SERVICES	652,522	690,105	345,053	690,105	960,684
ANIMAL CONTROL	147,264	147,850	62,403	147,850	149,255
****HEALTH	799,786	837,955	407,456	837,955	1,109,939

CULTURE & RECREATION	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/2016	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
PARKS-ADMINISTRATION	305,587	325,035	156,205	322,084	330,371
BASEBALL DIAMONDS	215,810	232,713	81,390	232,208	225,300
FLOWER GARDENS	146,134	163,623	69,342	150,187	158,660
SOCCER	30,596	63,198	13,772	46,643	62,253
BEACHES	58,835	31,678	23,405	61,965	31,780
PARKS SPEC AREAS & ACTIVITIES	70,783	119,872	10,592	104,106	100,911
PARKS GENERAL MAINTENANCE	2,107,976	2,263,723	959,326	2,145,233	2,287,247
SWIMMING POOLS	344,154	323,145	110,953	367,004	329,502
FORESTRY/STORM WATER UTILITY		575	29,495		
****CULTURE & RECREATION	3,279,875	3,523,562	1,454,480	3,429,430	3,526,024

OTHER	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/2016	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
ENTERP-MASS TRANSIT	686,309	1,283,379	641,688	1,047,748	1,281,848
ENTERP-AIRPORT	335,412	394,928	197,460	394,928	321,348
ENTERP-GOLF COURSE		2,425			
I.S.F.-CENTRAL STORES	87,672	91,505	45,750	83,189	52,850
CENTRAL GARAGE		3,932			
SPECIAL REVENUE FUNDS		233			
GROUP LIFE INSURANCE	74,476	80,000	43,606	78,000	80,000
ST UNEMPLOY COMP	153,094	150,000	69,840	140,000	150,000
PERSONAL USE OF CITY CARS	647	560	315	560	675
GENERAL INS COSTS	426,835	453,750	3,990	443,350	478,700
GEN'L INS.-ADMINISTRATIVE	51,203	123,551	70,247	123,551	124,360
GEN'L INS.-CLAIMS PAID	49,407	150,000	31,349	150,000	150,000
WORKER'S COMP EXPENSES	877,513	570,000	414,175	709,000	520,000
DEPT HSING/STREET SPEC CHARGES	224,927		51,311	82,000	
KENOSHA AREA BUSINESS ALLIANCE	62,500	62,500		62,500	
TAX ROLL REFUNDS	26,094		89,965	90,000	90,000
CLAIMS & SETTLEMENTS	4,742	20,000		20,000	
SALES TAX	19,409	10,000	21,858	10,000	10,000
BAD DEBT EXPENSE	652,891	35,000	5	35,000	35,000
MISCELLANEOUS EXPENSE	45,124	40,000	2,592	40,000	40,000
CONTINGENCY RESERVE		230,000		230,000	250,000
OTHER RESERVES	271,000	209,964		209,964	370,443
DEBT SERVICE NET OF REVENUES	10,132,809	10,447,886	5,223,942	10,447,886	11,391,238
****OTHER	14,182,064	14,359,613	6,908,093	14,397,676	15,346,462
****TOTAL GENERAL FUND	74,331,416	76,653,303	35,871,901	75,482,038	78,348,212

CITY OF KENOSHA, WISCONSIN

2017 GENERAL FUND BUDGET

SUPPLEMENTARY INFORMATION

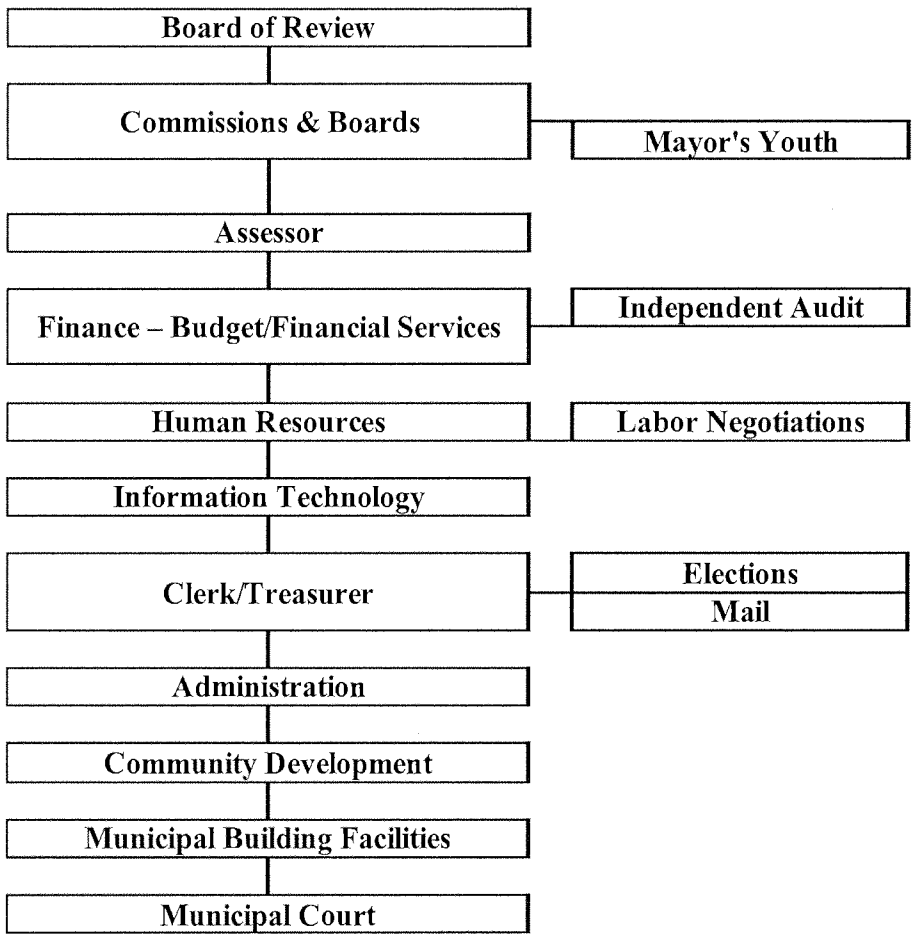
ANALYSIS OF PROJECTED UNASSIGNED GENERAL FUND BALANCE AS OF DECEMBER 31, 2016

Unassigned General Fund Balance per Audit as of December 31, 2015	13,392,662
Less: Estimated expenditures for the year ended December 31, 2016	(75,482,038)
Plus: Estimated revenues for year the ended December 31, 2016	76,755,727
Estimated Unassigned General Fund Balance at December 31, 2016 before appropriation to 2017 Budget	14,666,351
Less: Amount appropriated from Unassigned General Fund Balance to the 2017 City of Kenosha General Fund Budget	(0)
Estimated Unassigned General Fund Balance at December 31, 2016 after deducting amount applied to the 2017 City of Kenosha General Fund Budget	14,666,351
Proposed 2017 Budget	78,348,212
Estimated Unassigned General Fund Balance at December 31, 2016 as a percent of 2017 Proposed City of Kenosha General Fund Budget	18.70%

GENERAL GOVERNMENT

The General Government service area includes departments that provide administrative and support services to departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

Organization



COMMON COUNCIL

The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

Responsibilities/Activities

Members of the Common Council respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve on committees that review and make recommendations on various matters affecting the City, as well as other Boards and Commissions as required.

Council members propose and pass laws to help govern the City, approve budgets, and levy taxes in order to provide City services to Kenosha residents.

110 GENERAL FUND
01 GENERAL GOVERNMENT

1 COUNCIL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	COUNCIL					
112	SALARIES-ALDERMAN REGULAR	93,501	99,520	48,521	99,520	102,000
113	ALDERMAN-EXPENSE ALLOWANCE	20,400	20,400	10,400	20,400	20,400
115	ALDERMAN-TECHNOLOGY STIPEND	24,430	26,520	11,533	22,000	26,520
133	PER DIEM		3,000	50	200	3,000
151	WRS/RETIREMENT	10,653	11,660	4,654	11,100	10,340
152	F.I.C.A.	8,577	9,270	4,371	8,900	9,420
158	MEDICARE CONTRIBUTION	2,006	2,170	1,022	2,100	2,210
	TOTAL PERSONAL SERVICES	159,567	172,540	80,551	164,220	173,890
219	OTHER PROFESSIONAL SERVICES	19,546	40,000	8,317	15,000	15,000
232	OFFICE EQUIPMENT	9,220	7,426	4,468	12,000	9,000
233	LICENSING/MAINT AGREEMENTS	14,732	14,720	14,160	14,720	14,720
235	EQUIPMENT REPAIRS/MAINT.		4,000			4,000
261	MILEAGE		500		500	500
262	COMMERCIAL TRAVEL		500		900	500
263	MEALS & LODGING		2,000		2,000	2,000
264	REGISTRATION	864	500	110	200	500
	TOTAL CONTRACTUAL SERVICES	44,362	69,646	27,055	45,320	46,220
311	OFFICE SUPPLIES/PRINTING	2,962	5,000	2,192	5,000	5,000
321	PUBLICATION OF LEGAL NOTICES	11,332	20,000	4,653	12,000	12,000
322	SUBSCRIPTIONS & BOOKS		60		60	60
323	MEMBERSHIP DUES	14,410	15,000	14,429	14,428	15,300
388	PHOTOGRAPHIC EQUIP & SUPPLIES		700		650	
389	OTHER		500			500
	TOTAL MATERIALS AND SUPPLIES	28,704	41,260	21,274	32,138	32,860
525	COPIER/FAX/BLUEPRINT/PLOTTERS		17,658	16,972	16,972	
	TOTAL CAPITAL OUTLAY-PURCHASE		17,658	16,972	16,972	
	DEPARTMENT TOTAL	232,633	301,104	145,852	258,650	252,970

LEGAL

The Wisconsin Statutes require a City Attorney for cities such as Kenosha. The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. These subunits include the Water Utility, Library, Museum, Redevelopment Authority, and Housing Authority, and approximately twenty-five (25) other boards and commissions. The attorneys in the office provide advice to the City's department heads and the City's employees on matters related to their duties and responsibilities. The areas of law in which the office is not typically involved include: labor contract negotiations, grievances and arbitration; bonding; matters involving specialized legal expertise; and matters in which the office is legally or ethically precluded from handing due to a conflict of interest.

Responsibilities/Activities

The City Attorney's Office provides legal advice on matters affecting the City. The Office also provides and/or oversees all actions brought by or against the City, its officers and employees before Federal and State Courts, and administrative agencies.

The attorneys of the City Attorney's Office prosecute violations of City ordinances. This Office also takes collections actions on delinquent accounts receivable and personal property taxes.

Attorneys in the Office draft and/or approve all ordinances, resolutions, contracts, leases, and other legal documents.

Other major areas of involvement include assisting in zoning and land use issues, negotiating boundary adjustment agreements, assisting in redevelopment activities, and attending to intergovernmental relations issues, environmental remediation issues, as well as advising on sanitary sewer and water service issues.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Assistant City Attorney II	2	2	2
Legal Assistant	2	2	2
Total Authorized	6	6	6

110 GENERAL FUND
01 GENERAL GOVERNMENT

3 LEGAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50301	LEGAL					
111	SALARIES-PERMANENT REGULAR	490,884	510,880	252,081	510,880	523,630
122	PERMANENT PART-TIME	45,701	46,592	21,662	46,592	47,840
131	OVERTIME	1,058	5,075	1,249	3,000	4,000
132	WAGES TEMPORARY	11,669	23,958	10,826	23,958	25,490
146	PRODUCTIVITY INCENTIVE	1,375		250	250	
151	WRS/RETIREMENT	36,652	37,152	18,166	37,100	39,140
152	F.I.C.A.	32,967	34,908	16,638	34,800	35,680
155	HEALTH INSURANCE EXPENSE	108,612	108,600	54,306	108,600	108,600
158	MEDICARE CONTRIBUTION	7,891	8,515	4,048	8,480	8,690
	TOTAL PERSONAL SERVICES	736,809	775,680	379,226	773,660	793,070
219	OTHER PROFESSIONAL SERVICES	10,033	26,440	4,296	26,440	26,440
226	CELLULAR/WIRELESS SERVICE COST	1,501	1,401	585	1,401	1,401
232	OFFICE EQUIPMENT	1,410	1,356	676	1,356	3,120
261	MILEAGE	490	900	67	900	900
263	MEALS & LODGING	25	1,100	395	1,100	1,100
264	REGISTRATION	6,070	7,525	3,597	7,525	7,075
	TOTAL CONTRACTUAL SERVICES	19,529	38,722	9,616	38,722	40,036
311	OFFICE SUPPLIES/PRINTING	1,066	1,470	717	1,470	1,470
316	COMPUTER SOFTWARE	975				
322	SUBSCRIPTIONS & BOOKS	21,404	25,850	9,045	25,850	23,888
323	MEMBERSHIP DUES	2,424	3,110	2,414	2,500	3,110
362	OFFICE FURNITURE & EQUIPMENT	4,989	2,175	149	2,175	
	TOTAL MATERIALS AND SUPPLIES	30,858	32,605	12,325	31,995	28,468
525	COPIER/FAX/BLUEPRINT/PLOTTERS	6,807				
	TOTAL CAPITAL OUTLAY-PURCHASE	6,807				
	DEPARTMENT TOTAL	794,003	847,007	401,167	844,377	861,574

BOARD OF REVIEW

Each municipality in Wisconsin has the legal authority to create a Board of Review, which is a quasi-judicial (court-like) body. Wisconsin Statutes and case law defines the Board of Review's authority over the assessment appeal process.

Responsibilities/Activities

The Board of Review adjusts assessments when proven incorrect by sworn oral testimony. The Board convenes once the assessment roll is completed and delivered to the municipal clerk. The municipal clerk oversees the Board of Review, arranges meetings, records proceedings and prepares notices of determination prior to completing the final statement of assessment.

110 GENERAL FUND
01 GENERAL GOVERNMENT

4 BOARD OF REVIEW

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50401	BOARD OF REVIEW					
219	OTHER PROFESSIONAL SERVICES	2,725	10,000		7,550	10,000
263	MEALS & LODGING	161	500		100	300
264	REGISTRATION		50			50
	TOTAL CONTRACTUAL SERVICES	2,886	10,550		7,650	10,350
311	OFFICE SUPPLIES/PRINTING	32	250	103	175	250
321	PUBLICATION OF LEGAL NOTICES		100			100
	TOTAL MATERIALS AND SUPPLIES	32	350	103	175	350
	DEPARTMENT TOTAL	2,918	10,900	103	7,825	10,700

MAYOR'S YOUTH COMMISSION

The Mayor's Youth Commission was created to address community concerns regarding our community's youth through formal government input. The Commission is comprised of volunteers of a wide variety of ages and occupations and is involved in many activities such as a brick memorial, quarterly award presentations, a fall festival, annual scholarship interviews/presentations, mini-grant program, and an annual banquet.

The Commission identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

Responsibilities/Activities

The Commission accepts nominations of youths who excel in any field or have made an exceptional effort to contribute to the well-being of the City of Kenosha and/or its citizens. After review of nominations, recommendations are made to the Mayor for award presentations.

High school junior, senior, and college level award winners are eligible for one of many scholarships awarded annually. The funds used for scholarship awards are raised with the annual Buy-a-Brick program. Community members are encouraged to purchase an engraved memorial brick to honor a loved one who has passed away. These bricks are placed annually in a memorial at Wolfenbüttel Park.

110 GENERAL FUND
01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50605	MAYOR'S YOUTH COMMISSION					
219	OTHER PROFESSIONAL SERVICES	100	100	100	100	100
263	MEALS & LODGING	160	700	700	700	700
	TOTAL CONTRACTUAL SERVICES	260	800	800	800	800
	DEPARTMENT TOTAL	260	800	800	800	800

INDEPENDENT AUDIT

Purpose

The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. Budget and Financial Services is responsible for obtaining an independent audit firm to provide these services, prepares all lead schedules and work papers for audit and completes the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).

110 GENERAL FUND
01 GENERAL GOVERNMENT

7 INDEPENDENT AUDIT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50701	INDEPENDENT AUDIT					
211	AUDITING SERVICES	51,701	52,100	68,821	52,100	65,000
219	OTHER PROFESSIONAL SERVICES		1,500		1,500	1,500
	TOTAL CONTRACTUAL SERVICES	51,701	53,600	68,821	53,600	66,500
	DEPARTMENT TOTAL	51,701	53,600	68,821	53,600	66,500

ASSESSING

The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

Responsibilities/Activities

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

	2015 Actual	2016 Estimated	2017 Estimated
Total Assessed Values, January 1	5,594,606,000	5,754,024,400	5,994,000,000
Real Estate:	5,442,023,300	5,504,751,900	5,744,000,000
Residential	3,562,932,300	3,685,905,600	3,700,000,000
Commercial	1,734,538,200	1,818,846,300	1,900,000,000
Agricultural, Undeveloped and Other	1,772,600	1,036,900	1,000,000
Manufacturing (assessed by state)	142,780,200	143,000,000	143,000,000
Personal Property (includes manufacturing)	152,582,700	249,272,500	250,000,000
Mobile Homes (not included in total assessed value)	6,882,800	6,671,900	6,700,000
Parcel Count, January 1			
Residential	29,636	29,630	29,700
Commercial	2,427	2,433	2,450
Agricultural	78	79	80
Manufacturing	101	101	101
Personal Property (includes manufacturing)	2,278	2,308	2,300
Mobile Homes	443	446	446
TOTAL	34,963	34,997	35,077
Sales Inspections	2116	2200	2300
Building Permit Inspections	3150	3250	3350
Other Property Inspections	349	500	350
Assessment Information Requests	5652	6000	5700
Board of Assessors	48	240	50
Board of Review	11	19	25

ASSESSING

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
City Assessor (1)	1.0	1.0	1.0
Deputy City Assessor	1.0	1.0	1.0
Appraiser I/II	3.0	3.0	3.0
Assessment Aide II	1.0	1.0	1.0
Total Authorized	6.0	6.0	6.0

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110 GENERAL FUND
01 GENERAL GOVERNMENT

9 ASSESSING

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50901	ASSESSING					
111	SALARIES-PERMANENT REGULAR	412,644	430,127	215,755	410,000	419,060
132	WAGES TEMPORARY	11,519	14,322	11,144	14,322	11,758
146	PRODUCTIVITY INCENTIVE	1,500		500	500	
151	WRS/RETIREMENT	28,161	29,344	13,734	27,100	28,500
152	F.I.C.A.	25,138	27,557	12,919	25,500	26,000
155	HEALTH INSURANCE EXPENSE	108,612	108,600	54,306	108,600	108,600
156	GROUP LIFE INSURANCE					
158	MEDICARE CONTRIBUTION	6,046	6,445	3,183	6,200	6,250
	TOTAL PERSONAL SERVICES	593,620	616,395	311,541	592,222	600,168
219	OTHER PROFESSIONAL SERVICES	8,996	19,034	19,034	19,034	32,000
226	CELLULAR/WIRELESS SERVICE COST	830	740	305	740	740
227	TELEPHONE - EQUIPMENT/CALLS		457			
232	OFFICE EQUIPMENT	1,588	1,544	768	1,621	1,720
261	MILEAGE	4,462	4,500	983	4,500	4,500
263	MEALS & LODGING	1,308	1,200		1,200	1,100
264	REGISTRATION	1,068	1,200	80	1,200	1,100
	TOTAL CONTRACTUAL SERVICES	18,252	28,675	21,170	28,295	41,160
311	OFFICE SUPPLIES/PRINTING	1,228	3,466	778	2,500	4,500
316	COMPUTER SOFTWARE	2,159	2,300	1,974	2,300	2,300
321	PUBLICATION OF LEGAL NOTICES	26	50	22	22	25
322	SUBSCRIPTIONS & BOOKS	1,954	2,500	1,895	2,200	2,600
323	MEMBERSHIP DUES	716	900		700	700
363	COMPUTER HARDWARE	956				
	TOTAL MATERIALS AND SUPPLIES	7,039	9,216	4,669	7,722	10,125
	DEPARTMENT TOTAL	618,911	654,286	337,380	628,239	651,453

LABOR NEGOTIATIONS

Under Charter Ordinance 29, the Department of Human Resources is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's four bargaining units.

Responsibilities/Activities

The Department of Human Resources works to establish and maintain a positive labor relations atmosphere and to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The director acts as the City's chief negotiator in all labor contract negotiations for the bargaining units of police, fire, mass transit drivers and mechanics, and works with City Administration to adjudicate grievances and resolve grievance settlements at all steps of the grievance, mediation and arbitration process.

Human Resources works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents, as well as negotiating modifications to labor agreements during the term or conclusion of a contract.

Human Resources continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters, employee handbook administration and related disputes. The department also represents the City's position at Civil Service Commission grievance hearings related to appeals for both represented and non-represented employees.

110 GENERAL FUND
01 GENERAL GOVERNMENT

10 LABOR NEGOTIATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51001	LABOR NEGOTIATIONS					
212	LEGAL-LABOR/PERSONNEL	3,948	10,000	7,260	10,000	10,000
263	MEALS & LODGING	567	750		750	810
264	REGISTRATION	330	980	125	980	895
	TOTAL CONTRACTUAL SERVICES	4,845	11,730	7,385	11,730	11,705
323	MEMBERSHIP DUES	225	225	225	225	240
	TOTAL MATERIALS AND SUPPLIES	225	225	225	225	240
	DEPARTMENT TOTAL	5,070	11,955	7,610	11,955	11,945

FINANCE - BUDGET / FINANCIAL SERVICES

Department Purpose

To provide administration of the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management health and fringe benefit management, fixed asset inventory and property insurance replacement value, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Budget and Financial Services coordinates the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with City departments. The Department prepares and submits grant billings on a timely basis and monitors receipt and receipting of grant funds for departments.

Responsibilities/Activities

Budget and Financial Services is responsible for auditing pay documents for compliance with relevant policies, procedures and legal requirements relative to payroll and required benefit payments. Processes and remits payments to employees, regulatory agencies and vendors. Provides timely reporting to tax agencies and employees, prepares and distributes 1099 and W-2 forms.

The Department pays vendors for goods and services within 30 days of invoice date. Audits all payments to ensure compliance with policies, procedures, and legal requirements as they apply to distribution of funds for City purchases. Resolves vendor concerns in a timely manner and increases vendor satisfaction ratings regarding timeliness and accuracy of payments.

The Department provides centralized coordination and administration of City-wide procurement functions, including the purchase of goods, materials, and equipment; professional service agreements; maintenance contracts; inter-governmental agreements and disposal of surplus items.

The Department prepares Annual Financial Statements and manages the annual comprehensive and single audits; co-ordinates state and federal special audits and requests; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

Budget and Financial Services develops and maintains the city's budget system making recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities.

The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. Budget and Financial Services plans and coordinates the annual financing through a financial advisor, underwriter and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Financial operations of Risk Management and of the Storm Water Utility also fall under the jurisdiction of Budget and Financial Services.

FINANCE - BUDGET / FINANCIAL SERVICES

	Actual 2015	Estimated 2016	Estimated 2017
Receipts	1,500	2,000	2,100
Direct Deposits	34,500	35,000	36,000
Vendor Checks Issued	10,800	11,000	11,500
W-2's issued	1,400	1,500	1,500
Received GFOA Budget Award	Yes	Yes	NA
Received GFOA CAFR Award	NA	NA	NA

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Director - Finance	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0
Deputy Director - Finance	1.0	1.0	1.0
Accountant - Finance	1.0	1.0	1.0
Account Clerk Coordinator	1.0	1.0	1.0
Account Clerk -Finance (1)	2.4	2.4	2.4
Account Clerk - Finance(2)	1.0	1.0	1.0
Total Authorized	8.4	8.4	8.4

(1) One position is budgeted 40% to Budget/Financial Services and 60% to Transit.
(2) Position is authorized in Budget/Financial Services, position is funded in Storm Water Utility.

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110 GENERAL FUND
01 GENERAL GOVERNMENT

11 FINANCE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51101	BUDGET/FINANCIAL SERVICES					
111	SALARIES-PERMANENT REGULAR	491,567	522,441	253,792	515,000	519,953
122	PERMANENT PART-TIME	30,389	34,718	12,373	33,000	35,180
131	OVERTIME	2,206	5,278		3,000	5,200
146	PRODUCTIVITY INCENTIVE	1,000	500	500	500	
151	WRS/RETIREMENT	34,554	37,125	17,600	36,400	38,200
152	F.I.C.A.	31,623	34,878	15,911	34,200	34,800
155	HEALTH INSURANCE EXPENSE	133,955	133,940	62,452	133,940	133,940
158	MEDICARE CONTRIBUTION	7,395	8,164	3,721	8,000	8,175
	TOTAL PERSONAL SERVICES	732,689	777,044	366,349	764,040	775,448
219	OTHER PROFESSIONAL SERVICES	17,630	26,600	7,050	15,630	26,600
226	CELLULAR/WIRELESS SERVICE COST	801	710	292	710	710
232	OFFICE EQUIPMENT	3,224	3,712	2,070	3,712	4,060
261	MILEAGE		300			100
262	COMMERCIAL TRAVEL		600			
263	MEALS & LODGING	130	1,550			400
264	REGISTRATION	20	1,100			300
	TOTAL CONTRACTUAL SERVICES	21,805	34,572	9,412	20,052	32,170
311	OFFICE SUPPLIES/PRINTING	11,443	14,000	4,644	13,000	13,000
322	SUBSCRIPTIONS & BOOKS	853	635	34-	150	600
323	MEMBERSHIP DUES	690	1,125	640	950	1,125
362	OFFICE FURNITURE & EQUIPMENT	2,757				
	TOTAL MATERIALS AND SUPPLIES	15,743	15,760	5,250	14,100	14,725
	DIVISION TOTAL	770,237	827,376	381,011	798,192	822,343

INFORMATION TECHNOLOGY

The Division of Information Technology manages and implements all aspects of information technology solutions and supporting infrastructure that enables the City of Kenosha to effectively and efficiently deliver information and services to our employees, citizens, and community.

Responsibilities/Activities

- Maintain all information technology including the City's communications network
- Deliver timely and effective responses to customer requests through teamwork and improving accessibility to City services
- Establish a technology governance structure to provide a framework for evaluating emerging technologies and implementing proven information technology solutions
- Ensure effective technical and fiscal management of the Division's operations, resources, technology projects, and contracts
- Improve the reliability and performance of the City's IT infrastructure
- Implement business applications and systems to improve efficiency and cost-effectiveness

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Director - Information Technology	1	1	1
Technology & Media Specialist	1	1	1
Help Desk Technician	3	3	3
Programmer Analyst	1	1	2
Total Authorized	6	6	7

110 GENERAL FUND
01 GENERAL GOVERNMENT

11 FINANCE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51102	INFORMATION TECHNOLOGY					
111	SALARIES-PERMANENT REGULAR	272,477	356,431	171,322	346,500	414,144
122	PERMANENT PART-TIME	13,091	49,288	9,523	15,000	
131	OVERTIME					3,354
146	PRODUCTIVITY INCENTIVE	625		625	625	
151	WRS/RETIREMENT	19,304	26,778	11,977	23,900	28,394
152	F.I.C.A.	17,410	25,155	11,239	22,500	25,887
155	HEALTH INSURANCE EXPENSE	84,465	108,600	40,730	108,600	126,700
158	MEDICARE CONTRIBUTION	4,149	5,883	2,628	5,300	6,053
	TOTAL PERSONAL SERVICES	411,521	572,135	248,044	522,425	604,532
215	DATA PROCESSING	199,798				
219	OTHER PROFESSIONAL SERVICES	85	10,770	75	10,000	15,000
226	CELLULAR/WIRELESS SERVICE COST	1,566	1,608	1,078	1,608	2,736
232	OFFICE EQUIPMENT	1,676	2,000	553	1,200	1,500
233	LICENSING/MAINT AGREEMENTS	82,322	111,081	74,584	93,000	105,575
235	EQUIPMENT REPAIRS/MAINT.	718	1,500	657	700	3,000
261	MILEAGE	110	1,500			1,500
	TOTAL CONTRACTUAL SERVICES	286,275	128,459	76,947	106,508	129,311
311	OFFICE SUPPLIES/PRINTING	371	800		350	800
362	OFFICE FURNITURE & EQUIPMENT		4,760	4,760	4,760	
	TOTAL MATERIALS AND SUPPLIES	371	5,560	4,760	5,110	800
525	COPIER/FAX/BLUEPRINT/PLOTTERS		1,982	1,982	1,982	
539	DATA PROCESSING - OTHER	54,054	132,125	73,150	132,125	150,225
	TOTAL CAPITAL OUTLAY-PURCHASE	54,054	134,107	75,132	134,107	150,225
934	OTHER CHARGE BACKS	71,703-	91,459-		91,459-	132,229-
	TOTAL OTHER	71,703-	91,459-		91,459-	132,229-
	DIVISION TOTAL	680,518	748,802	404,883	676,691	752,639

CITY CLERK/TREASURER

The Kenosha City Clerk/Treasurer Department is the gateway to open government. Staff is often a citizen's first point of contact with City Hall, providing information on a wide variety of subjects ranging from starting a new business, to accessing open meeting or other records, to voter registration.

The department is responsible for the accurate, timely collection of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. Support and administration of meetings of the Common Council, Finance Committee, Board of Review and Canvass Board is provided. Additionally, staff ensures the proper coordination and administration of a secure and transparent election process.

Responsibilities/Activities

Over 35,000 real estate and business personal property tax bills, as well as numerous special assessment bills are annually prepared, mailed and collected. More than 30 types of licenses are processed and issued. Approximately 50,000 voter registration records are maintained. Official records and archives including agendas, minutes, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments and election data are preserved.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Clerk/Treasurer (1)	1.0	1.0	1.0
Deputy Clerk/Treasurer	1.0	1.0	1.0
City Clerk Information Coordinator	1.0	1.0	1.0
Account Clerk	0.0	1.0	1.0
Office Associate II	1.0	0.0	0.0
Office Associate I	1.0	1.0	1.0
Total Authorized	5.0	5.0	5.0

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12 CLERK TREASURER

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51201	CLERK TREASURER					
111	SALARIES-PERMANENT REGULAR	287,400	305,459	148,885	300,000	309,810
122	PERMANENT PART-TIME	14,510	16,098	8,324	16,098	16,590
132	WAGES TEMPORARY	1,079				3,884
146	PRODUCTIVITY INCENTIVE	1,250		375	375	
151	WRS/RETIREMENT	20,396	21,231	9,851	20,000	22,000
152	F.I.C.A.	18,252	19,941	9,056	19,000	19,300
155	HEALTH INSURANCE EXPENSE	90,510	90,500	42,238	90,500	90,500
158	MEDICARE CONTRIBUTION	4,331	4,667	2,238	4,600	4,740
	TOTAL PERSONAL SERVICES	437,728	457,896	220,967	450,573	466,824
219	OTHER PROFESSIONAL SERVICES	3,744	4,300	2,042	4,100	4,300
226	CELLULAR/WIRELESS SERVICE COST	832	675	314	756	675
232	OFFICE EQUIPMENT	2,661	2,500	760	2,500	2,500
261	MILEAGE	242	200		200	200
263	MEALS & LODGING	350	350		350	350
264	REGISTRATION	200	200		200	200
	TOTAL CONTRACTUAL SERVICES	8,029	8,225	3,116	8,106	8,225
311	OFFICE SUPPLIES/PRINTING	4,522	16,500	1,955	16,500	16,500
322	SUBSCRIPTIONS & BOOKS	207	200		200	200
323	MEMBERSHIP DUES	130	200	115	200	200
362	OFFICE FURNITURE & EQUIPMENT		200			
369	OTHER NON CAPITAL EQUIPMENT	389				
	TOTAL MATERIALS AND SUPPLIES	5,248	17,100	2,070	16,900	16,900
	DEPARTMENT TOTAL	451,005	483,221	226,153	475,579	491,949

CITY ADMINISTRATION

The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. All department heads, Information Technology Division, Community Promotion, and the Mayor's Youth Commission report to the Mayor and the City Administrator.

Responsibilities/Activities

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration also develops and submits the Annual Budget to the Common Council.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha, including providing overall direction in organizational planning. City Administration works to promote the economic development and to mange the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected elections and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Mayor	1.0	1.0	1.0
City Administrator	1.0	1.0	1.0
Executive Assistant	1.0	0.0	1.0
Administrative Assistant	1.0	2.0	1.0
Community Relations Liaison	1.0	1.0	1.0
Total Authorized	5.0	5.0	5.0

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13 GENERAL ADMINISTRATION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51301	ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	393,576	407,748	201,942	407,748	418,104
146	PRODUCTIVITY INCENTIVE	1,000		375	375	
151	WRS/RETIREMENT	27,544	27,889	12,241	24,000	22,852
152	F.I.C.A.	22,427	25,290	11,300	25,290	25,931
155	HEALTH INSURANCE EXPENSE	90,510	90,500	42,238	90,500	90,500
158	MEDICARE CONTRIBUTION	5,612	5,920	2,887	5,920	6,068
	TOTAL PERSONAL SERVICES	540,669	557,347	270,983	553,833	563,455
226	CELLULAR/WIRELESS SERVICE COST	1,432	1,400	484	1,400	1,400
232	OFFICE EQUIPMENT	1,562	1,390	971	2,250	2,718
261	MILEAGE	1,282	2,000	498	600	2,000
262	COMMERCIAL TRAVEL	64	1,800	80	1,000	4,800
263	MEALS & LODGING	534	2,450	525	2,000	2,450
264	REGISTRATION	1,085	1,760	110	1,000	3,760
	TOTAL CONTRACTUAL SERVICES	5,959	10,800	2,668	8,250	17,128
311	OFFICE SUPPLIES/PRINTING	3,569	2,750	1,957	2,750	2,750
322	SUBSCRIPTIONS & BOOKS	203	115		115	115
323	MEMBERSHIP DUES	150	2,850	150	2,850	8,150
326	ADVERTISING	2,010				
341	VEHICLE FUEL CHARGE/OIL/ETC	1,449	1,900	332	1,900	3,000
342	CENTRAL GARAGE LABOR CHARGES	228	1,000	158	1,000	500
343	CENT.GARAGE-PARTS&MAT. CHARGES	40	500	26	200	200
	TOTAL MATERIALS AND SUPPLIES	7,649	9,115	2,623	8,815	14,715
	DIVISION TOTAL	554,277	577,262	276,274	570,898	595,298

HUMAN RESOURCES & LABOR RELATIONS

The Department of Human Resources & Labor Relations, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation (including performance management), health and benefits administration (including wellness coordination), risk management activities (including work comp administration, safety coordination and claims support services), activities associated with Equal Employment Opportunity, policy development, training and administering compliance with state and federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

Responsibilities/Activities

Human Resources and Labor Relations functions to provide for a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

Via the on-line application tracking system the department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The department is responsible for developing policies, training and counseling managers, supervisors and employees on personnel many of these policies, procedures, disciplinary matters, rules and regulations. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The department oversees all third-party administration of worker's compensation claims, self-administers unemployment insurance claims, safety training coordination and assists the City Attorney's office with liability claims support.

The department staffs the Civil Service, Police and Fire Commission and Ethics Board meetings and hearings.

The department assists in the resolution of employee disputes and concerns via procedures defined within the Civil Service Rules and Regulations as well as the Employee Handbook. The department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible are ways the department maintains a productive workforce.

The department maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the department administers, trains and investigates various personnel-related resolutions and ordinances.

The department meets with community agencies as necessary to discuss job recruitments, civil rights matters, ADA compliance, citizen complaints and issues concerning youth and community partnerships. The department also acts as a liaison for City administration to answer questions, give presentations and facilitate meetings concerning personnel matters. The department coordinates and tracks all activities/complaints related to Equal Employment Opportunity Commission and/or Equal Rights Division.

The Department oversees the benefit administration of the City's health insurance plan assisting with the resolution of claims disputes and benefit interpretation. The department also collaborates with the Finance Director and the City Administrator as well as third party experts on strategic claims analysis to determine trends, target positive outcomes and solutions in order to design its health plan. The department manages the City's integrated wellness program which includes an on-site health clinic, annual health risk appraisals, educational outreach programs and other wellness activities in order to establish an organizational culture of health and wellness among its employees and their families.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Director - Human Resources	1.0	1.0	1.0
Deputy Director – Human Resources	0.0	1.0	1.0
Human Resources Analyst	2.0	2.0	2.0
Equal Employment Coordinator	1.0	0.0	0.0
Human Resources Assistant	1.0	1.0	1.0
Total Authorized	5.0	5.0	5.0

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13 GENERAL ADMINISTRATION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51303	HR & LABOR RELATIONS					
111	SALARIES-PERMANENT REGULAR	350,371	370,695	181,821	369,000	377,630
144	EDUCATION REIMB ALLOWANCE	28,629	52,000	11,310	30,000	38,000
146	PRODUCTIVITY INCENTIVE	375				
151	WRS/RETIREMENT	23,807	24,472	12,000	24,400	25,680
152	F.I.C.A.	21,134	22,984	11,006	22,900	23,420
155	HEALTH INSURANCE EXPENSE	108,600	108,600	27,153	108,600	108,600
158	MEDICARE CONTRIBUTION	4,942	5,376	2,574	5,350	5,480
163	EMPLOYEE WATCHES	5,017	5,000	3,844	4,000	4,500
	TOTAL PERSONAL SERVICES	542,875	589,127	249,708	564,250	583,310
212	LEGAL-LABOR/PERSONNEL	14,925	35,000	4,834	20,000	32,775
216	MEDICAL EXAMS/VACCINATIONS/ETC	38,801	49,714	23,446	45,000	46,993
219	OTHER PROFESSIONAL SERVICES	14,084	39,265	19,335	39,265	35,295
226	CELLULAR/WIRELESS SERVICE COST	927	710	289	710	710
232	OFFICE EQUIPMENT	1,741	1,804	663	1,725	2,015
261	MILEAGE	780	1,500	461	1,500	1,500
263	MEALS & LODGING	1,266	1,200	1,074	1,200	1,500
	TOTAL CONTRACTUAL SERVICES	72,524	129,193	50,102	109,400	120,788
311	OFFICE SUPPLIES/PRINTING	3,039	5,500	2,628	5,500	5,000
322	SUBSCRIPTIONS & BOOKS		300	300	300	4,500
323	MEMBERSHIP DUES	315	315	318	318	325
326	ADVERTISING	1,743	2,000	985	1,600	1,000
	TOTAL MATERIALS AND SUPPLIES	5,097	8,115	4,231	7,718	10,825
	DIVISION TOTAL	620,496	726,435	304,041	681,368	714,923

MAIL

The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, alderpersons, the Housing Authority and Wellness Clinic.

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13 GENERAL ADMINISTRATION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51306	MAIL					
122	PERMANENT PART-TIME	14,601	16,595	8,928	16,595	16,510
151	WRS/RETIREMENT	993	1,096			
152	F.I.C.A.	905	1,035			
158	MEDICARE CONTRIBUTION	212	240	133	240	240
	TOTAL PERSONAL SERVICES	16,711	18,966	9,061	16,835	16,750
282	EQUIPMENT RENTAL	4,634	4,800	1,933	4,640	4,800
	TOTAL CONTRACTUAL SERVICES	4,634	4,800	1,933	4,640	4,800
311	OFFICE SUPPLIES/PRINTING	761	1,200		1,000	1,200
312	POSTAGE	82,932	105,000	51,805	100,000	90,000
	TOTAL MATERIALS AND SUPPLIES	83,693	106,200	51,805	101,000	91,200
	DIVISION TOTAL	105,038	129,966	62,799	122,475	112,750

COMMUNITY DEVELOPMENT & INSPECTIONS

The Department of Community Development & Inspections was established in 2012 as a result of a consolidation of two former departments - City Development and Neighborhood Services & Inspections. The two-fold mission of the department is to ensure the health, safety and welfare of residents, workers and visitors of all buildings as well as to promote a community which accommodates planned opportunities for growth, housing and economic vitality.

Responsibilities and Activities

The Department of Community Development & Inspections is comprised of four divisions - Planning & Zoning, Community Development, Building Inspection and Property Maintenance. These divisions, supported by a clerical staff, provide a wide range of services in the following areas:

- Building Inspection
- Capital Improvement Programming
- Code Compliance
- Community Development Block Grant Program
- Comprehensive Planning
- Development Reviews
- Grass & Weeds Inspection
- Historic Preservation
- HOME Program
- Mapping
- Neighborhood Inspection Program
- Neighborhood Planning
- Neighborhood Stabilization Program
- Permit Review and Issuance
- Planning & Development Ordinances
- Property Maintenance Inspection
- Redevelopment
- Tax Incremental Financing Districts
- Zoning

Boards /Commissions/Committees/Authorities

The Department of Community Development & Inspections provides direct Staff support to the following bodies:

- Board of Housing Appeals
- Board of Zoning Appeals
- City Plan Commission
- Community Development Block Grant Committee
- Historic Preservation Commission
- HOME Program Commission
- Industrial Park Control Committee
- Redevelopment Authority of the City of Kenosha
- Tax Incremental District Joint Review Board

COMMUNITY DEVELOPMENT & INSPECTIONS

	2015 Actual	*2016 Projected*	*2017 Estimated*
Annexations/Attachments	4	5	5
CDBG Program Annual Allocation	$936.778	$942.787	$942.787
CDBG Projects	19	20	20
Certificate of Occupancy	316	300	300
Code Violations Completed	6.802	6.900	7.000
Comprehensive Plan Amendments	7	4	5
Conditional Use Permit/Airport Plan Review/Site Plan Review	112	145	130
Construction Plans Revised	475	475	475
Future Street Designations	1	1	1
Historic Nominations/Certifications	7	8	8
HOME Program Annual Allocation	$343.775	$380.600	$380.600
Homeowner Rehab Loan Projects	0	2	5
Housing Rehabilitation Grant Projects	10	20	15
Industrial Park Projects	6	3	5
Lodging Houses Inspected	12	12	12
Manufactured Homes Inspected	0	131	139
Neighborhood Inspection Program Cases	1.359	1.769	1.400
Permits Issued	3.150	3.200	3.200
Raze Permits	23	15	15
Rezonings	13	5	8
Single Family Acquired/Rehabbed (HOME & NSP)	0	0	2
Subdivisions/Certified Surveys/Lot Line Adjustment Surveys	13	13	13
Tall Grass and Weed Cases	1.648	1.400	1.500
Tenant-Based Rental Assistance (units)(HOME)	40	50	50
Vacations (Streets and Alleys)	0	3	3
Zoning Variance/Exception Applications	8	12	10

Authorized Full-Time Positions

2017 Proposed Full-Time Positions	
Director - Community Development & Inspections	1
Deputy Director - Community Development & Inspections	1
Senior Inspector	1
Senior Property Maintenance Inspector	1
Office Associate II	3
Community Development Specialist	4
Housing Inspector (Property Maintenance)	5
Inspector I (Building)	3
Planner I	1
Planner II	1
Planning Technician	1
Total Authorized for *2017*	**22**

2015	**2016**	**2017**
21	22	22

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16 COMMUNITY DEVELOPMENT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51601	COMMUNITY DEVELOPMENT					
111	SALARIES-PERMANENT REGULAR	1,272,136	1,407,093	677,879	1,324,000	1,408,620
122	PERMANENT PART-TIME	36,707	46,684	17,098	46,684	47,790
131	OVERTIME	1,117	3,045		1,000	3,000
132	WAGES TEMPORARY	15,494	16,096		16,096	14,772
146	PRODUCTIVITY INCENTIVE	1,500		625	625	
151	WRS/RETIREMENT	89,151	96,162	45,168	91,000	99,240
152	F.I.C.A.	80,020	90,337	42,452	86,000	90,490
155	HEALTH INSURANCE EXPENSE	380,100	395,185	196,105	395,185	395,185
158	MEDICARE CONTRIBUTION	18,939	21,365	9,928	20,150	21,380
	TOTAL PERSONAL SERVICES	1,895,164	2,075,967	989,255	1,980,740	2,080,477
211	AUDITING SERVICES	20,500				
219	OTHER PROFESSIONAL SERVICES	2,728	10,480	847	7,500	10,475
226	CELLULAR/WIRELESS SERVICE COST	1,252	1,360	472	1,360	5,084
232	OFFICE EQUIPMENT	9,389	8,422	4,016	8,422	7,650
233	LICENSING/MAINT AGREEMENTS	2,204	5,300	2,227	5,300	2,250
261	MILEAGE	28,437	25,200	5,210	7,000	1,500
263	MEALS & LODGING	520	1,200	424	1,000	1,200
264	REGISTRATION	2,894	5,500	2,610	5,500	5,500
	TOTAL CONTRACTUAL SERVICES	67,924	57,462	15,806	36,082	33,659
311	OFFICE SUPPLIES/PRINTING	11,934	12,500	3,230	11,600	12,500
321	PUBLICATION OF LEGAL NOTICES	677	1,500	114	900	1,500
322	SUBSCRIPTIONS & BOOKS	1,003	1,940	65	1,000	1,940
323	MEMBERSHIP DUES	3,407	4,480	3,155	4,480	4,840
341	VEHICLE FUEL CHARGE/OIL/ETC			1,859	6,800	7,000
342	CENTRAL GARAGE LABOR CHARGES			18,249	20,250	15,000
343	CENT.GARAGE-PARTS&MAT. CHARGES			5,223	6,000	7,000
361	SMALL TOOLS	140	200			
362	OFFICE FURNITURE & EQUIPMENT			550	550	
363	COMPUTER HARDWARE		1,350		1,350	1,610
367	CLOTHING & UNIFORM REPLACEMENT	2,000				
	TOTAL MATERIALS AND SUPPLIES	19,161	21,970	32,445	52,930	51,390
525	COPIER/FAX/BLUEPRINT/PLOTTERS		8,249	9,081	9,081	
	TOTAL CAPITAL OUTLAY-PURCHASE		8,249	9,081	9,081	
909	MISCELLANEOUS	175	100	50	50	
931	CDBG FUND	184,253-	187,355-	85,454-	188,557-	188,557-
935	SPECIAL REV FUND	75,047-	61,127-	35,507-	64,810-	68,360-
	TOTAL OTHER	259,125-	248,382-	120,911-	253,317-	256,917-
	DEPARTMENT TOTAL	1,723,124	1,915,266	925,676	1,825,516	1,908,609

PUBLIC WORKS – MUNICIPAL BUILDING FACILITY

The Municipal Building staff is responsible for the maintenance of the Municipal Office Building and grounds, including parking lots and the Veteran's Memorial Fountain. Municipal Office Building maintenance falls under the direction of the Public Works Department.

Responsibilities/Activities

The major activities accomplished by Municipal Office Building staff are to maintain boilers, heaters, air conditioners, and other mechanical equipment of the building; plow, shovel, and remove ice from building parking lot and walkways; oversee contracted janitorial services; coordinate remodeling projects; assist in the production of special events as directed by City Administration; maintain and operate the Veteran's Memorial Fountain; support the operations of additional agencies located within the Municipal Office Building, City Employee's Credit Union, Police and Firemen's Credit Union, Kenosha Housing Authority and the offsite storage facility; and general repair and maintenance duties. When requested, assists other city departments with maintenance needs.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Chief Custodian	1	1	1
Total Authorized	1	1	1

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18 FACILITIES MANAGEMENT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51801	MUNICIPAL BUILDING FACILITY					
111	SALARIES-PERMANENT REGULAR	55,272	57,672	28,494	57,600	59,030
121	WAGES PERMANENT REGULAR	9,870	10,135	9,589	29,000	
122	PERMANENT PART-TIME	18,290	27,405			25,300
131	OVERTIME	4,315	6,658			6,815
132	WAGES TEMPORARY	255		13,139	13,700	
146	PRODUCTIVITY INCENTIVE	250				
151	WRS/RETIREMENT	5,982	6,729	2,820	6,625	6,200
152	F.I.C.A.	5,453	6,322	2,649	6,220	5,660
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	18,100
158	MEDICARE CONTRIBUTION	1,278	1,486	743	1,455	1,330
	TOTAL PERSONAL SERVICES	119,067	134,507	66,485	132,700	122,435
221	ELECTRICAL	69,876	76,000	29,256	75,800	76,000
222	NATURAL GAS	27,445	30,000	16,734	24,000	30,000
223	STORM WATER UTILITY	4,131	4,400	2,754	4,150	4,150
224	WATER	7,614	6,000	2,313	8,000	7,450
225	TELE-LONG DISTANCE/LOCAL CALLS	303	350	124	280	300
226	CELLULAR/WIRELESS SERVICE COST	1,355	1,380	356	950	1,350
227	TELEPHONE - EQUIPMENT/CALLS	72,097	75,000	36,854	72,500	75,000
241	HEATING & AIR CONDITIONING	10,325	13,330	1,691	13,000	13,300
242	ELEVATOR	7,996	8,500	7,971	8,000	8,500
243	CLEANING CONTRACT-BLDG	55,139	56,700	23,774	56,700	58,600
245	ROOF REPAIRS	334	2,000			2,000
246	OTHER BLDG MAINTENANCE	16,419	26,000	8,647	24,000	28,100
249	OTHER GROUNDS MAINTENANCE	401	5,800		3,000	5,800
	TOTAL CONTRACTUAL SERVICES	273,435	305,460	130,474	290,380	310,550
341	VEHICLE FUEL CHARGE/OIL/ETC	662	1,100	692	1,000	1,000
342	CENTRAL GARAGE LABOR CHARGES	760	1,000	119	1,000	1,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	340	1,100	25	800	1,100
351	ROAD SALT/BRINE	800				
357	BUILDING MATERIALS	586	1,000		1,000	6,000
361	SMALL TOOLS	471	1,000		100	500
362	OFFICE FURNITURE & EQUIPMENT		400		400	
363	COMPUTER HARDWARE		8,000		8,000	
367	CLOTHING & UNIFORM REPLACEMENT	494	500			500
382	HOUSEKEEPING-JANITORIAL SUPPLI	6,083	7,700	4,534	7,700	7,700
389	OTHER	9,315	10,550	1,089	10,000	12,500
	TOTAL MATERIALS AND SUPPLIES	19,511	32,350	6,459	30,000	30,300
	DIVISION TOTAL	412,013	472,317	203,418	453,080	463,285

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110 GENERAL FUND
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51802	OTHER FACILITIES					
221	ELECTRICAL	4,570	13,400	5,129	13,000	15,000
222	NATURAL GAS	281	1,500		1,000	1,500
223	STORM WATER UTILITY	12,452	11,000	5,664	11,700	11,700
224	WATER	912	600	297	1,100	1,200
245	ROOF REPAIRS		1,200			1,200
246	OTHER BLDG MAINTENANCE	2,957	1,200		500	1,200
271	STATE INS POLICY FIRE&EXT COV	1,944	25,500		25,500	27,285
277	BOILER INSURANCE	471	700		700	740
	TOTAL CONTRACTUAL SERVICES	23,587	55,100	11,090	53,500	59,825
357	BUILDING MATERIALS		500			500
389	OTHER	1,643	400			400
	TOTAL MATERIALS AND SUPPLIES	1,643	900			900
	DIVISION TOTAL	25,230	56,000	11,090	53,500	60,725
	DEPARTMENT TOTAL	437,243	528,317	214,508	506,580	524,010

ELECTIONS

The City Clerk has statutory responsibility to conduct all elections within the corporate limits of the City, and is the filing officer for all candidates running for municipal office.

Responsibilities/Activities

The City Clerk has the responsibility of coordinating and administering the election process. This includes providing a trustworthy environment for voters to register and vote, and conducting secure and transparent elections according to Wisconsin State Statutes.

City Clerk staff is certified to conduct voter registration, maintain data and administer elections through the use of the WisVote, the statewide election administration system. Voting machines are maintained and tested. Necessary election materials are prepared and voting sites are set up prior to elections. Staff also conducts the absentee ballot process as well as the recruitment and training of election workers .

110 GENERAL FUND
01 GENERAL GOVERNMENT

19 ELECTIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
51901	ELECTIONS					
121	WAGES PERMANENT REGULAR		496	496	1,237	
122	PERMANENT PART-TIME	14,106	16,098	7,413	16,098	16,590
131	OVERTIME	152		72	72	
132	WAGES TEMPORARY	29,742	146,972	70,822	144,800	72,400
151	WRS/RETIREMENT	9	1,099	172	225	
152	F.I.C.A.	7	1,036	152	210	
158	MEDICARE CONTRIBUTION	219	237	183	250	250
	TOTAL PERSONAL SERVICES	44,235	165,938	79,310	162,892	89,240
226	CELLULAR/WIRELESS SERVICE COST	679	3,200	988	2,000	840
232	OFFICE EQUIPMENT		11,000	10,050	10,050	11,000
261	MILEAGE	254	300	251	650	300
263	MEALS & LODGING	577	600	66	600	300
264	REGISTRATION	101	400			100
282	EQUIPMENT RENTAL		1,500	652	1,500	900
283	OFFICE SPACE RENTAL	272	1,200	543	1,200	600
	TOTAL CONTRACTUAL SERVICES	1,883	18,200	12,550	16,000	14,040
311	OFFICE SUPPLIES/PRINTING	10,708	21,500	2,935	21,500	10,750
341	VEHICLE FUEL CHARGE/OIL/ETC			54	150	75
343	CENT.GARAGE-PARTS&MAT. CHARGES			14		
	TOTAL MATERIALS AND SUPPLIES	10,708	21,500	3,003	21,650	10,825
	DEPARTMENT TOTAL	56,826	205,638	94,863	200,542	114,105

MUNICIPAL COURT

Municipal Court adjudicates all non-criminal traffic and local ordinance violations in the City of Kenosha. The Court has one municipal judge who is elected for a term of four years. The Court staff consists of three full-time clerks who are responsible for all contacts with defendants and the public, collecting forfeitures, record keeping, required state reporting, and maintaining the court calendar. The Kenosha Police Department provides a court officer who oversees initial appearances and certain hearings.

The annual case load of the Municipal Court is approximately 14,000 – 21,000. It is the fourth largest Municipal Court in Wisconsin. Seventy-five percent of the cases that are heard are traffic related while the remaining twenty-five percent involve city ordinance violations. The Court also has juvenile jurisdiction for individuals aged 12-16.

Responsibilities/Activities

The Court collects and processes over $1,800,000 in forfeitures and costs each year. The Court relies on a number of different sanctions and methods to collect the forfeitures that it imposes. For traffic and juvenile violations the usual sanction for failure to pay is a one year suspension of driving privilege. For city ordinance violations the alternative for failure to pay is most often incarceration in the Kenosha County Jail. In addition to these sanctions the Court utilizes tax interception, a collection agency, and dockets judgments with the Kenosha County Clerk of Courts.

Municipal Court is in session every weekday morning from 8:30 a.m. until noon and at 5:00 p.m. the last Tuesday of every month. Initial appearances are scheduled each morning. Indigency hearings, motions to suppress evidence, motions to reopen, and motions to modify a sentence or to sanction a defendant are scheduled on Monday mornings. Truancy matters are held on Tuesday mornings. Trials to the court are heard Wednesday through Friday. Each year the Municipal Judge conducts approximately 150 trials and 1,000 other hearings.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Municipal Judge	1	1	1
Court Clerk - Lead	1	1	1
Court Clerk	2	2	2
Total Authorized	4	4	4

110 GENERAL FUND
01 GENERAL GOVERNMENT

20 MUNICIPAL COURT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52001	MUNICIPAL COURT					
111	SALARIES-PERMANENT REGULAR	191,119	203,175	100,185	203,175	207,910
146	PRODUCTIVITY INCENTIVE	125		125	125	
151	WRS/RETIREMENT	13,520	14,168	6,621	14,168	14,150
152	F.I.C.A.	11,850	12,599	6,216	12,599	12,900
155	HEALTH INSURANCE EXPENSE	72,400	72,400	18,102	72,400	72,400
158	MEDICARE CONTRIBUTION	2,771	2,950	1,454	2,950	3,020
	TOTAL PERSONAL SERVICES	291,785	305,292	132,703	305,417	310,380
219	OTHER PROFESSIONAL SERVICES	7,800	9,600	4,500	8,100	9,600
232	OFFICE EQUIPMENT	1,661	4,118	629	1,600	1,488
261	MILEAGE	554	650		650	650
263	MEALS & LODGING	716	900		900	900
264	REGISTRATION	1,260	1,330	1,200	1,280	1,330
	TOTAL CONTRACTUAL SERVICES	11,991	16,598	6,329	12,530	13,968
311	OFFICE SUPPLIES/PRINTING	5,313	8,000	2,850	6,000	7,300
322	SUBSCRIPTIONS & BOOKS	73	210		100	210
323	MEMBERSHIP DUES	705	720	120	703	720
	TOTAL MATERIALS AND SUPPLIES	6,091	8,930	2,970	6,803	8,230
	DEPARTMENT TOTAL	309,867	330,820	142,002	324,750	332,578

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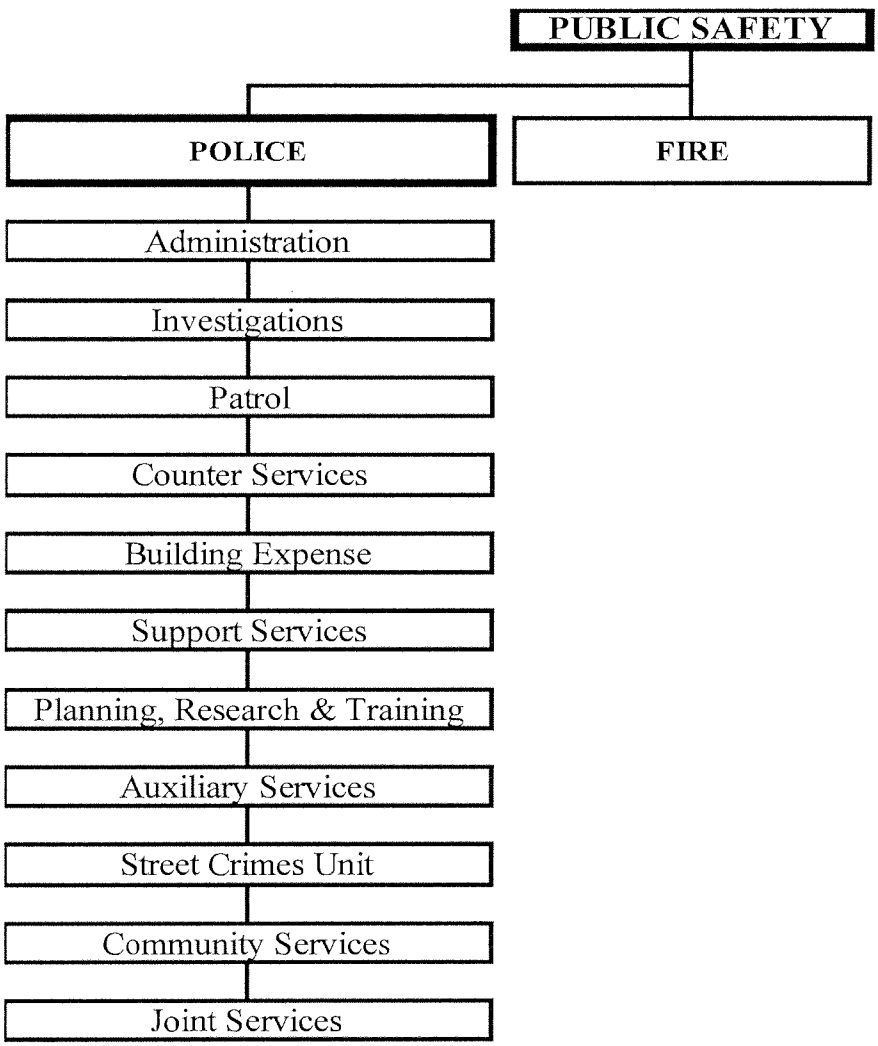
POLICE DEPARTMENT

The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

Organization



POLICE DEPARTMENT

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Administration			
Police Chief	1	1	1
Deputy Chief	1	1	1
Inspector	1	1	1
Sergeant	1	1	1
Clerical Supervisor - Police	1	1	1
Total Administration	5	5	5
Investigations			
Captain	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Detective	31	31	31
Police Officer	2	2	2
Office Associate II	1	1	1
Total Investigations	39	39	39
Patrol			
Captain	3	3	3
Lieutenant	6	6	6
Sergeant	9	11	11
Police Officer	120	120	122
Crime Prevention Officer	3	3	3
Court Officer	1	1	1
Total Patrol	142	144	146
Counter Services			
Office Associate I	4	4	4
Total Counter Services	4	4	4
Support Services			
Parking Enforcement Aide	1	1	0
Community Service Officer	5	5	6
Total Support Services	6	6	6

Authorized Full-Time Positions continued

	Adopted 2015	Adopted 2016	Proposed 2017
Planning, Research & Training			
Captain	1	1	1
Sergeant	1	1	1
Total Planning, Research & Training	2	2	2
Kenosha Street Crimes Unit			
Detective	3	3	3
Police Officer	8	8	6
Total Kenosha Street Crimes Unit	11	11	9
Community Services			
Lieutenant	1	1	1
Sergeant	0	0	1
Police Officer	4	4	4
Safety Officer	1	1	1
Total Community Services	6	6	7
Total Authorized	215	217	218

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52100	POLICE DEPT					
111	SALARIES-PERMANENT REGULAR	14,468,267	15,385,273	7,417,181	14,793,190	15,644,648
121	WAGES PERMANENT REGULAR		105	105	105	
122	PERMANENT PART-TIME					21,486
131	OVERTIME	1,101,803	752,125	492,749	1,100,760	741,010
132	WAGES TEMPORARY	167,376	188,506	98,995	166,500	191,455
135	LONGEVITY	89,090	93,606	44,481	86,306	99,807
136	SHIFT DIFFERENTIAL	72,760	76,800	36,280	73,000	71,220
137	EDUCATION PAY	1,980	1,980	390	800	780
138	SPECIAL PAY	36,269	38,892	17,385	34,258	39,124
142	CAR/CELL PHONE/MOTORCYCLE ALLW	2,040	2,160	720	1,440	1,440
143	DRY CLEANING/CLOTHING ALLOW	127,952	130,695	11,797	123,703	136,391
146	PRODUCTIVITY INCENTIVE	39,375		13,125	13,125	
147	COMP TIME BUY BACK	196,771	189,500		191,000	208,450
151	WRS/RETIREMENT	1,653,158	1,610,250	774,026	1,585,870	1,908,936
152	F.I.C.A.	966,819	1,034,565	483,091	1,017,359	1,051,426
153	62:13 PENSION PAYMENTS	1,835				
155	HEALTH INSURANCE EXPENSE	4,747,977	4,880,966	2,218,094	4,887,000	4,905,100
158	MEDICARE CONTRIBUTION	228,789	244,514	114,332	240,139	248,812
	TOTAL PERSONAL SERVICES	23,902,261	24,629,937	11,722,751	24,314,555	25,270,085
215	DATA PROCESSING	15,000	15,000	15,000	15,000	17,000
219	OTHER PROFESSIONAL SERVICES	58,366	87,475	9,711	81,475	88,992
221	ELECTRICAL	4,155	5,707	2,738	4,750	5,707
222	NATURAL GAS	1,083	1,700	601	1,400	1,700
223	STORM WATER UTILITY	475	475	237	475	485
224	WATER	230	185	80	185	190
225	TELE-LONG DISTANCE/LOCAL CALLS	3,287	3,300	1,757	3,300	3,300
226	CELLULAR/WIRELESS SERVICE COST	10,732	13,100	4,834	13,030	41,900
227	TELEPHONE - EQUIPMENT/CALLS	2,496	2,500	1,271	2,500	2,500
231	COMMUNICATIONS EQUIPMENT	32,268	80,962	51,744	80,962	59,413
232	OFFICE EQUIPMENT	4,918	6,795	1,953	5,300	6,962
235	EQUIPMENT REPAIRS/MAINT.	1,287	1,550		1,450	1,550
246	OTHER BLDG MAINTENANCE	288	288	120	288	288
251	CITY SHARE-JOINT SERVICES	2,692,953	2,723,183	1,361,592	2,723,183	2,818,777
256	PRISONER MEALS	14,036	20,000	4,609	15,000	17,700
257	TRAFFIC VIOLATION REG PROGRAM		10,000	5,000	10,000	10,000
259	OTHER	136	460	291	310	200
261	MILEAGE	421	500	400	520	650
262	COMMERCIAL TRAVEL	2,347	2,000	656	4,300	2,000
263	MEALS & LODGING	16,189	21,300	6,782	19,100	21,500
264	REGISTRATION	17,003	20,000	9,210	18,000	20,000
283	OFFICE SPACE RENTAL	137,283	116,456	58,228	116,456	121,134
289	OTHER RENT/LEASES		1,000	1,200	1,200	1,800
	TOTAL CONTRACTUAL SERVICES	3,014,953	3,133,936	1,538,014	3,118,184	3,243,748

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52100	POLICE DEPT					
311	OFFICE SUPPLIES/PRINTING	48,727	50,850	24,438	50,850	46,110
316	COMPUTER SOFTWARE	524	2,000		500	2,000
322	SUBSCRIPTIONS & BOOKS	192	500	127	333	500
323	MEMBERSHIP DUES	860	1,210	505	1,240	1,435
341	VEHICLE FUEL CHARGE/OIL/ETC	227,307	352,306	74,678	231,700	331,340
342	CENTRAL GARAGE LABOR CHARGES	76				
343	CENT.GARAGE-PARTS&MAT. CHARGES	411				
344	OUTSIDE MATERIAL & LABOR	10,594	22,500	12,040	22,500	25,000
345	JOINT SERVICE EQUIP CHARGES	82,242	70,000	20,613	64,300	69,500
362	OFFICE FURNITURE & EQUIPMENT		5,400		5,400	
363	COMPUTER HARDWARE	2,049	10,600	9,731	10,600	3,200
364	REVOLVERS ETC	3,607	4,000		4,000	4,000
365	POLICE OFFICERS EQUIPMENT	45,686	47,500	23,312	46,000	47,500
367	CLOTHING & UNIFORM REPLACEMENT	44,825	44,800	21,831	43,300	44,800
369	OTHER NON CAPITAL EQUIPMENT	9,830	1,000		1,000	1,000
381	CANINE SERVICES & SUPPLIES	1,158	2,500	982	2,500	2,500
382	HOUSEKEEPING-JANITORIAL SUPPLI	129	200	138	200	200
385	BATTERIES	2,380	2,000	908	2,000	2,000
389	OTHER	691	1,950	251	950	1,950
	TOTAL MATERIALS AND SUPPLIES	481,288	619,316	189,554	487,373	583,035
584	BLDG EQUIP/COMPUTER INFRASTURE					10,000
	TOTAL CAPITAL OUTLAY-PURCHASE					10,000
711	INSURED LOSSES-ACCIDENT CAUSED	8,194	2,500	13,221-	2,500	
714	UNINSURED LOSS-ACCIDENT CAUSED	2,541				
	TOTAL INSURED LOSSES	10,735	2,500	13,221-	2,500	
934	OTHER CHARGE BACKS	8,271-	12,810-	3,430-	12,810-	12,810-
935	SPECIAL REV FUND	374,506-	476,100-	331,908-	476,100-	476,100-
	TOTAL OTHER	382,777-	488,910-	335,338-	488,910-	488,910-
	DEPARTMENT TOTAL	27,026,460	27,896,779	13,101,760	27,433,702	28,617,958

POLICE – ADMINISTRATION

The Administration Division is comprised of the Chief of Police, the Deputy Chief of Police, and the Inspector of Police. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

Responsibilities/Activities

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, develops and maintains the in-house and mobile computer networks and maintains the Police Department radio communication systems.

2017 Budget Highlights:
There are no significant changes to the 2017 Administrative budget.

Areas of Emphasis:
To continue to provide service to the citizens of Kenosha consistent with the level expected, but within the allocated funds approved in the budget process by the Common Council.

Goal: To reduce the number of crimes for both violent and property index categories.

	2013	2014	% Change	2014	2015	% Change
Violent Index	**277**	**291**	**5%**	**291**	**286**	**-2%**
Property Index	**2459**	**2423**	**-1%**	**2423**	**2064**	**-15%**
Total Index	**2736**	**2714**	**-1%**	**2714**	**2350**	**-13%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52101	POLICE ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	504,953	502,618	298,070	480,000	494,280
122	PERMANENT PART-TIME					21,486
135	LONGEVITY	7,126	7,340	3,334	6,900	8,012
137	EDUCATION PAY	600	600			
143	DRY CLEANING/CLOTHING ALLOW	2,112	3,184	176	2,300	3,712
146	PRODUCTIVITY INCENTIVE	1,625		250	250	
151	WRS/RETIREMENT	49,443	48,044	22,153	46,000	54,610
152	F.I.C.A.	30,407	31,857	18,584	31,000	31,380
155	HEALTH INSURANCE EXPENSE	90,510	90,500	36,204	90,500	90,500
158	MEDICARE CONTRIBUTION	7,348	7,459	4,346	7,100	7,652
	TOTAL PERSONAL SERVICES	694,124	691,602	383,117	664,050	711,632
215	DATA PROCESSING	15,000	15,000	15,000	15,000	17,000
219	OTHER PROFESSIONAL SERVICES	11,123	31,995	6,878	31,995	21,720
226	CELLULAR/WIRELESS SERVICE COST	2,548	2,400	1,266	2,400	2,400
231	COMMUNICATIONS EQUIPMENT		25,000		25,000	
232	OFFICE EQUIPMENT	2,040	3,995	943	2,500	4,087
235	EQUIPMENT REPAIRS/MAINT.	288	250		250	250
	TOTAL CONTRACTUAL SERVICES	30,999	78,640	24,087	77,145	45,457
316	COMPUTER SOFTWARE		1,000			1,000
323	MEMBERSHIP DUES	650	725	425	650	725
341	VEHICLE FUEL CHARGE/OIL/ETC	2,933	4,426	840	2,700	3,660
345	JOINT SERVICE EQUIP CHARGES	840	500	102	500	500
363	COMPUTER HARDWARE	2,049	10,600	9,731	10,600	3,200
	TOTAL MATERIALS AND SUPPLIES	6,472	17,251	11,098	14,450	9,085
584	BLDG EQUIP/COMPUTER INFRASTURE					10,000
	TOTAL CAPITAL OUTLAY-PURCHASE					10,000
	DIVISION TOTAL	731,595	787,493	418,302	755,645	776,174

POLICE – INVESTIGATIONS

The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit and the Financial Crimes Unit are necessary.

Responsibilities/Activities

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive Task Force.

The District Attorney calls on the Division to prepare investigative cases for prosecution. The Division also investigates complaints of police wrongdoings and misconduct and investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
To investigate and make arrest in criminal matters referred to the Division for investigation and follow up.

Goal: To increase the criminal referrals to increase the clearance rates for criminal activity.

	2013	2014	% Change	2014	2015	% Change
Assigned Cases	**3,737**	**3,805**	**2%**	**3,805**	**4,303**	**13%**
Criminal Referrals	**1,726**	**1,806**	**4.5%**	**1,806**	**2,042**	**13%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52102	INVESTIGATIONS DIVISION					
111	SALARIES-PERMANENT REGULAR	2,879,429	2,931,614	1,460,209	2,931,614	2,987,410
131	OVERTIME	175,157	152,250	77,605	181,000	150,000
135	LONGEVITY	38,610	38,631	20,688	38,631	45,205
136	SHIFT DIFFERENTIAL	6,640	6,240	3,120	6,720	5,760
138	SPECIAL PAY	3,360	3,360	1,308	1,900	1,085
143	DRY CLEANING/CLOTHING ALLOW	39,998	34,464	7,938	34,464	35,265
146	PRODUCTIVITY INCENTIVE	8,125		3,000	3,000	
147	COMP TIME BUY BACK	34,860	42,000		42,000	46,200
151	WRS/RETIREMENT	327,963	311,620	152,840	311,620	371,050
152	F.I.C.A.	191,754	198,939	94,973	198,939	202,800
155	HEALTH INSURANCE EXPENSE	705,900	705,900	316,785	705,900	705,900
158	MEDICARE CONTRIBUTION	44,845	46,528	22,211	46,528	47,430
	TOTAL PERSONAL SERVICES	4,456,641	4,471,546	2,160,677	4,502,316	4,598,105
219	OTHER PROFESSIONAL SERVICES	45,549	50,000	1,292	46,000	61,292
226	CELLULAR/WIRELESS SERVICE COST	2,041	2,400	508	2,400	2,400
261	MILEAGE	232	250			250
262	COMMERCIAL TRAVEL	1,579	1,000		3,500	1,000
263	MEALS & LODGING	762	300	212	600	500
	TOTAL CONTRACTUAL SERVICES	50,163	53,950	2,012	52,500	65,442
316	COMPUTER SOFTWARE	524	1,000		500	1,000
322	SUBSCRIPTIONS & BOOKS	88	250	83	83	250
323	MEMBERSHIP DUES	80	150	80	255	325
341	VEHICLE FUEL CHARGE/OIL/ETC	23,434	35,880	8,356	25,000	32,880
345	JOINT SERVICE EQUIP CHARGES	15,189	15,000	2,201	10,000	15,000
365	POLICE OFFICERS EQUIPMENT	1,624	2,000	296	2,000	2,000
	TOTAL MATERIALS AND SUPPLIES	40,939	54,280	11,016	37,838	51,455
	DIVISION TOTAL	4,547,743	4,579,776	2,173,705	4,592,654	4,715,002

POLICE – PATROL

The Patrol Division is comprised of Patrol Services, Bicycle Unit, Motorcycle Unit and Accident Investigations/Crime Scene Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day.

Responsibilities/Activities

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The Patrol Division is active in foot patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

The Accident Investigation/Crime Scene Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Bicycle Unit provides patrols in neighborhoods, the Lake Front, parks and special events. The bicycles make it easy to provide services in crowded environments as well as remote locations that are difficult to access with a squad car.

The Motorcycle Unit provides patrol functions with an emphasis on traffic safety and traffic law enforcement. The Motorcycle unit provides escorts as needed and patrols special events. Like the bicycles, the motorcycles provide easy access to areas that are difficult to access with a squad car.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police Department and Kenosha County Sheriff's Department operation.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Traffic enforcement and to ensure stakeholders are well informed and engaged on law enforcement matters. To provide high quality police services to the residents and businesses of the City of Kenosha.

Goal: To increase traffic enforcement to gain compliance of traffic laws and to increase the number of self-initiated contacts throughout the community, to increase a positive relationship within the community.

	2013	2014	% Change	2014	2015	% Change
Calls For Service	**104,967**	**105,549**	**1%**	**105,549**	**107,460**	**1%**
Officer Self-Initiated Contacts	**21,336**	**22,461**	**5%**	**22,461**	**22,020**	**5%**
Traffic Citations	**14,721**	**12,839**	**-12%**	**12,839**	**12,860**	**.2%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52103	POLICE PATROL					
111	SALARIES-PERMANENT REGULAR	9,496,267	10,159,708	4,741,923	9,600,000	10,375,900
121	WAGES PERMANENT REGULAR		105	105	105	
131	OVERTIME	739,254	456,750	317,082	740,000	450,000
135	LONGEVITY	33,044	36,718	15,203	30,000	33,740
136	SHIFT DIFFERENTIAL	61,040	64,800	29,560	60,400	60,480
137	EDUCATION PAY	1,380	1,380	390	800	780
138	SPECIAL PAY	27,845	28,988	13,320	27,000	30,850
142	CAR/CELL PHONE/MOTORCYCLE ALLW	2,040	2,160	720	1,440	1,440
143	DRY CLEANING/CLOTHING ALLOW	73,359	72,340	308	72,340	77,888
146	PRODUCTIVITY INCENTIVE	24,375		7,625	7,625	
147	COMP TIME BUY BACK	142,672	130,000		130,000	143,000
151	WRS/RETIREMENT	1,097,567	1,067,923	503,164	1,041,000	1,273,647
152	F.I.C.A.	632,874	679,089	306,630	662,000	692,685
153	62:13 PENSION PAYMENTS	1,835				
155	HEALTH INSURANCE EXPENSE	3,426,667	3,559,666	1,653,915	3,565,700	3,601,900
158	MEDICARE CONTRIBUTION	148,194	158,824	71,713	154,711	162,003
	TOTAL PERSONAL SERVICES	15,908,413	16,418,451	7,661,658	16,093,121	16,904,313
219	OTHER PROFESSIONAL SERVICES	1,236	5,000	1,083	3,000	5,500
222	NATURAL GAS	121	200	61	200	200
226	CELLULAR/WIRELESS SERVICE COST	1,586	3,200	523	3,200	32,000
227	TELEPHONE - EQUIPMENT/CALLS	840	840	420	840	840
231	COMMUNICATIONS EQUIPMENT	32,268	55,962	51,744	55,962	59,413
232	OFFICE EQUIPMENT	2,878	2,500	1,010	2,500	2,575
235	EQUIPMENT REPAIRS/MAINT.	999	1,000		1,000	1,000
257	TRAFFIC VIOLATION REG PROGRAM		10,000	5,000	10,000	10,000
259	OTHER	136	460	291	310	200
263	MEALS & LODGING	3,575	3,500	1,830	3,500	3,500
	TOTAL CONTRACTUAL SERVICES	43,639	82,662	61,962	80,512	115,228
311	OFFICE SUPPLIES/PRINTING	37,149	36,850	19,779	36,850	37,110
341	VEHICLE FUEL CHARGE/OIL/ETC	191,757	300,000	62,532	195,000	282,800
342	CENTRAL GARAGE LABOR CHARGES	76				
343	CENT.GARAGE-PARTS&MAT. CHARGES	411				
344	OUTSIDE MATERIAL & LABOR	10,594	22,500	12,040	22,500	25,000
345	JOINT SERVICE EQUIP CHARGES	62,606	50,000	16,671	50,000	50,000
362	OFFICE FURNITURE & EQUIPMENT		5,400		5,400	
364	REVOLVERS ETC	3,607	4,000		4,000	4,000
365	POLICE OFFICERS EQUIPMENT	40,454	40,000	21,993	40,000	40,000
367	CLOTHING & UNIFORM REPLACEMENT	39,582	40,000	21,831	40,000	40,000

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110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
369	OTHER NON CAPITAL EQUIPMENT	9,830	1,000		1,000	1,000
381	CANINE SERVICES & SUPPLIES	1,158	2,500	982	2,500	2,500
385	BATTERIES	2,380	2,000	908	2,000	2,000
389	OTHER	691	1,750	251	750	1,750
	TOTAL MATERIALS AND SUPPLIES	400,295	506,000	156,987	400,000	486,160
711	INSURED LOSSES-ACCIDENT CAUSED	8,194	2,500	13,221-	2,500	
714	UNINSURED LOSS-ACCIDENT CAUSED	2,541				
	TOTAL INSURED LOSSES	10,735	2,500	13,221-	2,500	
935	SPECIAL REV FUND	49,429-	151,000-	144,630-	151,000-	151,000-
	TOTAL OTHER	49,429-	151,000-	144,630-	151,000-	151,000-
	DIVISION TOTAL	16,313,653	16,858,613	7,722,756	16,425,133	17,354,701

POLICE COUNTER SERVICES

Counter Services staff has the responsibility of greeting citizens, answering phone calls, providing information to the public based on knowledge of Police policies, and referring citizen inquires to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave and attendance records of all officers in the Department.

Responsibilities/Activities

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquiries from the citizens, through either phone calls or face-to-face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each shift.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
To continue to provide a positive image to the citizens that need assistance from the police department either in person or via the telephone. The personnel at the front counter may be the first impression of the police department.

Goal: To continue to assist the citizens and reduce the stress of those needing police services.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52104	COUNTER SERVICES					
111	SALARIES-PERMANENT REGULAR	158,866	175,869	79,526	168,600	179,530
131	OVERTIME	267				
146	PRODUCTIVITY INCENTIVE	875		250	250	
151	WRS/RETIREMENT	10,880	11,612	5,265	11,200	12,210
152	F.I.C.A.	9,919	10,911	4,934	10,500	11,140
155	HEALTH INSURANCE EXPENSE	72,400	72,400	30,170	72,400	72,400
158	MEDICARE CONTRIBUTION	2,320	2,558	1,154	2,500	2,610
	TOTAL PERSONAL SERVICES	255,527	273,350	121,299	265,450	277,890
	DIVISION TOTAL	255,527	273,350	121,299	265,450	277,890

POLICE – SAFETY BUILDING OCCUPANCY

The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, Kenosha County Information Technologies, Kenosha County Mail Services and the Kenosha County Jail.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Occupancy of the Public Safety Building.

Goal: To continue to maximize the usage of space and to provide a comfortable and ergonomically correct work environment for the employees of the Kenosha Police Department.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52105	SAFETY BLDG OCCUPANCY EXPENSE					
283	OFFICE SPACE RENTAL	137,283	116,456	58,228	116,456	121,134
	TOTAL CONTRACTUAL SERVICES	137,283	116,456	58,228	116,456	121,134
	DIVISION TOTAL	137,283	116,456	58,228	116,456	121,134

POLICE – SUPPORT SERVICES

The Support Services Division is comprised of five Community Service Officers and a Parking Enforcement Officer. The division provides animal control, parking enforcement and traffic control.

Responsibilities/Activities

Police Support Services Division provides support to the Patrol Division of the Police Department by providing assistance with enforcement of parking violations throughout the city. The division will provide traffic control at traffic accident scenes, fire scenes or anywhere else in need of traffic control within the city.

Police Support Services will provide all animal control services for the city. The division will respond to complaints of animal control issues, investigate the complaints and enforce municipal ordinances as they pertain to the complaint. Animals will be captured, trapped and transport as needed.

Support Services will also assist by providing crossing guard services as needed, to fill in for absent crossing guards at school assignments. Support Services will provide transport of found bicycles and other found property.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Parking compliance and animal control continues to be the emphasis of this unit. The request for trap calls has seen a steady increase since the police department assumed the duties of animal control.

Goal: To increase parking enforcement to gain compliance of parking laws and to continue to reduce the number of vehicles towed to reduce expenditures. Continue to monitor the animal control calls, specifically the number of trap calls.

	2013	2014	% Change	2014	2015	% Change
Parking Citations	**18,189**	**16,968**	**-13%**	**16,968**	**18,055**	**6%**
Tows	**155**	**315**	**103%**	**315**	**410**	**30%**
Trap Calls	**1,475**	**1,427**	**-3%**	**1,427**	**1,450**	**2%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52106	SUPPORT SERVICES					
111	SALARIES-PERMANENT REGULAR	184,402	229,431	86,999	173,400	221,686
131	OVERTIME	1,393	1,025		860	1,010
136	SHIFT DIFFERENTIAL	680	960	240	480	480
146	PRODUCTIVITY INCENTIVE	500		125	125	
151	WRS/RETIREMENT	12,714	15,275	5,761	11,600	15,180
152	F.I.C.A.	11,434	14,351	5,329	11,000	13,837
155	HEALTH INSURANCE EXPENSE	108,600	108,600	45,255	108,600	108,600
158	MEDICARE CONTRIBUTION	2,674	3,359	1,246	2,600	3,241
	TOTAL PERSONAL SERVICES	322,397	373,001	144,955	308,665	364,034
323	MEMBERSHIP DUES	130	235		235	235
365	POLICE OFFICERS EQUIPMENT	2,093	2,000	608	2,000	2,000
367	CLOTHING & UNIFORM REPLACEMENT	3,461	2,500		1,000	2,500
	TOTAL MATERIALS AND SUPPLIES	5,684	4,735	608	3,235	4,735
	DIVISION TOTAL	328,081	377,736	145,563	311,900	368,769

POLICE – PLANNING, TRAINING AND SERVICE DIVISION

The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training.

Responsibilities/Activities

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized and personnel development training as well as coordinating the field training program. The division is responsible for providing testing for prospective officers and testing for promotions within the Police Department. The division is responsible for writing and administering Federal and State Grants.

2017 Budget Highlights:
There are no significant changes to the 2017 Planning, Training and Service Division budget.

The Kenosha Police Department has been able to get more training to the City of Kenosha, utilizing the new training room at the Public Safety Building and the use of the museum training rooms.

Areas of Emphasis:
To provide up to date and specialized training to officers.

Goal: To increase the specialized training and the ensure that officers receive the most up to date training to assist in reducing injuries to officers and citizens.

	2013	2014	% Change	2014	2015	% Change
Training Hours	**14,144**	**11,271**	**-20%**	**11,271**	**10,733**	**-5%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52107	PLANNING, RESEARCH & TRAINING					
111	SALARIES-PERMANENT REGULAR	181,325	183,745	91,872	183,745	183,750
131	OVERTIME	72,373	60,900	36,048	60,900	60,000
135	LONGEVITY	3,102	3,152	1,422	3,010	3,144
143	DRY CLEANING/CLOTHING ALLOW	1,056	1,856		1,056	1,856
146	PRODUCTIVITY INCENTIVE	250				
151	WRS/RETIREMENT	26,790	24,347	12,611	24,250	28,360
152	F.I.C.A.	15,920	15,487	7,802	15,420	15,430
155	HEALTH INSURANCE EXPENSE	36,200	36,200	18,102	36,200	36,200
158	MEDICARE CONTRIBUTION	3,723	3,623	1,825	3,600	3,610
	TOTAL PERSONAL SERVICES	340,739	329,310	169,682	328,181	332,350
235	EQUIPMENT REPAIRS/MAINT.		100			100
261	MILEAGE	189	250	400	520	400
262	COMMERCIAL TRAVEL	768	1,000	656	800	1,000
263	MEALS & LODGING	11,852	17,500	4,740	15,000	17,500
264	REGISTRATION	17,003	20,000	9,210	18,000	20,000
289	OTHER RENT/LEASES		1,000	1,200	1,200	1,800
	TOTAL CONTRACTUAL SERVICES	29,812	39,850	16,206	35,520	40,800
322	SUBSCRIPTIONS & BOOKS	104	250	44	250	250
	TOTAL MATERIALS AND SUPPLIES	104	250	44	250	250
	DIVISION TOTAL	370,655	369,410	185,932	363,951	373,400

POLICE – AUXILIARY SERVICES

The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide auxiliary services for the Police Department.

Responsibilities/Activities

The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. bike rodeos, Law Day, neighborhood meetings, July 4th activities, Halloween safety patrols, and several special events held in Harbor Park throughout the year. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement officers for traffic control at schools and special events. This facilitates the safe movement of vehicles and pedestrian traffic and includes the security of vehicles in parking lots during special events.

2017 Budget Highlights:
There are no significant changes to the 2017 Auxiliary Services budget.

Areas of Emphasis:
To provide assistance to patrol officers at special events and to assist children in crossing safely when attending elementary schools within the City of Kenosha.

Goal: To facilitate the safe movement of vehicles and pedestrians at school crossings and to utilize the police explorers at special events to reduce the need for law enforcement officers for traffic control duties.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52108	AUXILIARY SERVICES					
132	WAGES TEMPORARY	152,436	169,881	89,682	150,000	172,825
143	DRY CLEANING/CLOTHING ALLOW	3,375	3,875	3,375	3,375	3,750
158	MEDICARE CONTRIBUTION	2,259	2,526	1,350	2,300	2,570
	TOTAL PERSONAL SERVICES	158,070	176,282	94,407	155,675	179,145
225	TELE-LONG DISTANCE/LOCAL CALLS	2,836	2,800	1,562	2,800	2,800
226	CELLULAR/WIRELESS SERVICE COST	255	360	163	290	360
256	PRISONER MEALS	14,036	20,000	4,609	15,000	17,700
	TOTAL CONTRACTUAL SERVICES	17,127	23,160	6,334	18,090	20,860
367	CLOTHING & UNIFORM REPLACEMENT	1,782	2,300		2,300	2,300
389	OTHER		200		200	200
	TOTAL MATERIALS AND SUPPLIES	1,782	2,500		2,500	2,500
934	OTHER CHARGE BACKS	8,271-	12,810-	3,430-	12,810-	12,810-
	TOTAL OTHER	8,271-	12,810-	3,430-	12,810-	12,810-
	DIVISION TOTAL	168,708	189,132	97,311	163,455	189,695

POLICE – KENOSHA DRUG AND GANG UNITS

This unit targets street level narcotics violators and drug houses, gathers gang information, and conducts special surveillance operations. They are also responsible for identifying, monitoring and suppressing local criminal activity. The unit consists of Detectives and Gang Unit Police Officers who are under the direction of the Captain of Investigations. The focus of this division is to successfully investigate drug and gang activity, in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity, and terrorism. This division utilizes specialized equipment to successfully complete their missions, investigations, and assignments.

Responsibilities/Activities

Both the Drug Unit and Gang Unit investigate criminal and misdemeanor cases that are self-initiated, referred to the unit by the Patrol Division, the Investigations Division, or outside agencies. Both units successfully prepare cases for the District Attorney's Office for criminal prosecution. They identify, locate, and monitor individuals or groups of individuals who engage in criminal activity, gang activity, or terrorism. They develop intelligence to anticipate future drug, gang, or terrorist activity.

The units also develop intelligence, monitor individuals and groups, investigate criminal activity, make cases against perpetrators of illegal and criminal activities. They complete crime analysis by areas and crimes, and engage in clandestine undercover activities to successfully conclude investigations. Assist other agencies. They also assist and train other agencies as required.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Major dealers bringing drugs into the community remains the main emphasis of the Drug Unit and the street level gang crimes is the main emphasis of the Gang Unit.

Goal: To decrease the amount of Heroin and other drugs into the community. To continue to work with the community partners in gang prevention, street level gang interdiction, and the gathering of intelligence. Given the role played, establishing a performance metric is difficult to accomplish as much of their efforts is not quantifiable.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52109	KENOSHA STREET CRIMES UNIT					
111	SALARIES-PERMANENT REGULAR	596,576	749,831	404,729	749,831	662,040
131	OVERTIME	68,976	50,750	43,127	79,000	50,000
135	LONGEVITY	3,446	4,022	2,001	4,022	6,340
136	SHIFT DIFFERENTIAL	4,200	4,800	3,000	4,800	4,500
138	SPECIAL PAY	2,958	4,144	1,338	2,958	3,564
143	DRY CLEANING/CLOTHING ALLOW	4,400	10,208		7,000	8,352
146	PRODUCTIVITY INCENTIVE	1,750		1,000	1,000	
147	COMP TIME BUY BACK	13,227	15,000		15,000	16,500
151	WRS/RETIREMENT	72,407	81,783	44,524	84,200	85,863
152	F.I.C.A.	41,509	52,003	27,617	53,500	46,705
155	HEALTH INSURANCE EXPENSE	199,100	199,100	69,391	199,100	162,900
158	MEDICARE CONTRIBUTION	9,708	12,167	6,459	12,500	10,927
	TOTAL PERSONAL SERVICES	1,018,257	1,183,808	603,186	1,212,911	1,057,691
226	CELLULAR/WIRELESS SERVICE COST	4,302	4,740	2,374	4,740	4,740
	TOTAL CONTRACTUAL SERVICES	4,302	4,740	2,374	4,740	4,740
323	MEMBERSHIP DUES		50		50	100
341	VEHICLE FUEL CHARGE/OIL/ETC	9,183	12,000	2,950	9,000	12,000
345	JOINT SERVICE EQUIP CHARGES	3,607	4,500	1,639	3,800	4,000
365	POLICE OFFICERS EQUIPMENT	1,515	3,500	415	2,000	3,500
	TOTAL MATERIALS AND SUPPLIES	14,305	20,050	5,004	14,850	19,600
	DIVISION TOTAL	1,036,864	1,208,598	610,564	1,232,501	1,082,031

POLICE – COMMUNITY SERVICES

The Community Services Division is comprised of Public Relations, Media Relations, Crime Prevention, School Liaison, and Safety Education. Safety Education for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach children and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department, and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

Responsibilities/Activities

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program, Realtor Watch Program, Landlord Seminars, A Child Is Missing and Missing Exploited Children.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment, crime prevention, safety education and attends various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Neighborhood watch, Crime Free Multi-Housing Program and children safety programs in all levels of school. 2015 saw a decrease in Safety Center Participants due to bussing issues.

Goal: To increase the number of neighborhood watch programs within the City of Kenosha. To maintain the cooperation between the school districts and the safety center. To increase the number of participants in the Crime Free Multi-Housing program.

	2013	2014	% Change	2014	2015	% Change
Safety Center Participants	**6942**	**7120**	**2.5%**	**7120**	**5100**	**-28%**
Neighborhood Watch	**206**	**230**	**11.7%**	**230**	**230**	**0%**
Crime Free Multi-Housing	**400**	**450**	**12.5%**	**450**	**510**	**15%**

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52110	COMMUNITY SERVICES					
111	SALARIES-PERMANENT REGULAR	466,449	452,457	253,853	506,000	540,052
131	OVERTIME	44,383	30,450	18,887	39,000	30,000
132	WAGES TEMPORARY	14,940	18,625	9,313	16,500	18,630
135	LONGEVITY	3,762	3,743	1,833	3,743	3,366
136	SHIFT DIFFERENTIAL	200		360	600	
138	SPECIAL PAY	2,106	2,400	1,419	2,400	3,625
143	DRY CLEANING/CLOTHING ALLOW	3,652	4,768		3,168	5,568
146	PRODUCTIVITY INCENTIVE	1,875		875	875	
147	COMP TIME BUY BACK	6,012	2,500		4,000	2,750
151	WRS/RETIREMENT	55,394	49,646	27,708	56,000	68,016
152	F.I.C.A.	33,002	31,928	17,222	35,000	37,449
155	HEALTH INSURANCE EXPENSE	108,600	108,600	48,272	108,600	126,700
158	MEDICARE CONTRIBUTION	7,718	7,470	4,028	8,300	8,769
	TOTAL PERSONAL SERVICES	748,093	712,587	383,770	784,186	844,925
219	OTHER PROFESSIONAL SERVICES	458	480	458	480	480
221	ELECTRICAL	4,155	5,707	2,738	4,750	5,707
222	NATURAL GAS	962	1,500	540	1,200	1,500
223	STORM WATER UTILITY	475	475	237	475	485
224	WATER	230	185	80	185	190
225	TELE-LONG DISTANCE/LOCAL CALLS	451	500	195	500	500
227	TELEPHONE - EQUIPMENT/CALLS	1,656	1,660	851	1,660	1,660
232	OFFICE EQUIPMENT		300		300	300
235	EQUIPMENT REPAIRS/MAINT.		200		200	200
246	OTHER BLDG MAINTENANCE	288	288	120	288	288
	TOTAL CONTRACTUAL SERVICES	8,675	11,295	5,219	10,038	11,310
311	OFFICE SUPPLIES/PRINTING	11,578	14,000	4,659	14,000	9,000
323	MEMBERSHIP DUES		50		50	50
382	HOUSEKEEPING-JANITORIAL SUPPLI	129	200	138	200	200
	TOTAL MATERIALS AND SUPPLIES	11,707	14,250	4,797	14,250	9,250
935	SPECIAL REV FUND	325,077-	325,100-	187,278-	325,100-	325,100-
	TOTAL OTHER	325,077-	325,100-	187,278-	325,100-	325,100-
	DIVISION TOTAL	443,398	413,032	206,508	483,374	540,385

POLICE – JOINT SERVICES OPERATIONS

In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and property room, identification, collection of money from citations, fleet maintenance, car wash and general administrative services.

2017 Budget Highlights:
There are significant changes to the Kenosha Joint Services budget; most are due to the ongoing Public Safety Software project. Increased software and hardware costs account for the bulk of the budget increase.

Areas of Emphasis:
To continue to provide service to the citizens of Kenosha consistent with the expected service, but within the allocated funds approved in the budget process by the Joint Service Board of Directors, Common Council and County Board.

Goal: To continue the process of updating the Records Management System and Computer Aided Dispatch center. The new system is in the implementation stage and should be fully functional by February 2017. It is anticipated that the new software will result in increased efficiency and greater access to data.

110 GENERAL FUND
02 PUBLIC SAFETY

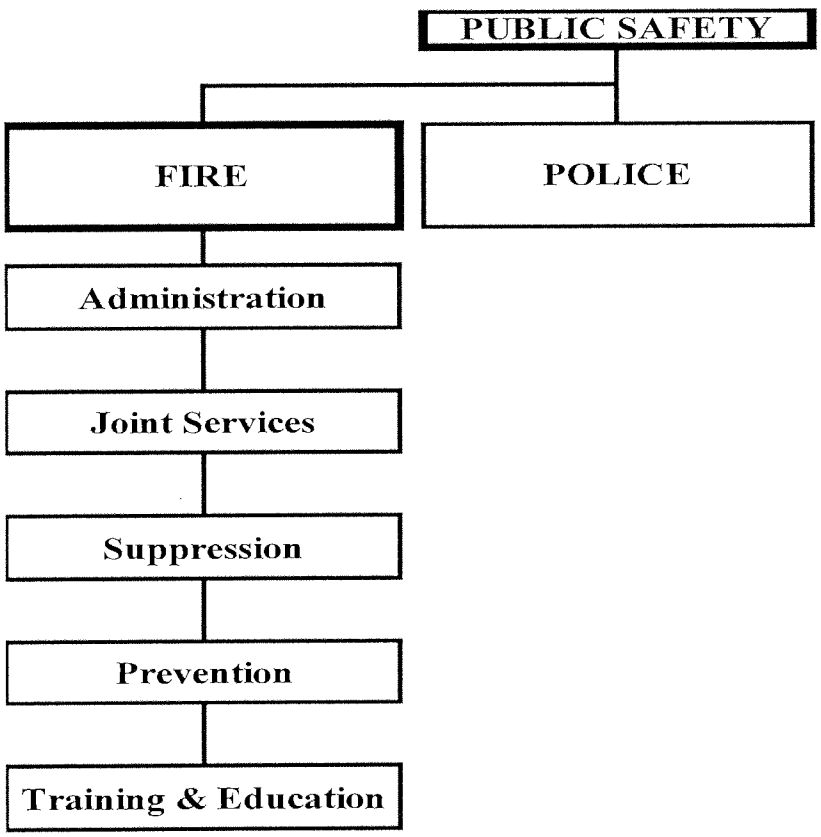
21 POLICE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52111	POLICE SHARE JOINT SERVICE CST					
251	CITY SHARE-JOINT SERVICES	2,692,953	2,723,183	1,361,592	2,723,183	2,818,777
	TOTAL CONTRACTUAL SERVICES	2,692,953	2,723,183	1,361,592	2,723,183	2,818,777
	DIVISION TOTAL	2,692,953	2,723,183	1,361,592	2,723,183	2,818,777
	DEPARTMENT TOTAL	27,026,460	27,896,779	13,101,760	27,433,702	28,617,958

FIRE DEPARTMENT

The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. Emergency Medical Services is a Special Revenue Fund.

Organization



FIRE DEPARTMENT

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Administration			
Fire Chief	1	1	1
Deputy Chief	1	1	1
Office Associate II	2	2	1
Total Administration	4	4	3
Suppression			
House Captain	1	1	1
Line Captain	3	3	3
Mechanic Supervisor	1	1	1
Mechanic II	1	1	1
Lieutenant	18	18	18
Apparatus Operator	26	26	26
Firefighter	40	40	38
Total Suppression	90	90	88
Fire Prevention			
Division Chief	1	1	1
Inspector	1	1	1
Total Fire Prevention	2	2	2
Emergency Medical Services (1)			
Division Chief - EMS	1	1	1
Battalion Chief	3	3	3
House Captain	5	5	5
Line Captain	3	3	3
Lieutenant	6	6	6
Apparatus Operator	10	10	10
Firefighter	29	32	32
Total Emergency Medical Services	57	60	60
Training& Education			
Division Chief – Training	1	1	1
Total Training & Education	1	1	1
Total Authorized	154	157	154

1) Budget found in Special Revenue Fund

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52200	FIRE DEPT					
111	SALARIES-PERMANENT REGULAR	6,498,629	6,694,611	3,061,738	6,325,857	6,523,018
121	WAGES PERMANENT REGULAR	53,401	55,724	24,656	55,724	57,200
131	OVERTIME	622,645	251,200	278,042	522,900	251,200
134	WORKING OUT OF CLASS	46,929	63,000	25,975	53,000	53,000
135	LONGEVITY	5,700	6,040	2,270	4,375	4,380
137	EDUCATION PAY	1,680	2,640	210	420	420
138	SPECIAL PAY	6,588	9,000	3,025	6,000	6,000
141	TOOL ALLOWANCE	600	600	300	600	600
146	PRODUCTIVITY INCENTIVE	20,875		5,375	5,375	
149	HOLIDAY BUY BACK	173,797	172,000	2,446	172,000	172,000
151	WRS/RETIREMENT	1,010,058	967,698	453,625	957,200	1,093,767
152	F.I.C.A.	13,153	13,793	6,526	12,755	11,100
153	62:13 PENSION PAYMENTS	92,135	96,000	36,438	88,000	88,000
154	62:13 SUPPLEMENTAL PENSION PAY	4,010	4,100	1,798	3,600	3,600
155	HEALTH INSURANCE EXPENSE	2,461,611	2,461,600	1,165,343	2,461,600	2,407,300
158	MEDICARE CONTRIBUTION	95,776	97,892	46,061	100,000	98,250
165	DEATH/DISABILITY MONTHLY	10,344	10,400	5,172	10,400	10,400
	TOTAL PERSONAL SERVICES	11,117,931	10,906,298	5,119,000	10,779,806	10,780,235
219	OTHER PROFESSIONAL SERVICES	16,070	14,000	455	5,500	8,000
221	ELECTRICAL	61,598	70,000	27,987	63,000	65,000
222	NATURAL GAS	28,617	40,000	17,225	32,000	38,000
223	STORM WATER UTILITY	5,535	6,000	2,537	6,000	6,000
224	WATER	7,126	7,828	3,431	7,600	8,000
225	TELE-LONG DISTANCE/LOCAL CALLS	5,891	6,125	2,326	5,900	5,500
226	CELLULAR/WIRELESS SERVICE COST	888	1,440	308	450	1,490
227	TELEPHONE - EQUIPMENT/CALLS	829	1,100	424	900	900
231	COMMUNICATIONS EQUIPMENT	7,614	12,704	5,532	9,000	12,704
232	OFFICE EQUIPMENT	7,493	5,725	3,655	8,400	8,940
235	EQUIPMENT REPAIRS/MAINT.	16,730	18,205	8,455	17,000	18,600
241	HEATING & AIR CONDITIONING	15,162	15,000	3,298	12,000	20,000
243	CLEANING CONTRACT-BLDG	7,700	8,400	4,326	8,000	8,940
245	ROOF REPAIRS	700	1,500			1,500
246	OTHER BLDG MAINTENANCE	43,633	31,657	12,668	25,500	27,412
251	CITY SHARE-JOINT SERVICES	673,239	680,796	340,398	680,796	704,695
259	OTHER	33,639	30,500	19,991	38,250	35,250
261	MILEAGE	772	950	624	750	950
262	COMMERCIAL TRAVEL	218	220		220	1,200
263	MEALS & LODGING	4,652	5,460	2,405	4,475	7,035
264	REGISTRATION	12,806	27,635	4,674	22,200	29,645
	TOTAL CONTRACTUAL SERVICES	950,912	985,245	460,719	947,941	1,009,761

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52200	FIRE DEPT					
311	OFFICE SUPPLIES/PRINTING	7,725	7,000	3,489	6,000	6,000
316	COMPUTER SOFTWARE	6,749	1,950		1,950	1,500
322	SUBSCRIPTIONS & BOOKS	3,413	5,158	3,708	4,908	7,458
323	MEMBERSHIP DUES	2,994	3,220	2,229	2,750	3,330
341	VEHICLE FUEL CHARGE/OIL/ETC	62,866	95,000	25,134	63,000	90,000
344	OUTSIDE MATERIAL & LABOR	112,153	88,500	32,976	88,500	98,500
353	HORTICULTURAL SUPP-FERT ETC	1,002	2,000	418	1,000	2,000
357	BUILDING MATERIALS	1,346	2,500	214	1,300	2,500
358	FIRE FOAM	13,200	14,400	13,320	13,320	13,500
361	SMALL TOOLS	6,396	7,099	2,663	4,700	4,200
362	OFFICE FURNITURE & EQUIPMENT	7,501	4,500	4,450	4,500	
363	COMPUTER HARDWARE	844		4,933	5,000	4,000
366	FIRE PREV & TRNG EQUIPMENT	2,140	2,450	2,485	2,485	2,800
367	CLOTHING & UNIFORM REPLACEMENT	98,752	134,315	56,838	100,000	110,000
369	OTHER NON CAPITAL EQUIPMENT	14,576	75,655	15,614	33,112	38,695
382	HOUSEKEEPING-JANITORIAL SUPPLI	24,189	20,000	9,303	20,000	20,000
383	PREV&TRAIN-BOOK/SUPPLY/EQUIP.	5,541	10,010	2,453	10,010	10,010
385	BATTERIES	2,819	6,350	5,136	6,000	1,850
388	PHOTOGRAPHIC EQUIP & SUPPLIES	53	800			550
389	OTHER	3,911	3,800	1,310	2,000	3,800
	TOTAL MATERIALS AND SUPPLIES	378,170	484,707	186,673	370,535	420,693
711	INSURED LOSSES-ACCIDENT CAUSED	9,568				
713	INSURED LOSSES-OTHER CAUSES	7,827				
	TOTAL INSURED LOSSES	17,395				
	DEPARTMENT TOTAL	12,464,408	12,376,250	5,766,392	12,098,282	12,210,689

FIRE - ADMINISTRATION

Purpose

At the summit of our unified chain-of-command, Fire Administration manages and directs the divisions of EMS, Training, Fire Prevention, Suppression, and Fleet Maintenance. Under direction of the Fire Chief and Deputy Fire Chief, all aspects of our total system of firefighting, emergency medical services (EMS), fire prevention, fleet maintenance, training, and 24/7/365 emergency operations for public service are managed and supported by direct policy and directive as well as by support and action from all internal stakeholders

Areas of Emphasis

The full spectrum of management and administrative functions including, but not limited to:

- Budget preparation, implementation, control, and analysis.
- Planning and data mining for trend analysis.
- Personnel Management.
- Interface with key internal stakeholders.
- Personnel development and recruiting.
- Policy promulgation
- Service improvement
- Long-term planning

Goal

To deliver full measure the tenants of our vision statement and actively manage a developing, mature organization that is highly adaptable, educated, and staffed with a cadre of technical athletes who continue to provide exceptional public service beyond what is expected and required.

Objectives:

1. Identify and provide the resources and tools to mitigate, train, evolve, and improve.
2. Continued readiness, operational capability, and budget flexibility to meet daily response needs for the community and support requirements for six fire stations and their assigned personnel and equipment.
3. Adjustable main office functions to quickly meet the needs of internal stakeholders, field commanders, and public requests for support services.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52201	FIRE ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	323,934	335,403	167,106	325,000	270,476
131	OVERTIME	894	3,045		900	3,045
135	LONGEVITY	600	600	300	475	600
137	EDUCATION PAY	420	420	210	420	420
146	PRODUCTIVITY INCENTIVE	875		125	125	
151	WRS/RETIREMENT	39,079	39,359	19,436	37,000	38,753
152	F.I.C.A.	5,310	5,938	2,711	4,900	3,040
155	HEALTH INSURANCE EXPENSE	72,408	72,400	36,204	72,400	54,300
158	MEDICARE CONTRIBUTION	1,242	1,442	634	1,100	714
	TOTAL PERSONAL SERVICES	444,762	458,607	226,726	442,320	371,348
219	OTHER PROFESSIONAL SERVICES	15,240	7,500	455	5,000	7,500
226	CELLULAR/WIRELESS SERVICE COST	888	1,440	308	450	1,490
232	OFFICE EQUIPMENT	7,493	5,725	3,655	8,400	8,940
261	MILEAGE	17	200			200
263	MEALS & LODGING	408	1,200	277	500	1,200
264	REGISTRATION	250	500			500
	TOTAL CONTRACTUAL SERVICES	24,296	16,565	4,695	14,350	19,830
311	OFFICE SUPPLIES/PRINTING	7,725	7,000	3,489	6,000	6,000
322	SUBSCRIPTIONS & BOOKS	99	150	99	100	150
323	MEMBERSHIP DUES	2,009	2,425	1,854	2,000	2,225
362	OFFICE FURNITURE & EQUIPMENT	3,913				
	TOTAL MATERIALS AND SUPPLIES	13,746	9,575	5,442	8,100	8,375
	DIVISION TOTAL	482,804	484,747	236,863	464,770	399,553

FIRE – DISPATCH AND COMMUNICATIONS

Purpose

All Kenosha County Emergency Services agencies continue a strong partnership with the Kenosha County Joint Services Dispatch Center. The Kenosha Fire Department continues to depend on KCCJS for call taking, computer-aided dispatch (CAD), and radio communications for all of our calls for service.

Emphasis

As the City of Kenosha and Kenosha County move toward a successor integrated software platform, the Kenosha Fire Department continues to depend on the management team, call takers, dispatchers, and other support personnel of the Joint Services Team to carry out our mission.

- Dispatch of emergency units in less than one minute of the receipt of a 911 call.
- Clear, concise, and accurate dispatch information.
- Precision radio communications.
- Joint technical management of equipment arrays.
- Quality Assurance (QA) of Emergency Medical Dispatch.
- Service improvement as new challenges arise.

Goal

Continued positive management of emergency services dispatching for the fire department.

Objectives:

1. Direct access to the dispatch center by our Science Officer and key personnel who hold radio system repair credentials.
2. Call review as needed for continuous quality improvement.
3. Joint training sessions to improve operator skill.
4. Special projects completion.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52202	DISPATCHING & COMMUNICATIONS					
251	CITY SHARE-JOINT SERVICES	673,239	680,796	340,398	680,796	704,695
	TOTAL CONTRACTUAL SERVICES	673,239	680,796	340,398	680,796	704,695
	DIVISION TOTAL	673,239	680,796	340,398	680,796	704,695

FIRE - SUPPRESSION

Purpose

Under direct supervision of the Chief's designated staff commanders of all suppression forces, the three Battalion Chiefs, five engine companies, two aerial ladder companies, and one aerial platform are staffed with personnel who have direct and immediate responsibilities to quickly solve the fire problem in Kenosha.

Areas of Emphasis

Deploying a thoroughly modern fleet of apparatus from all six fire stations, suppression forces respond to almost every call type identified by the County Joint Services Call Center.

- Immediate response to all reports of fire Kenosha.
- Response with trained medical personnel to medical emergencies.
- Employ aggressive tactics and strategies to save human life and reduce potential property loss to an absolute minimum.
- Use specialized airport and aircraft firefighting equipment to protect our Regional Airport.
- Respond to water emergencies.
- Maintain, repair, and test all critical equipment and rolling stock.
- Operate in all multi-agency, multi-jurisdictional emergencies.
- Stabilize hazmat incidents at an operational level.

Goal

To quickly arrive on-scene of all emergencies and employ state-of-the-art equipment to extinguish all fires, rescue trapped victims, stop the spread of fire beyond its point of origin, and employ countermeasures to remove smoke, look for hidden fires, and salvage personal properties.

Objectives:

1. Rescue trapped citizens, evacuate those in danger, attack the fire, ventilate the smoke out, and salvage personnel property.
2. Use precision coordination of all the disciplines in firefighting.
3. Respond to all other emergencies cased and become the lead agency in emergency services in our city.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52203	FIRE SUPPRESSION					
111	SALARIES-PERMANENT REGULAR	5,916,251	6,084,766	2,792,729	5,760,000	5,983,682
121	WAGES PERMANENT REGULAR	53,401	55,724	24,656	55,724	57,200
131	OVERTIME	536,812	170,000	204,974	400,000	170,000
134	WORKING OUT OF CLASS	46,929	63,000	25,975	53,000	53,000
135	LONGEVITY	4,800	5,140	1,970	3,900	3,780
137	EDUCATION PAY	840	1,800			
138	SPECIAL PAY	6,588	9,000	3,025	6,000	6,000
141	TOOL ALLOWANCE	600	600	300	600	600
146	PRODUCTIVITY INCENTIVE	19,250		5,000	5,000	
149	HOLIDAY BUY BACK	173,797	172,000	2,446	172,000	172,000
151	WRS/RETIREMENT	923,183	880,452	410,446	871,000	1,000,521
152	F.I.C.A.	7,843	7,855	3,815	7,855	8,060
153	62:13 PENSION PAYMENTS	92,135	96,000	36,438	88,000	88,000
154	62:13 SUPPLEMENTAL PENSION PAY	4,010	4,100	1,798	3,600	3,600
155	HEALTH INSURANCE EXPENSE	2,334,899	2,334,900	1,111,037	2,334,900	2,298,700
158	MEDICARE CONTRIBUTION	91,158	91,327	42,953	93,600	92,503
165	DEATH/DISABILITY MONTHLY	10,344	10,400	5,172	10,400	10,400
	TOTAL PERSONAL SERVICES	10,222,840	9,987,064	4,672,734	9,865,579	9,948,046
221	ELECTRICAL	61,598	70,000	27,987	63,000	65,000
222	NATURAL GAS	28,617	40,000	17,225	32,000	38,000
223	STORM WATER UTILITY	5,535	6,000	2,537	6,000	6,000
224	WATER	7,126	7,828	3,431	7,600	8,000
225	TELE-LONG DISTANCE/LOCAL CALLS	5,891	6,125	2,326	5,900	5,500
227	TELEPHONE - EQUIPMENT/CALLS	829	1,100	424	900	900
231	COMMUNICATIONS EQUIPMENT	7,614	12,704	5,532	9,000	12,704
235	EQUIPMENT REPAIRS/MAINT.	16,730	18,205	8,455	17,000	18,600
241	HEATING & AIR CONDITIONING	15,162	15,000	3,298	12,000	20,000
243	CLEANING CONTRACT-BLDG	7,700	8,400	4,326	8,000	8,940
245	ROOF REPAIRS	700	1,500			1,500
246	OTHER BLDG MAINTENANCE	39,016	31,157	8,051	25,000	26,912
259	OTHER	33,439	30,000	19,742	38,000	35,000
261	MILEAGE	755	750	624	750	750
263	MEALS & LODGING	2,292	2,025	1,503	2,000	2,025
264	REGISTRATION	1,278	1,625	984	1,500	1,125
	TOTAL CONTRACTUAL SERVICES	234,282	252,419	106,445	228,650	250,956
316	COMPUTER SOFTWARE	6,749	1,950		1,950	1,500
341	VEHICLE FUEL CHARGE/OIL/ETC	62,866	95,000	25,134	63,000	90,000
344	OUTSIDE MATERIAL & LABOR	99,748	80,000	30,419	80,000	90,000

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110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
353	HORTICULTURAL SUPP-FERT ETC	1,002	2,000	418	1,000	2,000
357	BUILDING MATERIALS	1,346	2,500	214	1,300	2,500
361	SMALL TOOLS	6,396	7,099	2,663	4,700	4,200
363	COMPUTER HARDWARE	844		4,933	5,000	
369	OTHER NON CAPITAL EQUIPMENT	12,532	73,280	13,340	30,000	37,195
382	HOUSEKEEPING-JANITORIAL SUPPLI	24,189	20,000	9,303	20,000	20,000
385	BATTERIES	2,799	6,000	5,136	6,000	1,500
389	OTHER	3,911	3,800	1,310	2,000	3,800
	TOTAL MATERIALS AND SUPPLIES	222,382	291,629	92,870	214,950	252,695
711	INSURED LOSSES-ACCIDENT CAUSED	9,568				
713	INSURED LOSSES-OTHER CAUSES	7,827				
	TOTAL INSURED LOSSES	17,395				
	DIVISION TOTAL	10,696,899	10,531,112	4,872,049	10,309,179	10,451,697

FIRE – FIRE PREVENTION BUREAU

Purpose

The Fire Prevention Bureau's mission is to prevent the loss of human life in fires and to prevent fires from occurring in our community. This is accomplished through community training, awareness, fire inspections, and life saving drills at Kenosha Schools.

Areas of Emphasis

Fire Prevention Bureau impacts on the community and city government include:

- Fire inspections of all major occupancies, businesses, and schools.
- Early intervention at the grade school level to instill a life-long awareness of home fire safety to thousands of Kenosha school children.
- Fire Investigations.
- Plan Reviews for all major construction projects in Kenosha.

Goals

To intervene in the lives of our citizens and to support our department's other divisions by providing an exceptional menu of public services with an emphasis on life safety.

Objectives:

1. Easy public access to life-saving training tools.
2. Application of all modern building codes and ordnances.
3. Availability for recall to support our suppression forces 24/7.
4. Deliver a wide array of custom educational programs in the community.
5. Unify with law enforcement to conduct fire investigations.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52204	FIRE PREVENTION					
111	SALARIES-PERMANENT REGULAR	188,389	188,585	61,997	155,000	182,780
131	OVERTIME	21,193	17,255	930	22,000	17,255
135	LONGEVITY	300	300			
137	EDUCATION PAY	420	420			
146	PRODUCTIVITY INCENTIVE	375		125	125	
151	WRS/RETIREMENT	29,039	27,993	8,544	24,000	31,415
155	HEALTH INSURANCE EXPENSE	36,204	36,200	9,051	36,200	36,200
158	MEDICARE CONTRIBUTION	1,511	2,995	887	2,600	2,901
	TOTAL PERSONAL SERVICES	277,431	273,748	81,534	239,925	270,551
262	COMMERCIAL TRAVEL					400
263	MEALS & LODGING	1,324	1,560	346	1,300	2,335
264	REGISTRATION	660	700	100	700	1,525
	TOTAL CONTRACTUAL SERVICES	1,984	2,260	446	2,000	4,260
322	SUBSCRIPTIONS & BOOKS	1,570	1,750	1,495	1,550	2,050
323	MEMBERSHIP DUES	600	645	375	600	955
344	OUTSIDE MATERIAL & LABOR	9,038	3,500	2,053	3,500	3,500
362	OFFICE FURNITURE & EQUIPMENT	48				
363	COMPUTER HARDWARE					4,000
369	OTHER NON CAPITAL EQUIPMENT	48	875	112	950	
383	PREV&TRAIN-BOOK/SUPPLY/EQUIP.	5,541	7,000		7,000	7,000
385	BATTERIES	20	350			350
388	PHOTOGRAPHIC EQUIP & SUPPLIES		500			250
	TOTAL MATERIALS AND SUPPLIES	16,865	14,620	4,035	13,600	18,105
	DIVISION TOTAL	296,280	290,628	86,015	255,525	292,916

FIRE – TRAINING AND SAFETY

Purpose

Training is not expenditure, it is an investment. This investment bears fruit in the continued delivery of emergency services by extremely competent professionals who respond to all emergencies with the skills and tools necessary to complete their tasks. Safety is ensured to a maximum level for an occupation that is not inherently safe.

Areas of Emphasis

In concert with the Divisions of Emergency Medical Services and the Fire Prevention Bureau, Training Division is in the vanguard in the following strident disciplines of continuing technical education and training:

- Basic recruit training (BRT) for the dozens of new hires who have, and will be hired, during the time period of 2013 to 2015 and beyond.
- Deliver state-certified training courses.
- Coordinate and deliver specialized training to meet the department's needs.
- Continue the on-going work of the Safety Committee.
- Specify and estimate costs for new, specialized training equipment.
- Maintain and expand the cadre of department instructors.
- Respond to all calls cased as on-scene Incident Commander or Safety Officer.

Goal

The best training available to ensure active incident mitigation under the safest possible conditions.

Objectives:

1. Use Basic Recruit Training as a launching point for successful firefighter careers.
2. Constant upgrades to tactics, strategy, tools, equipment and the personnel skills needed to master the evolving nature of firefighter technical training.
3. Active management of training files, compliance date, and a continued positive partnership with the Gateway VTAE District.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

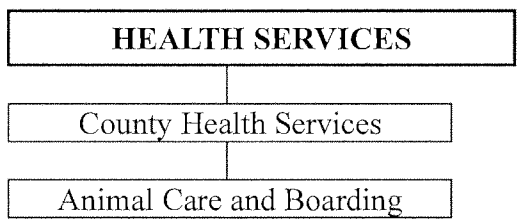
	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52206	TRAINING & EDUCATION					
111	SALARIES-PERMANENT REGULAR	70,055	85,857	39,906	85,857	86,080
131	OVERTIME	63,746	60,900	72,138	100,000	60,900
146	PRODUCTIVITY INCENTIVE	375		125	125	
151	WRS/RETIREMENT	18,757	19,894	15,199	25,200	23,078
155	HEALTH INSURANCE EXPENSE	18,100	18,100	9,051	18,100	18,100
158	MEDICARE CONTRIBUTION	1,865	2,128	1,587	2,700	2,132
	TOTAL PERSONAL SERVICES	172,898	186,879	138,006	231,982	190,290
219	OTHER PROFESSIONAL SERVICES	830	6,500		500	500
246	OTHER BLDG MAINTENANCE	4,617	500	4,617	500	500
259	OTHER	200	500	249	250	250
262	COMMERCIAL TRAVEL	218	220		220	800
263	MEALS & LODGING	628	675	279	675	1,475
264	REGISTRATION	10,618	24,810	3,590	20,000	26,495
	TOTAL CONTRACTUAL SERVICES	17,111	33,205	8,735	22,145	30,020
322	SUBSCRIPTIONS & BOOKS	1,744	3,258	2,114	3,258	5,258
323	MEMBERSHIP DUES	385	150		150	150
344	OUTSIDE MATERIAL & LABOR	3,367	5,000	504	5,000	5,000
358	FIRE FOAM	13,200	14,400	13,320	13,320	13,500
362	OFFICE FURNITURE & EQUIPMENT	3,540	4,500	4,450	4,500	
366	FIRE PREV & TRNG EQUIPMENT	2,140	2,450	2,485	2,485	2,800
367	CLOTHING & UNIFORM REPLACEMENT	98,752	134,315	56,838	100,000	110,000
369	OTHER NON CAPITAL EQUIPMENT	1,996	1,500	2,162	2,162	1,500
383	PREV&TRAIN-BOOK/SUPPLY/EQUIP.		3,010	2,453	3,010	3,010
388	PHOTOGRAPHIC EQUIP & SUPPLIES	53	300			300
	TOTAL MATERIALS AND SUPPLIES	125,177	168,883	84,326	133,885	141,518
	DIVISION TOTAL	315,186	388,967	231,067	388,012	361,828
	DEPARTMENT TOTAL	12,464,408	12,376,250	5,766,392	12,098,282	12,210,689

HEALTH SERVICES

In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents.

The City maintains a contract with Safe Harbor Animal Shelter for the intake and care of animals.

Organization



110 GENERAL FUND
04 HEALTH

41 HEALTH SERVICES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
54100	HEALTH SERVICES					
252	CITY SHARE-COUNTY HEALTH DEPT.	652,522	690,105	345,053	690,105	960,684
254	ANIMAL CONTROL COSTS	147,264	147,850	62,403	147,850	149,255
	TOTAL CONTRACTUAL SERVICES	799,786	837,955	407,456	837,955	1,109,939
	DEPARTMENT TOTAL	799,786	837,955	407,456	837,955	1,109,939

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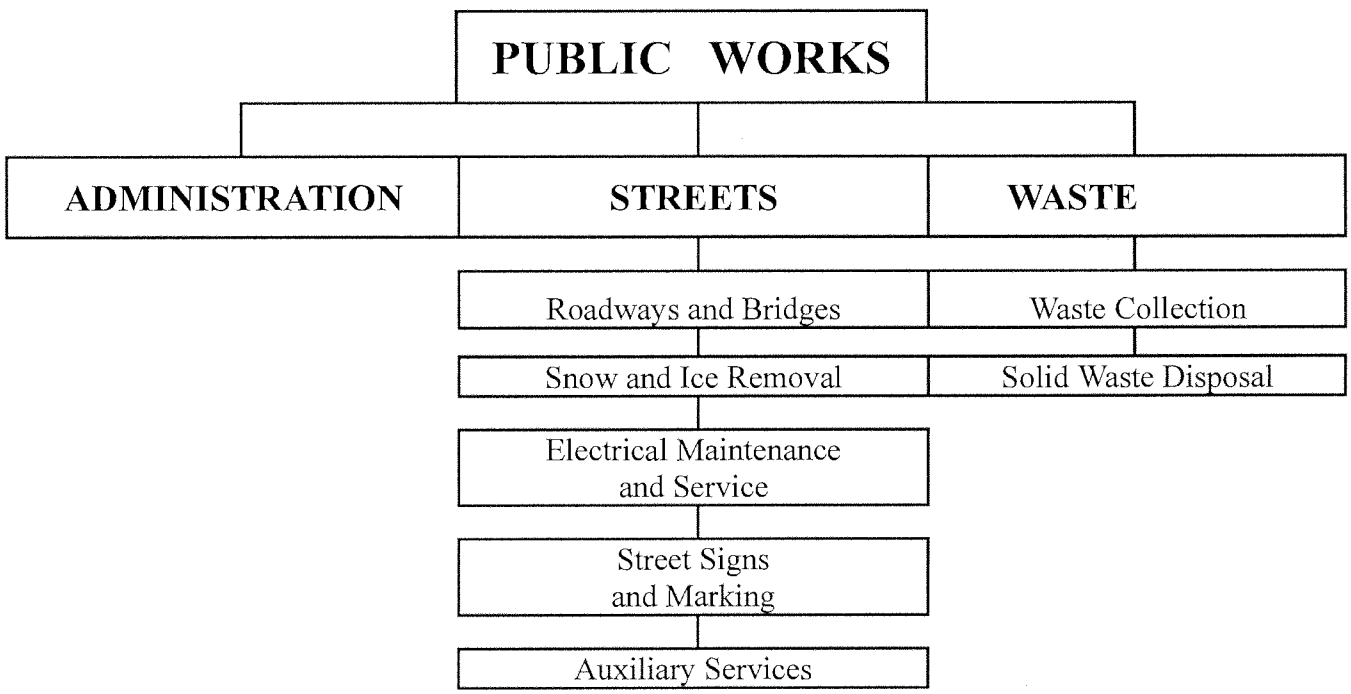
PUBLIC WORKS DEPARTMENT

The Department of Public Works consists of the divisions of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. Administration is responsible for the coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Stormwater Utility and also oversees the Municipal Office Building.

Organization



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PUBLIC WORKS DEPARTMENT

Authorized Full-Time Positions

Administration	Adopted 2015	Adopted 2016	Proposed 2017
Director - Public Works (3)	1.00	1.00	1.00
Administrative Assistant (3)	1.00	1.00	1.00
Office Associate II (5)	1.00	1.00	1.00
Office Associate II	1.00	1.00	1.00
Office Associate II (7)	0.90	0.90	0.90
Soil Erosion Specialist (5)	1.00	1.00	1.00
Total Administration	5.90	5.90	5.90
Streets			
Superintendent (4)	1.00	1.00	1.00
Field Supervisor (4)	2.00	2.00	2.00
Field Supervisor	1.00	0.00	0.00
Electrical Supervisor	0.00	1.00	1.00
Electrical Repairer (1)	4.00	4.00	4.00
Dispatcher (1) (3)	1.00	1.00	1.00
Construction and Maintenance Worker - Streets (1)	2.00	2.00	2.00
Construction and Maintenance Worker - SWU (5)	8.00	8.00	8.00
Equipment Operator - Streets(1)	6.00	6.00	6.00
Equipment Operator – SWU (5)	9.00	9.00	9.00
Equipment Operator (6)	1.00	1.00	1.00
Total Streets	35.00	35.00	35.00
Waste Collections			
Superintendent	1.00	1.00	1.00
Field Supervisor	1.00	1.00	1.00
Waste Collector	15.00	15.00	15.00
Total Waste Collections	17.00	17.00	17.00
Waste Disposal			
Equipment Operator	2.00	2.00	2.00
Total Waste Disposal	2.00	2.00	2.00
Recycling Program (2)			
Waste Collector	6.00	6.00	6.00
Office Associate II (8)	0.10	0.10	0.10
Total Recycling Program	6.10	6.10	6.10
Total Authorized	66.00	66.00	66.00

(1) Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.
(2) Special Revenue Fund Budget.
(3) Position is authorized in Public Works, a portion of position is funded in Public Works for allocation to Storm Water Utility.
(4) Position is authorized in Public Works, a portion of position is funded in Storm Water Utility.
(5) Position is authorized in Public Works, 100% of position is funded in Stormwater Utility.
(6) Position is dedicated and funded through Stormwater Utility.
(7) Position is budgeted 90% Park Administration and 10% Golf.
(8) Position is budgeted 33% Public Works Administration, 57% Stormwater Utility, and 10% Recycling.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53100	PUBLIC WORKS DEPT					
111	SALARIES-PERMANENT REGULAR	577,172	669,666	273,113	650,228	503,862
121	WAGES PERMANENT REGULAR	2,325,939	2,508,196	1,105,524	2,404,334	1,868,393
131	OVERTIME	177,554	256,816	25,210	187,466	268,663
132	WAGES TEMPORARY	185,371	232,024	73,621	202,747	233,486
134	WORKING OUT OF CLASS					6,355
146	PRODUCTIVITY INCENTIVE	7,500		2,625	2,625	
151	WRS/RETIREMENT	211,409	242,972	93,322	227,080	193,649
152	F.I.C.A.	191,798	224,219	86,726	214,325	176,560
155	HEALTH INSURANCE EXPENSE	1,396,630	1,381,573	562,487	1,381,523	1,106,453
158	MEDICARE CONTRIBUTION	46,607	53,177	20,995	49,975	41,813
	TOTAL PERSONAL SERVICES	5,119,980	5,568,643	2,243,623	5,320,303	4,399,234
219	OTHER PROFESSIONAL SERVICES	555,322	378,025	24,496	375,725	385,550
221	ELECTRICAL	1,077,645	1,137,900	497,236	1,109,400	1,135,000
222	NATURAL GAS	30,560	40,500	19,891	32,000	36,500
223	STORM WATER UTILITY	27,510	28,200	10,634	27,950	28,500
224	WATER	7,501	8,250	3,982	11,400	12,688
225	TELE-LONG DISTANCE/LOCAL CALLS	14	112	5	25	50
226	CELLULAR/WIRELESS SERVICE COST	18,114	22,880	7,261	21,015	3,840
227	TELEPHONE - EQUIPMENT/CALLS	1,283	5,975	2,733	5,975	5,800
231	COMMUNICATIONS EQUIPMENT	407	4,000	328	3,000	4,000
232	OFFICE EQUIPMENT	3,704	4,730	1,625	4,200	4,600
233	LICENSING/MAINT AGREEMENTS	5,300	10,120		9,200	34,050
235	EQUIPMENT REPAIRS/MAINT.	564	3,300	332	2,100	3,300
241	HEATING & AIR CONDITIONING	1,875	4,000	118	2,500	4,000
246	OTHER BLDG MAINTENANCE	4,140	10,000	3,240	7,500	11,500
249	OTHER GROUNDS MAINTENANCE	395	400		400	400
253	WASTE DISPOSAL CHARGES	1,216,543	1,240,320	562,406	1,200,000	1,276,700
259	OTHER	3,493	4,000	1,474	3,548	3,700
261	MILEAGE	504	2,100	199	1,500	2,000
262	COMMERCIAL TRAVEL	367	950	910	910	500
263	MEALS & LODGING	1,691	2,550	909	2,185	2,500
264	REGISTRATION	1,725	10,460	1,450	9,960	9,560
282	EQUIPMENT RENTAL	539	5,500		2,300	5,300
	TOTAL CONTRACTUAL SERVICES	2,959,196	2,924,272	1,139,229	2,832,793	2,970,038
311	OFFICE SUPPLIES/PRINTING	4,398	8,650	3,384	7,800	8,500
321	PUBLICATION OF LEGAL NOTICES	57	200	110	110	200
322	SUBSCRIPTIONS & BOOKS		500		500	
323	MEMBERSHIP DUES	1,650	2,125	1,700	1,825	2,125
341	VEHICLE FUEL CHARGE/OIL/ETC	225,055	353,700	87,213	229,200	321,160
342	CENTRAL GARAGE LABOR CHARGES	555,296	594,729	378,450	604,300	593,780
343	CENT.GARAGE-PARTS&MAT. CHARGES	550,734	527,000	317,057	532,500	562,400
344	OUTSIDE MATERIAL & LABOR	94,712	115,440	16,086	89,500	129,050
349	EQUIP OPERATING EXPENSES-OTHER	7,196	25,000	12,587	25,000	28,000
351	ROAD SALT/BRINE	394,504	379,460	294,674	400,000	384,638

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
353	HORTICULTURAL SUPP-FERT ETC	418	6,400	346	6,252	6,400
354	GRAVEL, SAND, STONE	3,388	5,000	1,117	4,000	5,000
355	CEMENT ASPHALT&CRACKFILL	65,662	80,000	23,920	80,000	80,000
357	BUILDING MATERIALS	831	1,000	645	1,000	2,500
361	SMALL TOOLS	9,255	9,500	4,210	9,273	9,550
362	OFFICE FURNITURE & EQUIPMENT	933	500		500	
367	CLOTHING & UNIFORM REPLACEMENT	6,076	9,100	1,571	8,000	9,100
369	OTHER NON CAPITAL EQUIPMENT		2,850		6,390	3,555
371	PAVEMENT MARKINGS	169	2,000		500	500
372	TRAFFIC SIGNS & HARDWARE	26,547	40,000	28,982	40,000	40,000
373	TRAFFIC SIGNALS	89,684	33,000	12,717	20,000	30,000
374	STREET LIGHTING	39,183	30,000	10,877	45,000	30,000
375	ELECTRICAL SUPL TRAF&ST LHTG	22,377	15,000	2,291	15,000	15,000
378	BARRICADES,CONES,FLASHERS,ETC	2,457	2,500	315	2,600	2,500
382	HOUSEKEEPING-JANITORIAL SUPPLI	3,945	4,350	675	4,300	4,500
385	BATTERIES	847	800	16	700	800
387	EQUIPMENT CLEANING SUPPLIES	713	1,500	131	1,000	1,500
389	OTHER	11,567	23,850	6,135	18,400	21,900
	TOTAL MATERIALS AND SUPPLIES	2,117,654	2,274,154	1,205,209	2,153,650	2,292,658
711	INSURED LOSSES-ACCIDENT CAUSED	3,719	5,000	18,410	18,410	
713	INSURED LOSSES-OTHER CAUSES	2,500				
	TOTAL INSURED LOSSES	6,219	5,000	18,410	18,410	
934	OTHER CHARGE BACKS	1,038,353-	1,465,680-	366,694-	1,028,200-	349,936-
	TOTAL OTHER	1,038,353-	1,465,680-	366,694-	1,028,200-	349,936-
	DEPARTMENT TOTAL	9,164,696	9,306,389	4,239,777	9,296,956	9,311,994

PUBLIC WORKS – ADMINISTRATION

Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions of Administration, Engineering, Central Stores, Fleet Maintenance, Park, Municipal Office Building, Streets, Waste and Recycling. Public Works administrates multi-million dollar operating and capital improvement program budgets.

Responsibilities/Activities

The Administration Division develops and administrates major infrastructure programs including: Engineering (project management, traffic engineering, construction, crackfilling, data analysis, technical support, hazardous sidewalk program, GIS Support); Street (traffic signs, traffic control, snow fighting, yardwaste collection, compost site, potholes, roadway repairs, street lights and maintenance); Fleet Maintenance (planning, procurement, maintenance); Park (parks, pools, golf course and flower gardens) and Waste (collection, disposal, recycling). Public Works Administration is responsible for the public outreach concerning all programs, projects and events tied to the numerous divisions of the Public Works Department.

Administration provides operational and clerical support to the Storm Water Utility and administers projects for other city departments, such as Library, Museum and Transit.

Administration also implements additionally assigned projects, as requested by the Mayor, and continually analyzes city service operations to seek more efficient processes and cost-saving measures.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53101	PUBLIC WORKS ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	150,996	222,964	73,525	216,500	218,448
131	OVERTIME	68	400			400
146	PRODUCTIVITY INCENTIVE	500		125	125	
151	WRS/RETIREMENT	8,358	14,745	4,861	14,300	14,890
152	F.I.C.A.	9,285	13,853	4,484	13,440	13,570
155	HEALTH INSURANCE EXPENSE	73,881	60,273	39,191	60,273	60,273
158	MEDICARE CONTRIBUTION	2,171	3,243	1,049	3,150	3,180
	TOTAL PERSONAL SERVICES	245,259	315,478	123,235	307,788	310,761
219	OTHER PROFESSIONAL SERVICES	128,437	13,000	13,000	13,000	13,000
226	CELLULAR/WIRELESS SERVICE COST	276	720	249	720	720
232	OFFICE EQUIPMENT	2,367	3,000	979	2,600	3,200
261	MILEAGE	447	2,000	199	1,500	2,000
262	COMMERCIAL TRAVEL	367				500
263	MEALS & LODGING	1,691	1,500	224	1,500	1,900
264	REGISTRATION	1,725	2,000	250	1,500	2,000
	TOTAL CONTRACTUAL SERVICES	135,310	22,220	14,901	20,820	23,320
311	OFFICE SUPPLIES/PRINTING	3,250	6,100	1,431	5,000	5,000
323	MEMBERSHIP DUES	1,650	2,000	1,700	1,700	2,000
362	OFFICE FURNITURE & EQUIPMENT	933	500		500	
	TOTAL MATERIALS AND SUPPLIES	5,833	8,600	3,131	7,200	7,000
934	OTHER CHARGE BACKS	8,984-	69,693-		18,200-	22,967-
	TOTAL OTHER	8,984-	69,693-		18,200-	22,967-
	DIVISION TOTAL	377,418	276,605	141,267	317,608	318,114

PUBLIC WORKS – ENGINEERING

The Engineering Division coordinates and/or provides engineering services for the City. Its responsibilities include: technical reviews and studies; stormwater management; traffic analysis, permit issuance and enforcement for work in the City right-of-way, such as street openings, sidewalks, etc.; plan review activities for new development; design and construction of public works improvement projects, and capital improvements for City facilities. The Engineering Division also houses the Public Works GIS layers for asset management. The Engineering Division, City Engineer, reports to the Director of Public Works.

Responsibilities/Activities

The Engineering Division is responsible for providing municipal engineering services for the City of Kenosha. Within budget restrictions, emphasis is placed upon providing technical review and analysis to justify and support policies, procedures and strategic decision-making, along with the responsibility of supporting the Stormwater Utility. In general, services include, but are not limited to, design, plan preparation, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports as needed to support and justify strategic decision-making; reviewing plans for new development and subdivisions for compliance with City of Kenosha construction and drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; responding to neighborhood and backyard drainage complaints; sidewalk, driveway and curb and gutter permit issuance and inspections; street opening permit issuance and inspections; traffic engineering including signals, signing and marking; surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, annexations, street and alley vacations, and other work as needed.

This budget provides for general engineering projects, permit work, maintaining and creating GIS layers and activities that do not pertain to a specific Capital Improvement Project.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53102	ENGINEERING					
219	OTHER PROFESSIONAL SERVICES	359,334	350,000	6,000	350,000	355,000
	TOTAL CONTRACTUAL SERVICES	359,334	350,000	6,000	350,000	355,000
	DIVISION TOTAL	359,334	350,000	6,000	350,000	355,000

PUBLIC WORKS – ROADWAYS & BRIDGES

The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 24 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them properly. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally maintained or installed on brick streets and parkways.

Responsibilities/Activities

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

	2015 Actual	2016 Estimated	2017 Estimated
Miles of streets maintained	332.5	333	333.5
Miles of alleys maintained	25.2	25.2	25.2
Number of individual alleys	412	408	405
Number of alleys graded	147	140	150
Cubic yards of concrete poured	314	300	300
Tons of hot mix asphalt used (*potholes*)	730	790	790
Tons of cold mix asphalt used (*potholes*)	185	190	190
Number of heat buckles repaired	15	12	12
Gallons of asphalt emulsion (*potholes*)	1,200	1,200	1,200

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53103	ROADWAYS & BRIDGES					
111	SALARIES-PERMANENT REGULAR	214,878	220,728	110,586	220,728	62,372
121	WAGES PERMANENT REGULAR	952,507	1,015,257	466,462	1,015,000	665,257
131	OVERTIME	36,054	28,566	3,632	28,566	20,000
132	WAGES TEMPORARY	75,806	101,309	20,186	75,000	102,432
146	PRODUCTIVITY INCENTIVE	4,125		1,500	1,500	
151	WRS/RETIREMENT	83,647	91,096	37,886	88,500	55,539
152	F.I.C.A.	74,488	81,552	34,976	83,130	50,634
155	HEALTH INSURANCE EXPENSE	800,563	800,563	298,764	800,563	575,942
158	MEDICARE CONTRIBUTION	18,198	19,806	8,452	19,445	12,349
	TOTAL PERSONAL SERVICES	2,260,266	2,358,877	982,444	2,332,432	1,544,525
219	OTHER PROFESSIONAL SERVICES	6,320	2,000		1,000	2,000
221	ELECTRICAL	18,903	23,500	10,656	19,000	21,000
222	NATURAL GAS	17,657	25,000	11,591	19,000	23,000
223	STORM WATER UTILITY	21,590	22,500	7,737	22,000	22,500
224	WATER	6,589	6,200	3,562	9,000	9,600
225	TELE-LONG DISTANCE/LOCAL CALLS	9	100	5	25	50
226	CELLULAR/WIRELESS SERVICE COST	15,391	20,320	6,140	18,000	320
227	TELEPHONE - EQUIPMENT/CALLS	1,169-	3,400	1,568	3,400	3,200
231	COMMUNICATIONS EQUIPMENT	407	4,000	328	3,000	4,000
232	OFFICE EQUIPMENT	835	1,200	417	1,100	800
233	LICENSING/MAINT AGREEMENTS	5,300	7,020		6,100	30,450
235	EQUIPMENT REPAIRS/MAINT.	352	800	278	800	800
241	HEATING & AIR CONDITIONING	1,875	2,000	118	1,500	2,000
246	OTHER BLDG MAINTENANCE	2,333	4,000	2,602	4,000	4,000
249	OTHER GROUNDS MAINTENANCE	395	400		400	400
259	OTHER	545	700		600	700
261	MILEAGE	57	100			
263	MEALS & LODGING		300			
282	EQUIPMENT RENTAL	539	500		300	300
	TOTAL CONTRACTUAL SERVICES	97,928	124,040	45,002	109,225	125,120
311	OFFICE SUPPLIES/PRINTING	1,032	1,500	279	1,100	1,500
341	VEHICLE FUEL CHARGE/OIL/ETC	57,279	50,000	15,658	34,000	30,500
342	CENTRAL GARAGE LABOR CHARGES	184,076	141,800	99,935	141,800	146,980
343	CENT.GARAGE-PARTS&MAT. CHARGES	173,594	100,000	55,737	100,000	110,000
344	OUTSIDE MATERIAL & LABOR	63,455	40,500	2,225	40,500	47,300
353	HORTICULTURAL SUPP-FERT ETC	80	3,000		2,952	3,000
354	GRAVEL, SAND, STONE	3,388	5,000	1,117	4,000	5,000
355	CEMENT ASPHALT&CRACKFILL	65,662	80,000	23,920	80,000	80,000

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110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
357	BUILDING MATERIALS	831	1,000	645	1,000	1,000
361	SMALL TOOLS	4,952	5,300	2,675	5,300	5,300
367	CLOTHING & UNIFORM REPLACEMENT	1,119	2,600	1,264	2,000	2,600
378	BARRICADES,CONES,FLASHERS,ETC	2,457	2,500	315	2,600	2,500
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,441	1,500	488	1,500	1,500
385	BATTERIES	847	800	16	700	800
387	EQUIPMENT CLEANING SUPPLIES	713	1,500	131	1,000	1,500
389	OTHER	4,897	10,950	2,384	9,000	9,000
	TOTAL MATERIALS AND SUPPLIES	565,823	447,950	206,789	427,452	448,480
711	INSURED LOSSES-ACCIDENT CAUSED	7,756	2,500	11,258	11,258	
	TOTAL INSURED LOSSES	7,756	2,500	11,258	11,258	
934	OTHER CHARGE BACKS	1,029,369-	1,395,987-	366,694-	1,010,000-	326,969-
	TOTAL OTHER	1,029,369-	1,395,987-	366,694-	1,010,000-	326,969-
	DIVISION TOTAL	1,902,404	1,537,380	878,799	1,870,367	1,791,156

PUBLIC WORKS – SNOW AND ICE REMOVAL

Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2015 – 2016 received 11-1/2 inches of snow less than the average annual snowfall of 44 inches.

Responsibilities/Activities

The Street Division's goal is to plow all City streets within 24 hours after a significant snowfall has ended. The Division is also responsible for salting designated salt routes within 8 hours after a snowfall has ended, to provide safe and open roads throughout the winter season.

The Division also responds to snow and ice-related emergency calls, such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

The Street Division put a new brine making facility into operation the previous two snow seasons. This allowed us to apply anti-icing liquids prior to snowfalls resulting in safer streets by helping to prevent snow and ice from bonding to the pavement.

	Actual 2015 – 2016 Snow Season	Estimated 2016 – 2017 Snow Season	Estimated 2017-2018 Snow Season
Miles of streets maintained	332.5	333.5	333.5
Miles of alleys maintained	25.2	25.2	25.2
Number of full plow runs	7	8	9
Number of residential cleanup runs	2	2	1
Total Snow/Ice control operations	23	36	28
Number of salt runs	8	16	8
Total Gallons of calcium chloride used	8,828	7,400	9,000
Number of Anti-Icing events	6	10	10
Total Gallons of Beet Heat/Geo Melt used	5,292	7,750*	6,000
Total Gallons of Brine used	60,622	103,000	150,000
Tons of salt used	4,600	7,650	6,700
Tons of sand used	22	22	22
Seasonal inches of snowfall	32.5	44	44
Number of declared snow emergencies	1	2	2

*7,750 gallons is the projected use for 2017 but minimum delivery for $1.45/gallon is 4,500 gallons per load. Anticipate two loads or 9,000 gallons.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53107	SNOW & ICE REMOVAL					
121	WAGES PERMANENT REGULAR	239,095	266,687	127,125	243,800	
131	OVERTIME	96,955	136,680	13,984	110,000	160,000
132	WAGES TEMPORARY			1,447	1,447	
134	WORKING OUT OF CLASS					6,355
151	WRS/RETIREMENT	22,724	26,622	9,174	23,350	11,312
152	F.I.C.A.	20,419	25,009	8,481	22,940	10,314
155	HEALTH INSURANCE EXPENSE	50,498	50,499	14,771	50,449	
158	MEDICARE CONTRIBUTION	4,788	5,849	2,008	5,155	2,412
	TOTAL PERSONAL SERVICES	434,479	511,346	176,990	457,141	190,393
219	OTHER PROFESSIONAL SERVICES	55,933	2,875	1,363	2,725	5,400
224	WATER		800		1,300	1,800
226	CELLULAR/WIRELESS SERVICE COST	1,715	800	518	1,300	1,780
262	COMMERCIAL TRAVEL		950	910	910	
263	MEALS & LODGING		750	685	685	
264	REGISTRATION		1,200	1,200	1,200	
282	EQUIPMENT RENTAL		5,000		2,000	5,000
	TOTAL CONTRACTUAL SERVICES	57,648	12,375	4,676	10,120	13,980
311	OFFICE SUPPLIES/PRINTING		300	399	400	1,700
321	PUBLICATION OF LEGAL NOTICES	57	200	110	110	200
341	VEHICLE FUEL CHARGE/OIL/ETC	54,606	94,000	22,950	55,000	87,860
342	CENTRAL GARAGE LABOR CHARGES	79,272	130,000	110,995	130,000	130,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	84,516	145,000	109,131	145,000	162,400
344	OUTSIDE MATERIAL & LABOR	11,245	24,100	9,757	20,000	30,250
349	EQUIP OPERATING EXPENSES-OTHER	7,196	25,000	12,587	25,000	28,000
351	ROAD SALT/BRINE	394,504	379,460	294,674	400,000	384,638
353	HORTICULTURAL SUPP-FERT ETC		400	61	300	400
361	SMALL TOOLS	1,078	1,000	666	973	1,000
389	OTHER	1,394	1,400	1,054	1,400	1,400
	TOTAL MATERIALS AND SUPPLIES	633,868	800,860	562,384	778,183	827,848
	DIVISION TOTAL	1,125,995	1,324,581	744,050	1,245,444	1,032,221

PUBLIC WORKS – ELECTRICAL MAINTENANCE AND SERVICE

The majority of this budget pays for approximately 4,200 city-leased, WeEnergies-owned, street lights. The Street Division maintains 54 street light stations, which control an additional 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, operated by computerized traffic controllers. There are approximately 50 City-owned buildings serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring.

Responsibilities/Activities

The Street Division provides emergency repairs and routine electrical maintenance of all traffic signals, street lights, City-owned buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments and various special events. Street Division Electrical Repairers perform preventive maintenance on traffic signals and street lighting, when time permits.

City electrical crews are continuing a streetlight pole replacement program replacing deteriorated steel and concrete light poles.

	2015 Actual	2016 Estimated	2017 Estimated
Traffic signal knock-downs	17	15	15
Light pole knock-downs	36	44	44
New pole installations (Engr. Projects)			
Digger's Hotline Locates	7,716	7,370	7,500

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53109	ELECTRICAL MAINT & SERVICE					
111	SALARIES-PERMANENT REGULAR	65,419	72,130	18,099	70,000	76,132
121	WAGES PERMANENT REGULAR	201,106	229,040	66,393	175,000	218,515
131	OVERTIME	7,331	7,180	1,086	7,000	7,000
132	WAGES TEMPORARY			29	300	
151	WRS/RETIREMENT	18,621	20,351	5,271	16,660	20,512
152	F.I.C.A.	16,889	19,118	5,050	15,650	18,705
155	HEALTH INSURANCE EXPENSE	101,541	101,541	29,687	101,541	101,541
158	MEDICARE CONTRIBUTION	3,949	4,471	1,183	3,660	4,374
	TOTAL PERSONAL SERVICES	414,856	453,831	126,798	389,811	446,779
219	OTHER PROFESSIONAL SERVICES	261	3,000		3,000	3,000
221	ELECTRICAL	1,047,158	1,099,400	480,297	1,076,800	1,099,000
233	LICENSING/MAINT AGREEMENTS		3,100		3,100	3,100
264	REGISTRATION		7,260		7,260	7,260
	TOTAL CONTRACTUAL SERVICES	1,047,419	1,112,760	480,297	1,090,160	1,112,360
322	SUBSCRIPTIONS & BOOKS		500		500	
341	VEHICLE FUEL CHARGE/OIL/ETC	6,424	6,700	2,884	6,700	6,700
342	CENTRAL GARAGE LABOR CHARGES	19,819	18,000	35,945	40,000	19,800
343	CENT.GARAGE-PARTS&MAT. CHARGES	7,404	10,000	20,509	25,000	11,000
344	OUTSIDE MATERIAL & LABOR	3,583	12,000	2,175	4,000	9,000
361	SMALL TOOLS	814	1,000	442	1,000	1,000
369	OTHER NON CAPITAL EQUIPMENT				3,540	
373	TRAFFIC SIGNALS	89,684	33,000	12,717	20,000	30,000
374	STREET LIGHTING	39,183	30,000	10,877	45,000	30,000
375	ELECTRICAL SUPL TRAF&ST LHTG	22,377	15,000	2,291	15,000	15,000
389	OTHER	700	1,000	110	1,000	1,000
	TOTAL MATERIALS AND SUPPLIES	189,988	127,200	87,950	161,740	123,500
713	INSURED LOSSES-OTHER CAUSES	2,500				
	TOTAL INSURED LOSSES	2,500				
	DIVISION TOTAL	1,654,763	1,693,791	695,045	1,641,711	1,682,639

PUBLIC WORKS – STREET SIGNS AND MARKINGS

The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is accomplished with a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy or tape markings are installed by a contractor, while some painting projects are done by Street Division crews. All arterial streets are marked with either tape or epoxy paint.

Responsibilities/Activities

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings, installs traffic monitor trailers on request, and installs traffic counters for Engineering data collection.

	2015 Actual	2016 Estimated	2017 Estimated
Number of stop signs replaced or installed	324	325	350
Number of yield signs replaced or installed	27	30	30
Number of other miscellaneous signs replaced or installed	907	900	900
Number of sign posts replaced or installed	406	425	425
TOTAL number of signs/posts replace/or installed	**1,664**	**1,675**	**1,675**
Number of V-Locks replaced with new V-Locks	32	35	35

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53110	STREET SIGNS & MARKINGS					
121	WAGES PERMANENT REGULAR	84,945	95,200	38,115	93,000	92,879
131	OVERTIME	2,530	3,180	1,458	2,800	1,900
132	WAGES TEMPORARY	28	4,285			4,453
151	WRS/RETIREMENT	5,947	6,776	2,611	6,330	6,750
152	F.I.C.A.	5,424	6,365	2,453	5,945	6,155
155	HEALTH INSURANCE EXPENSE	31,674	31,675	9,268	31,675	31,675
158	MEDICARE CONTRIBUTION	1,269	1,489	573	1,340	1,440
	TOTAL PERSONAL SERVICES	131,817	148,970	54,478	141,090	145,252
226	CELLULAR/WIRELESS SERVICE COST	39	320	65	275	300
	TOTAL CONTRACTUAL SERVICES	39	320	65	275	300
341	VEHICLE FUEL CHARGE/OIL/ETC	2,200	2,900	756	2,000	2,000
342	CENTRAL GARAGE LABOR CHARGES	418	3,000	6,478	7,500	3,300
343	CENT.GARAGE-PARTS&MAT. CHARGES	1,226	2,000	6,738	7,500	2,200
361	SMALL TOOLS	699	700	167	700	700
369	OTHER NON CAPITAL EQUIPMENT		2,850		2,850	3,155
371	PAVEMENT MARKINGS	169	2,000		500	500
372	TRAFFIC SIGNS & HARDWARE	26,547	40,000	28,982	40,000	40,000
389	OTHER	1,197	1,500	663	1,500	1,500
	TOTAL MATERIALS AND SUPPLIES	32,456	54,950	43,784	62,550	53,355
	DIVISION TOTAL	164,312	204,240	98,327	203,915	198,907

PUBLIC WORKS – AUXILIARY SERVICES

Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

Responsibilities/Activities

Public Works Auxiliary Services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City. Auxiliary Services personnel work to promote pride and patriotism in the community by placing American Flags along the City's main streets.

	2015 Actual	2016 Estimated	2017 Estimated
Holiday/Special Events when flags are put out	7	7	7
City-owned properties – mowed/maintained	72	73	73
Digger's Hotline request for markings	7,716	7,370	7,500

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53113	AUXILIARY SERVICES					
121	WAGES PERMANENT REGULAR	16,007	20,334	9,095	20,334	18,966
131	OVERTIME	141	310		100	100
132	WAGES TEMPORARY	487	4,285	1,924	6,000	4,453
151	WRS/RETIREMENT	1,107	1,646	709	1,360	1,600
152	F.I.C.A.	1,006	1,545	667	1,270	1,460
155	HEALTH INSURANCE EXPENSE	6,334	6,335	1,854	6,335	6,335
158	MEDICARE CONTRIBUTION	240	362	160	390	340
	TOTAL PERSONAL SERVICES	25,322	34,817	14,409	35,789	33,254
235	EQUIPMENT REPAIRS/MAINT.	94	500	54	300	500
259	OTHER	2,948	3,300	1,474	2,948	3,000
	TOTAL CONTRACTUAL SERVICES	3,042	3,800	1,528	3,248	3,500
341	VEHICLE FUEL CHARGE/OIL/ETC	793	1,500	600	1,500	1,500
342	CENTRAL GARAGE LABOR CHARGES	10,442	15,000	1,383	10,000	15,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	1,657	15,000	310	10,000	16,500
353	HORTICULTURAL SUPP-FERT ETC	338	3,000	285	3,000	3,000
361	SMALL TOOLS	988	1,000	260	1,000	1,000
389	OTHER	2,848	4,000	1,924	3,000	4,000
	TOTAL MATERIALS AND SUPPLIES	17,066	39,500	4,762	28,500	41,000
711	INSURED LOSSES-ACCIDENT CAUSED	564				
	TOTAL INSURED LOSSES	564				
	DIVISION TOTAL	45,994	78,117	20,699	67,537	77,754

PUBLIC WORKS – WASTE COLLECTIONS

The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly in all kinds of weather. There are nine waste routes and four recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50th Street.

Responsibilities/Activities

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The projected tonnages are based upon tonnage amounts from 2000 to 2013.

Daily Collection	2014 Actual	2015 Actual	2016 Estimated	2017 Estimate
Curbside waste collection (tons)	23,603	25,682	27,548	28,100
Curbside bulk collection (tons)	3,182	3,019	3,103	3,100
Curbside waste collection (stops/wk)	31,000	31,070	31,668	31,700

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53116	WASTE COLLECTIONS					
111	SALARIES-PERMANENT REGULAR	145,879	153,844	70,903	143,000	146,910
121	WAGES PERMANENT REGULAR	727,729	774,464	347,474	750,000	762,846
131	OVERTIME	31,344	70,984	4,935	35,000	69,773
132	WAGES TEMPORARY	109,050	122,145	50,035	120,000	122,148
146	PRODUCTIVITY INCENTIVE	2,750		875	875	
151	WRS/RETIREMENT	63,678	74,022	29,439	69,230	74,916
152	F.I.C.A.	57,762	69,530	27,554	65,040	68,312
155	HEALTH INSURANCE EXPENSE	295,935	295,935	150,850	295,935	295,935
158	MEDICARE CONTRIBUTION	14,466	16,262	6,855	15,220	15,978
	TOTAL PERSONAL SERVICES	1,448,593	1,577,186	688,920	1,494,300	1,556,818
219	OTHER PROFESSIONAL SERVICES	387	2,000	409	1,000	2,000
221	ELECTRICAL	10,938	13,400	5,776	12,000	13,400
222	NATURAL GAS	12,903	15,500	8,300	13,000	13,500
223	STORM WATER UTILITY	5,920	5,700	2,897	5,950	6,000
224	WATER	912	1,250	420	1,100	1,288
225	TELE-LONG DISTANCE/LOCAL CALLS	5	12			
226	CELLULAR/WIRELESS SERVICE COST	693	720	289	720	720
227	TELEPHONE - EQUIPMENT/CALLS	2,452	2,575	1,165	2,575	2,600
232	OFFICE EQUIPMENT	502	530	229	500	600
233	LICENSING/MAINT AGREEMENTS					500
235	EQUIPMENT REPAIRS/MAINT.	118	2,000		1,000	2,000
241	HEATING & AIR CONDITIONING		2,000		1,000	2,000
246	OTHER BLDG MAINTENANCE	1,144	2,500	618	2,000	2,500
263	MEALS & LODGING					600
264	REGISTRATION					300
	TOTAL CONTRACTUAL SERVICES	35,974	48,187	20,103	40,845	48,008
311	OFFICE SUPPLIES/PRINTING	116	750	1,275	1,300	300
323	MEMBERSHIP DUES		125		125	125
341	VEHICLE FUEL CHARGE/OIL/ETC	80,972	158,000	33,529	100,000	152,000
342	CENTRAL GARAGE LABOR CHARGES	222,023	225,000	108,862	225,000	225,500
343	CENT.GARAGE-PARTS&MAT. CHARGES	254,765	215,000	114,840	215,000	219,300
344	OUTSIDE MATERIAL & LABOR	6,638	23,340	1,661	15,000	24,000
357	BUILDING MATERIALS					1,500
361	SMALL TOOLS	724	500		300	550
367	CLOTHING & UNIFORM REPLACEMENT	4,957	6,500	307	6,000	6,500
369	OTHER NON CAPITAL EQUIPMENT					400
382	HOUSEKEEPING-JANITORIAL SUPPLI	2,504	2,850	187	2,800	3,000
389	OTHER	531	5,000		2,500	5,000
	TOTAL MATERIALS AND SUPPLIES	573,230	637,065	260,661	568,025	638,175
	DIVISION TOTAL	2,057,797	2,262,438	969,684	2,103,170	2,243,001

PUBLIC WORKS – SOLID WASTE DISPOSAL

The City of Kenosha operates a bulk waste site located at 1001 - 50th Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location.

Responsibilities/Activities

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station and hauls it to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2011-2013 projected tonnages.

	2015 Actual	2016 Estimated	2017 Estimate
Total waste landfilled (tons)	25,832	27,548	28,000
Trips to landfill	1,165	2,232	2,200
Bulk drop off (tons)	1,853	1,929	2,050
Bulk drop off (pulls)	246	278	290

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53117	SOLID WASTE DISPOSAL					
121	WAGES PERMANENT REGULAR	104,550	107,214	50,860	107,200	109,930
131	OVERTIME	3,131	9,516	115	4,000	9,490
146	PRODUCTIVITY INCENTIVE	125		125	125	
151	WRS/RETIREMENT	7,327	7,714	3,371	7,350	8,130
152	F.I.C.A.	6,525	7,247	3,061	6,910	7,410
155	HEALTH INSURANCE EXPENSE	36,204	34,752	18,102	34,752	34,752
158	MEDICARE CONTRIBUTION	1,526	1,695	715	1,615	1,740
	TOTAL PERSONAL SERVICES	159,388	168,138	76,349	161,952	171,452
219	OTHER PROFESSIONAL SERVICES	4,650	5,150	3,724	5,000	5,150
221	ELECTRICAL	646	1,600	507	1,600	1,600
246	OTHER BLDG MAINTENANCE	663	3,500	20	1,500	5,000
253	WASTE DISPOSAL CHARGES	1,216,543	1,240,320	562,406	1,200,000	1,276,700
	TOTAL CONTRACTUAL SERVICES	1,222,502	1,250,570	566,657	1,208,100	1,288,450
341	VEHICLE FUEL CHARGE/OIL/ETC	22,781	40,600	10,836	30,000	40,600
342	CENTRAL GARAGE LABOR CHARGES	39,246	61,929	14,852	50,000	53,200
343	CENT.GARAGE-PARTS&MAT. CHARGES	27,572	40,000	9,792	30,000	41,000
344	OUTSIDE MATERIAL & LABOR	9,791	15,500	268	10,000	18,500
	TOTAL MATERIALS AND SUPPLIES	99,390	158,029	35,748	120,000	153,300
711	INSURED LOSSES-ACCIDENT CAUSED	4,601-	2,500	7,152	7,152	
	TOTAL INSURED LOSSES	4,601-	2,500	7,152	7,152	
	DIVISION TOTAL	1,476,679	1,579,237	685,906	1,497,204	1,613,202
	DEPARTMENT TOTAL	9,164,696	9,306,389	4,239,777	9,296,956	9,311,994

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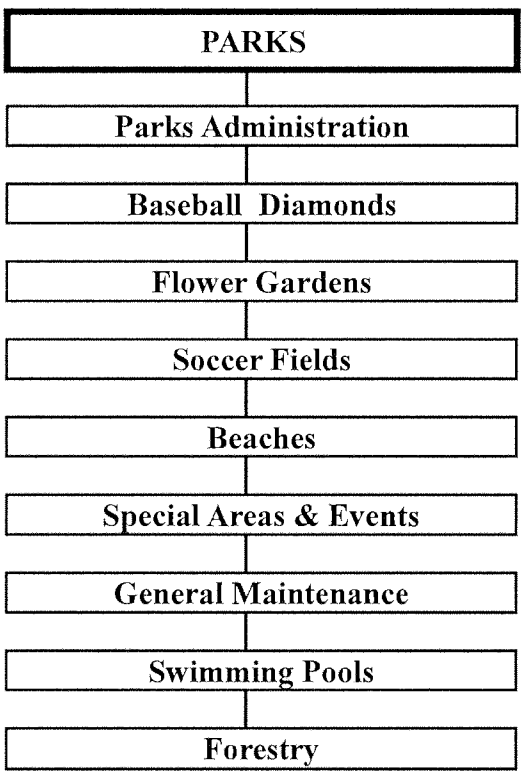
PARKS

The Parks service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

Organization



Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Administration			
Superintendent	1.00	1.00	1.00
Field Supervisor (4)(1)	0.50	0.50	0.50
Field Supervisor (5)	0.92	0.92	0.92
Office Associate II (3)	0.90	0.90	0.90
Total Administration	3.32	3.32	3.32
General Parks			
Field Supervisor (1)(4)	0.50	0.50	0.50
Construction & Maintenance Worker	11.00	11.00	11.00
Equipment Operator	2.00	2.00	2.00
Skilled Maintenance Repairer	1.00	1.00	1.00
Skilled Maintenance Repairer	1.00	1.00	1.00
Skilled Maintenance Repairer	2.00	2.00	2.00
Arborist II (2)	1.00	1.00	1.00
Arborist I (2)	1.00	1.00	1.00
Arborist I (2)	2.00	2.00	2.00
Total General Parks	21.50	21.50	21.50
Total Authorized	24.82	24.82	24.82

(1) Positions are authorized in Parks, a portion of the position is funded in Parks for allocation to Storm Water Utility.
(2) Positions are authorized in Parks, funded in Storm Water Utility
(3) Position is budgeted 90% Park Administration and 10% Golf.
(4) Position is budgeted 50% Park Administration and 50% Storm Water Utility - Forestry.
(5) Position is budgeted 92% Park Administration and 8% Golf.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55100	PARKS DEPT					
111	SALARIES-PERMANENT REGULAR	238,005	252,133	124,445	251,400	223,301
121	WAGES PERMANENT REGULAR	985,569	1,076,505	504,267	1,043,600	849,122
122	PERMANENT PART-TIME	19,061	40,717	7,668	20,000	40,716
131	OVERTIME	37,345	28,011	2,067	32,150	31,024
132	WAGES TEMPORARY	629,215	670,223	213,840	651,640	673,618
134	WORKING OUT OF CLASS	7,580	7,709	2,980	7,426	8,117
141	TOOL ALLOWANCE	350	600	300	600	600
146	PRODUCTIVITY INCENTIVE	4,476		988	988	
151	WRS/RETIREMENT	101,429	119,568	46,548	114,720	105,670
152	F.I.C.A.	91,097	112,321	42,530	107,780	96,380
155	HEALTH INSURANCE EXPENSE	449,234	449,242	221,629	449,242	367,792
158	MEDICARE CONTRIBUTION	27,400	30,111	12,148	28,960	26,500
	TOTAL PERSONAL SERVICES	2,590,761	2,787,140	1,179,410	2,708,506	2,422,840
219	OTHER PROFESSIONAL SERVICES	31,511	43,500	7,712	35,400	44,070
221	ELECTRICAL	133,032	152,600	59,743	154,400	155,500
222	NATURAL GAS	30,849	47,350	16,890	35,700	46,350
223	STORM WATER UTILITY	125,460	110,000	59,910	126,000	110,000
224	WATER	75,944	68,550	15,831	68,000	74,193
225	TELE-LONG DISTANCE/LOCAL CALLS					
226	CELLULAR/WIRELESS SERVICE COST	2,361	3,000	1,018	2,500	2,500
227	TELEPHONE - EQUIPMENT/CALLS	4,649	4,512	2,264	4,380	4,600
232	OFFICE EQUIPMENT	1,668	4,160	712	2,800	3,000
233	LICENSING/MAINT AGREEMENTS		1,000		1,000	24,300
235	EQUIPMENT REPAIRS/MAINT.	17,851	11,500	7,696	13,200	11,500
241	HEATING & AIR CONDITIONING	1,111	1,800	6,840	6,840	1,800
244	PAINTING & CARPETING	7,531	16,500	822	9,000	17,500
245	ROOF REPAIRS	5,885	3,500		3,500	3,500
246	OTHER BLDG MAINTENANCE	13,423	20,400	7,128	18,100	20,400
247	BALL DIAMOND LIGHT REPAIRS	706	5,849	88	4,000	6,000
248	OUTSIDE LIGHTING REPAIRS	4,967	4,250	1,157	4,100	4,500
249	OTHER GROUNDS MAINTENANCE	27,918	34,250	7,276	31,100	35,250
259	OTHER		840	105	840	840
261	MILEAGE	290		14	14	
263	MEALS & LODGING	22	900		400	900
264	REGISTRATION	475	1,750	100	1,250	1,750
282	EQUIPMENT RENTAL	14,827	16,900	321	17,400	17,900
	TOTAL CONTRACTUAL SERVICES	500,480	553,111	195,627	539,924	586,353

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55100	PARKS DEPT					
311	OFFICE SUPPLIES/PRINTING	4,710	6,500	1,023	5,400	6,500
323	MEMBERSHIP DUES	70	1,125		975	1,125
341	VEHICLE FUEL CHARGE/OIL/ETC	78,388	73,050	27,919	71,550	70,000
342	CENTRAL GARAGE LABOR CHARGES	144,397	149,000	65,965	140,500	140,636
343	CENT.GARAGE-PARTS&MAT. CHARGES	94,524	77,600	47,162	75,600	61,560
344	OUTSIDE MATERIAL & LABOR	51,688	50,300	15,307	50,300	79,260
353	HORTICULTURAL SUPP-FERT ETC	51,594	69,000	19,148	62,000	74,600
354	GRAVEL, SAND, STONE	3,229	6,500		6,000	6,500
355	CEMENT ASPHALT&CRACKFILL	189	1,700	520	1,400	1,700
356	F. MARKING LIME & DIAMOND DRY	1,789	2,500	244	2,500	2,500
357	BUILDING MATERIALS	5,684	14,400	2,216	13,200	14,400
359	OTHER		3,000		3,000	
361	SMALL TOOLS	11,978	10,750	4,268	9,750	10,750
363	COMPUTER HARDWARE	2,342		42	42	1,500
367	CLOTHING & UNIFORM REPLACEMENT	5,740	2,800	570	2,800	2,800
368	SNOW FENCE & STREET POSTS	2,926	3,000		2,200	3,000
369	OTHER NON CAPITAL EQUIPMENT	22,370	24,551	805	24,482	
375	ELECTRICAL SUPL TRAF&ST LHTG	81				
382	HOUSEKEEPING-JANITORIAL SUPPLI	18,537	15,000	8,141	15,000	15,000
386	RECREATION EQUIPMENT SUPPLIES	14,748	13,000	5,724	13,000	13,000
389	OTHER	9,110	22,000	3,628	10,500	12,000
	TOTAL MATERIALS AND SUPPLIES	524,094	545,776	202,682	510,199	516,831
576	MOWERS/ATTACHMENTS		10,000		9,592	
579	OTHER MISC EQUIPMENT		8,100	5,522	5,522	
	TOTAL CAPITAL OUTLAY-PURCHASE		18,100	5,522	15,114	
711	INSURED LOSSES-ACCIDENT CAUSED	9,324				
	TOTAL INSURED LOSSES	9,324				
934	OTHER CHARGE BACKS	344,784-	380,565-	128,761-	344,313-	
	TOTAL OTHER	344,784-	380,565-	128,761-	344,313-	
	DEPARTMENT TOTAL	3,279,875	3,523,562	1,454,480	3,429,430	3,526,024

PARKS – ADMINISTRATION

Park Administration functions to support all park operations and provide the citizens of Kenosha with a quality system of parks and related services.

Responsibilities/Activities

Parks Administration is responsible for Parks Division budget planning and Capital Improvement Program implementation. Their website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Division Superintendent. Park Administration reviews and formulates the fees and charges on rentals and equipment for the upcoming calendar year. Parks Administration strives for continued Park Development.

The Park Administration is responsible for ensuring that a broad base of leisure opportunities exist through the provision of quality facilities, and environmental stewardship. The Division facilitates a broad range of program activities including sport activities and tournaments, special events, volunteer activities, public facility use permits, swimming pools, golf, and beaches. The goal is to keep pace with community growth through handicap accessible Park facilities, playground structures, park acquisition, facility development and improvements. Staff will continue to secure park development and acquisition grants. Each park will be evaluated with proposed changes to make sure each one is more user-friendly and aesthetically pleasing. Staff is continually implementing Common Council approved C.O.R.P. improvements.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55101	PARKS-ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	205,038	217,700	107,447	217,000	223,301
131	OVERTIME	2,974	4,131	1,269	3,500	4,123
146	PRODUCTIVITY INCENTIVE	600		238	238	
151	WRS/RETIREMENT	13,382	14,646	7,191	14,570	15,470
152	F.I.C.A.	12,791	13,763	6,686	13,690	14,110
155	HEALTH INSURANCE EXPENSE	60,091	60,092	30,049	60,092	60,092
158	MEDICARE CONTRIBUTION	2,991	3,218	1,563	3,205	3,300
	TOTAL PERSONAL SERVICES	297,867	313,550	154,443	312,295	320,396
226	CELLULAR/WIRELESS SERVICE COST	2,361	3,000	1,018	2,500	2,500
232	OFFICE EQUIPMENT	1,668	4,010	712	2,800	3,000
261	MILEAGE	290		14	14	
263	MEALS & LODGING	22	300		300	300
264	REGISTRATION		400		400	400
	TOTAL CONTRACTUAL SERVICES	4,341	7,710	1,744	6,014	6,200
311	OFFICE SUPPLIES/PRINTING	3,379	3,000	18	3,000	3,000
323	MEMBERSHIP DUES		775		775	775
	TOTAL MATERIALS AND SUPPLIES	3,379	3,775	18	3,775	3,775
	DIVISION TOTAL	305,587	325,035	156,205	322,084	330,371

PARKS – BASEBALL

The Parks Division crews are responsible for preparation and maintenance of all baseball & softball diamonds. It also provides a myriad of services for various organizations at all the athletic fields throughout the City.

Responsibilities/Activities

The Park Division has partnered with various organizations to facilitate athletic fields. Western Kiwanis at Nash Park – Park staff prepares the diamonds Monday – Friday and the organization is responsible for weekends and tournaments. Optimist Little Leaguers at Kenosha Sports Complex utilizes all fields – Park staff handles scheduling for fields when not used by the organization and preps and maintains all baseball fields. WI Shores Challenger Baseball also uses the complex on Saturdays for their programs. Park Division staff prepares several other individual diamonds at various parks including Lincoln, Columbus, Roosevelt, Anderson and Red Arrow.

A few of the Park Division's year-end and future objectives for the baseball fields include repairing and upgrading diamond conditions by leveling, improving drainage and weed removal. Plans are to continue the replacement of backstops and player benches at various athletic areas along with netting.

BASEBALL	2015 Actual	2016 Estimated	2017 Estimated
Baseball fields maintained	24	24	24
Football fields maintained	4	4	4
Flag football games played	28	28	28
Tournaments supported	4	4	4
Baseball/Softball games played	1,800	1,800	1,750

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55102	BASEBALL DIAMONDS					
121	WAGES PERMANENT REGULAR	54,780	42,549	22,346	46,100	40,975
131	OVERTIME	5,980	3,761	112	3,700	3,753
132	WAGES TEMPORARY	65,972	78,140	33,892	78,140	78,125
134	WORKING OUT OF CLASS	3,969	3,426	1,564	3,426	3,424
151	WRS/RETIREMENT	5,141	7,435	2,610	7,650	7,550
152	F.I.C.A.	4,553	6,988	2,398	7,190	6,885
155	HEALTH INSURANCE EXPENSE	15,022	15,023	7,395	15,023	15,023
158	MEDICARE CONTRIBUTION	1,864	691	827	1,905	1,840
	TOTAL PERSONAL SERVICES	157,281	158,013	71,144	163,134	157,575
221	ELECTRICAL	15,374	20,600	4,804	20,000	20,600
224	WATER	4,585	5,500	1,087	4,900	5,665
244	PAINTING & CARPETING	2,826	3,000		3,000	4,000
247	BALL DIAMOND LIGHT REPAIRS	706	5,849	88	4,000	6,000
249	OTHER GROUNDS MAINTENANCE	4,367	4,500		4,500	5,000
	TOTAL CONTRACTUAL SERVICES	27,858	39,449	5,979	36,400	41,265
341	VEHICLE FUEL CHARGE/OIL/ETC	726	2,900	221	1,500	2,900
342	CENTRAL GARAGE LABOR CHARGES	6,650	4,500	1,817	4,000	5,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	2,398	1,600	568	1,600	1,760
344	OUTSIDE MATERIAL & LABOR	1,502	2,000	256	2,000	2,200
353	HORTICULTURAL SUPP-FERT ETC	5,290	6,000		6,000	7,000
354	GRAVEL, SAND, STONE	1,588	3,000		3,000	3,000
356	F. MARKING LIME & DIAMOND DRY	1,789	2,500	244	2,500	2,500
357	BUILDING MATERIALS		400		200	400
361	SMALL TOOLS	1,688	700	579	700	700
369	OTHER NON CAPITAL EQUIPMENT	3,582	651	582	582	
386	RECREATION EQUIPMENT SUPPLIES	5,458	1,000		1,000	1,000
	TOTAL MATERIALS AND SUPPLIES	30,671	25,251	4,267	23,082	26,460
576	MOWERS/ATTACHMENTS		10,000		9,592	
	TOTAL CAPITAL OUTLAY-PURCHASE		10,000		9,592	
	DIVISION TOTAL	215,810	232,713	81,390	232,208	225,300

PARKS – FLOWER GARDENS

Parks Division – Flower Gardens seeks to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

Responsibilities/Activities

Parks Division is responsible for the design, layout, planting and maintenance of all City of Kenosha flower beds and gardens. Park staff prepares the Warren Taylor Flower Garden in Lincoln Park and the Wolfenbuttel Park Formal Floral Gardens annually. These sites are used June 1 through October 1 of each year with many occasions of more than 3 events per day. Staff also plants and maintains the Troha Flower Garden in Harbor Park, the flower beds along the Street Car stops on 54th Street, and the flower planters installed at all new park sign locations.

The Parks Division will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year. Flower beds are designed and orders placed during the winter months. Staff begins receiving and potting plants in March and maintains the plants in the greenhouse until planting season. Park staff is also responsible for various duties that were handled by the former Keep Kenosha Beautiful Coordinator such as overseeing volunteers, cleanups and speaking to various educational programs as requested.

FLOWER GARDENS	2015 Actual	2016 Estimated	2017 Estimated
City-wide flower beds	152	164	203
Formal floral gardens	2	2	3
Circular entryway beds	3	3	3
Kenosha sign entryway beds	3	3	2
Adopt-A-Spot Beds	24	44	35

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55103	FLOWER GARDENS					
121	WAGES PERMANENT REGULAR	40,909	49,009	18,883	41,000	47,171
131	OVERTIME		802			823
132	WAGES TEMPORARY	46,130	37,777	16,136	44,000	42,625
151	WRS/RETIREMENT	4,713	4,570	1,673	4,180	4,690
152	F.I.C.A.	4,103	4,370	1,441	3,930	4,280
155	HEALTH INSURANCE EXPENSE	11,764	11,765	5,805	11,765	11,765
158	MEDICARE CONTRIBUTION	1,217	1,280	477	1,240	1,320
	TOTAL PERSONAL SERVICES	108,836	109,573	44,415	106,115	112,674
222	NATURAL GAS	827	1,350	679	900	1,350
224	WATER	459	1,200	96	600	1,236
246	OTHER BLDG MAINTENANCE	50	400		100	400
249	OTHER GROUNDS MAINTENANCE	322	150		100	150
264	REGISTRATION	175	350	100	350	350
	TOTAL CONTRACTUAL SERVICES	1,833	3,450	875	2,050	3,486
353	HORTICULTURAL SUPP-FERT ETC	33,603	40,000	18,530	35,000	40,000
357	BUILDING MATERIALS	615	2,000		1,000	2,000
361	SMALL TOOLS	448	500		500	500
369	OTHER NON CAPITAL EQUIPMENT	799				
	TOTAL MATERIALS AND SUPPLIES	35,465	42,500	18,530	36,500	42,500
579	OTHER MISC EQUIPMENT		8,100	5,522	5,522	
	TOTAL CAPITAL OUTLAY-PURCHASE		8,100	5,522	5,522	
	DIVISION TOTAL	146,134	163,623	69,342	150,187	158,660

PARKS – SOCCER

The Parks Division crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations for games and practice.

Responsibilities/Activities

The Parks Division provides athletic field services to various organizations throughout the City, including but not limited to: Kenosha Area Soccer League with over 1,800 players at Anderson Park; and staff also sets up rugby, lacrosse and football fields for various organizations and KUSD; the Battle of the Borders Tournament.

The Parks Division maintains all soccer fields during the season and renovate after the end of the KASL (Kenosha Area Soccer League) and high school seasons. Maintenance includes upgrading of playing surfaces (turf), fertilization, weed control, irrigating and leveling all fields by filling holes with topsoil, seed and cover.

SOCCER	2015 Actual	2016 Estimated	2017 Estimated
Number of competitive fields maintained	15	19	19
Number of games	1,700	1,700	1,700
Number of tournaments	1	1	1
RUGBY	2015 Actual	2016 Estimated	2017 Estimated
Number of competitive fields maintained	1	1	1
Number of games	4	8	8
Number of tournaments	1	1	1
LACROSSE	2015 Actual	2016 Estimated	2017 Estimated
Number of competitive fields maintained	1	1	1
Number of games	20	20	20
Number of tournaments	0	0	0

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55104	SOCCER					
121	WAGES PERMANENT REGULAR	4,867	9,040	2,000	5,000	5,867
131	OVERTIME		281			286
132	WAGES TEMPORARY	1,337	10,444	1,475	4,500	10,445
151	WRS/RETIREMENT	422	1,310	224	630	1,130
152	F.I.C.A.	384	1,240	210	590	1,040
155	HEALTH INSURANCE EXPENSE	7,783	7,783	3,832	7,783	7,783
158	MEDICARE CONTRIBUTION	90	300	50	140	250
	TOTAL PERSONAL SERVICES	14,883	30,398	7,791	18,643	26,801
224	WATER	2,220	8,800	368	4,000	9,152
249	OTHER GROUNDS MAINTENANCE	6,305	8,000	5,481	8,000	8,500
	TOTAL CONTRACTUAL SERVICES	8,525	16,800	5,849	12,000	17,652
341	VEHICLE FUEL CHARGE/OIL/ETC		50		50	
342	CENTRAL GARAGE LABOR CHARGES	874	6,500		6,500	7,150
343	CENT.GARAGE-PARTS&MAT. CHARGES	880	4,000		4,000	4,400
344	OUTSIDE MATERIAL & LABOR	351	300	132	300	500
353	HORTICULTURAL SUPP-FERT ETC	4,232	3,000		3,000	3,600
354	GRAVEL, SAND, STONE	726	2,000		2,000	2,000
361	SMALL TOOLS	125	150		150	150
	TOTAL MATERIALS AND SUPPLIES	7,188	16,000	132	16,000	17,800
	DIVISION TOTAL	30,596	63,198	13,772	46,643	62,253

PARKS – BEACHES/SOUTHPORT BEACHHOUSE

The Parks Division strives to provide local residents and visitors to the City of Kenosha access to clean and safe beaches. The Southport Beachhouse is maintained as a place for activities and education.

Responsibilities/Activities

The Parks Division staff is responsible for the maintenance and operation of Kenosha's public beaches along the lakefront and the Southport Beachhouse. Their activities include cleaning of the beaches from Southport to Alford Park along the shoreline, monitoring the water quality and posting the conditions of the water. Elections are conducted at the Southport Beachhouse building each year. The building is closed annually January through March. Interior maintenance for the building is done in March.

BEACHES / SOUTHPORT BEACHHOUSE	2015 Actual	2016 Estimated	2017 Estimated
Attendance Estimates	9,055	8,901	8,730
Beach House Rentals	94	103	98

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55106	BEACHES					
121	WAGES PERMANENT REGULAR	1,337	4,993	1,232	3,000	4,025
131	OVERTIME	307			50	
132	WAGES TEMPORARY	30,795		10,257	29,500	
151	WRS/RETIREMENT	2,137	330	81	2,150	280
152	F.I.C.A.	1,946	310	74	2,020	250
155	HEALTH INSURANCE EXPENSE	11,764	11,765	5,805	11,765	11,765
158	MEDICARE CONTRIBUTION	470	80	166	480	60
	TOTAL PERSONAL SERVICES	48,756	17,478	17,615	48,965	16,380
222	NATURAL GAS	4,880	7,200	3,259	6,000	7,200
224	WATER	4,686	4,000	1,039	5,000	5,200
246	OTHER BLDG MAINTENANCE	513	3,000	1,492	2,000	3,000
	TOTAL CONTRACTUAL SERVICES	10,079	14,200	5,790	13,000	15,400
	DIVISION TOTAL	58,835	31,678	23,405	61,965	31,780

PARKS – SPECIAL EVENTS

The Parks Division staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

Responsibilities/Activities

Parks Division staff members attend meetings with various organizations about their events. Employees set up equipment, may remain during the event and take down the equipment. There are several events that occur each year for the enjoyment of the public. These events include, Civic Parade, 4th of July activities, Celebrate America, Pike River Rendezvous and several art fairs and other events. Parks Division, in association with the Kenosha Unified School District, holds the Festival of Arts and Flowers in Lincoln Park. Parks Division also supports the Peanut Butter and Jam concerts during the Summer on Thursdays at noon and evenings in Veteran's Park. Park staff provides equipment and labor for events held by outside organizations with a majority being not-for-profit. These events are held at non park locations. These events are held at non park locations such as Celebration Place.

The Parks Division will continue to evaluate and repair existing equipment (Showmobiles, picnic tables, benches). Parks Division works in conjunction with other City Departments, such as Fire, Police, and Administration, on special City-sanctioned events.

PARKS – SPECIAL EVENTS

PARK SPECIAL EVENTS	2015 Actual	2016 Estimate	2017 Estimate
Lincoln Park Flower Garden (Weddings)	8	8	8
Wolfenbuttel Park Flower Garden (Weddings)	49	50	50
Alford Park Area #1	1	1	1
Alford Park Area #6 North (Picnic)	8	8	8
Alford Park Area #6 South (Picnic)	7	7	7
Anderson Park Shelter #1	21	21	21
Anderson Park Shelter #2 (Soccer July & August Only)	11	11	12
Baker Park	6	6	6
Hobbs Park	3	3	0
Kennedy Park	6	7	9
Lincoln Park Picnic Shelter & Concessions	6	7	11
Nash Park – Picnic Area	27	27	25
Poerio Nature Center	19	19	19
Roosevelt Park	14	14	14
Simmons Park	23	23	20
Southport Picnic Shelter	3	3	3
Washington Park Area #1	9	7	15
Washington Park Area #2	9	9	15
Poerio Shelter by ball diamonds	8	8	8
Note: these figures do not include non-rental usage of all Park areas.			

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110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55108	PARKS SPEC AREAS & ACTIVITIES					
121	WAGES PERMANENT REGULAR	5,454	17,617	1,181	6,500	13,243
131	OVERTIME	4,465	9,160		9,800	10,495
132	WAGES TEMPORARY	18,128	34,140	4,565	34,000	34,133
146	PRODUCTIVITY INCENTIVE	63		31	31	
151	WRS/RETIREMENT	1,230	3,184	164	2,470	3,060
152	F.I.C.A.	1,100	2,995	159	2,320	2,790
155	HEALTH INSURANCE EXPENSE	7,239	7,240	3,563	7,240	7,240
158	MEDICARE CONTRIBUTION	403	886	81	545	850
	TOTAL PERSONAL SERVICES	38,082	75,222	9,744	62,906	71,811
219	OTHER PROFESSIONAL SERVICES	2,891	6,500		4,000	6,700
221	ELECTRICAL	1,294	1,900	420	1,400	1,900
248	OUTSIDE LIGHTING REPAIRS	30	250		100	500
282	EQUIPMENT RENTAL	13,991	16,000	205	16,500	17,000
	TOTAL CONTRACTUAL SERVICES	18,206	24,650	625	22,000	26,100
368	SNOW FENCE & STREET POSTS	2,926	3,000		2,200	3,000
369	OTHER NON CAPITAL EQUIPMENT	11,488	17,000	223	17,000	
375	ELECTRICAL SUPL TRAF&ST LHTG	81				
	TOTAL MATERIALS AND SUPPLIES	14,495	20,000	223	19,200	3,000
	DIVISION TOTAL	70,783	119,872	10,592	104,106	100,911

PARKS – GENERAL MAINTENANCE

The Parks Division provides quality maintenance care and services of the Kenosha park system to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Division staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark common areas' landscape, the Sesquicentennial Bandshell and other facilities.

Responsibilities/Activities

Work activities include, but are not limited to, park renovations and improvements; mowing; plumbing; procuring, installing and maintaining play equipment; developing and maintaining ice skating and sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. Many of these activities are performed by seasonal employees. The support of our seasonal employees is vital to performing all these services during the summer season.

Playground equipment maintenance includes equipment inspection, painting, and replacement of parts as necessary due to vandalism, graffiti, and safety issues. Wood chips are placed and replenished under and around all the playground equipment as well as around trees in the parks.

Park maintenance services include fence line clearing, topdressing and seeding, repair and removal of fencing around athletic fields and playgrounds in various parks.

Carpentry projects include building maintenance, repairs to benches, tables, signs and other items as needed throughout the year.

The water system is turned on and off each year for buildings, drinking fountains and irrigation systems throughout the park system including Harbor Park, museum fountains and boulevards.

Park projects in 2017 included new equipment at Endee and Davis parks, CORP projects in various parks, Alford #1 shade kite for pedestrian path and redesign of Friendship park.

PARKS – GENERAL MAINTENANCE

GENERAL MAINTENANCE	2015 Actual	2016 Actual	2017 Estimated
City parks maintained	75	75	75
Park buildings	54	54	54
Acreage mowed	1,010	1,010	1,050
Boulevards maintained	50	52	52
Ponds maintained	4	5	4
Tennis courts maintained	13	13	12
Park lights maintained	1,165	1,165	1,165
Miles of walkways	16	17	18
Bike trails	17	17	17
Basketball courts	16	16	16
Velodrome	1	1	1
Spray parks (Roosevelt and Southport Marina and Anderson Pool)	3	3	3
Skateboard park	2	2	2
Fountain – Museum & Piazza Cosenza	2	2	2

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55109	PARKS GENERAL MAINTENANCE					
121	WAGES PERMANENT REGULAR	628,198	679,611	339,019	690,000	687,064
122	PERMANENT PART-TIME	18,955	40,717	7,668	20,000	40,716
131	OVERTIME	12,091	5,461	363	5,400	7,134
132	WAGES TEMPORARY	317,545	365,638	109,451	290,000	364,180
141	TOOL ALLOWANCE	350	600	300	600	600
146	PRODUCTIVITY INCENTIVE	3,688		656	656	
151	WRS/RETIREMENT	54,094	67,064	25,470	63,140	69,410
152	F.I.C.A.	48,060	62,899	23,155	59,320	63,300
155	HEALTH INSURANCE EXPENSE	234,756	234,757	115,561	234,757	234,757
158	MEDICARE CONTRIBUTION	13,959	16,974	6,465	14,600	15,910
	TOTAL PERSONAL SERVICES	1,331,696	1,473,721	628,108	1,378,473	1,483,071
219	OTHER PROFESSIONAL SERVICES	2,293	11,000	190	5,000	11,000
221	ELECTRICAL	91,301	106,100	50,590	107,000	107,000
222	NATURAL GAS	22,660	35,000	11,616	26,000	35,000
223	STORM WATER UTILITY	125,460	110,000	59,910	126,000	110,000
224	WATER	50,614	38,000	11,938	40,000	39,140
225	TELE-LONG DISTANCE/LOCAL CALLS					
227	TELEPHONE - EQUIPMENT/CALLS	4,082	3,712	1,982	3,780	3,800
233	LICENSING/MAINT AGREEMENTS		1,000		1,000	24,300
235	EQUIPMENT REPAIRS/MAINT.	4,951	5,500	803	5,500	5,500
241	HEATING & AIR CONDITIONING	1,111	1,800	6,840	6,840	1,800
244	PAINTING & CARPETING	4,522	7,500	822	5,000	7,500
245	ROOF REPAIRS	5,885	3,500		3,500	3,500
246	OTHER BLDG MAINTENANCE	6,171	11,000	5,598	10,000	11,000
248	OUTSIDE LIGHTING REPAIRS	4,937	4,000	1,157	4,000	4,000
249	OTHER GROUNDS MAINTENANCE	16,693	18,600	1,795	17,000	18,600
259	OTHER		840	105	840	840
263	MEALS & LODGING		200		100	200
282	EQUIPMENT RENTAL	836	900	116	900	900
	TOTAL CONTRACTUAL SERVICES	341,516	358,652	153,462	362,460	384,080
311	OFFICE SUPPLIES/PRINTING	1,272	3,000	1,005	2,000	3,000
323	MEMBERSHIP DUES	70	350		200	350
341	VEHICLE FUEL CHARGE/OIL/ETC	77,662	70,100	27,698	70,000	67,100
342	CENTRAL GARAGE LABOR CHARGES	136,873	138,000	64,148	130,000	128,486
343	CENT.GARAGE-PARTS&MAT. CHARGES	91,246	72,000	46,594	70,000	55,400
344	OUTSIDE MATERIAL & LABOR	49,835	48,000	14,919	48,000	76,560
353	HORTICULTURAL SUPP-FERT ETC	8,469	20,000	618	18,000	24,000
354	GRAVEL, SAND, STONE	915	1,500		1,000	1,500

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
355	CEMENT ASPHALT&CRACKFILL	189	1,700	520	1,400	1,700
357	BUILDING MATERIALS	5,069	12,000	2,216	12,000	12,000
361	SMALL TOOLS	9,619	9,000	3,689	8,000	9,000
363	COMPUTER HARDWARE					1,500
367	CLOTHING & UNIFORM REPLACEMENT	5,590	2,500	570	2,500	2,500
369	OTHER NON CAPITAL EQUIPMENT	4,522	6,200		6,200	
382	HOUSEKEEPING-JANITORIAL SUPPLI	18,537	15,000	8,141	15,000	15,000
386	RECREATION EQUIPMENT SUPPLIES	9,290	12,000	5,724	12,000	12,000
389	OTHER	6,282	20,000	1,914	8,000	10,000
	TOTAL MATERIALS AND SUPPLIES	425,440	431,350	177,756	404,300	420,096
711	INSURED LOSSES-ACCIDENT CAUSED	9,324				
	TOTAL INSURED LOSSES	9,324				
	DIVISION TOTAL	2,107,976	2,263,723	959,326	2,145,233	2,287,247

PARKS – POOLS

The Parks Division works to provide safe and enjoyable water facilities for adults and children for fun and fitness. There are two outdoor facilities, one in Anderson Park and one at Washington Park.

Responsibilities/Activities

All Lifeguards receive In-Service training prior to pool openings and weekly training during the season. As needed, pool managers, lifeguards and concession attendants are hired during the season.

Season swim passes are available at Public Works Administration in the Municipal Office Building. Staff will continue to market these passes, along with coupons for those not purchasing passes.

The Parks Division regularly reviews the policies and procedures for pool operations for staff and the general public and adjusts as necessary.

Anderson and Washington Pools are drained at the end of each season for maintenance work.

POOLS	2015 Actual	2016 Estimated	2017 Estimated
Anderson (Splash Pad)	11,200	11,500	11,800
Washington	6,050	7,000	7,300
Total	17,250	18,500	19,100

POOLS	2015 Actual	2016 Estimated	2017 Estimated
Pool Passes – Group	64	65	65
Pool Passes – Single	5	5	5
Coupons – Adult	10	10	10
Coupons – Child	55	40	40

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55111	SWIMMING POOLS					
121	WAGES PERMANENT REGULAR	61,087	45,810	33,752	62,000	50,777
131	OVERTIME	5,670	4,415		5,700	4,410
132	WAGES TEMPORARY	146,564	144,084	37,639	169,900	144,110
134	WORKING OUT OF CLASS	3,611	4,283	1,416	4,000	4,693
151	WRS/RETIREMENT	4,785	3,716	2,321	4,740	4,080
152	F.I.C.A.	4,351	3,490	2,171	4,450	3,725
155	HEALTH INSURANCE EXPENSE	19,366	19,367	9,541	19,367	19,367
158	MEDICARE CONTRIBUTION	3,142	2,880	1,054	3,505	2,970
	TOTAL PERSONAL SERVICES	248,576	228,045	87,894	273,662	234,132
219	OTHER PROFESSIONAL SERVICES	26,327	26,000	7,522	26,400	26,370
221	ELECTRICAL	25,063	24,000	3,929	26,000	26,000
222	NATURAL GAS	2,482	3,800	1,336	2,800	2,800
224	WATER	13,380	11,050	1,303	13,500	13,800
227	TELEPHONE - EQUIPMENT/CALLS	567	800	282	600	800
232	OFFICE EQUIPMENT		150			
235	EQUIPMENT REPAIRS/MAINT.	12,900	6,000	6,893	7,700	6,000
244	PAINTING & CARPETING	183	6,000		1,000	6,000
246	OTHER BLDG MAINTENANCE	6,689	6,000	38	6,000	6,000
249	OTHER GROUNDS MAINTENANCE	231	3,000		1,500	3,000
263	MEALS & LODGING		400			400
264	REGISTRATION	300	1,000		500	1,000
	TOTAL CONTRACTUAL SERVICES	88,122	88,200	21,303	86,000	92,170
311	OFFICE SUPPLIES/PRINTING	59	500		400	500
359	OTHER		3,000		3,000	
361	SMALL TOOLS	98	400		400	400
363	COMPUTER HARDWARE	2,342		42	42	
367	CLOTHING & UNIFORM REPLACEMENT	150	300		300	300
369	OTHER NON CAPITAL EQUIPMENT	1,979	700		700	
389	OTHER	2,828	2,000	1,714	2,500	2,000
	TOTAL MATERIALS AND SUPPLIES	7,456	6,900	1,756	7,342	3,200
	DIVISION TOTAL	344,154	323,145	110,953	367,004	329,502

PARKS – FORESTRY / STORMWATER UTILITY

The Parks Division Forestry Unit functions to promote and manage a vigorous, healthy, safe urban forest through professional care.

The Forestry Division became part of the Storm Water Utility in 2008.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
55113	FORESTRY/STORM WATER UTILITY					
111	SALARIES-PERMANENT REGULAR	32,967	34,433	16,998	34,400	
121	WAGES PERMANENT REGULAR	188,937	227,876	85,854	190,000	
122	PERMANENT PART-TIME	106				
131	OVERTIME	5,858		323	4,000	
132	WAGES TEMPORARY	2,744		425	1,600	
146	PRODUCTIVITY INCENTIVE	125		63	63	
151	WRS/RETIREMENT	15,525	17,313	6,814	15,190	
152	F.I.C.A.	13,809	16,266	6,236	14,270	
155	HEALTH INSURANCE EXPENSE	81,449	81,450	40,078	81,450	
158	MEDICARE CONTRIBUTION	3,264	3,802	1,465	3,340	
	TOTAL PERSONAL SERVICES	344,784	381,140	158,256	344,313	
934	OTHER CHARGE BACKS	344,784-	380,565-	128,761-	344,313-	
	TOTAL OTHER	344,784-	380,565-	128,761-	344,313-	
	DIVISION TOTAL		575	29,495		
	DEPARTMENT TOTAL	3,279,875	3,523,562	1,454,480	3,429,430	3,526,024

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OTHER SERVICE ACCOUNTS

The other service area accounts for all expenditures that do no fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

CONTRIBUTIONS TO OTHER FUNDS

The General fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

EMPLOYEE FRINGE BENEFITS

The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments, while others are budgeted and expensed from this section. Fringe benefits include:

Benefit	Where Budgeted
Wisconsin Retirement	Within departmental budgets
F.I.C.A. and Medicare	Within departmental budgets
Health Insurance	Within departmental budgets
Group Life Insurance	Budgeted separately
Worker's Compensation Expenses	Budgeted separately
Unemployment Compensation	Budgeted separately

GENERAL INSURANCE

The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

Purpose

General Insurance administers and coordinates damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made, processing claims by the City against other parties, as well as initiating and following through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff along with the City Attorney. Staff reviews, analyzes, and obtains the appropriate level of insurance coverage.

OTHER SERVICE ACCOUNTS

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Risk Assistant	1	1	1
Total Authorized	1	1	1

MISCELLANEOUS NON-DEPARTMENTAL

This category is for General Fund expenditures that do not relate to any one department, which includes:

Tax Roll Refunds

Public Claims and Settlements

Sales Tax

Bad Debt Expense and Accounts Receivable Collections

RESERVES

Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. This category includes:

Contingency Reserve

Salary Reserve

DEBT SERVICE

This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long term debt due in 2017.

110 GENERAL FUND
09 OTHER

61 CONTRIBUTION TO OTHER FUNDS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56100	CONTRIBUTION TO OTHER FUNDS					
611	CENTRAL STORES	87,672	91,505	45,750	83,189	52,850
613	CENTRAL GARAGE		3,932			
622	MASS TRANSIT-OPERATING	686,309	1,283,379	641,688	1,047,748	1,281,848
624	AIRPORT FUND	335,412	394,928	197,460	394,928	321,348
627	GOLF COURSE FUND		2,425			
651	RECYCLING/YARDWASTE		233			
	TOTAL CONTRIBUTIONS TO OTHER	1,109,393	1,776,402	884,898	1,525,865	1,656,046
	DEPARTMENT TOTAL	1,109,393	1,776,402	884,898	1,525,865	1,656,046

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56300	EMPLOYEE FRINGE BENEFITS					
151	WRS/RETIREMENT	313	300	148	300	325
152	F.I.C.A.	271	200	134	200	280
156	GROUP LIFE INSURANCE	74,476	80,000	43,606	78,000	80,000
157	STATE UNEMPLOYMENT COMP	153,094	150,000	69,840	140,000	150,000
158	MEDICARE CONTRIBUTION	63	60	33	60	70
	TOTAL PERSONAL SERVICES	228,217	230,560	113,761	218,560	230,675
	DEPARTMENT TOTAL	228,217	230,560	113,761	218,560	230,675

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56304 GROUP LIFE INSURANCE					
156 GROUP LIFE INSURANCE	74,476	80,000	43,606	78,000	80,000
TOTAL PERSONAL SERVICES	74,476	80,000	43,606	78,000	80,000
DIVISION TOTAL	74,476	80,000	43,606	78,000	80,000

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56308	ST UNEMPLOY COMP					
157	STATE UNEMPLOYMENT COMP	153,094	150,000	69,840	140,000	150,000
	TOTAL PERSONAL SERVICES	153,094	150,000	69,840	140,000	150,000
	DIVISION TOTAL	153,094	150,000	69,840	140,000	150,000

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56309	PERSONAL USE OF CITY CARS					
151	WRS/RETIREMENT	313	300	148	300	325
152	F.I.C.A.	271	200	134	200	280
158	MEDICARE CONTRIBUTION	63	60	33	60	70
	TOTAL PERSONAL SERVICES	647	560	315	560	675
	DIVISION TOTAL	647	560	315	560	675
	DEPARTMENT TOTAL	228,217	230,560	113,761	218,560	230,675

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56400	GENERAL INSURANCE/WC EXPENSES					
111	SALARIES-PERMANENT REGULAR	51,493	54,646	27,018	54,646	55,260
151	WRS/RETIREMENT	3,502	3,613	1,783	3,613	3,760
152	F.I.C.A.	3,193	3,390	1,675	3,390	3,430
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	18,100
158	MEDICARE CONTRIBUTION	747	802	392	802	810
161	WORKMEN'S COMP MEDICAL SERVICE	750,486	300,000	316,545	500,000	300,000
162	STATE W C ASSESSMENT	6,762	40,000	_____	40,000	40,000
164	SAFETY PRESCRIPTION GLASSES	1,936	1,000	95	1,000	1,000
166	DEATH/DISABILITY - OTHER	56,576	150,000	54,562	100,000	100,000
	TOTAL PERSONAL SERVICES	892,797	571,551	411,121	721,551	522,360
212	LEGAL-LABOR/PERSONNEL	39,689	50,000	31,068	45,000	50,000
219	OTHER PROFESSIONAL SERVICES	74,371	160,000	42,233	154,000	160,000
271	STATE INS POLICY FIRE&EXT COV	94,241	97,000	_____	97,000	104,000
273	CVMIC LIABILITY	185,613	197,000	_____	197,000	211,000
276	AUTO POLICY	71,754	79,000	_____	79,000	90,000
277	BOILER INSURANCE	2,187	2,350	_____	2,350	2,500
278	EXCESS W.C./W.C. PREMIUM	69,050	64,000	_____	64,000	67,200
279	EMPLOYEE BLANKET BONDS-ETC	3,990	14,400	3,990	4,000	4,000
299	OTHER	78,141-	88,000-	_____	88,000-	88,000-
	TOTAL CONTRACTUAL SERVICES	462,754	575,750	77,291	554,350	600,700
719	SELF-INSURANCE LOSSES	49,407	150,000	31,349	150,000	150,000
	TOTAL INSURED LOSSES	49,407	150,000	31,349	150,000	150,000
	DEPARTMENT TOTAL	1,404,958	1,297,301	519,761	1,425,901	1,273,060

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56401	GENERAL INS COSTS					
271	STATE INS POLICY FIRE&EXT COV	94,241	97,000	_____	97,000	104,000
273	CVMIC LIABILITY	185,613	197,000	_____	197,000	211,000
276	AUTO POLICY	71,754	79,000	_____	79,000	90,000
277	BOILER INSURANCE	2,187	2,350	_____	2,350	2,500
278	EXCESS W.C./W.C. PREMIUM	69,050	64,000	_____	64,000	67,200
279	EMPLOYEE BLANKET BONDS-ETC	3,990	14,400	3,990	4,000	4,000
	TOTAL CONTRACTUAL SERVICES	426,835	453,750	3,990	443,350	478,700
	DIVISION TOTAL	426,835	453,750	3,990	443,350	478,700

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56402	GEN'L INS.-ADMINISTRATIVE					
111	SALARIES-PERMANENT REGULAR	51,493	54,646	27,018	54,646	55,260
151	WRS/RETIREMENT	3,502	3,613	1,783	3,613	3,760
152	F.I.C.A.	3,193	3,390	1,675	3,390	3,430
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	18,100
158	MEDICARE CONTRIBUTION	747	802	392	802	810
164	SAFETY PRESCRIPTION GLASSES	1,936	1,000	95	1,000	1,000
	TOTAL PERSONAL SERVICES	78,973	81,551	40,014	81,551	82,360
219	OTHER PROFESSIONAL SERVICES	50,371	130,000	30,233	130,000	130,000
299	OTHER	78,141-	88,000-		88,000-	88,000-
	TOTAL CONTRACTUAL SERVICES	27,770-	42,000	30,233	42,000	42,000
	DIVISION TOTAL	51,203	123,551	70,247	123,551	124,360

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56404	GEN'L INS.-CLAIMS PAID					
719	SELF-INSURANCE LOSSES	49,407	150,000	31,349	150,000	150,000
	TOTAL INSURED LOSSES	49,407	150,000	31,349	150,000	150,000
	DIVISION TOTAL	49,407	150,000	31,349	150,000	150,000

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56405	WORKER'S COMP EXPENSES					
161	WORKMEN'S COMP MEDICAL SERVICE	750,486	300,000	316,545	500,000	300,000
162	STATE W C ASSESSMENT	6,762	40,000		40,000	40,000
166	DEATH/DISABILITY - OTHER	56,576	150,000	54,562	100,000	100,000
	TOTAL PERSONAL SERVICES	813,824	490,000	371,107	640,000	440,000
212	LEGAL-LABOR/PERSONNEL	39,689	50,000	31,068	45,000	50,000
219	OTHER PROFESSIONAL SERVICES	24,000	30,000	12,000	24,000	30,000
	TOTAL CONTRACTUAL SERVICES	63,689	80,000	43,068	69,000	80,000
	DIVISION TOTAL	877,513	570,000	414,175	709,000	520,000
	DEPARTMENT TOTAL	1,404,958	1,297,301	519,761	1,425,901	1,273,060

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56500	MISC NON-DEPARTMENTAL					
255	CITY SHARE - KABA	62,500	62,500		62,500	
259	OTHER	272,419	20,000	73,385	102,000	20,000
	TOTAL CONTRACTUAL SERVICES	334,919	82,500	73,385	164,500	20,000
411	CLAIMS & SETTLEMENTS	70,656		89,965		
413	DESCRIPTION NOT FOUND		20,000		20,000	
421	ACCOUNTS RECEIVABLE	596,292	20,000	5	20,000	20,000
422	DELQ P.P. TAX/S.A. CHARGES	56,599	15,000		15,000	15,000
431	ASSESSING ERRORS				90,000	90,000
	TOTAL CLAIMS & LOSSES	723,547	55,000	89,970	145,000	125,000
909	MISCELLANEOUS	22,779-	30,000	2,376	30,000	30,000
	TOTAL OTHER	22,779-	30,000	2,376	30,000	30,000
	DEPARTMENT TOTAL	1,035,687	167,500	165,731	339,500	175,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56501	DEPT HSING/STREET SPEC CHARGES					
259	OTHER	224,927	_____	51,311	82,000	_____
	TOTAL CONTRACTUAL SERVICES	224,927	_____	51,311	82,000	_____
	DIVISION TOTAL	224,927	_____	51,311	82,000	_____

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56502	KENOSHA AREA BUSINESS ALLIANCE					
255	CITY SHARE - KABA	62,500	62,500		62,500	
	TOTAL CONTRACTUAL SERVICES	62,500	62,500		62,500	
	DIVISION TOTAL	62,500	62,500		62,500	

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56505	TAX ROLL REFUNDS					
411	CLAIMS & SETTLEMENTS	65,914		89,965		
431	ASSESSING ERRORS				90,000	90,000
	TOTAL CLAIMS & LOSSES	65,914		89,965	90,000	90,000
909	MISCELLANEOUS	39,820-				
	TOTAL OTHER	39,820-				
	DIVISION TOTAL	26,094		89,965	90,000	90,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56506	CLAIMS & SETTLEMENTS					
411	CLAIMS & SETTLEMENTS	4,742				
413	DESCRIPTION NOT FOUND		20,000		20,000	
	TOTAL CLAIMS & LOSSES	4,742	20,000		20,000	
	DIVISION TOTAL	4,742	20,000		20,000	

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56507 SALES TAX					
259 OTHER	19,409	10,000	21,858	10,000	10,000
TOTAL CONTRACTUAL SERVICES	19,409	10,000	21,858	10,000	10,000
DIVISION TOTAL	19,409	10,000	21,858	10,000	10,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56508	BAD DEBT EXPENSE					
421	ACCOUNTS RECEIVABLE	596,292	20,000	5	20,000	20,000
422	DELQ P.P. TAX/S.A. CHARGES	56,599	15,000		15,000	15,000
	TOTAL CLAIMS & LOSSES	652,891	35,000	5	35,000	35,000
	DIVISION TOTAL	652,891	35,000	5	35,000	35,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56519	MISCELLANEOUS EXPENSE					
259	OTHER	28,083	10,000	216	10,000	10,000
	TOTAL CONTRACTUAL SERVICES	28,083	10,000	216	10,000	10,000
909	MISCELLANEOUS	17,041	30,000	2,376	30,000	30,000
	TOTAL OTHER	17,041	30,000	2,376	30,000	30,000
	DIVISION TOTAL	45,124	40,000	2,592	40,000	40,000
	DEPARTMENT TOTAL	1,035,687	167,500	165,731	339,500	175,000

110 GENERAL FUND
09 OTHER

67 RESERVES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56700	RESERVES					
146	PRODUCTIVITY INCENTIVE	_____	94,500	_____	94,500	95,000
159	RESERVE FOR SALARY & BENEFITS	271,000	115,464	_____	115,464	275,443
	TOTAL PERSONAL SERVICES	271,000	209,964		209,964	370,443
901	CONTINGENCY RESERVE	_____	230,000	_____	230,000	250,000
	TOTAL OTHER		230,000		230,000	250,000
	DEPARTMENT TOTAL	271,000	439,964	_____	439,964	620,443

110 GENERAL FUND
09 OTHER

69 DEBT SERVICE NET OF REVENUES

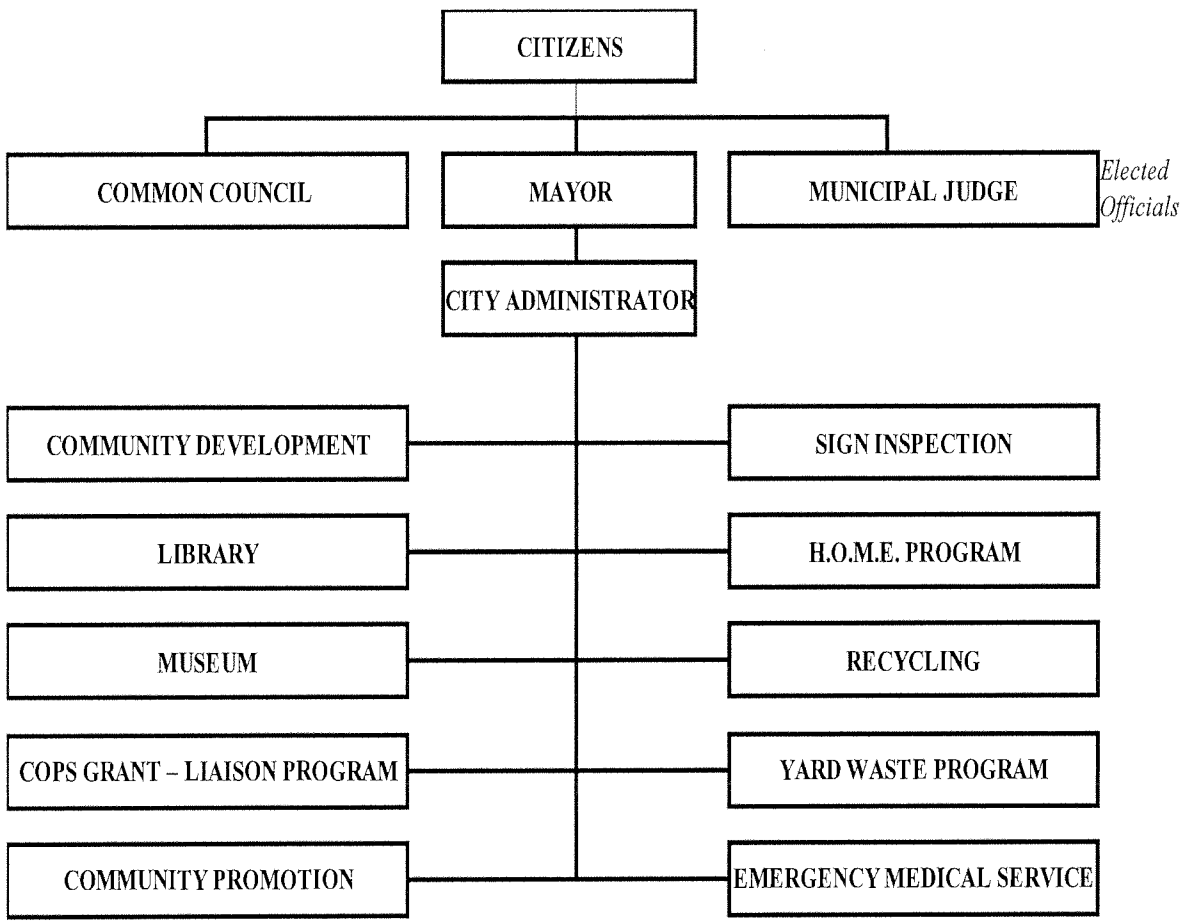
DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
56901 DEBT SERVICE NET OF REVENUES					
908 DEBT SERVICE NET OF REVENUES	10,132,809	10,447,886	5,223,942	10,447,886	11,391,238
TOTAL OTHER	10,132,809	10,447,886	5,223,942	10,447,886	11,391,238
DEPARTMENT TOTAL	10,132,809	10,447,886	5,223,942	10,447,886	11,391,238
FUND TOTAL	74,331,416	76,653,303	35,871,901	75,482,038	78,348,212

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

Organization



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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

Responsibilities/Activities

Staff administers the City's Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for-profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to-moderate income persons.

	2015 Actual	***2016 Actual***	***2017 Estimated***
Annual CDBG Allocation	$936,778	$942,787	$942,787

2017 CDBG PROGRAM

The 2017 CDBG Program is not approved at the time of printing the Proposed 2017 Budget.

KENOSHA PUBLIC LIBRARY

The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

Responsibilities/Activities

KPL provides quality library services that respond to the information needs of the community in an increasingly digital age. To meet that end, KPL builds, organizes, and maintains library collections, both in print and digital formats that represent diverse points of view for all ages and skill levels. Collections include informational, instructional, and recreational books, AV materials, and digital resources such as electronic books and magazines, streaming video, and interactive instructional products to teach languages and computer skills. KPL programs build early literacy skill development through regular story times for children birth through school age and parent education initiatives. KPL's popular Summer Reading Program is instrumental in offsetting the "summer slide" of children's reading, science and math skills development. In addition, KPL promotes lifelong learning for adults by offering informative and enjoyable programs on topics of local, regional, national, and international issues and interests.

KPL guides the community in utilizing its collections, whether in print or digital format. Reference and readers' advisory services remain popular as does use of the library's computer equipment. A 2014 survey revealed that 54% of community members who use library computers do so for the help they receive from library staff. KPL's digital classes are a primary source of instruction for the community on office productivity software, cloud computing, and basic Internet skills, and users report they seek health information, government assistance, look for jobs, and receive help with job applications that land them the employment they need. KPL's well-maintained facilities provide a respite for quiet study and research, as well as for appropriate civic and community group programs and activities that contribute to the community's overall cultural life.

In 2016, KCLS libraries merged library catalogs with the public libraries in Racine and Walworth counties, increasing direct user access to library materials from 440,000 to 2 million items. Kenosha residents now experience seamless ebook downloads and better relevancy results in the online catalog, the ability to pay fees online through their user accounts, and better integration with their mobile devices. Collection use rebounded immediately after this catalog merger, turning around a steady five year decrease in collection use. Stats show a 5% annual increase in the first two weeks of the partnership. We expect that increase to compound over the coming year coupled with a rise in overall use as a direct result of investment in new programs, Youth Services staff, and digital literacy classes.

The library's hours will coincide with KUSD's calendar year, remaining open 69 hours a week during the school year and 65 hours a week during the school summer break. KPL expects to lend 1.1 million items from its collections, answer 120,000 reference and information questions, welcome visitors 700,000 times, and conduct story times and programs for more than 60,000 children and adults.

Kenosha Public Library serves as the system administration for the Kenosha County Library System, providing training and support for data and technology to all libraries in Kenosha County. For 2017, KPL will administer a federal grant on computerized services and resources and continue to manage the county-wide library computer network for the Kenosha County Library System. Partnering with area educational and civic organizations, KPL plans to administer several program grants funded

through the Library Services and Technology Act. KPL will continue to diligently maintain its buildings and grounds. In 2017, scheduled maintenance projects will move ahead at all KPL buildings.

Kenosha Public Library continues to be the community center for the residents of Kenosha, offering opportunities to share information and collaborate in creative projects. KPL will realize its goal of offering a digital media lab to the public in 2017 by partnering with Kenosha Community Media to share space and staff at the Southwest Neighborhood Library. This partnership will allow community members to create and edit digital media files such as sound and video with advanced equipment under the guidance of KCM professionals. The library continues its strong relationship with Kenosha Literacy Council, sharing space at KPL's Uptown Neighborhood Library and supporting students with targeted collections. At the Mayor's direction, KPL provided leadership to coordinate summer programming at Lincoln Park and will again be involved in 2017 programming efforts in city parks.

BY THE NUMBERS

	2015 Actual	2016 Estimate	2017 Goal
Public Computer and Wireless Use	225,287	247,353	270,000
Checkout of library materials (physical)	965,821	1,034,121	1,100,000
EBook downloads	40,152	49,785	55,000
Reference and information questions	124,336	123,156	122,000
Library visits	626,895	656,827	700,000
Program attendance	52,137	57,885	60,000
E-content titles use	93,476	114,873	141,000

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KENOSHA PUBLIC LIBRARY

Authorized Full-Time Positions

	2015 Approved	2016 Approved	2017 Proposed
Library Director	1	1	1
Assistant Library Director	1	1	1
Maintenance Superintendent	1	1	1
Head of Administrative Services/ Staff Development	1	1	1
Customer Experience Manager	0	1	1
Communications Assistant	0	1	1
Head of Circulation Services	1	1	1
Senior Librarian	4	4	4
Team Leaders	4	3	3
Supervising Driver Clerk	1	1	1
Administrative Secretary	1	1	1
Accounting Assistant	1	1	1
Librarian	8	9	9
Library Assistant	2	2	2
Network Administrator	2	2	2
Building Maintenance	3	3	3
Clerk	6	6	6
Total Authorized Full-Time Positions	**37**	**39**	**39**

KENOSHA PUBLIC LIBRARY

Total Revenues

	2015 Actual	2016 Revised Budget	2016 Actual 6/30/2016	2016 Estimated	2017 Proposed Budget
Tax Levy	$4,481,518	$4,579,304	$2,562,000	$4,579,304	$4,579,304
Tax Levy – Debt Service	410,667	548,599	548,599	548,599	108,762
State & County Revenue	1,569,798	1,598,811	907,906	1,598,811	1,622,760
Photocopy Revenue	8,983	9,700	4,857	9,700	9,600
Interest	1,184	1,500	2,563	1,500	4,000
Other Revenues	149,401	166,180	77,022	166,180	149,450
Appropriation from (Additior to) Working Capital	(157,971)	275,000	–	275,000	247,475
Total Revenues	$6,463,580	$7,179,094	$4,102,947	$7,179,094	$6,721,351

KENOSHA PUBLIC LIBRARY

Total Expenditures

	2015 Actual	2016 Revised Budget	2016 Actual 6/30/2016	2016 Estimated	2017 Proposed Budget
Personnel					
Salaries	$3,150,485	$3,395,198	$1,670,690	$3,395,198	$3,374,213
Health Insurance	814,216	941,200	134,924	941,200	868,800
Other Benefits	518,562	551,095	302,344	551,095	569,465
Library Materials	525,528	532,711	273,872	532,711	540,391
Library Supplies	141,848	164,540	70,400	164,540	158,113
Buildings & Grounds	575,965	645,589	342,801	645,589	712,442
Computer & Equipment Maintenance	222,973	251,417	198,091	251,417	278,299
Professional Services	80,631	79,210	33,715	79,210	75,981
Travel & Training	20,081	26,000	21,947	26,000	32,000
Capital Outlay	–	41,000	6,436	41,000	–
Other Expenses	2,624	2,535	685	2,535	2,885
Debt Service	410,667	548,599	548,599	548,599	108,762
Total Expenditures	$6,463,580	$7,179,094	$3,604,504	$7,179,094	$6,721,351

KENOSHA PUBLIC MUSEUMS

The Kenosha Public Museums have been a community treasure and regional tourist attraction for over 75 years. Last year the museums attracted ***250,848 visitors*** to the downtown and lakefront of Kenosha from all fifty states and dozens of countries. All of those people went through the downtown twice having an economic impact on the area.

All three of the public museums - Kenosha Public Museum, Dinosaur Discovery Museum and The Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites. The Kenosha Public Museum is a Smithsonian Affiliate and is accredited by the American Association of Museums.

The Kenosha Public Museums are an over night tourist destination and listed as one of top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Group, and others. The museums have been individually listed in the top 25 tourist attractions in the Milwaukee area. Tripadvisor rates us 4.5 of 5 stars - in their top 10%.

The KPM, a natural history and fine art museum, offers outstanding changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 2 years to 99 years. It is the only museum that features butchered mammoth sites, some of the earliest evidence of humans in the New World.

The DDM has the nation's largest display of meat eating dinosaurs and nine of them cannot be seen in any other museum.

The CWM has become a nationally recognized resource by authors, historians, reenactors as well as school teachers and tour guides. The Veterans Gallery at the CWM is a year round monument to honor veterans of all wars and is a poignant reminder of the sacrifices of our soldiers throughout our nation's history.

The Kenosha Public Museums Foundation, Inc. continues to generate revenues for the ongoing operations of the Museums independent of the City tax levy.

The Friends of the Kenosha Public Museums, Inc. is recruiting and supporting new "friends" for all three Museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as Kenosha grows and changes.

Responsibilities/Activities

KENOSHA PUBLIC MUSEUMS MISSION

The mission of the Kenosha Public Museums is to enrich the lives of Kenoshans, guests and visitors through a variety of experiences that educate and stimulate curiosity.

VISION STATEMENT

To be the center of cultural life in Kenosha and the catalyst for meaningful collaborations.

KENOSHA PUBLIC MUSEUMS

Responsibilities/Activities (continued)

	2015 Actual	2016 Estimated	2017 Estimated
Museum Attendance – Total	250,878	256,000	259,000
Visitors - KPM	133,622	137,000	138,000
Visitors - DDM	42,699	44,000	45,000
Visitors – CWM	74,557	75,000	76,000
Travelogues	1,600	1,600	1,600
Tours/Group Programs	13,155	13,500	14,000
Outreach Programs	3,800	3,800	3,800
Rentals	10,000	10,000	10,000
City/Community Events	5,000	5,000	5,000
Adult, Children & Family Programs	20,537	20,500	21,000
Number of Classes/workshops	150	150	150
Number of Friends of Museum Members	1,400	1,400	1,400
Volunteer Hours Contributed	10,366	10,400	10,500

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KENOSHA PUBLIC MUSEUMS

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Director	1	1	1
Sr Curator Education	1	1	1
Exhibit Builder	1	1	1
Deputy Director	1	1	1
Administrative Assistant	1	1	1
Chief Custodian	1	1	1
Curator II	1	1	1
Development Manager	1	1	1
Curator I	4	4	4
Building Maintenance Helper	2	2	2
Special Events Coordinator	1	1	1
Curator Assistant	1	1	1
Total Authorized Full-Time Positions	16	16	16

KENOSHA PUBLIC MUSEUMS

Total Revenues

	2015 Actual	2016 Revised Budget	2016 Actual 06/30/16	2016 Estimated	2017 Proposed Budget
Tax Levy	$1,660,322	$1,724,984	$864,000	$1,724,984	$1,736,465
Educational Programs	144,179	123,250	97,242	131,157	136,900
Sales Gallery	169,822	171,300	81,235	173,755	171,300
Admissions	119,509	115,000	55,651	113,196	116,000
Interest	523	500	1,184	2,436	500
Kenosha Public Museum Foundation	285,000	285,000	142,500	285,000	285,000
Other Revenues	182,177	175,200	95,494	191,374	178,800
Appropriation from Working Capital	–	50,000	–	–	59,500
Total Revenues	$2,561,532	$2,645,234	$1,337,306	$2,621,902	$2,684,465

KENOSHA PUBLIC MUSEUMS

Total Expenditures

	2015 Actual	2016 Revised Budget	2016 Actual 06/30/16	2016 Estimated	2017 Proposed Budget
Administration					
Salaries	$1,227,454	$1,334,393	$605,820	$1,237,510	$1,341,964
Health Insurance	313,079	350,000	23,642	283,621	350,000
Other Benefits	204,584	204,852	83,195	172,486	208,486
Admin – Services & Materials	120,759	143,909	34,084	112,123	143,619
Gift Shop	69,892	65,100	29,772	66,257	65,100
Education	66,372	43,850	21,444	46,129	56,950
Exhibits/Collections	42,442	59,350	19,262	34,835	67,350
Development/Public Relations	58,495	73,750	29,177	65,225	80,600
Utilities	298,358	311,219	100,377	217,841	307,902
Building & Grounds	79,958	58,811	34,378	87,242	62,494
Total Expenditures	$2,481,393	$2,645,234	$981,151	$2,323,269	$2,684,465

SCHOOL RESOURCE OFFICERS PROGRAM

Purpose

The program provides for four uniformed law enforcement officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. The City and the Kenosha Unified School District have an agreement billing out at their rate of pay plus fringes for the days worked in the schools.

SIGN INSPECTION PROGRAM

Purpose

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs. The revenue from the required permitting is dedicated to supporting the cost of the enforcement of this program.

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HOME PROGRAM

The HOME Investment Partnership Program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

Purpose

The HOME Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction. It is expected that $38,060 in revenues from the HOME program will be used for administration cost for the program.

PUBLIC WORKS - RECYCLING

The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

In 2010, in response to the new state law banning the landfilling of electronics, such as televisions and computers, the City offered a free drop-off of household electronic items at the City's Drop-Off Site at 1001 50th Street. Curbside collection of large household items, such as console televisions also began in 2010.

Responsibilities/Activities

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a review of the tonnage amounts collected from 2011 to 2015 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. The amount provided includes 144 pulls.

	2015 Actual	2016 Estimated	2017 Estimate
Curbside stops (per week)	31,070	31,668	31,700
Number of tons collected-Curbside	4,506	4,510	4,540
Number of tons collected-Waste Drop-Off Site	353	220	240
Number of tons collected-Private Company Drop-Off Site	129	136	130
Number of tons collected at Waste Drop-Off Site (batteries, tires, oil, metal, wood, brick, anti-freeze, appliances)	1,195	800	1,000
Recycling pulls	156	160	160
Number of tons of Electronic Recycling	249	200	200

PUBLIC WORKS – YARDWASTE COLLECTIONS

Yardwaste is collected at the curb by the Street Division in the spring and fall, and is also accepted at a drop-off site. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November.

The Yardwaste Drop-Off Site is located at 4071-88th Avenue. Brush does not need to be bundled or cut into short lengths at the drop-off site. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush.

Yardwaste Collections became a function of the Storm Water Utility in 2008.

TAXES

TAXES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	221,972-	303,014-	303,014-	303,014-	387,066-
**REAL & PERSONAL PROPERTY	221,972-	303,014-	303,014-	303,014-	387,066-
STATE GRANTS & REVENUES					
43409 RECYCLING/VOLUME BASED GRANTS	388,966-	380,000-	369,615-	369,615-	380,000-
**STATE GRANTS & REVENUES	388,966-	380,000-	369,615-	369,615-	380,000-
PUBLIC WORKS					
46395 BULK WASTE PICKUP FEES	400-	_____	350-	600-	1,000-
46397 SALE RECYCLABLES	58,684-	60,000-	9,668-	40,000-	70,000-
46399 BULK WASTE CHARGES	97,463-	95,000-	50,291-	90,000-	90,000-
**PUBLIC WORKS	156,547-	155,000-	60,309-	130,600-	161,000-
****PS-RECYCLING/YARDWASTE GR	767,485-	838,014-	732,938-	803,229-	928,066-

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53100	RECYCLING/YARDWASTE GRANT					
111	SALARIES-PERMANENT REGULAR	2,985	3,613	1,781	3,600	3,715
121	WAGES PERMANENT REGULAR	362,930	308,641	164,885	362,500	304,080
131	OVERTIME	10,078	24,807	952	16,000	21,871
132	WAGES TEMPORARY	61,546	84,265	21,328	65,000	84,252
134	WORKING OUT OF CLASS					2,319
146	PRODUCTIVITY INCENTIVE	375	1,200	250	250	1,200
151	WRS/RETIREMENT	26,750	25,851	11,447	29,540	26,250
152	F.I.C.A.	24,417	24,285	10,635	27,740	23,940
155	HEALTH INSURANCE EXPENSE	128,510	128,510	61,742	128,510	128,510
158	MEDICARE CONTRIBUTION	6,350	6,130	2,723	6,495	6,060
	TOTAL PERSONAL SERVICES	623,941	607,302	275,743	639,635	602,197
219	OTHER PROFESSIONAL SERVICES	72,600	80,002	25,796	85,000	81,271
223	STORM WATER UTILITY	3,615	2,700	1,806-	1,100	1,405
224	WATER	496	600	86	500	600
226	CELLULAR/WIRELESS SERVICE COST	335	520	470	770	770
253	WASTE DISPOSAL CHARGES	219,438	139,500	86,756	225,000	232,100
263	MEALS & LODGING		300			350
264	REGISTRATION		250			300
282	EQUIPMENT RENTAL	1,400	1,400	812	1,680	1,700
	TOTAL CONTRACTUAL SERVICES	297,884	225,272	112,114	314,050	318,496
311	OFFICE SUPPLIES/PRINTING	2,609	3,900	370	3,100	3,800
341	VEHICLE FUEL CHARGE/OIL/ETC	38,511	43,500	18,421	40,000	42,000
342	CENTRAL GARAGE LABOR CHARGES	51,061	94,000	37,407	94,000	98,440
343	CENT.GARAGE-PARTS&MAT. CHARGES	50,704	50,000	21,136	50,000	53,000
344	OUTSIDE MATERIAL & LABOR	293	3,000	329	2,000	3,200
349	EQUIP OPERATING EXPENSES-OTHER	6,862	7,000	6,277	7,000	7,700
353	HORTICULTURAL SUPP-FERT ETC	25	500		300	300
357	BUILDING MATERIALS	1,003	1,000	105	1,000	3,000
367	CLOTHING & UNIFORM REPLACEMENT	1,800	2,000		2,000	2,000
389	OTHER	952	1,000		1,000	1,000
	TOTAL MATERIALS AND SUPPLIES	153,820	205,900	84,045	200,400	214,440
934	OTHER CHARGE BACKS	231,528-	201,735-	54,715-	265,270-	207,067-
	TOTAL OTHER	231,528-	201,735-	54,715-	265,270-	207,067-
	DEPARTMENT TOTAL	844,117	836,739	417,187	888,815	928,066

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53118	RECYCLING					
111	SALARIES-PERMANENT REGULAR	2,985	3,613	1,781	3,600	3,715
121	WAGES PERMANENT REGULAR	283,107	308,641	134,744	290,000	304,080
131	OVERTIME	9,493	23,335	952	15,000	20,446
132	WAGES TEMPORARY	3,151	10,180	1,642	5,000	10,179
146	PRODUCTIVITY INCENTIVE	375		250	250	825
151	WRS/RETIREMENT	20,158	22,828	9,175	20,720	23,070
152	F.I.C.A.	18,388	21,446	8,507	19,460	21,040
155	HEALTH INSURANCE EXPENSE	128,510	128,510	61,742	128,510	128,510
158	MEDICARE CONTRIBUTION	4,337	5,014	2,002	4,555	4,920
	TOTAL PERSONAL SERVICES	470,504	523,567	220,795	487,095	516,785
219	OTHER PROFESSIONAL SERVICES	47,200	51,002	16,068	56,000	52,271
226	CELLULAR/WIRELESS SERVICE COST	306	420	456	720	720
253	WASTE DISPOSAL CHARGES	219,438	139,500	86,756	225,000	232,100
263	MEALS & LODGING		300			350
264	REGISTRATION		250			300
	TOTAL CONTRACTUAL SERVICES	266,944	191,472	103,280	281,720	285,741
311	OFFICE SUPPLIES/PRINTING	2,579	3,700	370	3,000	3,700
341	VEHICLE FUEL CHARGE/OIL/ETC	31,300	31,000	14,986	31,000	31,000
342	CENTRAL GARAGE LABOR CHARGES	32,235	57,000	21,093	57,000	58,140
343	CENT.GARAGE-PARTS&MAT. CHARGES	38,462	25,000	8,524	25,000	25,500
344	OUTSIDE MATERIAL & LABOR	293	3,000	329	2,000	3,200
357	BUILDING MATERIALS					2,000
367	CLOTHING & UNIFORM REPLACEMENT	1,800	2,000		2,000	2,000
	TOTAL MATERIALS AND SUPPLIES	106,669	121,700	45,302	120,000	125,540
	DIVISION TOTAL	844,117	836,739	369,377	888,815	928,066

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
53119	YARD WASTE MANAGEMENT					
121	WAGES PERMANENT REGULAR	79,823		30,141	72,500	
131	OVERTIME	585	1,472		1,000	1,425
132	WAGES TEMPORARY	58,395	74,085	19,686	60,000	74,073
134	WORKING OUT OF CLASS					2,319
146	PRODUCTIVITY INCENTIVE		1,200			375
151	WRS/RETIREMENT	6,592	3,023	2,272	8,820	3,180
152	F.I.C.A.	6,029	2,839	2,128	8,280	2,900
158	MEDICARE CONTRIBUTION	2,013	1,116	721	1,940	1,140
	TOTAL PERSONAL SERVICES	153,437	83,735	54,948	152,540	85,412
219	OTHER PROFESSIONAL SERVICES	25,400	29,000	9,728	29,000	29,000
223	STORM WATER UTILITY	3,615	2,700	1,806-	1,100	1,405
224	WATER	496	600	86	500	600
226	CELLULAR/WIRELESS SERVICE COST	29	100	14	50	50
282	EQUIPMENT RENTAL	1,400	1,400	812	1,680	1,700
	TOTAL CONTRACTUAL SERVICES	30,940	33,800	8,834	32,330	32,755
311	OFFICE SUPPLIES/PRINTING	30	200		100	100
341	VEHICLE FUEL CHARGE/OIL/ETC	7,211	12,500	3,435	9,000	11,000
342	CENTRAL GARAGE LABOR CHARGES	18,826	37,000	16,314	37,000	40,300
343	CENT.GARAGE-PARTS&MAT. CHARGES	12,242	25,000	12,612	25,000	27,500
349	EQUIP OPERATING EXPENSES-OTHER	6,862	7,000	6,277	7,000	7,700
353	HORTICULTURAL SUPP-FERT ETC	25	500		300	300
357	BUILDING MATERIALS	1,003	1,000	105	1,000	1,000
389	OTHER	952	1,000		1,000	1,000
	TOTAL MATERIALS AND SUPPLIES	47,151	84,200	38,743	80,400	88,900
934	OTHER CHARGE BACKS	231,528-	201,735-	54,715-	265,270-	207,067-
	TOTAL OTHER	231,528-	201,735-	54,715-	265,270-	207,067-
	DEPARTMENT TOTAL			47,810		
	FUND TOTAL	844,117	836,739	417,187	888,815	928,066

EMERGENCY MEDICAL SERVICES

Purpose

Encompassing a full 85 percent of all calls for service, EMS Division continues to provide exceptional quality basic and advanced life support services in an emergent pre-hospital setting to the citizens of Kenosha.

Areas of Emphasis

Commitment to continuous quality improvement and the latest national performance benchmarks for a constantly evolving and upgrading emergency medical system.

Goal

Provide lifesaving emergency services to meet the challenges of changing public demographics that include a larger, aging population and a greater size response area.

Objectives:

1. Quickly respond and decisively intervene to save lives around the clock.
2. Respond to all EMS calls for service while bringing forth the best medical equipment, finest machines, and exceptionally trained Paramedics and EMT's in the state.
3. Improving and upgrading the quality and content of EMS refresher training through ongoing skills-based EMS training and competency testing.
4. Using the raw power of our data collection ability allow for data-driven decision making and strategic planning.
5. Continued variety of interventions by the Medical Director, staff, peer mentors, and trained educators to quickly react to training and operational needs for response units and their assigned personnel.
6. Continued delivery of efficient supply chain management using key personnel and a Just in Time (JIT) system to keep essential procurement lean and cost efficient.

FIRE-EMERGENCY MED SERVICE 2017 GENERAL FUND OPERATING BUDGET - REVENUES
TAXES
TAXES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	4,463,347-	4,793,087-	4,793,087-	4,793,087-	4,963,595-
**REAL & PERSONAL PROPERTY	4,463,347-	4,793,087-	4,793,087-	4,793,087-	4,963,595-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	3,603,971-	3,100,000-	1,449,614-	3,000,000-	3,326,000-
**FIRE DEPARTMENT	3,603,971-	3,100,000-	1,449,614-	3,000,000-	3,326,000-
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	395-				
**INTEREST INCOME	395-				
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	2,381-				
**MISCELLANEOUS REVENUES	2,381-				
****FIRE-EMERGENCY MED SERVIC	8,070,094-	7,893,087-	6,242,701-	7,793,087-	8,289,595-

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206 FIRE-EMERGENCY MED SERVICE
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
52205	FIRE-EMERGENCY MED SERVICE					
111	SALARIES-PERMANENT REGULAR	4,245,874	4,607,743	2,241,552	4,561,000	4,731,766
131	OVERTIME	182,908	288,000	140,145	288,000	288,000
134	WORKING OUT OF CLASS	48,930	56,500	29,248	56,500	56,500
135	LONGEVITY	3,600	3,800	1,550	3,240	3,240
137	EDUCATION PAY	1,260	1,680	420	840	1,260
138	SPECIAL PAY	2,600	3,000	1,160	2,213	2,100
139	RESCUE PAY	44,915	45,480	22,020	44,845	54,750
146	PRODUCTIVITY INCENTIVE	15,625	15,875	3,500	15,875	15,875
149	HOLIDAY BUY BACK	108,419	115,000		115,000	115,000
151	WRS/RETIREMENT	662,677	696,107	330,540	690,000	827,166
155	HEALTH INSURANCE EXPENSE	1,284,583	1,294,150	642,621	1,294,150	1,339,400
158	MEDICARE CONTRIBUTION	58,623	66,066	32,005	65,000	70,262
	TOTAL PERSONAL SERVICES	6,660,014	7,193,401	3,444,761	7,136,663	7,505,319
219	OTHER PROFESSIONAL SERVICES	313,395	390,711	112,498	390,711	501,004
226	CELLULAR/WIRELESS SERVICE COST	4,098	10,020	4,035	10,020	6,732
227	TELEPHONE - EQUIPMENT/CALLS	811	820	397	780	820
235	EQUIPMENT REPAIRS/MAINT.	4,927	10,200	4,335	6,000	10,200
263	MEALS & LODGING	2,462	2,200	631	2,200	2,500
264	REGISTRATION	4,933	5,900	924	5,900	7,725
	TOTAL CONTRACTUAL SERVICES	330,626	419,851	122,820	415,611	528,981
316	COMPUTER SOFTWARE	2,070	2,250		2,250	2,400
318	MEDICAL SUPPLIES	103,870	105,000	39,389	105,000	105,000
322	SUBSCRIPTIONS & BOOKS	3,479	4,850	807	3,000	2,000
323	MEMBERSHIP DUES	538	895	539	600	500
341	VEHICLE FUEL CHARGE/OIL/ETC	25,692	41,000	9,475	26,000	41,000
344	OUTSIDE MATERIAL & LABOR	41,888	47,000	23,255	40,000	40,000
361	SMALL TOOLS		1,500	103	300	15,000
363	COMPUTER HARDWARE	9,322	16,520	5,935	16,520	25,745
367	CLOTHING & UNIFORM REPLACEMENT		4,620	2,600	4,000	3,150
369	OTHER NON CAPITAL EQUIPMENT	21,275	28,400	5,425	10,000	10,250
382	HOUSEKEEPING-JANITORIAL SUPPLI	3,277	1,250			1,000
385	BATTERIES	2,156	4,050	2,398	4,050	4,250
389	OTHER	5,802	5,000	2,717	5,000	5,000
	TOTAL MATERIALS AND SUPPLIES	219,369	262,335	92,643	216,720	255,295
574	FIRE EQUIP/ACCESSORIES		17,500		17,500	
	TOTAL CAPITAL OUTLAY-PURCHASE		17,500		17,500	
	DEPARTMENT TOTAL	7,210,009	7,893,087	3,660,224	7,786,494	8,289,595

COMMUNITY PROMOTION

The City considers special events an enhancement to the quality of life for residents, and supports a variety of events and activities in Kenosha through Community Promotion. Events draw visitors and economic activity to our community. Community promotion is a public/private partnership with participation from a number of community-minded businesses.

Responsibilities/Activities

City-sponsored events kick off in the summer with Outta Sight Kite Flight where the public can enjoy kite flying demonstrations as well as stunt kite demos at Kennedy Park.

The City celebrates Independence Day with multiple events surrounding July 4th, including the popular Civic Veterans Parade. Celebrate America is a festival of music and entertainment offered along the lakefront. The celebration concludes with a fantastic fireworks display.

The Civil War Museum's Salute to Freedom and the Kenosha Public Museum's Pike River Rendezvous at Simmons Island bring history to life.

The community continues to enjoy outdoor music in the summer including the Peanut Butter and Jam concert series at Veterans Memorial Park; Tuesdays at the Shell and the Kenosha Pops band concerts in Pennoyer Park, and the Lincoln Park Live series at Lincoln Park.

The annual Fall Festival in October is a great way to enjoy some family fun in Library Park, as well as throughout the downtown area. Activities include games, face-painting, pumpkin decorating and more.

Winter events include the City's Christmas-tree lighting ceremony and the Snow Daze Festival in Library Park, featuring family activities and a display of ice sculptures.

Grill Games, Taste of Wisconsin, Cheese-a-Palooza, car shows and jazz concerts are all events sponsored and supported by the City of Kenosha through partnerships with community organizations.

Other events, which may change from year to year, are also provided as opportunity presents itself and funding is available.

COMMUNITY PROMOTION
TAXES
TAXES

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	133,095-	110,126-	110,126-	110,126-	92,780-
**REAL & PERSONAL PROPERTY	133,095-	110,126-	110,126-	110,126-	92,780-
MISCELLANEOUS REVENUES					
49119 DONATIONS-OTHER	1,650-	1,650-			
49121 SPONSORSHIP - FIREWORKS	45,000-	43,000-	40,000-	41,500-	54,000-
49122 SPONSORSHIP - PARADE	6,075-	10,500-	14,275-	14,300-	26,500-
49125 SPONSORSHIP-OTHER	19,500-	17,000-	16,000-	16,500-	17,000-
**MISCELLANEOUS REVENUES	72,225-	72,150-	70,275-	72,300-	97,500-
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL		25,000-		25,000-	25,000-
**FUND BALANCE TRANSFERS		25,000-		25,000-	25,000-
****COMMUNITY PROMOTION	205,320-	207,276-	180,401-	207,426-	215,280-

222 COMMUNITY PROMOTION
09 OTHER

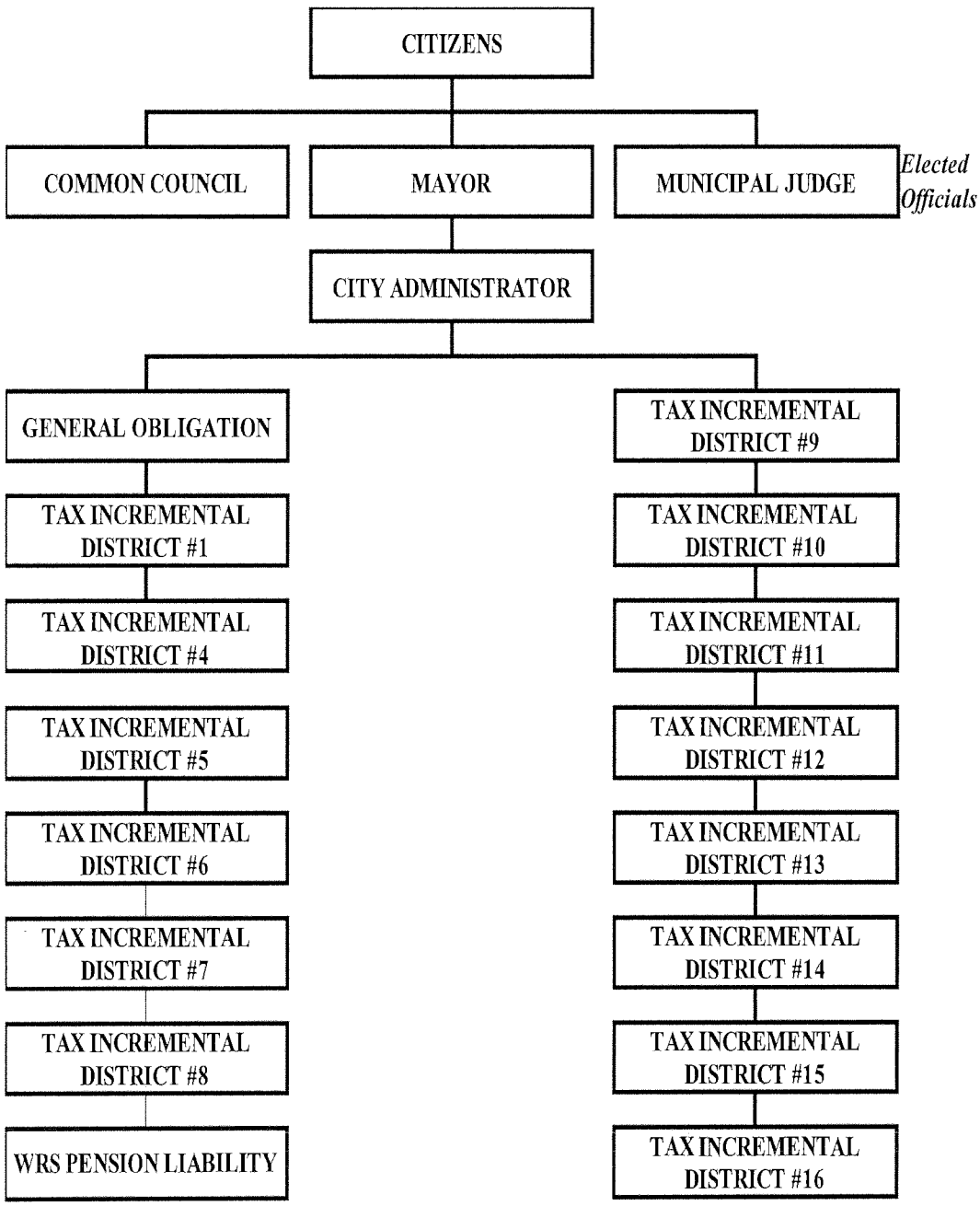
1 COMMUNITY PROMOTION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	COMMUNITY PROMOTION-EXPENSES					
132	WAGES TEMPORARY	3,447	4,160	1,339	3,700	4,160
158	MEDICARE CONTRIBUTION	50	66	19	55	70
	TOTAL PERSONAL SERVICES	3,497	4,226	1,358	3,755	4,230
219	OTHER PROFESSIONAL SERVICES	1,975	3,000	2,035	2,035	13,000
259	OTHER	51,132	51,000	13,499	51,000	48,000
261	MILEAGE		200		100	200
263	MEALS & LODGING		350	97	250	350
291	FIREWORKS	42,198	65,000	2,116	49,000	65,000
292	KENOSHA POPS BAND	33,000	33,000		33,000	33,000
293	KENOSHA SYMPHONY	5,000	5,000	5,000	5,000	5,000
294	BOY SCOUTS RESCUE SQUAD	5,000	5,000	1,250	5,000	5,000
295	JULY 4 PARADE	20,483	35,000	14,485	27,000	35,000
296	DEVELOPMENT GRANTS					1,000
297	SISTER CITIES	8,000	5,000		5,000	5,000
	TOTAL CONTRACTUAL SERVICES	166,788	202,550	38,482	177,385	210,550
311	OFFICE SUPPLIES/PRINTING		500	20	500	500
	TOTAL MATERIALS AND SUPPLIES		500	20	500	500
	DEPARTMENT TOTAL	170,285	207,276	39,860	181,640	215,280

DEBT SERVICE FUND

Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

Organization



DEBT SERVICE FUNDS

	General Obligation	Tax Increment District #1	Tax Increment District #4	Tax Increment District #5	Tax Increment District #6	Tax Increment District #7	Tax Increment District #8
Proposed Revenues – 2017							
Tax Levy – Debt Service	$11,500,000	$—	$—	$—	$—	$—	$—
Tax Increments	—	1,800,817	2,109,806	2,539,024	331,753	386,182	1,583,291
WRS Liability Repayment	224,062	—	—	—	—	—	—
Special Assessments & Interest	9,000	—	—	—	—	—	—
Miscellaneous	1,621,532	—	425,600	—	—	—	—
Transfer of Tax Increment	—	(1,800,817) (a)	4,313,895 (a)	(2,513,078) (a)	—	858,210	—
Total Revenues	$13,354,594	$—	$6,849,301	$25,946	$331,753	$1,244,392	$1,583,291
Proposed Expenditures – 2017							
Principal	$6,366,429	$—	$10,891,452	$—	$—	$5,178,548	$425,000
Interest	3,138,454	—	1,159,923	25,946	—	94,092	106,288
Total Expenditures	$9,504,883	$—	$12,051,375	$25,946	$—	$5,272,640	$531,288

	Tax Increment District #9	Tax Increment District #10	Tax Increment District #11	Tax Increment District #12	Tax Increment District #13	Tax Increment District #16
Proposed Revenues – 2017						
Tax Levy – Debt Service	$—	$—	$—	$—	$—	$—
Tax Increments	858,210	9,694	2,414,830	28	1,615,362	6,163,668
WRS Liability Repayment	—	—	—	—	—	—
Special Assessments & Interest	—	—	—	—	—	—
Miscellaneous	—		—	—	—	—
Transfer of Tax Increment	(858,210) (b)	—	—	—	—	—
Total Revenues	$—	$9,694	$2,414,830	$28	$1,615,362	$6,163,668
Proposed Expenditures – 2017						
Principal	$—	$300,000	$1,100,000	$—	$1,000,000	$2,950,000
Interest	—	94,524	279,425	—	265,213	597,936
Total Expenditures	$—	$394,524	$1,379,425	$—	$1,265,213	$3,547,936

	Tax Increment District #17	Total
Proposed Revenues – 2017		
Tax Levy – Debt Service	$—	$11,500,000
Tax Increments	91,405	19,904,070
WRS Liability Repayment	—	224,062
Special Assessments & Interest	—	9,000
Miscellaneous	—	2,047,132
Transfer of Tax Increment	—	—
Total Revenues	$91,405	$33,684,264
Proposed Expenditures – 2017		
Principal	$—	$28,211,429
Interest	—	5,761,801
Total Expenditures	$—	$33,973,230

(a) – The tax increment collected for TID #1 is transferred to TID #4.

(a) – The tax increment collected for TID #5 is transferred to TID #4.

(b) – The tax increment collected for TID#9 is transferred to TID #7.

SUMMARY OF 2016 DEBT RETIREMENT FUNDING AND STATUTORY DEBT LIMIT

	As of 1-1-13	As of 1-1-14	As of 1-1-15	As of 1-1-16
Assessed Value – Real Estate	$5,187,556,100	$5,266,932,800	$5,442,023,300	NA
Assessed Value – Personal Property	$159,677,300	$156,908,600	$152,662,400	NA
Total Assessed Value	$5,347,233,400	$5,423,841,400	$5,594,685,700	NA
Total Equalized Value without TID	4,902,224,200	5,071,209,000	5,190,294,900	5,373,348,800
Total Equalized Value with TID	5,358,064,600	5,524,779,300	5,814,762,300	6,072,614,200

STATUTORY DEBT LIMIT

	12-31-13*	12-31-14*	12-31-15*	12-31-16*
Maximum Allowable Debt (5% of Total Equalized Value)	267,903,230	276,238,965	290,738,115	303,630,710
Total City Debt as of	177,633,689	186,574,719	189,430,273	176,029,814
Percent of Allowable Debt	66.31%	67.54%	65.15%	57.97%
Balance of Allowable Debt	$90,269,541	$89,664,246	$101,307,842	$127,600,896

* Outstanding as of date of budget publication

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Refunding Bonds – 2005		Promissory Notes – 2007A		Refunding Bonds – 2007		Promissory Notes – 2007	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	3,385,000	323,750	7,634,868	35,132	1,770,000	37,612	975,000	26,812
2018	3,090,000	154,500	—	—	—	—	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$6,475,000	$478,250	$7,634,868	$35,132	$1,770,000	$37,612	$975,000	$26,812

	Promissory Notes – 2007B		Promissory Notes – 2008A		Promissory Notes – 2008B		Refunding Bonds – 2009	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	3,159,679	85,321	1,000,000	145,000	300,000	146,000	775,000	121,250
2018	—	—	2,400,000	60,000	2,800,000	70,000	825,000	76,219
2019	—	—	—	—	—	—	875,000	26,250
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$3,159,679	$85,321	$3,400,000	$205,000	$3,100,000	$216,000	$2,475,000	$223,719

	Promissory Notes – 2009		Promissory Notes – 2009		Promissory Notes – 2011		Refunding Bonds – 2011	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	625,000	216,550	—	24,750	—	566,500	1,000,000	265,213
2018	2,125,000	168,025	—	24,750	1,700,000	524,250	1,100,000	245,212
2019	3,300,000	66,000	450,000	12,375	2,600,000	417,000	1,100,000	223,212
2020	—	—	—	—	300,000	346,000	1,200,000	183,150
2021	—	—	—	—	7,200,000	170,000	1,200,000	135,150
2022	—	—	—	—	—	—	1,200,000	87,150
2023	—	—	—	—	—	—	1,305,000	39,150
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$6,050,000	$450,575	$450,000	$61,875	$11,800,000	$2,023,750	$8,105,000	$1,178,237

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2012A		Promissory Notes – 2012A		Refunding Bonds – 2012		Promissory Notes – 2012B	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	—	20,000	—	90,767	1,100,000	279,425	—	477,000
2018	—	20,000	700,000	90,767	1,500,000	235,425	300,000	471,000
2019	—	20,000	800,000	72,014	1,500,000	201,675	3,000,000	390,000
2020	—	20,000	900,000	47,718	1,500,000	126,675	1,700,000	281,000
2021	800,000	20,000	500,000	17,685	1,590,000	51,675	700,000	233,000
2022	—	—	—	—	—	—	4,380,000	109,500
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$800,000	$100,000	$2,900,000	$318,951	$7,190,000	$894,875	$10,080,000	$1,961,500

	Promissory Notes – 2013		Refunding Bonds – 2013		Promissory Notes – 2013A		Promissory Notes – 2014A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	300,000	290,500	1,850,000	223,230	2,325,000	472,536	625,000	125,400
2018	400,000	276,500	1,825,000	184,642	2,375,000	435,430	650,000	117,900
2019	2,000,000	227,000	1,100,000	153,930	2,425,000	389,212	650,000	105,875
2020	800,000	168,500	6,780,000	71,190	2,275,000	331,060	675,000	91,250
2021	900,000	127,500	—	—	2,350,000	267,406	675,000	72,013
2022	200,000	100,000	—	—	2,450,000	189,950	700,000	50,750
2023	1,900,000	47,500	—	—	2,550,000	100,623	700,000	26,600
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$6,500,000	$1,237,500	$11,555,000	$632,992	$16,750,000	$2,186,217	$4,675,000	$589,788

	Promissory Notes – 2014B		Promissory Notes – 2014		Refunding Bonds – 2015		Promissory Notes – 2015A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	425,000	106,288	—	286,000	—	90,450	—	675,200
2018	450,000	100,013	500,000	278,500	—	90,450	—	675,200
2019	450,000	91,125	—	271,000	—	90,450	1,000,000	675,200
2020	475,000	79,525	—	271,000	—	90,450	2,500,000	645,200
2021	475,000	65,513	3,100,000	193,500	—	90,450	1,000,000	588,300
2022	500,000	49,650	—	116,000	—	90,450	5,000,000	558,300
2023	525,000	31,438	1,500,000	86,000	—	90,450	2,000,000	308,300
2024	550,000	10,863	1,400,000	28,000	3,015,000	90,450	2,500,000	208,300
2025	—	—	—	—	—	—	4,455,000	139,050
2026	—	—	—	—	—	—	—	—
2027-2032	—	—	—	—	—	—	—	—
	$3,850,000	$534,415	$6,500,000	$1,530,000	$3,015,000	$723,600	$18,455,000	$4,473,050

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2015		Promissory Notes – 2015B		Refunding Bonds – 2015A PSB	
	Principal	Interest	Principal	Interest	Principal	Interest
2017	—	25,946	—	351,500	241,429	101,132
2018	—	25,946	—	351,500	244,806	101,012
2019	—	25,945	—	351,500	258,312	100,889
2020	—	25,946	500,000	344,000	273,507	95,723
2021	—	25,946	1,600,000	312,500	288,702	90,253
2022	—	25,945	700,000	278,000	295,455	84,479
2023	—	25,946	2,700,000	225,750	317,403	78,570
2024	1,030,000	25,946	400,000	176,000	325,845	71,428
2025	—	—	5,600,000	84,000	339,351	64,097
2026	—	—	—	—	354,546	55,613
2027-2032	—	—	—	—	1,370,911	109,910
	$1,030,000	$207,566	$11,500,000	$2,474,750	$4,310,267	$953,106

	Promissory Notes – 2016A		TOTAL GENERAL OBLIGATION		
	Principal	Interest	Principal	Interest	Total
2017	600,000	272,990	28,090,976	5,882,254	33,973,230
2018	600,000	264,750	23,584,806	5,041,991	28,626,797
2019	600,000	255,750	22,108,312	4,166,402	26,274,714
2020	600,000	246,750	20,478,507	3,465,137	23,943,644
2021	600,000	234,750	22,978,702	2,695,641	25,674,343
2022	600,000	225,750	16,025,455	1,965,924	17,991,379
2023	1,300,000	216,750	14,797,403	1,277,077	16,074,480
2024	700,000	190,750	9,920,845	801,737	10,722,582
2025	100,000	176,750	10,494,351	463,897	10,958,248
2026	5,825,000	174,750	6,179,546	230,363	6,409,909
2027-2032	—	—	1,370,911	109,910	1,480,821
	$11,525,000	$2,259,740	$176,029,814	$26,100,333	$202,130,147

Revenue Debt

	WATER UTILITY (1)			
	State Clean Water Fund Loans (3)		Water System Revenue Bonds – 2008	
	Principal	Interest	Principal	Interest
2017	95,688	11,202	2,350,000	353,750
2018	98,721	8,122	4,725,000	236,250
2019	101,849	4,944	—	—
2020	105,077	1,665	—	—
2021	—	—	—	—
2022	—	—	—	—
2023	—	—	—	—
2024	—	—	—	—
2025	—	—	—	—
2026	—	—	—	—
2027-2032	—	—	—	—
	$401,335	$25,933	$7,075,000	$590,000

(1) Water Utility Revenue Bonds are not a general obligation of the City of Kenosha. They are supported by the respective system revenue and are shown for informational purposes only.

CAPITAL IMPROVEMENT FUNDS

Purpose

Capital Improvement Funds are established to account for the Capital Improvement Program (CIP) spending plan for improvements to or acquisition of land, facilities, infrastructure and other physical assets. Proceeds from bonds and notes, grants, special assessments and charges, etc. are typically used to pay for these projects.

Capital Improvement funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.

The 2017-2021 Capital Improvement Program Budget is not approved at the time of printing of the Proposed 2017 Budget. The following pages are proposed and have been submitted to the Common Council of the City of Kenosha for review and approval.

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
SUMMARY

Department	Source	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
ADMINISTRATION	**Gross Funds**		5,000,000	4,600,000	350,000			9,950,000
	Outside Funds		(4,100,000)	(3,300,000)				(7,400,000)
	Net CIP Funds		900,000	1,300,000	350,000			2,550,000
AIRPORT	**Gross Funds**	134,029	918,943	1,183,857	3,683,071	7,723,096	8,520,000	22,028,967
	Outside Funds	(10,600)	(748,500)	(806,200)	(3,139,000)	(7,211,735)	(8,075,000)	(19,980,435)
	Net CIP Funds	123,429	170,443	377,657	544,071	511,361	445,000	2,048,532
ASSESSOR	**Gross Funds**	155,000						
	Outside Funds							
	Net CIP Funds	155,000						
COMMUNITY DEVELOPMENT	**Gross Funds**	330,000	340,000	340,000	340,000	340,000	340,000	1,700,000
	Outside Funds	(90,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
	Net CIP Funds	240,000	240,000	240,000	240,000	240,000	240,000	1,200,000
FIRE DEPARTMENT	**Gross Funds**	891,900	3,724,000	3,305,000	575,000	708,000	875,000	9,187,000
	Outside Funds	(8,000)	(2,357,000)	(2,350,000)				(4,707,000)
	Net CIP Funds	883,900	1,367,000	955,000	575,000	708,000	875,000	4,480,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
SUMMARY

Department	Source	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
INFORMATION TECHNOLOGY	***Gross Funds***					122,000		122,000
	Outside Funds							
	Net CIP Funds					122,000		122,000
LIBRARY	***Gross Funds***	403,000	397,558	324,108	167,658	110,258	50,000	1,049,582
	Outside Funds	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)
	Net CIP Funds	378,000	372,558	299,108	142,658	85,258	25,000	924,582
MUSEUMS	***Gross Funds***	1,012,250	590,000			65,000		655,000
	Outside Funds	(200,000)	(200,000)					(200,000)
	Net CIP Funds	812,250	390,000			65,000		455,000
POLICE DEPARTMENT	***Gross Funds***	444,500	265,000	315,000	185,000	150,000	320,000	1,235,000
	Outside Funds							
	Net CIP Funds	444,500	265,000	315,000	185,000	150,000	320,000	1,235,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
SUMMARY

Department	Source	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
PUBLIC WORKS - INFRASTRUCTURE	***Gross Funds***	*5,873,417*	*7,944,815*	*9,688,440*	*9,654,975*	*17,672,630*	*12,280,535*	*57,241,395*
	Outside Funds	*(1,301,117)*	*(1,572,915)*	*(3,709,970)*	*(4,017,045)*	*(11,159,030)*	*(7,455,470)*	*(27,914,430)*
	Net CIP Funds	*4,572,300*	*6,371,900*	*5,978,470*	*5,637,930*	*6,513,600*	*4,825,065*	*29,326,965*
PUBLIC WORKS - OTHER	***Gross Funds***	*2,711,200*	*1,868,170*	*1,092,560*	*2,893,220*	*3,569,530*	*3,205,250*	*12,628,730*
	Outside Funds	*(525,000)*			*(767,500)*	*(875,500)*	*(873,500)*	*(2,516,500)*
	Net CIP Funds	*2,186,200*	*1,868,170*	*1,092,560*	*2,125,720*	*2,694,030*	*2,331,750*	*10,112,230*
PUBLIC WORKS - PARKS	***Gross Funds***	*2,078,370*	*532,530*	*524,950*	*791,870*	*643,000*	*1,536,300*	*4,028,650*
	Outside Funds	*(261,531)*						
	Net CIP Funds	*1,377,370*	*532,530*	*524,950*	*791,870*	*643,000*	*1,536,300*	*4,028,650*
REDEVELOPMENT AUTHORITY	***Gross Funds***	*280,000*	*330,000*	*330,000*	*330,000*	*330,000*	*330,000*	*1,650,000*
	Outside Funds							
	Net CIP Funds	*280,000*	*330,000*	*330,000*	*330,000*	*330,000*	*330,000*	*1,650,000*

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
SUMMARY

Department	Source	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
TRANSIT	***Gross Funds***	87,000	1,536,150	1,350,000	1,820,000		20,000	4,726,150
	Outside Funds		(1,080,000)	(1,080,000)	(1,440,000)			(3,600,000)
	Net CIP Funds	87,000	456,150	270,000	380,000		20,000	1,126,150
TOTAL	***Gross Funds***	14,400,666	23,447,166	23,053,915	20,790,794	31,433,514	27,477,085	126,202,474
	Outside Funds	(2,421,248)	(10,183,415)	(11,371,170)	(9,488,545)	(19,371,265)	(16,528,970)	(66,943,365)
	Net CIP Funds	11,539,949	13,263,751	11,682,745	11,302,249	12,062,249	10,948,115	59,259,109
STORM WATER UTILITY	***Gross Funds***	2,239,300	1,657,090	1,611,520	2,736,660	3,263,490	3,119,020	12,387,780
	Outside Funds	(203,000)	(500)	(100,000)	(762,500)	(965,500)	(863,500)	(2,692,000)
	STORM Funds	2,036,300	1,656,590	1,511,520	1,974,160	2,297,990	2,255,520	9,695,780
TIF DISTRICTS	***TIF Funds***		522,915	14,272,970	24,867,045	1,824,030	3,605,470	45,092,430

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
ADMINISTRATION

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
AD-17-001	**Joint Services**		**5,000,000**	**4,600,000**	**350,000**			**9,950,000**
	Capital Costs		5,000,000	4,600,000				9,600,000
	911 Dispatch				350,000			350,000
	CIP		900,000	1,300,000	350,000			2,550,000
	County Direct		3,000,000	1,700,000				4,700,000
	County Share Joint Services		1,100,000	1,600,000				2,700,000
	Gross Funds		5,000,000	4,600,000	350,000			9,950,000
	Outside Funds		(4,100,000)	(3,300,000)				(7,400,000)
	Net CIP Funds		**900,000**	**1,300,000**	**350,000**			**2,550,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
AI-13-002	**Property Acquisition**	**46,429**	**53,393**	**52,232**	**51,071**	**49,911**		**206,607**
	Acquisition	46,429	53,393	52,232	51,071	49,911		206,607
	CIP	46,429	53,393	52,232	51,071	49,911		206,607
AI-13-003	**New Electrical and Pavement Repair**					**222,300**		**222,300**
	Contracted Design/Engineering					222,300		222,300
	CIP					11,115		11,115
	Federal					200,070		200,070
	State					11,115		11,115
AI-13-004	**Airport Miscellaneous Maintenance**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**100,000**
	Other	20,000	20,000	20,000	20,000	20,000	20,000	100,000
	CIP	20,000	20,000	20,000	20,000	20,000	20,000	100,000
AI-14-001	**Tractor/Mower with Attachments (#2307 & #2639)**	**67,600**						
	Equipment	67,600						
	CIP	57,000						
	Trade In Value	10,600						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
AI-14-003	**Pick-up Truck (#2538)**		**45,500**					**45,500**
	Equipment		45,500					45,500
	CIP		44,500					44,500
	Trade In Value		1,000					1,000
AI-16-001	**East Side Development Phase II**				**1,950,000**			**1,950,000**
	Design/Engineering				150,000			150,000
	Construction				1,800,000			1,800,000
	CIP				255,000			255,000
	Federal				1,605,000			1,605,000
	State				90,000			90,000
AI-16-002	**Equipment/Boom Mower**					**21,185**		**21,185**
	Equipment					21,185		21,185
	CIP					21,185		21,185
AI-16-003	**Equipment/Snow Removal**					**284,700**		**284,700**
	Equipment					284,700		284,700
	CIP					252,900		252,900
	Trade In Value					31,800		31,800

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
AI-17-001	**Terminal Building/Tower Air Conditioning**		**13,475**					**13,475**
	Air Conditioning Replacement		13,475					13,475
	CIP		13,475					13,475
AI-17-002	**Extend Airport Fencing**		**16,575**					**16,575**
	Fencing		16,575					16,575
	CIP		16,575					16,575
AI-17-004	**Toro Wide Area Mower**			**105,625**				**105,625**
	Equipment			105,625				105,625
	CIP			105,125				105,125
	Trade In Value			500				500
AI-17-005	**East Side Road Paving**				**142,000**			**142,000**
	Paving				142,000			142,000
	CIP				142,000			142,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
AI-17-006	**Runway Safety Improvements**		**770,000**	**1,006,000**	**1,520,000**	**7,125,000**	**8,500,000**	**18,921,000**
	Environmental Assessment		250,000	6,000				256,000
	Design/Engineering		200,000		1,000,000	525,000	750,000	2,475,000
	Construction		320,000	1,000,000	520,000	6,600,000	7,750,000	16,190,000
	CIP		22,500	200,300	76,000	156,250	425,000	880,050
	Federal		709,000	5,400	1,368,000	6,612,500	7,650,000	16,344,900
	State		38,500	800,300	76,000	356,250	425,000	1,696,050
	Gross Funds	134,029	918,943	1,183,857	3,683,071	7,723,096	8,520,000	22,028,967
	Outside Funds	(10,600)	(748,500)	(806,200)	(3,139,000)	(7,211,735)	(8,075,000)	(19,980,435)
	Net CIP Funds	**123,429**	**170,443**	**377,657**	**544,071**	**511,361**	**445,000**	**2,048,532**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
ASSESSOR

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
AS-16-001	**CAMA Software Package**	**155,000**						
	Software	155,000						
	CIP	155,000						
	Gross Funds	155,000						
	Outside Funds							
	Net CIP Funds	**155,000**						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
COMMUNITY DEVELOPMENT

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
CD-00-001	**Housing and Neighborhood Reinvestment Fund**	**330,000**	**340,000**	**340,000**	**340,000**	**340,000**	**340,000**	**1,700,000**
	Property Maintenance	40,000	40,000	40,000	40,000	40,000	40,000	200,000
	Miscellaneous Acquisitions	100,000	100,000	100,000	100,000	100,000	100,000	500,000
	Demolition	190,000	200,000	200,000	200,000	200,000	200,000	1,000,000
	CIP	240,000	240,000	240,000	240,000	240,000	240,000	1,200,000
	CDBG	(90,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
	Gross Funds	330,000	340,000	340,000	340,000	340,000	340,000	1,700,000
	Outside Funds	(90,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
	Net CIP Funds	**240,000**	**240,000**	**240,000**	**240,000**	**240,000**	**240,000**	**1,200,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
FI-07-004	**Rescue Squad Replacement**	**339,000**	**339,000**					**339,000**
	Vehicle	281,800	281,800					281,800
	Equipment	57,200	57,200					57,200
	CIP	332,000	332,000					332,000
	Trade In Value	7,000	7,000					7,000
FI-09-006	**Fire Station Building and Grounds Improvements**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**375,000**
	Facility Improvements	75,000	75,000	75,000	75,000	75,000	75,000	375,000
	CIP	75,000	75,000	75,000	75,000	75,000	75,000	375,000
FI-12-003	**Extrication Equipment Replacement**	**104,000**						
	Equipment	104,000						
	CIP	104,000						
FI-13-005	**Administrative Staff Vehicle**	**33,900**						
	Vehicle	27,000						
	Equipment	6,900						
	CIP	32,900						
	Trade In Value	1,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
FI-14-004	**Self Contained Breathing Apparatus Upgrade/Replace**	**85,000**						
	Equipment	85,000						
	CIP	85,000						
FI-14-005	**Portable Radio Replacement**		**300,000**	**230,000**				**530,000**
	Equipment		300,000	230,000				530,000
	CIP		300,000	230,000				530,000
FI-16-001	**Fire Department Mobile Data Project**	**75,000**						
	Equipment	75,000						
	CIP	75,000						
FI-16-002	**Station 5 Structural Repair**	**180,000**						
	Structural Repairs	180,000						
	CIP	180,000						
FI-16-003	**Aircrash Response Vehicle (P19) Refurbish**					**133,000**		**133,000**
	Vehicle					133,000		133,000
	CIP					133,000		133,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
FI-17-001	**Bain School Fire Station**		**3,010,000**	**2,500,000**				**5,510,000**
	Contracted Design/Engineering		30,000					30,000
	Environmental Remediation/Infrastructure		30,000					30,000
	Demolition		450,000					450,000
	Construction		2,500,000	2,500,000				5,000,000
	CIP		660,000	150,000				810,000
	Section 108 Loan Guarantee		2,350,000	2,350,000				4,700,000
FI-17-002	**Station 4 Rehabilitation**			**500,000**	**500,000**			**1,000,000**
	Rehabilitation			500,000	500,000			1,000,000
	CIP			500,000	500,000			1,000,000
FI-17-003	**Equipment Replacement**					**500,000**	**800,000**	**1,300,000**
	Equipment					500,000	800,000	1,300,000
	CIP					500,000	800,000	1,300,000
	Gross Funds	891,900	3,724,000	3,305,000	575,000	708,000	875,000	9,187,000
	Outside Funds	(8,000)	(2,357,000)	(2,350,000)				(4,707,000)
	Net CIP Funds	**883,900**	**1,367,000**	**955,000**	**575,000**	**708,000**	**875,000**	**4,480,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
INFORMATION TECHNOLOGY

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
IT-17-001	**Common Council Technology Replacement**					**122,000**		**122,000**
	Equipment					122,000		122,000
	CIP					122,000		122,000
	Gross Funds					122,000		122,000
	Outside Funds							
	Net CIP Funds					**122,000**		**122,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
LIBRARY

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
LI-08-001	**Library Building Improvements**	**25,000**	**92,200**	**183,750**	**97,300**	**39,900**		**413,150**
	Uptown Library Asbestos Removal	25,000						
	Contracted Design/Engineering		32,200	8,750	7,300	1,900		50,150
	Uptown Retaining Wall		60,000					60,000
	Simmons Front Door			75,000				75,000
	Uptown Exterior Doors			100,000		38,000		138,000
	Simmons Window Well Repairs				40,000			40,000
	Simmons Asbestos Removal				50,000			50,000
	CIP	25,000	92,200	183,750	97,300	39,900		413,150
LI-15-002	**Technology**	**50,000**	**70,358**	**140,358**	**70,358**	**70,358**	**50,000**	**401,432**
	Public Computer Replacement	50,000	50,000	50,000	50,000	50,000	50,000	250,000
	Fiber Connectivity Project		20,358	20,358	20,358	20,358		81,432
	Security Camera System Upgrade			70,000				70,000
	CIP	25,000	45,358	115,358	45,358	45,358	25,000	276,432
	Other	25,000	25,000	25,000	25,000	25,000	25,000	125,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
LIBRARY

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
LI-15-003	**Library Automation**	**328,000**	**235,000**					**235,000**
	Automated Return Handeling	200,000	235,000					235,000
	Security Gates/Staff Stations	63,000						
	RFID Conversion Equipment	65,000						
	CIP	328,000	235,000					235,000
	Gross Funds	403,000	397,558	324,108	167,658	110,258	50,000	1,049,582
	Outside Funds	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)
	Net CIP Funds	**378,000**	**372,558**	**299,108**	**142,658**	**85,258**	**25,000**	**924,582**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
MUSEUMS

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
MU-07-001	**KPM Exhibit Our Global Home: A World of Diversity**	**550,000**	**550,000**					**550,000**
	Exhibits	550,000	550,000					550,000
	CIP	350,000	350,000					350,000
	Other	200,000	200,000					200,000
MU-16-001	**Kenosha Public Museum A/V Equipment Upgrade**	**27,250**						
	Equipment	27,250						
	CIP	27,250						
MU-16-002	**Kenosha Public Museum Parking Lot Expansion**	**435,000**						
	Contracted Design/Engineering	60,000						
	Construction	375,000						
	CIP	435,000						
MU-16-003	**Kenosha Public Museum Flooring**		**40,000**					**40,000**
	Flooring		40,000					40,000
	CIP		40,000					40,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
MUSEUMS

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
MU-16-004	**LED Lighting**					**40,000**		**40,000**
	LED Lights					40,000		40,000
	CIP					40,000		40,000
MU-16-005	**Lawn Tractor/Snow Brush**					**25,000**		**25,000**
	Equipment					25,000		25,000
	CIP					25,000		25,000
	Gross Funds	1,012,250	590,000			65,000		655,000
	Outside Funds	(200,000)	(200,000)					(200,000)
	Net CIP Funds	**812,250**	**390,000**			**65,000**		**455,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
POLICE DEPARTMENT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
PD-09-008	**Police Squad Cars**	**364,000**	**265,000**	**235,000**	**185,000**	**150,000**	**120,000**	**955,000**
	Police Vehicles	322,000	225,000	200,000	155,000	125,000	100,000	805,000
	Equipment	42,000	40,000	35,000	30,000	25,000	20,000	150,000
	CIP	364,000	265,000	235,000	185,000	150,000	120,000	955,000
PD-14-004	**K-9 Vehicle(s)**	**30,500**						
	K-9 Vehicle	27,000						
	Equipment	3,500						
	CIP	30,500						
PD-15-001	**Police Bicycles**	**10,000**						
	Bicycles	9,000						
	Equipment	1,000						
	CIP	10,000						
PD-15-003	**Police Vests**	**40,000**						
	Protective Vests	40,000						
	CIP	40,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
POLICE DEPARTMENT

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
PD-15-005	**Computer Server Upgrade**			**80,000**				**80,000**
	Equipment			80,000				80,000
	CIP			80,000				80,000
PD-16-001	**Body Cameras**						**200,000**	**200,000**
	Equipment						200,000	200,000
	CIP						200,000	200,000
	Gross Funds	444,500	265,000	315,000	185,000	150,000	320,000	1,235,000
	Outside Funds							
	Net CIP Funds	**444,500**	**265,000**	**315,000**	**185,000**	**150,000**	**320,000**	**1,235,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
IN-93-002	**Roadway Resurfacing and Repairs**	**1,442,617**	**2,368,000**	**2,010,000**	**2,003,800**	**2,000,000**	**3,050,000**	**11,431,800**
	Resurfacing	1,292,617	2,218,000	1,860,000	1,853,800	1,850,000	2,900,000	10,681,800
	Other	150,000	150,000	150,000	150,000	150,000	150,000	750,000
	CIP	861,500	2,368,000	1,830,000	2,003,800	1,820,000	3,050,000	11,071,800
	CDBG	(401,117)						
	State	180,000		180,000		180,000		360,000
IN-93-004	**Sidewalk Repair**	**700,000**	**700,000**	**700,000**	**700,000**	**700,000**	**700,000**	**3,500,000**
	Construction	700,000	700,000	700,000	700,000	700,000	700,000	3,500,000
	CIP	700,000	350,000	350,000	350,000	350,000	350,000	1,750,000
	Other		350,000	350,000	350,000	350,000	350,000	1,750,000
IN-93-012	**Miscellaneous Right-of-Way Purchases**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**200,000**
	Real Estate Acquisition	40,000	40,000	40,000	40,000	40,000	40,000	200,000
	CIP	40,000	40,000	40,000	40,000	40,000	40,000	200,000
IN-09-002	**Pavement Markings**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**95,000**	**475,000**
	Road Improvements	95,000	95,000	95,000	95,000	95,000	95,000	475,000
	CIP	95,000	95,000	95,000	95,000	95,000	95,000	475,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
IN-11-001	**Sheridan Road(STH 32) - 50th Street to 7th Avenue**			**300,000**			**3,925,000**	**4,225,000**
	Contracted Design/Engineering							
	Real Estate Acquisition			300,000				300,000
	Construction						3,925,000	3,925,000
	CIP						425,000	425,000
	State DOT			300,000			3,500,000	3,800,000
IN-11-005	**60th Street - 39th Avenue to 60th Avenue**	**78,500**	**165,000**	**2,000,000**	**2,000,000**			**4,165,000**
	Construction	78,500		2,000,000	2,000,000			4,000,000
	Contracted Design/Engineering		165,000					165,000
	CIP	78,500	165,000	2,000,000	2,000,000			4,165,000
IN-13-003	**Whitecaps Subdivision Resurfacing**		**240,000**	**240,000**	**240,000**			**720,000**
	Construction		240,000	240,000	240,000			720,000
	CIP		240,000	240,000	240,000			720,000
IN-14-002	**7th Avenue - 65th Street to 75th Street**	**300,000**	**450,000**					**450,000**
	Construction	300,000	450,000					450,000
	CIP	300,000	450,000					450,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
IN-15-001	**Engineering Division - Design**	**626,800**	**578,900**	**728,570**	**671,270**	**662,140**	**723,530**	**3,364,410**
	Design/Engineering	626,800	578,900	728,570	671,270	662,140	723,530	3,364,410
	CIP	626,800	578,900	728,570	671,270	662,140	723,530	3,364,410
IN-15-002	**30th Avenue - Railroad Crossing to 75th Street**	**468,500**						
	Construction	468,500						
	CIP	468,500						
IN-15-003	**6th Avenue - Library Park to 54th Street**		**1,000,000**					**1,000,000**
	Construction		750,000					750,000
	Lighting		250,000					250,000
	CIP		1,000,000					1,000,000
IN-16-001	**Sheridan Road (STH 32) - 85th Street to 91st Street**	**960,000**		**132,000**		**9,135,000**		**9,267,000**
	Contracted Design/Engineering	960,000						
	Real Estate Acquisition			132,000				132,000
	Construction					9,135,000		9,135,000
	CIP	240,000		25,000		330,000		355,000
	State DOT	720,000		107,000		8,805,000		8,912,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
IN-16-005	**Kennedy Drive Resurfacing**	**370,000**						
	Resurfacing	365,000						
	Contracted Design/Engineering	5,000						
	CIP	370,000						
IN-17-001	**104th Avenue - 60th Street to 52nd Street**		**2,085,000**					**2,085,000**
	Construction		2,000,000					2,000,000
	Contracted Design/Engineering		85,000					85,000
	CIP		1,085,000					1,085,000
	TEA Grant		1,000,000					1,000,000
IN-17-002	**22nd Avenue Reconstruction and Resurfacing**	**792,000**	**222,915**	**3,442,870**	**3,904,905**	**4,440,490**	**3,747,005**	**15,758,185**
	Construction	792,000		3,121,965	3,529,955	4,124,450	3,476,440	14,252,810
	Contracted Design/Engineering		222,915	320,905	374,950	316,040	270,565	1,505,375
	CIP	792,000		669,900	237,860	2,616,460	141,535	3,665,755
	TIF #4			76,605	979,745	1,507,990		2,564,340
	TIF FUNDS		222,915	2,696,365	2,687,300	316,040	3,605,470	9,528,090
IN-17-003	**39th Avenue - 52nd Street to 60th Street**					**600,000**		**600,000**
	Construction					600,000		600,000
	CIP					600,000		600,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
	Gross Funds	5,873,417	7,944,815	9,688,440	9,654,975	17,672,630	12,280,535	57,241,395
	Outside Funds	(1,301,117)	(1,572,915)	(3,709,970)	(4,017,045)	(11,159,030)	(7,455,470)	(27,914,430)
	Net CIP Funds	**4,572,300**	**6,371,900**	**5,978,470**	**5,637,930**	**6,513,600**	**4,825,065**	**29,326,965**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
OT-96-001	**Equipment**	**1,430,000**			**651,000**	**858,000**	**820,000**	**2,329,000**
	CIP	1,405,000			646,000	845,000	809,000	2,300,000
	Trade In Value	25,000			5,000	13,000	11,000	29,000
OT-07-004	**Municipal Office Building Improvements**	**138,000**	**105,000**	**80,000**	**80,000**	**80,000**	**80,000**	**425,000**
	Air Conditioning Replacement	30,000	35,000	35,000	35,000	35,000	35,000	175,000
	Carpeting	25,000	25,000	25,000	25,000	25,000	25,000	125,000
	Remodeling	58,000	20,000	20,000	20,000	20,000	20,000	100,000
	Exterior Repairs	25,000	25,000					25,000
	CIP	138,000	105,000	80,000	80,000	80,000	80,000	425,000
OT-09-002	**Traffic Operations Building Improvements**				**30,000**	**300,000**		**330,000**
	Contracted Design/Engineering				30,000			30,000
	Building Improvements					300,000		300,000
	CIP				30,000	300,000		330,000
OT-09-005	**Street Division Yard Resurfacing**	**125,000**						
	Resurfacing	125,000						
	CIP	125,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
OT-09-006	**Intersection Signal Control**	**20,000**						
	Equipment	20,000						
	CIP	20,000						
OT-10-003	**Site Remediation-Kenosha Engine Plant**	**500,000**						
	Environmental Remediation/Infrastructure	500,000						
	Outside Funds	500,000						
OT-13-003	**Pepsi Storage Facility**						**305,000**	**305,000**
	Roof Replacement						280,000	280,000
	Contracted Design/Engineering						25,000	25,000
	CIP						305,000	305,000
OT-13-004	**School Zone Signage**	**13,000**	**13,000**	**13,000**	**13,000**	**13,000**	**13,000**	**65,000**
	Construction	13,000	13,000	13,000	13,000	13,000	13,000	65,000
	CIP	13,000	13,000	13,000	13,000	13,000	13,000	65,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
OT-14-004	**Downtown Street Light Upgrades**			**80,000**		**80,000**		**160,000**
	Construction			75,000		75,000		150,000
	Contracted Design/Engineering			5,000		5,000		10,000
	CIP			80,000		80,000		160,000
OT-15-001	**Engineering Division - Design**	**133,480**	**76,170**	**353,660**	**327,220**	**263,530**	**62,250**	**1,082,830**
	Design/Engineering	133,480	76,170	353,660	327,220	263,530	62,250	1,082,830
	CIP	133,480	76,170	353,660	327,220	263,530	62,250	1,082,830
OT-16-001	**GPS Asset Management System**	**82,720**	**29,000**	**19,900**				**48,900**
	Equipment	82,720	29,000	19,900				48,900
	CIP	82,720	29,000	19,900				48,900
OT-16-002	**Multi-Use Path Asphalt Repair**	**50,000**		**50,000**		**50,000**		**100,000**
	Construction	50,000		50,000		50,000		100,000
	CIP	50,000		50,000		50,000		100,000
OT-16-003	**Kenosha Harbor Sedimentation Mitigation**	**50,000**						
	Contracted Design/Engineering	50,000						
	CIP	50,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
OT-16-004	**Branding Street Signs**	**50,000**						
	Construction	50,000						
	CIP	50,000						
OT-16-005	**Signalized Intersection and Controller Upgrades**	**64,000**	**130,000**	**116,000**	**117,000**	**50,000**	**50,000**	**463,000**
	Construction	64,000	65,000	116,000	117,000	50,000	50,000	398,000
	Contracted Design/Engineering		65,000					65,000
	CIP	64,000	130,000	116,000	117,000	50,000	50,000	463,000
OT-16-006	**Street Lights on 39th Avenue - Washington Road to 27th Street**		**225,000**					**225,000**
	Construction		225,000					225,000
	CIP		225,000					225,000
OT-16-007	**Uptown Lightpole Painting**	**55,000**						
	Painting	55,000						
	CIP	55,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
OT-17-001	**Street Light Upgrades**		**50,000**	**50,000**	**50,000**	**50,000**	**50,000**	**250,000**
	Construction		50,000	50,000	50,000	50,000	50,000	250,000
	CIP		50,000	50,000	50,000	50,000	50,000	250,000
OT-17-002	**Site Remediation - Miscellaneous Sites**		**125,000**	**100,000**	**100,000**	**100,000**	**100,000**	**525,000**
	Environmental Remediation/Infrastructure		100,000	100,000	100,000	100,000	100,000	500,000
	Construction		25,000					25,000
	CIP		125,000	100,000	100,000	100,000	100,000	525,000
OT-17-003	**Waste Division Transfer Station**		**20,000**	**30,000**				**50,000**
	Contracted Design/Engineering		20,000					20,000
	Construction			30,000				30,000
	CIP		20,000	30,000				50,000
OT-17-004	**Street Lighting Inventory**		**50,000**					**50,000**
	Contracted Design/Engineering		50,000					50,000
	CIP		50,000					50,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
OT-17-005	**Harborwalk Pavement Improvements**		**350,000**					**350,000**
	Construction		350,000					350,000
	CIP		350,000					350,000
OT-17-006	**Lakefront Lighting Upgrades**		**695,000**	**200,000**				**895,000**
	Contracted Design/Engineering		45,000					45,000
	Construction		650,000	200,000				850,000
	CIP		695,000	200,000				895,000
OT-17-007	**Shoreline Revetment**				**1,525,000**	**1,725,000**	**1,725,000**	**4,975,000**
	Contracted Design/Engineering				25,000	25,000	25,000	75,000
	Construction				1,500,000	1,700,000	1,700,000	4,900,000
	CIP				762,500	862,500	862,500	2,487,500
	Grants				762,500	862,500	862,500	2,487,500
	Gross Funds	2,711,200	1,868,170	1,092,560	2,893,220	3,569,530	3,205,250	12,628,730
	Outside Funds	(525,000)			(767,500)	(875,500)	(873,500)	(2,516,500)
	Net CIP Funds	**2,186,200**	**1,868,170**	**1,092,560**	**2,125,720**	**2,694,030**	**2,331,750**	**10,112,230**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
PK-93-004	**Reforestation/Tree & Stump Removal**	**375,000**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	**1,500,000**
	Tree Reforestation	75,000	50,000	50,000	50,000	50,000	50,000	250,000
	Tree/Stump Removal	300,000	250,000	250,000	250,000	250,000	250,000	1,250,000
	CIP	375,000	300,000	300,000	300,000	300,000	300,000	1,500,000
PK-96-001	**Equipment**	**171,000**			**40,000**	**90,000**	**120,000**	**250,000**
	CIP	170,000			40,000	90,000	120,000	250,000
	Trade In Value	1,000						
PK-03-001	**Park Renovations - Various Parks**	**75,000**	**30,000**	**30,000**	**30,000**	**30,000**	**30,000**	**150,000**
	Construction	55,000	10,000	10,000	10,000	10,000	10,000	50,000
	Sidewalks/Landscaping	20,000	20,000	20,000	20,000	20,000	20,000	100,000
	CIP	75,000	30,000	30,000	30,000	30,000	30,000	150,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
PK-11-001	**Comprehensive Outdoor Recreation Plan & Master Plan Implementation**	**1,258,350**						
	CORP	102,500						
	Sunrise	140,000						
	Petzke Includes ADA Playground	650,000						
	Simmon's Island	235,850						
	Contracted Design/Engineering	20,000						
	Strawberry Creek	110,000						
	CIP	558,350						
	Impact Fees (Washington)	12,735						
	Other	50,000						
	TIF #9	197,796						
PK-15-001	**Engineering Division - Design**	**146,520**	**52,530**	**44,950**	**171,870**	**223,000**	**321,300**	**813,650**
	Design/Engineering	146,520	52,530	44,950	171,870	223,000	321,300	813,650
	CIP	146,520	52,530	44,950	171,870	223,000	321,300	813,650
PK-15-002	**Park Shoreline Repair**	**52,500**						
	Construction	50,000						
	Contracted Design/Engineering	2,500						
	CIP	52,500						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
PK-16-001	**Westside Dogpark**		**25,000**					**25,000**
	Construction		25,000					25,000
	CIP		25,000					25,000
PK-17-001	**Bullamore Park Playground Equipment**		**25,000**					**25,000**
	Equipment		25,000					25,000
	CIP		25,000					25,000
PK-17-002	**Simmons Field**		**100,000**	**150,000**	**250,000**		**600,000**	**1,100,000**
	Construction		100,000	150,000	250,000		600,000	1,100,000
	CIP		100,000	150,000	250,000		600,000	1,100,000
PK-17-003	**Washington Park Retaining Wall**						**165,000**	**165,000**
	Engineering						40,000	40,000
	Construction						125,000	125,000
	CIP						165,000	165,000
	Gross Funds	2,078,370	532,530	524,950	791,870	643,000	1,536,300	4,028,650
	Outside Funds	(261,531)						
	Net CIP Funds	**1,816,839**	**532,530**	**524,950**	**791,870**	**643,000**	**1,536,300**	**4,028,650**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
REDEVELOPMENT AUTHORITY

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
RA-95-001	**General Acquisition**	**280,000**	**330,000**	**330,000**	**330,000**	**330,000**	**330,000**	**1,650,000**
	Property Maintenance	30,000	30,000	30,000	30,000	30,000	30,000	150,000
	Planned Acquisition	250,000	300,000	300,000	300,000	300,000	300,000	1,500,000
	CIP	280,000	330,000	330,000	330,000	330,000	330,000	1,650,000
	Gross Funds	280,000	330,000	330,000	330,000	330,000	330,000	1,650,000
	Outside Funds							
	Net CIP Funds	**280,000**	**330,000**	**330,000**	**330,000**	**330,000**	**330,000**	**1,650,000**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
TR-93-010	**Bus Replacement**		**1,470,000**	**1,350,000**	**1,820,000**		**20,000**	**4,660,000**
	New Buses		1,350,000	1,350,000	1,800,000			4,500,000
	Used Buses		20,000		20,000		20,000	60,000
	Rubber Wheeled Trolley		100,000					100,000
	CIP		390,000	270,000	380,000		20,000	1,060,000
	Federal		1,080,000	1,080,000	1,440,000			3,600,000
TR-16-001	**Kenosha Transit Parking Lot (#6) Improvements**	**5,000**						
	Parking Lot Improvements	5,000						
	CIP	5,000						
TR-16-002	**Kenosha Transit Parking Lot (#9) Improvements**	**5,000**						
	Parking Lot Improvements	5,000						
	CIP	5,000						
TR-16-003	**Kenosha Transit Parking Lot (#16) Improvements**	**10,000**						
	Parking Lot Improvements	10,000						
	CIP	10,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
TR-16-004	**Kenosha Transit Streetcar Axle Rebuild**	**22,000**						
	Rebuild Streetcar Axles	22,000						
	CIP	22,000						
TR-16-005	**Passenger Van Replacement**	**45,000**						
	Equipment	45,000						
	CIP	45,000						
TR-17-001	**Column Lifts**		**31,150**					**31,150**
	Lifts Equipment		31,150					31,150
	CIP		31,150					31,150
TR-17-002	**Railcar Wheelchair Access System**		**30,000**					**30,000**
	Wheelchair Lift Equipment		30,000					30,000
	CIP		30,000					30,000
TR-17-003	**Snow Blade**		**5,000**					**5,000**
	Snow V Blade		5,000					5,000
	CIP		5,000					5,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
	Gross Funds	87,000	1,536,150	1,350,000	1,820,000		20,000	4,726,150
	Outside Funds		(1,080,000)	(1,080,000)	(1,440,000)			(3,600,000)
	Net CIP Funds	**87,000**	**456,150**	**270,000**	**380,000**		**20,000**	**1,126,150**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
SW-93-005	**Curb Gutter and Conveyance**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**	**400,000**
	Construction	80,000	80,000	80,000	80,000	80,000	80,000	400,000
	CIP	80,000	80,000	80,000	80,000	80,000	80,000	400,000
SW-95-001	**Storm Sewers/Inlet Lead**		**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**1,000,000**
	Construction		200,000	200,000	200,000	200,000	200,000	1,000,000
	CIP		200,000	200,000	200,000	200,000	200,000	1,000,000
SW-96-001	**Equipment**	**231,000**	**61,000**	**190,000**		**296,000**	**275,000**	**822,000**
	CIP	230,500	60,500	190,000		293,000	274,000	817,500
	Trade In Value	500	500			3,000	1,000	4,500
SW-10-001	**Wetland Mitigation Bank**	**92,000**						
	Construction	87,000						
	Contracted Design/Engineering	5,000						
	CIP	92,000						
SW-11-002	**Stormwater Management Plan**	**50,000**						
	Contracted Design/Engineering	50,000						
	CIP	50,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
SW-11-003	**Detention Basin Dredging**		**180,000**	**160,000**	**160,000**	**160,000**	**160,000**	**820,000**
	Construction		160,000	160,000	160,000	160,000	160,000	800,000
	Contracted Design/Engineering		20,000					20,000
	CIP		180,000	160,000	160,000	160,000	160,000	820,000
SW-13-004	**22nd Avenue Storm Sewer with Road Reconstruction**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**1,000,000**
	Construction	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
	CIP	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
SW-13-007	**60th Street: 39th Avenue to 60th Avenue**		**35,000**	**225,000**	**225,000**			**485,000**
	Construction			225,000	225,000			450,000
	Contracted Design/Engineering		35,000					35,000
	CIP		35,000	225,000	225,000			485,000
SW-14-001	**Lincoln Lagoon**	**690,000**						
	Construction	690,000						
	CIP	670,000						
	Grants	20,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2016	Requested 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Total Requested 2017-2021
SW-14-002	**Recreational Water Quality Improvements**	**408,000**		**200,000**		**200,000**		**400,000**
	Construction	408,000		200,000		200,000		400,000
	CIP	225,500		100,000		100,000		200,000
	Grants	182,500		100,000		100,000		200,000
SW-14-003	**7th Avenue: 65th Street to 75th Street**	**210,000**						
	Construction	210,000						
	CIP	210,000						
SW-15-001	**Engineering Division - Design**	**223,300**	**293,590**	**206,520**	**196,660**	**252,490**	**329,020**	**1,278,280**
	Contracted Design/Engineering	223,300	293,590	206,520	196,660	252,490	329,020	1,278,280
	CIP	223,300	293,590	206,520	196,660	252,490	329,020	1,278,280
SW-15-002	**Compost Facility Building**	**30,000**						
	Construction	30,000						
	CIP	30,000						

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
SW-15-004	**Shoreline Repair**				**1,525,000**	**1,725,000**	**1,725,000**	**4,975,000**
	Contracted Design/Engineering				25,000	25,000	25,000	75,000
	Construction				1,500,000	1,700,000	1,700,000	4,900,000
	CIP				762,500	862,500	862,500	2,487,500
	Grants				762,500	862,500	862,500	2,487,500
SW-16-001	**6th Avenue/6th Avenue A-59th Place to 54th Street**	**25,000**	**80,000**					**80,000**
	Construction	25,000	80,000					80,000
	CIP	25,000	80,000					80,000
SW-16-002	**GPS Asset Management System**		**12,500**					**12,500**
	Equipment		12,500					12,500
	CIP		12,500					12,500
SW-17-001	**Strawberry Creek Floodplain Modification**		**40,000**					**40,000**
	Contracted Design/Engineering		40,000					40,000
	CIP		40,000					40,000

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
SW-17-002	**Strawberry Creek Storm Sewer**		**125,000**					**125,000**
	Construction		125,000					125,000
	CIP		125,000					125,000
SW-17-003	**Storm Sewer Roadway Repairs**		**350,000**	**150,000**	**150,000**	**150,000**	**150,000**	**950,000**
	Construction		350,000	150,000	150,000	150,000	150,000	950,000
	CIP		350,000	150,000	150,000	150,000	150,000	950,000
	Gross Funds	2,239,300	1,657,090	1,611,520	2,736,660	3,263,490	3,119,020	12,387,780
	Outside Funds	(203,000)	(500)	(100,000)	(762,500)	(965,500)	(863,500)	(2,692,000)
	Net CIP Funds	**2,036,300**	**1,656,590**	**1,511,520**	**1,974,160**	**2,297,990**	**2,255,520**	**9,695,780**

CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
TIF DISTRICTS

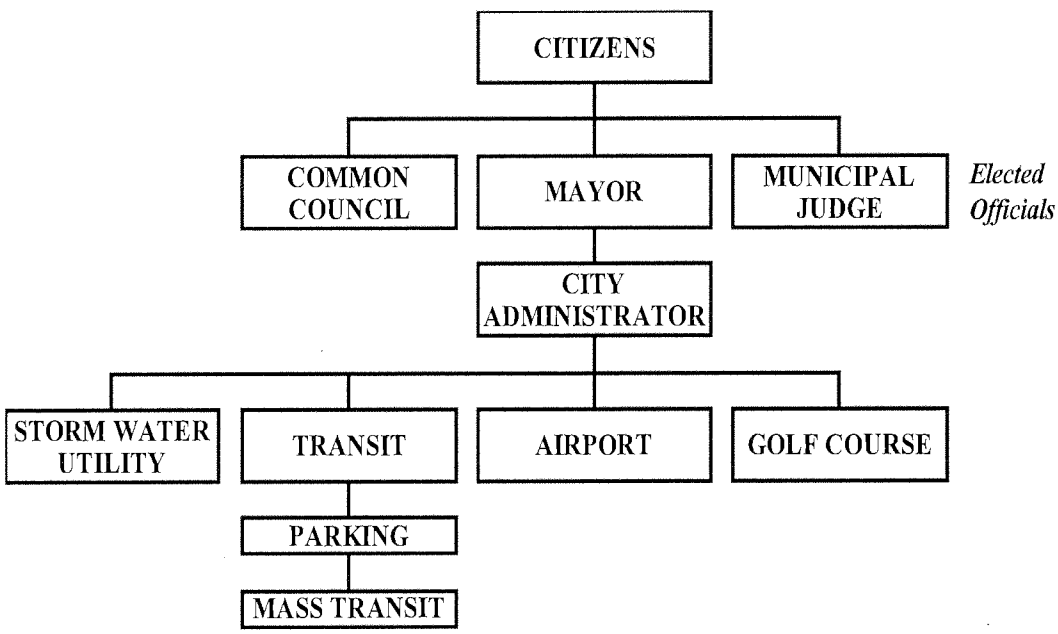
Project Number	*Project*	*Budget 2016*	*Requested 2017*	*Requested 2018*	*Requested 2019*	*Requested 2020*	*Requested 2021*	*Total Requested 2017-2021*
TI-17-001	**22nd Avenue Reconstruction**		**222,915**	**2,772,970**	**3,667,045**	**1,824,030**	**3,605,470**	**12,092,430**
	Contracted Design/Engineering		222,915	320,905	137,090	316,040	129,030	1,125,980
	Construction			2,452,065	3,529,955	1,507,990	3,476,440	10,966,450
	TIF #4			76,605	979,745	1,507,990		2,564,340
	TIF District		222,915	2,696,365	2,687,300	316,040	3,605,470	9,528,090
TI-17-002	**Site Remediation Kenosha Engine Plant**		**300,000**	**7,500,000**	**17,200,000**			**25,000,000**
	Environmental Remediation/Infrastructure			7,250,000	7,250,000			14,500,000
	Contracted Design/Engineering			250,000	250,000			500,000
	Development Grant/Professional Services		300,000		9,700,000			10,000,000
	TIF #19		300,000	7,500,000	17,200,000			25,000,000
TI-17-003	**Parking Ramp**			**4,000,000**	**4,000,000**			**8,000,000**
	Construction			4,000,000	4,000,000			8,000,000
	TIF #4			4,000,000	4,000,000			8,000,000
	Total TIF Funds		**522,915**	**14,272,970**	**24,867,045**	**1,824,030**	**3,605,470**	**45,092,430**

ENTERPRISE FUNDS

Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises. (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

Organization



STORMWATER UTILITY (SWU)

The Federal Clean Water Pollution Control Act enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations, as enacted under NR 216, to meet permitting requirements, and NR151, for performance standards. These regulations required the City of Kenosha to enhance current practices and implement new programs to reduce stormwater pollution runoff. All the new stormwater regulations must be fully implemented. This mandate significantly increases stormwater management operating expenses for the City of Kenosha.

The Stormwater Utility is also responsible for the maintenance, repair and analysis of the City of Kenosha's overall storm water conveyance systems, to ensure that the system is functioning to provide quantity and quality controls. The creation of the Stormwater Utility is a fair and equitable means of funding the current and new stormwater requirements. The Kenosha Stormwater Utility is managed by the Department of Public Works.

Responsibilities / Activities

Program Management

The Program Management Division of the Stormwater Utility is responsible for the daily operations of the Stormwater Utility billing system, permit compliance, program scheduling and supervising utility activities. Program Management is responsible for handling customer's questions and concerns regarding their stormwater utility bills, equivalent hydrologic unit computations and credit or adjustment applications. The Utility manages stormwater utility parcel data for more than 81,000 EHU's and 32,000 customers.

	2015 Actual	2016 Actual	2017 Estimated
Total No. of EHU's	81,195	82,848	83,000
Total No. of Customers	32,242	32,240	32,242
Parcels Receiving Credits	70	72	75

NR 216/151 Compliance

The NR216 & 151 Compliance Division of the Stormwater Utility develops, implements and manages the requirements of the Wisconsin Pollutant Discharge and Elimination System (WPDES) permit, which is enforced by the Wisconsin Department of Natural Resources and the Environmental Protection Agency; develops, implements and manages the requirements of the Construction Erosion Control and Post Construction Controls; develops, implements and manages the Illicit Discharge Detection and Elimination program; develops, implements and manages the Public Education and Outreach program, including the Public Participation portion; develops, implements and manages a stormwater facilities maintenance schedule and inventory program; develops, implements and manages a pollution prevention program, including a staff educational program; and develops public information brochures, newsletters and website updates.

STORMWATER UTILITY (SWU)

Engineering, Inspection and Enforcement

The Engineering, Inspection and Enforcement division of the Stormwater Utility manages the Stormwater Utility database of parcel information for approximately 32,400 customers; reviews, permits and inspects construction site's erosion control; responds to complaints regarding construction erosion control; responds to drainage complaints in the right-of-way and private property; is responsible for designing, bidding, inspecting and managing stormwater capital improvement projects; is responsible for designing and coordinating utility projects that utilize Stormwater Utility personnel; manages the Stormwater Utility credit and adjustment application submittals; manages the inspection of city-owned stormwater management facilities; implements and enforces the requirements of the long term maintenance procedures; and implements and manages a stormwater quality management program for compliance with permit requirements.

Street Cleaning

The Street Cleaning division of the Stormwater Utility is responsible for managing and performing pollution prevention activities within the road right-of-ways. These activities would include, but are not limited to, street sweeping and structure cleaning and debris collection and disposal from the storm sewer conveyance systems.

Street sweepers maintain both streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City of Kenosha. Street Cleaning provides for the removal of sand, leaves and other debris from the streets to prevent the plugging of storm sewers. Crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

STREET CLEANING	2015 Actual	2016 Estimated	2017 Estimated
Miles of Streets Maintained	332.5	333	333.5
Tons of Sweeper Dumps	5,698	4,000*	5,000

* Two sweepers needed new compressors which are back ordered therefore sweepers unusable for a fraction of 2016.

STORMWATER UTILITY (SWU)

Storm Sewer Maintenance

The Storm Sewer Maintenance division of the Stormwater utility is responsible for managing and performing maintenance activities of the stormwater conveyance system. This includes replacement of deteriorated storm sewer pipe and inlets, inlet inspection, storm sewer and structure cleaning, preventative maintenance program, detention basin maintenance, and flood control.

Maintenance crews inspect, clean and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole castings are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. Crews redirect nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. More than 7,000 Digger's Hotline requests for locating storm sewers are received annually. The Stormwater Utility assumes responsibility for maintaining 28 detention basins.

STORM SEWER MAINTENANCE	2015 Actual	2016 Estimated	2017 Estimated
Miles of Streets Maintained	332.5	333	333.5
No. of Catch Basins/Manholes Replaced	74	75	75
No. of Castings Replaced	133	135	135
Linear Feet of Storm Sewer Replaced	1,317	1,400	1,400
Digger's Hotline Locating Requests	7,716	7,370	7,500
Detention Basins Maintained	28	28	28
No. of Sump Pumps Directed to Storm Sewer	1	2	2
Square Feet of Street Slab Replaced	15,962	16,000	16,000
Linear Feet of Curb Replaced	1,508	1,550	1,550
Square Feet of Sidewalk Replaced	1,316	1,300	1,300
Square Feet of Drive Approach Replaced	71	70	70
Cubic Yards of Concrete Poured	452	500	500
Tons of Sewer Truck Debris	851.7	400	800
Tons of Stone Used	3,577	3,500	3,500

STORMWATER UTILITY (SWU)

Forestry

The Forestry division of the Stormwater Utility removes high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches to promote public safety. New subdivisions continue to be developed, and this division of the Stormwater Utility works with the developers to select appropriate tree species and the placement of street trees. These programs are funded through the Capital Improvement Program. Requirements of the pruning contract are to ensure that the street trees are in compliance with the City ordinances for height restrictions over the street and sidewalks.

The Forestry division bought and planted more than 150 various street trees as part of the reforestation program, which is partially funded by the Capital Improvement Program budget.

The Emerald Ash Borer (EAB) is now seen in all parts of Kenosha. The Park Division is fighting this insect on several fronts.

- We have imported natural predators of the EAB, working with the DNR, into city parks.
- We have stopped the planting of ash trees in any parkway or in any new development since 2006.
- We have treated ash trees in select sections with Treeage, an efficient insecticide that is applied every two years. I will be applied next in 2015 in these areas.
- We are agressively removing ash trees from parkways and parks.
- We are diversifying our urban forest to help prevent the next outbreak of a tree destroying event.

FORESTRY: PARK TREES	2015 Actual	2016 Estimated	2017 Estimated
Total Estimated Park Trees	17,000	17,000	17,000
Park Trees Pruned	200	100	100
Park Trees Removed	80	160	60
Park Trees Planted	30	10	10

FORESTRY: STREET TREES	2015 Actual	2016 Estimated	2017 Estimated
Total Estimated Street Trees	25,000	24,500	24,000
Street Trees Pruned	600	2,000	2,000
Street Trees Removed	250	500	300
Development Plan Reviews	55	50	60
Stump Grinding	450	860	1,000
Tree Maintenance/Investigations	500	600	600
Contractor Removals	450	360	700
Street Trees Planted	0	250	400

Yardwaste

Three hundred visitors go to the yardwaste site on a normal day. More than 1,000 have used the site on peak days. The yardwaste program assists citizens in removing yardwaste from their property by providing a spring and fall curbside collection, as well as having a public yardwaste drop-off site open 60 hours a week. The program provides a 4-week-long curbside Spring Yardwaste collection program, and an 8-week-long Fall Yardwaste collection program. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November by appointment. In addition, the City operates a public Yardwaste Drop-Off Site, 4071 88th Avenue, consistent with Department of Natural Resources (WDNR) standards. At the drop-off site, brush does not need to be bundled or cut into short lengths. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush. The Yardwaste Division also educates the public on the benefits of composting. The yardwaste site now produces two types of wood mulch suitable for the public and Parks playgrounds.

	2015 Actual	2016 Estimated	2017 Estimated
Daily Curbside (tons)	686	650	700
Drop-off Site Participation (Visitors)	80,000	80,000	80,000
Compost Sold (cubic yard)	826	800	830
Compost Provided Free to Public (cu. yds.)	10,000	10,000	10,000
Compost Revenue Due to Sales	6,336	6,000	6,500

STORMWATER UTILITY (SWU)

Stormwater Utility Positions As Budgeted

	Public Works	Parks	Engineering	Finance	2017 Proposed Total
Civil Engineer II	.00	.00	1.00	.00	1.00
Clerk Typist II	1.57	.00	.00	.00	1.57
Account Clerk II	.00	.00	.00	1.00	1.00
Engineering Tech IV	.00	.00	1.00	.00	1.00
Soil Erosion Specialist	1.00	.00	.00	.00	1.00
GIS Specialist	.00	.00	1.00	.00	1.00
Field Supervisor	1.60	.50	.00	.00	2.10
Superintendent	.60	.00	.00	.00	.60
Arborist II	.00	1.00	.00	.00	1.00
Arborist I	.00	3.00	.00	.00	3.00
Equipment Operator	6.0	-	-	-	6.0
Construction & Maintenance Worker	8.0	-	-	-	8.0
Total Positions	18.77	4.50	3.00	1.00	27.27

In addition to the positions authorized to the Stormwater Utility, there are portions of positions in Public Works Divisions Administration, Street, Park and Engineering that are dedicated to and funded by the Utility.

STORM WATER UTILITY
TAXES
TAXES

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41127 PEN & INT DELQ SWU BILLINGS	87,257-	75,000-	21,483-	60,000-	50,000-
**REAL & PERSONAL PROPERTY	87,257-	75,000-	21,483-	60,000-	50,000-
BUILDINGS & STRUCTURE PERMITS					
44806 RE-INSPECTION FEE	2,646-		162-	500-	1,500-
**BUILDINGS & STRUCTURE PER	2,646-		162-	500-	1,500-
PUBLIC WORKS					
46392 SWU APPLICATION FILING FEES	1,347-	1,000-	6,112-	8,000-	8,000-
46393 STORM WATER UTILITY CHARGES	5,802,648-	5,650,000-	2,319,697-	5,650,000-	5,650,000-
46396 SALE-COMPOST	6,160-	6,000-	3,330-	5,000-	5,000-
**PUBLIC WORKS	5,810,155-	5,657,000-	2,329,139-	5,663,000-	5,663,000-
BUILDING & ZONING					
46605 EROSION CONTROL PLAN REVIEW	19,880-	15,000-	12,280-	15,000-	10,000-
46606 EROSION CONTROL INSP FEE	29,560-	25,000-	28,940-	35,000-	25,000-
**BUILDING & ZONING	49,440-	40,000-	41,220-	50,000-	35,000-
SPECIAL CHARGES					
46807 REINSPECTION FEES S.A.	172-				
**SPECIAL CHARGES	172-				
SALE OF FIXED ASSETS					
47706 SALE F.A.-OTHER-NONTAXABLE					215,000-
**SALE OF FIXED ASSETS					215,000-
INTEREST INCOME					
48103 INTEREST ON SPEC ASSMTS			9-	9-	
**INTEREST INCOME			9-	9-	
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	4,112-		134-	134-	
**MISCELLANEOUS REVENUES	4,112-		134-	134-	
****STORM WATER UTILITY	5,953,782-	5,772,000-	2,392,147-	5,773,643-	5,964,500-

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50100	STORM WATER UTILITY					
111	SALARIES-PERMANENT REGULAR	216,329	233,165	108,861	226,000	439,587
121	WAGES PERMANENT REGULAR					916,164
122	PERMANENT PART-TIME	24,447	27,897	4,924	16,500	28,235
131	OVERTIME	601	9,028		1,000	27,005
132	WAGES TEMPORARY	1,894	19,026		2,000	19,097
146	PRODUCTIVITY INCENTIVE	500	1,500			1,500
151	WRS/RETIREMENT	16,447	17,958	7,510	16,215	95,977
152	F.I.C.A.	14,907	16,863	7,049	15,240	87,500
155	HEALTH INSURANCE EXPENSE	104,841	82,717	41,363	82,717	439,287
156	GROUP LIFE INSURANCE	422	520	270	480	510
158	MEDICARE CONTRIBUTION	3,513	4,220	1,648	3,570	20,760
	TOTAL PERSONAL SERVICES	383,901	412,894	171,625	363,722	2,075,622
215	DATA PROCESSING	53,035	25,000		25,000	63,089
219	OTHER PROFESSIONAL SERVICES	1,981,551	2,767,011	574,545	2,626,124	1,797,814
221	ELECTRICAL	17,935	21,200	10,656	20,000	21,000
222	NATURAL GAS	17,657	19,000	11,591	19,000	19,000
224	WATER	6,694	5,200	3,562	6,900	6,900
225	TELE-LONG DISTANCE/LOCAL CALLS	15	115	9	40	65
226	CELLULAR/WIRELESS SERVICE COST	5,320	6,580	1,755	5,830	8,110
227	TELEPHONE - EQUIPMENT/CALLS	10,405	6,200	2,854	5,800	6,200
231	COMMUNICATIONS EQUIPMENT	102	800	1,312	1,312	1,300
232	OFFICE EQUIPMENT	3,129	3,760	1,520	3,600	3,930
233	LICENSING/MAINT AGREEMENTS	24,444	29,600	24,490	24,490	40,785
235	EQUIPMENT REPAIRS/MAINT.	3,218	4,500	765	3,500	4,000
241	HEATING & AIR CONDITIONING	1,875	2,000	118	1,800	2,000
246	OTHER BLDG MAINTENANCE	5,613	5,300	8,798	9,000	5,300
253	WASTE DISPOSAL CHARGES	143,324	129,400	56,683	135,500	243,177
259	OTHER	3,493	4,000	1,474	3,500	3,700
261	MILEAGE	1,285	2,460		700	2,250
262	COMMERCIAL TRAVEL	352				
263	MEALS & LODGING	341	1,950		400	2,700
264	REGISTRATION	2,985	5,100	225	1,699	4,150
271	STATE INS POLICY FIRE&EXT COV	2,639	3,200		3,200	3,425
273	CVMIC LIABILITY	18,442	19,120		19,120	20,500
276	AUTO POLICY	1,205	1,350		1,350	1,560
277	BOILER INSURANCE	17	25		25	30
278	EXCESS W.C./W.C. PREMIUM	2,704	2,800		2,800	2,940
282	EQUIPMENT RENTAL	1,864	10,000	727	5,000	5,000
	TOTAL CONTRACTUAL SERVICES	2,309,644	3,075,671	701,084	2,925,690	2,268,925

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50100	STORM WATER UTILITY					
311	OFFICE SUPPLIES/PRINTING	3,464	10,000	995	8,000	8,500
322	SUBSCRIPTIONS & BOOKS	107	270		120	300
323	MEMBERSHIP DUES	805	2,000		2,000	2,000
341	VEHICLE FUEL CHARGE/OIL/ETC	76,141	95,200	20,936	74,000	79,100
342	CENTRAL GARAGE LABOR CHARGES	164,631	179,000	54,630	172,000	185,400
343	CENT.GARAGE-PARTS&MAT. CHARGES	138,888	119,850	40,789	124,000	125,350
344	OUTSIDE MATERIAL & LABOR	44,249	66,000	19,472	56,000	69,600
351	ROAD SALT/BRINE	80,000	80,000		80,000	100,000
353	HORTICULTURAL SUPP-FERT ETC	3,510	8,000	1,001	4,000	8,000
354	GRAVEL, SAND, STONE	24,766	26,000		26,000	26,000
355	CEMENT ASPHALT&CRACKFILL	35,962	70,000	830	65,000	70,000
357	BUILDING MATERIALS	2,061	3,000	1,858	3,000	3,000
359	OTHER CONSUMABLE SUPPLIES	35,688	36,000	5,997	30,800	30,000
361	SMALL TOOLS	8,468	8,300	2,946	7,298	7,800
362	OFFICE FURNITURE & EQUIPMENT	303	1,175	172	1,125	1,175
363	COMPUTER HARDWARE	2,930	2,500		2,500	3,475
367	CLOTHING & UNIFORM REPLACEMENT	2,640	4,100	1,866	2,875	4,100
369	OTHER NON CAPITAL EQUIPMENT	10,800	10,600	6,533	9,834	5,900
372	TRAFFIC SIGNS & HARDWARE	999	1,000	990	991	1,000
378	BARRICADES,CONES,FLASHERS,ETC	2,996	3,000		2,975	3,000
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,255	1,500	1,592	1,592	1,500
385	BATTERIES	871	1,000	135	950	1,000
387	EQUIPMENT CLEANING SUPPLIES	4,637	6,000	5,464	6,000	6,000
388	PHOTOGRAPHIC EQUIP & SUPPLIES	300				100
389	OTHER	44,754	30,800	2,304	41,250	44,500
	TOTAL MATERIALS AND SUPPLIES	691,225	765,295	168,510	722,310	786,800
421	ACCOUNTS RECEIVABLE	1,629	1,500	443	1,500	1,500
433	STORM WATER UTILITY REFUNDS		2,000		400	1,000
	TOTAL CLAIMS & LOSSES	1,629	3,500	443	1,900	2,500
553	FRONT END LOADERS					265,000
	TOTAL CAPITAL OUTLAY-PURCHASE					265,000
711	INSURED LOSSES-ACCIDENT CAUSED	4,116				
	TOTAL INSURED LOSSES	4,116				
811	PRINCIPAL PAYMENTS-NOTES	663,541	932,236		932,236	789,621
821	DEBT SERVICE PYMTS-INTEREST	329,109	331,911		331,911	331,911
	TOTAL DEBT SERVICE PAYMENTS	992,650	1,264,147		1,264,147	1,121,532
913	DEPR SERVICE VEHICLES	63,440	65,523		60,887	58,334
917	DEPR LAND IMPROVEMENTS	1,119,015	1,091,200		1,112,133	1,112,133

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
919	DEPR OTHER EQUIPMENT	180,988	178,400		178,640	175,339
933	INDIRECT COST ALLOCATION	116,120	116,120	58,060	116,120	116,120
934	OTHER CHARGE BACKS	3,527-				
	TOTAL OTHER	1,476,036	1,451,243	58,060	1,467,780	1,461,926
	DEPARTMENT TOTAL	5,859,201	6,972,750	1,099,722	6,745,549	7,982,305

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	SWU-ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	108,649	118,004	52,239	111,000	120,363
131	OVERTIME	101	4,344		500	4,380
146	PRODUCTIVITY INCENTIVE	375	750			750
151	WRS/RETIREMENT	7,421	8,129	3,448	7,365	8,540
152	F.I.C.A.	6,676	7,632	3,233	6,920	7,790
155	HEALTH INSURANCE EXPENSE	46,517	46,517	23,261	46,517	46,517
156	GROUP LIFE INSURANCE	335	400	218	380	400
158	MEDICARE CONTRIBUTION	1,561	1,786	756	1,620	1,820
	TOTAL PERSONAL SERVICES	171,635	187,562	83,155	174,302	190,560
215	DATA PROCESSING	53,035	25,000		25,000	63,089
219	OTHER PROFESSIONAL SERVICES	170,089	229,693	14,121	160,000	150,967
225	TELE-LONG DISTANCE/LOCAL CALLS	6	15	4	15	15
226	CELLULAR/WIRELESS SERVICE COST	793	720	289	700	720
227	TELEPHONE - EQUIPMENT/CALLS	2,710	2,800	1,286	2,600	3,000
232	OFFICE EQUIPMENT	2,114	3,260	866	2,600	2,650
233	LICENSING/MAINT AGREEMENTS					6,935
261	MILEAGE		1,000		300	600
263	MEALS & LODGING		1,150		400	800
264	REGISTRATION	225	2,500	225	1,000	1,500
271	STATE INS POLICY FIRE&EXT COV	2,639	3,200		3,200	3,425
273	CVMIC LIABILITY	18,442	19,120		19,120	20,500
277	BOILER INSURANCE	17	25		25	30
278	EXCESS W.C./W.C. PREMIUM	2,704	2,800		2,800	2,940
	TOTAL CONTRACTUAL SERVICES	252,774	291,283	16,791	217,760	257,171
311	OFFICE SUPPLIES/PRINTING	3,464	10,000	995	8,000	8,500
322	SUBSCRIPTIONS & BOOKS		150			150
323	MEMBERSHIP DUES	630	600		600	600
362	OFFICE FURNITURE & EQUIPMENT		450	172	400	450
363	COMPUTER HARDWARE	2,783				
367	CLOTHING & UNIFORM REPLACEMENT		500		200	500
385	BATTERIES		100		50	100
388	PHOTOGRAPHIC EQUIP & SUPPLIES	300				100
	TOTAL MATERIALS AND SUPPLIES	7,177	11,800	1,167	9,250	10,400
421	ACCOUNTS RECEIVABLE	1,629	1,500	443	1,500	1,500
433	STORM WATER UTILITY REFUNDS		2,000		400	1,000
	TOTAL CLAIMS & LOSSES	1,629	3,500	443	1,900	2,500

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
811	PRINCIPAL PAYMENTS-NOTES	663,541	932,236	_____	932,236	789,621
821	DEBT SERVICE PYMTS-INTEREST	329,109	331,911	_____	331,911	331,911
	TOTAL DEBT SERVICE PAYMENTS	992,650	1,264,147	_____	1,264,147	1,121,532
933	INDIRECT COST ALLOCATION	116,120	116,120	58,060	116,120	116,120
	TOTAL OTHER	116,120	116,120	58,060	116,120	116,120
	DIVISION TOTAL	1,541,985	1,874,412	159,616	1,783,479	1,698,283

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50102	SWU-NR216 & 151 COMPLIANCE					
219	OTHER PROFESSIONAL SERVICES	41,812	108,050	23,127	75,000	109,250
	TOTAL CONTRACTUAL SERVICES	41,812	108,050	23,127	75,000	109,250
389	OTHER	1,604	1,800	_____	1,800	2,500
	TOTAL MATERIALS AND SUPPLIES	1,604	1,800	_____	1,800	2,500
	DIVISION TOTAL	43,416	109,850	23,127	76,800	111,750

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50103	SWU-ENG. INSP. ENFORCEMENT					
111	SALARIES-PERMANENT REGULAR	107,680	115,161	56,622	115,000	283,914
121	WAGES PERMANENT REGULAR					426,080
122	PERMANENT PART-TIME	24,447	27,897	4,924	16,500	28,235
131	OVERTIME	500	4,684		500	22,625
132	WAGES TEMPORARY	1,894	19,026		2,000	19,097
146	PRODUCTIVITY INCENTIVE	125	750			750
151	WRS/RETIREMENT	9,026	9,829	4,062	8,850	51,694
152	F.I.C.A.	8,231	9,231	3,816	8,320	47,130
155	HEALTH INSURANCE EXPENSE	58,324	36,200	18,102	36,200	220,820
156	GROUP LIFE INSURANCE	87	120	52	100	110
158	MEDICARE CONTRIBUTION	1,952	2,434	892	1,950	11,304
	TOTAL PERSONAL SERVICES	212,266	225,332	88,470	189,420	1,111,759
219	OTHER PROFESSIONAL SERVICES	598,422	1,927,423	65,507	1,096,250	1,411,797
226	CELLULAR/WIRELESS SERVICE COST	3,565	3,900	1,252	3,600	4,985
233	LICENSING/MAINT AGREEMENTS	14,444	29,600	24,490	24,490	33,850
261	MILEAGE	1,109	1,280		400	1,650
263	MEALS & LODGING	299	500			1,600
264	REGISTRATION	1,815	1,750		550	1,550
276	AUTO POLICY	1,205	1,350		1,350	1,560
	TOTAL CONTRACTUAL SERVICES	620,859	1,965,803	91,249	1,126,640	1,456,992
322	SUBSCRIPTIONS & BOOKS	107	120		120	150
323	MEMBERSHIP DUES		600		600	600
341	VEHICLE FUEL CHARGE/OIL/ETC	1,132	4,100	193	2,000	4,100
342	CENTRAL GARAGE LABOR CHARGES	991	4,000	158	2,000	4,400
343	CENT.GARAGE-PARTS&MAT. CHARGES	638	1,850	19	1,000	2,050
361	SMALL TOOLS		200		200	200
362	OFFICE FURNITURE & EQUIPMENT	303	725		725	725
363	COMPUTER HARDWARE	147	2,500		2,500	3,475
367	CLOTHING & UNIFORM REPLACEMENT	104	300		175	300
	TOTAL MATERIALS AND SUPPLIES	3,422	14,395	370	9,320	16,000
934	OTHER CHARGE BACKS	3,527-				
	TOTAL OTHER	3,527-				
	DIVISION TOTAL	833,020	2,205,530	180,089	1,325,380	2,584,751

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501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50104	SWU - STREET CLEANING					
121	WAGES PERMANENT REGULAR					272,106
151	WRS/RETIREMENT					18,503
152	F.I.C.A.					16,870
155	HEALTH INSURANCE EXPENSE					90,500
158	MEDICARE CONTRIBUTION					3,946
	TOTAL PERSONAL SERVICES					401,925
219	OTHER PROFESSIONAL SERVICES	317,544		133,129	280,000	
253	WASTE DISPOSAL CHARGES	112,145	102,600	55,760	113,500	209,400
261	MILEAGE	176	180			
264	REGISTRATION	150	150			150
	TOTAL CONTRACTUAL SERVICES	430,015	102,930	188,889	393,500	209,550
341	VEHICLE FUEL CHARGE/OIL/ETC	30,651	36,600	9,917	28,000	30,500
342	CENTRAL GARAGE LABOR CHARGES	49,551	65,000	22,318	65,000	71,500
343	CENT.GARAGE-PARTS&MAT. CHARGES	47,623	40,000	21,520	45,000	44,000
344	OUTSIDE MATERIAL & LABOR	27,347	21,000	4,822	21,000	23,100
361	SMALL TOOLS	938	600	598	598	600
389	OTHER	1,300	2,000	1,571	2,450	2,000
	TOTAL MATERIALS AND SUPPLIES	157,410	165,200	60,746	162,048	171,700
	DIVISION TOTAL	587,425	268,130	249,635	555,548	783,175

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50105	SWU-STORM SEWER MAINTENANCE					
219	OTHER PROFESSIONAL SERVICES	505,913	16,000	209,900	542,374	20,500
221	ELECTRICAL	17,935	21,200	10,656	20,000	21,000
222	NATURAL GAS	17,657	19,000	11,591	19,000	19,000
224	WATER	6,694	5,200	3,562	6,900	6,900
225	TELE-LONG DISTANCE/LOCAL CALLS	9	100	5	25	50
226	CELLULAR/WIRELESS SERVICE COST	236	960		780	725
227	TELEPHONE - EQUIPMENT/CALLS	7,695	3,400	1,568	3,200	3,200
231	COMMUNICATIONS EQUIPMENT	102	800	1,312	1,312	1,300
232	OFFICE EQUIPMENT	1,015	500	654	1,000	1,280
235	EQUIPMENT REPAIRS/MAINT.	3,218	4,500	765	3,500	4,000
241	HEATING & AIR CONDITIONING	1,875	2,000	118	1,800	2,000
246	OTHER BLDG MAINTENANCE	5,613	5,300	8,798	9,000	5,300
253	WASTE DISPOSAL CHARGES	31,179	26,800	923	22,000	33,777
259	OTHER	3,493	4,000	1,474	3,500	3,700
262	COMMERCIAL TRAVEL	352				
263	MEALS & LODGING	42				
264	REGISTRATION	795	200		149	200
282	EQUIPMENT RENTAL	1,864	10,000	727	5,000	5,000
	TOTAL CONTRACTUAL SERVICES	605,687	119,960	252,053	639,540	127,932
341	VEHICLE FUEL CHARGE/OIL/ETC	34,485	44,000	6,267	34,000	34,000
342	CENTRAL GARAGE LABOR CHARGES	82,898	85,000	20,501	82,000	82,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	71,262	65,000	10,883	65,000	65,000
344	OUTSIDE MATERIAL & LABOR	14,791	30,000	7,795	20,000	30,000
351	ROAD SALT/BRINE	80,000	80,000		80,000	100,000
353	HORTICULTURAL SUPP-FERT ETC	2,439	3,000	354	3,000	3,000
354	GRAVEL, SAND, STONE	24,766	26,000		26,000	26,000
355	CEMENT ASPHALT&CRACKFILL	35,962	70,000	830	65,000	70,000
357	BUILDING MATERIALS	2,061	3,000	1,858	3,000	3,000
359	OTHER CONSUMABLE SUPPLIES	35,688	36,000	5,997	30,800	30,000
361	SMALL TOOLS	6,451	5,500	2,348	5,500	5,500
367	CLOTHING & UNIFORM REPLACEMENT	1,912	2,800	1,535	2,000	2,800
369	OTHER NON CAPITAL EQUIPMENT	7,006	7,300	6,533	6,534	3,400
372	TRAFFIC SIGNS & HARDWARE	999	1,000	990	991	1,000
378	BARRICADES,CONES,FLASHERS,ETC	2,996	3,000		2,975	3,000
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,255	1,500	1,592	1,592	1,500
385	BATTERIES	871	900	135	900	900
387	EQUIPMENT CLEANING SUPPLIES	4,637	6,000	5,464	6,000	6,000
389	OTHER	41,850	27,000	733	37,000	40,000
	TOTAL MATERIALS AND SUPPLIES	452,329	497,000	73,815	472,292	507,100

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
553	FRONT END LOADERS					265,000
	TOTAL CAPITAL OUTLAY-PURCHASE					265,000
711	INSURED LOSSES-ACCIDENT CAUSED	4,116				
	TOTAL INSURED LOSSES	4,116				
913	DEPR SERVICE VEHICLES	63,440	65,523		60,887	58,334
917	DEPR LAND IMPROVEMENTS	1,119,015	1,091,200		1,112,133	1,112,133
919	DEPR OTHER EQUIPMENT	180,988	178,400		178,640	175,339
	TOTAL OTHER	1,363,443	1,335,123		1,351,660	1,345,806
	DIVISION TOTAL	2,425,575	1,952,083	325,868	2,463,492	2,245,838

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501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50106	FORESTRY					
111	SALARIES-PERMANENT REGULAR					35,310
121	WAGES PERMANENT REGULAR					217,978
151	WRS/RETIREMENT					17,240
152	F.I.C.A.					15,710
155	HEALTH INSURANCE EXPENSE					81,450
158	MEDICARE CONTRIBUTION					3,690
	TOTAL PERSONAL SERVICES					371,378
219	OTHER PROFESSIONAL SERVICES	347,771	485,845	128,761	472,500	105,300
226	CELLULAR/WIRELESS SERVICE COST	726	1,000	214	750	1,680
233	LICENSING/MAINT AGREEMENTS	10,000				
263	MEALS & LODGING		300			300
264	REGISTRATION		500			750
	TOTAL CONTRACTUAL SERVICES	358,497	487,645	128,975	473,250	108,030
323	MEMBERSHIP DUES	175	800		800	800
341	VEHICLE FUEL CHARGE/OIL/ETC	9,873	10,500	4,559	10,000	10,500
342	CENTRAL GARAGE LABOR CHARGES	31,191	25,000	11,653	23,000	27,500
343	CENT.GARAGE-PARTS&MAT. CHARGES	19,365	13,000	8,367	13,000	14,300
344	OUTSIDE MATERIAL & LABOR	2,111	15,000	6,855	15,000	16,500
353	HORTICULTURAL SUPP-FERT ETC	1,071	5,000	647	1,000	5,000
361	SMALL TOOLS	1,079	2,000		1,000	1,500
367	CLOTHING & UNIFORM REPLACEMENT	624	500	331	500	500
369	OTHER NON CAPITAL EQUIPMENT	3,794	3,300		3,300	2,500
	TOTAL MATERIALS AND SUPPLIES	69,283	75,100	32,412	67,600	79,100
	DIVISION TOTAL	427,780	562,745	161,387	540,850	558,508
	DEPARTMENT TOTAL	5,859,201	6,972,750	1,099,722	6,745,549	7,982,305

TRANSIT – PARKING

The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking. The revenue received from leases and permits is used to pay utility bills and maintenance of the parking lots.

Responsibilities/Activities

Kenosha Transit has nine (9) parking lots that are the responsibility of the Department of Transit. All of the city parking lots functions to provide safe and convenient off street parking in support of local commerce.

MASS TRANSIT

Overview

Mass Transit provides and arranges for public transportation services. Fixed route service is provided six days per week, Monday through Saturday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. To 7:30 P.M.) and Saturday (9:00 A.M. To 4:00 P.M.). The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services. These services to the disabled community are provided in a partnership with Kenosha County. In addition, we will be providing new service from a CMAQ grant that will include service until midnight for routes 2, 4, and 31. We will also have express routes to the industrial parks in Kenosha County until midnight.

Currently 55% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with an 80% federal share and 20% local share. Additionally, Kenosha County accesses additional State funding for the services provided to the disabled community.

Purpose

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

Major Activities and Program Objectives

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement Kenosha Unified Schools' bus system with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

Bus Operating Statistics	2015 Actual	2016 Estimated	2017 Estimated
Revenue Miles	901,522	908,181	1,126,487
Revenue Hours	64,101	64,464	79,487
Riders	1,247,542	1,263,840	0
Passengers/Hour	19	20	17

Streetcar Operating Statistics	2015 Actual	2016 Estimated	2017 Estimated
Revenue Miles	17,234	17,500	17,500
Revenue Hours	2,417	2,500	2,500
Riders	45,947	47,000	47,000
Passengers/Hour	19	19	19

MASS TRANSIT

Authorized Full-Time Positions	Adopted 2015	Adopted 2016	Proposed 2017
Operators			
Bus Drivers	29.5	29.5	29.5
Total Operators	29.5	29.5	29.5
Dispatching			
Operations Supervisor - Transit	1.0	1.0	1.0
Route Supervisor - Transit	1.0	1.0	1.0
Dispatcher - Transit	2.0	2.0	2.0
Total Dispatching	4.0	4.0	4.0
Garage & Maintenance			
Mechanic Supervisor	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
Service Attendant	3.0	3.0	3.0
Total Garage & Maintenance	8.0	8.0	8.0
Administration			
Director	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Account Clerk (1)	0.6	0.6	0.6
Total Administration	2.6	2.6	2.6
Streetcar Operations			
Operator	1.5	1.5	1.5
Total Streetcar Services	1.5	1.5	1.5
Streetcar Maintenance			
Streetcar Technician	1.0	1.0	1.0
Total Streetcar Maintenance	1.0	1.0	1.0
Westside Services			
Bus Drivers	0.0	0.0	1.5
Mechanic	0.0	0.0	1.5
Total Westside Services	0.0	0.0	3.0
Total Authorized	46.6	46.6	49.6

MASS TRANSIT FUND
INTERGOVERNMENTAL REVENUES
INTERGOVERNMENTAL REVENUES

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
FEDERAL GRANTS					
43302 UMTA OPERATING ASSISTANCE	2,122,107-	2,122,107-		2,094,532-	2,094,532-
43305 UMTA-CAPITAL/OPERATING FUNDING	2,773-	15,680-	3,672-	3,672-	15,280-
43314 STREETCAR SERVICE CMAQ	81,833-	78,000-		78,000-	80,000-
**FEDERAL GRANTS	2,206,713-	2,215,787-	3,672-	2,176,204-	2,189,812-
STATE GRANTS & REVENUES					
43404 STATE OPERATING ASSISTANCE	1,400,974-	1,525,457-	406,612-	1,236,064-	1,498,116-
43426 WESTSIDE SERVICE CMAQ					815,012-
**STATE GRANTS & REVENUES	1,400,974-	1,525,457-	406,612-	1,236,064-	2,313,128-
TRANSIT REVENUES					
47411 FULL ADULT-CASH TOKEN PASS	376,627-	440,000-	168,053-	380,000-	472,000-
47412 SENIOR/DISABLED FARES	135,877-	140,000-	69,614-	145,000-	200,471-
47413 STUDENT - CASH PASS	120,952-	139,000-	57,699-	139,000-	174,960-
47418 ST CATHERINES MED CAMPUS	4,452-	4,674-	4,693-	4,693-	4,908-
47419 PARA TRANSIT SUPPL FUNDING	65,547-	50,000-	65,616-	65,616-	50,000-
47421 UNIFIED SCHOOLS	874,350-	918,000-	530,400-	910,000-	963,900-
47451 SALE OF MAINTENANCE SERVICES	4,675-		2,447-	2,447-	
47453 SALE OF TRANSIT ASSETS	1,375-		554-	554-	
47454 PARK-N-RIDE LOT#23	83,193-	75,000-	39,443-	85,000-	89,000-
**TRANSIT REVENUES	1,667,048-	1,766,674-	938,519-	1,732,310-	1,955,239-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	431-		999-	1,463-	
49115 MOTOR FUEL TAX REFUND	51,251-	50,000-	27,768-	50,000-	50,000-
49117 CASH OVERAGE & SHORTAGE	18-				
49118 EMP WITNESS & JURY FEES RET'D	8-		8-	8-	
**MISCELLANEOUS REVENUES	51,708-	50,000-	28,775-	51,471-	50,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	686,309-	1,283,379-	641,688-	1,085,073-	1,281,848-
**OTHER FINANCING PROCEEDS	686,309-	1,283,379-	641,688-	1,085,073-	1,281,848-
****MASS TRANSIT FUND	6,012,752-	6,841,297-	2,019,266-	6,281,122-	7,790,027-

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2017

	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/16	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
PERSONAL SERVICES					
111 SALARIES-PERMANENT REGULAR	462,258	500,683	224,811	477,790	513,920
121 WAGES PERMANENT REGULAR	1,717,071	1,867,814	857,599	1,795,700	2,107,068
131 OVERTIME	71,110	133,137	31,958	82,850	130,764
132 WAGES TEMPORARY	374,170	369,754	182,123	368,905	696,206
135 LONGEVITY		300			
136 SHIFT DIFFERENTIAL	2,408	6,600	1,147	2,600	9,960
141 TOOL ALLOWANCE	3,000	3,000	1,500	3,000	3,000
144 EDUCATION REIMB ALLOWANCE			1,603	1,603	
146 PRODUCTIVITY INCENTIVE	5,750	10,275	1,500	1,500	10,275
151 WRS/RETIREMENT	292,301	335,519	106,118	320,250	357,525
152 F.I.C.A.	145,376	179,310	71,723	169,565	215,273
155 HEALTH INSURANCE EXPENSE	930,702	970,160	439,602	970,160	995,303
156 GROUP LIFE INSURANCE	7,453	9,050	4,300	7,790	7,980
157 STATE UNEMPLOYMENT COMP	6,139	20,000	9,312	19,000	20,000
158 MEDICARE CONTRIBUTION	37,799	41,955	18,625	39,685	50,404
161 WORKMEN'S COMP MEDICAL SERVICE	18,082	50,000	40,831	70,000	50,000
** TOTAL PERSONAL SERVICES	4,073,619	4,497,557	1,992,752	4,330,398	5,167,678
CONTRACTUAL SERVICES					
211 AUDITING SERVICES	18,321	18,675		18,675	19,250
216 MEDICAL EXAMS/VACCINATIONS/ETC	4,906	4,500	1,318	4,000	4,500
219 OTHER PROFESSIONAL SERVICES	118,889	25,229	41	15,200	26,200
221 ELECTRICAL	84,437	94,800	46,292	86,200	94,200
222 NATURAL GAS	25,174	53,500	12,662	28,200	52,000
223 STORM WATER UTILITY	8,669	10,300	4,510	10,100	10,300
224 WATER	7,377	10,020	4,483	8,800	11,770
225 TELE-LONG DISTANCE/LOCAL CALLS	68	100	29	100	100
226 CELLULAR/WIRELESS SERVICE COST	863	845	324	790	845
227 TELEPHONE - EQUIPMENT/CALLS	11,817	11,900	5,714	11,800	11,900
231 COMMUNICATIONS EQUIPMENT	8,836	8,930	4,345	8,800	11,585
232 OFFICE EQUIPMENT	3,051	4,340	2,046	3,500	4,988
233 LICENSING/MAINT AGREEMENTS	2,687	4,570	2,680	3,960	4,570
235 EQUIPMENT REPAIRS/MAINT.	6,484	7,000	1,948	5,000	7,000
246 OTHER BLDG MAINTENANCE	55,358	44,475	25,895	43,775	50,975
248 OUTSIDE LIGHTING REPAIRS	242	400		200	400
249 OTHER GROUNDS MAINTENANCE	8,721	18,400	9,618	16,601	23,580
258 PURCHASED TRANSPORTATION-TRANS	289,999	310,000	139,999	310,000	322,500
261 MILEAGE	368	2,200		950	2,200
262 COMMERCIAL TRAVEL	211	1,400		700	1,400
263 MEALS & LODGING	811	4,250	83	2,250	4,250
264 REGISTRATION	750	2,400		900	2,400
271 STATE INS POLICY FIRE&EXT COV	20,857	24,000		22,000	24,000
273 CVMIC LIABILITY	27,326	28,415		28,700	29,000

	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/16	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
CONTRACTUAL SERVICES					
276 AUTO POLICY	192,047	249,978	168,331	168,331	291,780
277 BOILER INSURANCE	638	735		670	735
278 EXCESS W.C./W.C. PREMIUM	4,583	4,600		4,820	4,900
281 LAND LEASE	138,814	141,590		130,000	141,000
** TOTAL CONTRACTUAL SERVICES	1,042,304	1,087,552	430,318	935,022	1,158,328
MATERIALS AND SUPPLIES					
311 OFFICE SUPPLIES/PRINTING	7,314	18,781	6,599	14,000	19,100
316 COMPUTER SOFTWARE	1,150	1,060		1,150	1,210
317 SHOP SUPPLIES	7,461	11,700	4,598	10,600	11,700
322 SUBSCRIPTIONS & BOOKS		200			200
323 MEMBERSHIP DUES	6,120	7,750	7,750	7,750	7,775
327 ADV & PROMOTION-G & A TRANSIT	21	200	42	100	200
328 NONADVERT PUBLICATIONS-TRANSIT	26	200	125	200	200
341 VEHICLE FUEL CHARGE/OIL/ETC	427,246	641,565	143,986	456,100	793,725
342 CENTRAL GARAGE LABOR CHARGES		200	237	237	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	49	100	35	100	100
344 OUTSIDE MATERIAL & LABOR	46,631	48,600	14,771	48,000	48,600
346 TIRES & TUBES-TRANSIT	49,590	55,578	22,472	54,000	57,096
347 PARTS PURCHASED-TRANSIT	184,713	207,868	83,211	196,500	309,475
361 SMALL TOOLS	940	1,000		700	1,000
362 OFFICE FURNITURE & EQUIPMENT		819	818	819	500
367 CLOTHING & UNIFORM REPLACEMENT	10,667	12,000	5,484	11,200	12,040
369 OTHER NON CAPITAL EQUIPMENT	275	16,732	2,567	16,732	2,400
382 HOUSEKEEPING-JANITORIAL SUPPLI	5,424	6,000	2,655	5,700	6,000
387 EQUIPMENT CLEANING SUPPLIES	470	800		500	800
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100			100
389 OTHER	1,967	2,715	826	2,200	2,715
** TOTAL MATERIALS AND SUPPLIES	750,064	1,033,968	296,176	826,588	1,275,136
CLAIMS & LOSSES					
421 ACCOUNTS RECEIVABLE	25,423				
** TOTAL CLAIMS & LOSSES	25,423				
INSURED LOSSES					
711 INSURED LOSSES-ACCIDENT CAUSED	4,510				
** TOTAL INSURED LOSSES	4,510				
OTHER					
909 MISCELLANEOUS	387		229	229	
911 DEPR UNMANNED PASSENGER SHELTE	179,671				
912 DEPR REVENUE VEHICLES	935,062				
913 DEPR SERVICE VEHICLES	3,337				
914 DEPR OFFICE EQUIPMENT	533				
916 DEPR BLDGS & MAINTENANCE AREA	299,918				
917 DEPR LAND IMPROVEMENTS	7,759				

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2017

	2015 ACTUAL EXPEND.	2016 REVISED BUDGET	EXPEND. TO 6/30/16	2016 ESTIMATED EXPEND.	2017 PROPOSED BUDGET
OTHER					
919 DEPR OTHER EQUIPMENT	167,661				
933 INDIRECT COST ALLOCATION	222,220	222,220	111,110	188,885	188,885
** TOTAL OTHER	1,816,548	222,220	111,339	189,114	188,885
****TOTAL MASS TRANSIT FUND	7,712,468	6,841,297	2,830,585	6,281,122	7,790,027

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	OPERATIONS-OPERATORS-REG					
121	WAGES PERMANENT REGULAR	1,283,679	1,398,425	646,608	1,340,700	1,476,242
131	OVERTIME	50,248	90,496	17,771	52,000	91,091
132	WAGES TEMPORARY	3,715				
144	EDUCATION REIMB ALLOWANCE			1,603	1,603	
146	PRODUCTIVITY INCENTIVE	3,375	7,775	625	625	7,775
151	WRS/RETIREMENT	207,162	219,448	67,830	208,215	203,651
152	F.I.C.A.	82,007	92,804	40,855	86,490	97,660
155	HEALTH INSURANCE EXPENSE	649,819	669,700	322,541	669,700	669,700
156	GROUP LIFE INSURANCE	4,746	6,000	2,714	4,900	5,000
157	STATE UNEMPLOYMENT COMP	6,139	20,000	9,312	19,000	20,000
158	MEDICARE CONTRIBUTION	19,236	21,709	9,556	20,230	22,840
161	WORKMEN'S COMP MEDICAL SERVICE	18,082	50,000	40,831	70,000	50,000
	TOTAL PERSONAL SERVICES	2,328,208	2,576,357	1,160,246	2,473,463	2,643,959
216	MEDICAL EXAMS/VACCINATIONS/ETC	4,906	4,500	1,318	4,000	4,500
219	OTHER PROFESSIONAL SERVICES	337	200	41	200	400
	TOTAL CONTRACTUAL SERVICES	5,243	4,700	1,359	4,200	4,900
367	CLOTHING & UNIFORM REPLACEMENT	5,498	7,000	3,188	6,200	7,040
389	OTHER	296	715	148	400	715
	TOTAL MATERIALS AND SUPPLIES	5,794	7,715	3,336	6,600	7,755
933	INDIRECT COST ALLOCATION	66,670	66,670	33,335	33,335	33,335
	TOTAL OTHER	66,670	66,670	33,335	33,335	33,335
	DIVISION TOTAL	2,405,915	2,655,442	1,198,276	2,517,598	2,689,949

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50103	OPERATIONS-OPERATORS-TEMP					
131	OVERTIME	4,455	_____	4,317	5,050	_____
132	WAGES TEMPORARY	318,806	297,405	160,077	297,405	313,847
151	WRS/RETIREMENT	14,899	33,312	7,420	33,875	30,130
152	F.I.C.A.	8,003	18,442	4,511	18,755	19,460
158	MEDICARE CONTRIBUTION	4,687	4,314	2,383	4,390	4,560
	TOTAL PERSONAL SERVICES	350,850	353,473	178,708	359,475	367,997
	DIVISION TOTAL	350,850	353,473	178,708	359,475	367,997

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50105	OPERATIONS-SUPV & DISPATCHING					
111	SALARIES-PERMANENT REGULAR	239,925	247,822	99,197	225,900	255,290
131	OVERTIME	720	3,289	1,494	6,000	3,240
132	WAGES TEMPORARY	30,602	39,128	10,461	37,000	35,670
136	SHIFT DIFFERENTIAL	38	600		100	600
146	PRODUCTIVITY INCENTIVE	750	1,000	250	250	1,000
151	WRS/RETIREMENT	14,813	19,263	4,666	17,780	20,120
152	F.I.C.A.	13,247	18,096	5,043	16,700	18,340
155	HEALTH INSURANCE EXPENSE	72,408	72,400	28,662	72,400	72,400
156	GROUP LIFE INSURANCE	1,237	1,300	605	1,100	1,100
158	MEDICARE CONTRIBUTION	3,796	4,232	1,540	3,910	4,290
	TOTAL PERSONAL SERVICES	377,536	407,130	151,918	381,140	412,050
261	MILEAGE		300			300
	TOTAL CONTRACTUAL SERVICES		300			300
	DIVISION TOTAL	377,536	407,430	151,918	381,140	412,350

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50106	OPERATIONS-MATERIALS & SUPPLIE					
311	OFFICE SUPPLIES/PRINTING	5,524	9,700	5,048	9,000	7,015
341	VEHICLE FUEL CHARGE/OIL/ETC	422,217	630,010	141,747	450,000	604,223
346	TIRES & TUBES-TRANSIT	49,590	55,578	22,472	54,000	57,096
369	OTHER NON CAPITAL EQUIPMENT		2,400		2,400	2,400
389	OTHER	155	200	142	200	200
	TOTAL MATERIALS AND SUPPLIES	477,486	697,888	169,409	515,600	670,934
	DIVISION TOTAL	477,486	697,888	169,409	515,600	670,934

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50107	DEPRECIATION EXPENSE					
911	DEPR UNMANNED PASSENGER SHELTE	179,671	_____	_____	_____	_____
912	DEPR REVENUE VEHICLES	931,849	_____	_____	_____	_____
917	DEPR LAND IMPROVEMENTS	7,759	_____	_____	_____	_____
919	DEPR OTHER EQUIPMENT	26,872	_____	_____	_____	_____
	TOTAL OTHER	1,146,151	_____	_____	_____	_____
	DIVISION TOTAL	1,146,151	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50201	TRANSIT GARAGE-MAINTENANCE					
111	SALARIES-PERMANENT REGULAR	51,083	74,897	37,446	74,890	77,400
121	WAGES PERMANENT REGULAR	331,308	356,182	164,551	342,000	364,030
131	OVERTIME	11,230	28,080	5,928	12,000	26,410
132	WAGES TEMPORARY			5,366	11,000	
136	SHIFT DIFFERENTIAL	2,365	6,000	1,147	2,500	9,360
141	TOOL ALLOWANCE	2,400	2,400	1,200	2,400	2,400
146	PRODUCTIVITY INCENTIVE	1,000	1,125	375	375	1,125
151	WRS/RETIREMENT	33,503	37,766	16,343	35,800	37,170
152	F.I.C.A.	24,614	29,068	12,815	27,610	29,810
155	HEALTH INSURANCE EXPENSE	125,206	144,800	46,764	144,800	144,800
156	GROUP LIFE INSURANCE	528	600	341	625	650
158	MEDICARE CONTRIBUTION	5,756	6,796	3,074	6,460	6,980
	TOTAL PERSONAL SERVICES	588,993	687,714	295,350	660,460	700,135
219	OTHER PROFESSIONAL SERVICES		280			280
231	COMMUNICATIONS EQUIPMENT	8,836	8,860	4,345	8,800	9,827
233	LICENSING/MAINT AGREEMENTS	1,000	2,070	1,500	1,800	2,070
235	EQUIPMENT REPAIRS/MAINT.	6,484	7,000	1,948	5,000	7,000
246	OTHER BLDG MAINTENANCE	39,355	24,475	19,882	24,475	21,578
248	OUTSIDE LIGHTING REPAIRS	121	200		100	200
249	OTHER GROUNDS MAINTENANCE	1,027	4,600	1,537	4,200	1,416
261	MILEAGE		400		200	400
263	MEALS & LODGING	374	250		250	250
264	REGISTRATION		200		200	200
276	AUTO POLICY	43,067	47,400	37,887	37,887	34,855
	TOTAL CONTRACTUAL SERVICES	100,264	95,735	67,099	82,912	78,076
316	COMPUTER SOFTWARE	1,150	1,000		1,150	1,150
317	SHOP SUPPLIES	7,010	11,000	4,461	10,000	11,000
341	VEHICLE FUEL CHARGE/OIL/ETC	4,616	9,855	2,107	5,200	10,020
342	CENTRAL GARAGE LABOR CHARGES		200	237	237	200
343	CENT.GARAGE-PARTS&MAT. CHARGES	49	100	35	100	100
344	OUTSIDE MATERIAL & LABOR	26,631	33,600	14,771	33,000	33,600
347	PARTS PURCHASED-TRANSIT	176,963	202,868	81,071	190,000	226,000
361	SMALL TOOLS	940	1,000		700	1,000
367	CLOTHING & UNIFORM REPLACEMENT	5,169	5,000	2,296	5,000	2,852
369	OTHER NON CAPITAL EQUIPMENT		13,132	2,567	13,132	
382	HOUSEKEEPING-JANITORIAL SUPPLI	4,263	4,500	2,650	4,500	4,500
387	EQUIPMENT CLEANING SUPPLIES	470	800		500	800
389	OTHER	1,516	1,800	536	1,600	1,279

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
	TOTAL MATERIALS AND SUPPLIES	228,777	284,855	110,731	265,119	292,501
711	INSURED LOSSES-ACCIDENT CAUSED	4,510				
	TOTAL INSURED LOSSES	4,510				
914	DEPR OFFICE EQUIPMENT	533				
916	DEPR BLDGS & MAINTENANCE AREA	267,727				
919	DEPR OTHER EQUIPMENT	19,853				
933	INDIRECT COST ALLOCATION	33,340	33,340	16,670	33,340	33,340
	TOTAL OTHER	321,453	33,340	16,670	33,340	33,340
	DIVISION TOTAL	1,243,997	1,101,644	489,850	1,041,831	1,104,052

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520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50202	MAINT-NON-TRANSPORTATION					
132	WAGES TEMPORARY	12,594	19,935	3,798	13,000	21,030
151	WRS/RETIREMENT		1,319		870	1,440
152	F.I.C.A.		1,238		820	1,310
158	MEDICARE CONTRIBUTION	183	290	55	200	310
	TOTAL PERSONAL SERVICES	12,777	22,782	3,853	14,890	24,090
221	ELECTRICAL	18	2,100			1,500
222	NATURAL GAS	18	2,000			1,000
224	WATER	1,084	1,000	1,265	2,300	2,600
227	TELEPHONE - EQUIPMENT/CALLS	851	900	435	900	900
246	OTHER BLDG MAINTENANCE	2,905	4,300	2,949	4,300	5,300
248	OUTSIDE LIGHTING REPAIRS	121	200		100	200
249	OTHER GROUNDS MAINTENANCE	6,391	10,400	4,680	9,000	15,080
	TOTAL CONTRACTUAL SERVICES	11,388	20,900	9,329	16,600	26,580
	DIVISION TOTAL	24,165	43,682	13,182	31,490	50,670

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50301	TRANSIT ADMINISTRATION					
111	SALARIES-PERMANENT REGULAR	171,250	177,964	88,168	177,000	142,501
146	PRODUCTIVITY INCENTIVE	625	375	250	250	375
151	WRS/RETIREMENT	11,687	11,774	5,836	11,700	9,716
152	F.I.C.A.	10,545	11,063	5,426	11,000	8,859
155	HEALTH INSURANCE EXPENSE	47,065	47,060	23,533	47,060	40,562
156	GROUP LIFE INSURANCE	287	400	253	475	480
158	MEDICARE CONTRIBUTION	2,466	2,588	1,269	2,575	2,078
	TOTAL PERSONAL SERVICES	243,925	251,224	124,735	250,060	204,571
211	AUDITING SERVICES	18,321	18,675	_____	18,675	15,668
219	OTHER PROFESSIONAL SERVICES	12,862	24,749	_____	15,000	22,604
221	ELECTRICAL	56,486	63,000	33,453	58,200	46,465
222	NATURAL GAS	21,519	43,000	10,150	24,000	37,591
223	STORM WATER UTILITY	8,669	10,300	4,510	10,100	8,363
224	WATER	6,293	8,350	3,218	6,500	6,812
225	TELE-LONG DISTANCE/LOCAL CALLS	68	100	29	100	100
226	CELLULAR/WIRELESS SERVICE COST	801	725	292	710	725
227	TELEPHONE - EQUIPMENT/CALLS	9,258	9,300	4,466	9,200	7,037
232	OFFICE EQUIPMENT	3,051	4,340	2,046	3,500	4,988
233	LICENSING/MAINT AGREEMENTS	1,687	2,500	1,180	2,160	2,500
258	PURCHASED TRANSPORTATION-TRANS	289,999	310,000	139,999	310,000	322,500
261	MILEAGE	368	1,500	_____	750	1,500
262	COMMERCIAL TRAVEL	211	1,400	_____	700	1,400
263	MEALS & LODGING	437	4,000	83	2,000	4,000
264	REGISTRATION	750	700	_____	700	700
271	STATE INS POLICY FIRE&EXT COV	20,857	24,000	_____	22,000	24,000
273	CVMIC LIABILITY	27,326	28,415	_____	28,700	29,000
276	AUTO POLICY	115,477	167,400	96,195	96,195	161,205
277	BOILER INSURANCE	638	735	_____	670	735
278	EXCESS W.C./W.C. PREMIUM	4,583	4,600	_____	4,820	4,900
	TOTAL CONTRACTUAL SERVICES	599,661	727,789	295,621	614,680	702,793
311	OFFICE SUPPLIES/PRINTING	1,043	1,181	619	1,000	1,500
316	COMPUTER SOFTWARE	_____	60	_____	_____	60
322	SUBSCRIPTIONS & BOOKS	_____	200	_____	_____	200
323	MEMBERSHIP DUES	6,120	7,750	7,750	7,750	6,288
327	ADV & PROMOTION-G & A TRANSIT	21	200	42	100	200
328	NONADVERT PUBLICATIONS-TRANSIT	26	200	125	200	200
362	OFFICE FURNITURE & EQUIPMENT	_____	819	818	819	500
388	PHOTOGRAPHIC EQUIP & SUPPLIES	_____	100	_____	_____	100

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
	TOTAL MATERIALS AND SUPPLIES	7,210	10,510	9,354	9,869	9,048
421	ACCOUNTS RECEIVABLE	25,423				
	TOTAL CLAIMS & LOSSES	25,423				
909	MISCELLANEOUS	387		229	229	
913	DEPR SERVICE VEHICLES	3,337				
933	INDIRECT COST ALLOCATION	122,210	122,210	61,105	122,210	85,978
	TOTAL OTHER	125,934	122,210	61,334	122,439	85,978
	DEPARTMENT TOTAL	1,002,153	1,111,733	491,044	997,048	1,002,390

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50401	STREET CARS SYSTEM					
121	WAGES PERMANENT REGULAR	46,671	57,147	19,278	57,000	60,338
131	OVERTIME	2,500	5,182	1,189	4,000	5,363
132	WAGES TEMPORARY	8,453	13,286	2,421	10,500	14,020
151	WRS/RETIREMENT	6,295	8,467	2,127	8,010	7,660
152	F.I.C.A.	3,365	4,689	1,292	4,440	4,950
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	18,100
156	GROUP LIFE INSURANCE	335	400	198	350	400
158	MEDICARE CONTRIBUTION	834	1,106	332	1,040	1,160
	TOTAL PERSONAL SERVICES	86,555	108,377	35,888	103,440	111,991
219	OTHER PROFESSIONAL SERVICES	105,690				
221	ELECTRICAL	27,933	29,700	12,839	28,000	29,700
222	NATURAL GAS	3,637	8,500	2,512	4,200	8,000
224	WATER		670			670
226	CELLULAR/WIRELESS SERVICE COST	62	120	32	80	120
227	TELEPHONE - EQUIPMENT/CALLS	1,708	1,700	813	1,700	1,700
231	COMMUNICATIONS EQUIPMENT		70			70
246	OTHER BLDG MAINTENANCE	13,098	15,700	3,064	15,000	15,700
249	OTHER GROUNDS MAINTENANCE	1,303	3,400	3,401	3,401	3,900
264	REGISTRATION		1,500			1,500
276	AUTO POLICY	33,503	35,178	34,249	34,249	36,233
281	LAND LEASE	138,814	141,590		130,000	141,000
	TOTAL CONTRACTUAL SERVICES	325,748	238,128	56,910	216,630	238,593
311	OFFICE SUPPLIES/PRINTING	747	7,900	932	4,000	7,900
317	SHOP SUPPLIES	451	700	137	600	700
341	VEHICLE FUEL CHARGE/OIL/ETC	413	1,700	132	900	1,600
344	OUTSIDE MATERIAL & LABOR	20,000	15,000		15,000	15,000
347	PARTS PURCHASED-TRANSIT	7,750	5,000	2,140	6,500	7,000
369	OTHER NON CAPITAL EQUIPMENT	275	1,200		1,200	
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,161	1,500	5	1,200	1,500
	TOTAL MATERIALS AND SUPPLIES	30,797	33,000	3,346	29,400	33,700
	DIVISION TOTAL	443,100	379,505	96,144	349,470	384,284

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50402	DEPRECIATION EXPENSE					
912	DEPR REVENUE VEHICLES	3,213	_____	_____	_____	_____
916	DEPR BLDGS & MAINTENANCE AREA	32,191	_____	_____	_____	_____
919	DEPR OTHER EQUIPMENT	120,936	_____	_____	_____	_____
	TOTAL OTHER	156,340	_____	_____	_____	_____
	DIVISION TOTAL	156,340	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50403	STREET CAR MAINTENANCE					
121	WAGES PERMANENT REGULAR	55,413	56,060	27,162	56,000	56,056
131	OVERTIME	1,957	6,090	1,259	3,800	4,660
135	LONGEVITY		300			
136	SHIFT DIFFERENTIAL	5				
141	TOOL ALLOWANCE	600	600	300	600	600
151	WRS/RETIREMENT	3,942	4,170	1,896	4,000	4,170
152	F.I.C.A.	3,595	3,910	1,781	3,750	3,810
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	18,100
156	GROUP LIFE INSURANCE	320	350	189	340	350
158	MEDICARE CONTRIBUTION	841	920	416	880	890
	TOTAL PERSONAL SERVICES	84,775	90,500	42,054	87,470	88,636
	DIVISION TOTAL	84,775	90,500	42,054	87,470	88,636

520 MASS TRANSIT FUND
09 OTHER

5 WESTSIDE SERVICES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50501	WESTSIDE - OPERATIONS					
111	SALARIES-PERMANENT REGULAR					38,729
121	WAGES PERMANENT REGULAR					150,402
132	WAGES TEMPORARY					311,639
151	WRS/RETIREMENT					43,468
152	F.I.C.A.					31,074
155	HEALTH INSURANCE EXPENSE					31,641
158	MEDICARE CONTRIBUTION					7,296
	TOTAL PERSONAL SERVICES					614,249
211	AUDITING SERVICES					3,582
219	OTHER PROFESSIONAL SERVICES					2,916
221	ELECTRICAL					16,535
222	NATURAL GAS					5,409
223	STORM WATER UTILITY					1,937
224	WATER					1,688
227	TELEPHONE - EQUIPMENT/CALLS					2,263
231	COMMUNICATIONS EQUIPMENT					1,688
246	OTHER BLDG MAINTENANCE					8,397
249	OTHER GROUNDS MAINTENANCE					3,184
276	AUTO POLICY					59,487
	TOTAL CONTRACTUAL SERVICES					107,086
311	OFFICE SUPPLIES/PRINTING					2,685
323	MEMBERSHIP DUES					1,487
341	VEHICLE FUEL CHARGE/OIL/ETC					177,882
347	PARTS PURCHASED-TRANSIT					76,475
367	CLOTHING & UNIFORM REPLACEMENT					2,148
389	OTHER					521
	TOTAL MATERIALS AND SUPPLIES					261,198
933	INDIRECT COST ALLOCATION					36,232
	TOTAL OTHER					36,232
	DIVISION TOTAL					1,018,765
	FUND TOTAL	7,712,468	6,841,297	2,830,585	6,281,122	7,790,027

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AIRPORT

The Department provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all Airport properties.

To provide a modern airport facility offering the variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

Responsibilities/Activities

The Airport is currently home to (9) nine aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 270 based aircraft, more than any other airport in Wisconsin.

	2015 Actual	2016 Estimated	2017 Estimated
Hangar leases managed and enforced	51	52	52
Fuel flowage fees (gallons)	955,156	850,000	890,000
Aircraft Operations	55,722	60,000	60,000

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Airport Director	1	1	1
Supervisor of Operations - Airport	1	1	0
Airport Maintenance Technician	1	2	2
Total Authorized	3	4	3

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
AIRPORT REVENUES					
47201 LEASE - FARM LAND	9,000-	6,480-		9,000-	14,490-
47202 GS KENOSHA HANGAR, LLC	3,512-		14,047-	14,047-	14,047-
47203 9400-10-20 KENEVAN	10,209-	10,209-	10,209-	10,209-	10,209-
47204 WINDSOCK & BEACON LLC 10420				1,768-	3,030-
47205 HANGAR 9500 LLC				2,858-	4,900-
47206 4940 88 AVE G.T.C.	6,000-	6,000-	6,000-	6,000-	23,067-
47207 10290 HANGAR 3000 LLC	5,250-	5,250-	5,250-	5,250-	5,250-
47208 10310 PROPERTIES, LLC	8,010-	8,010-	8,010-	8,010-	8,010-
47209 9516 BIRDS ROOST	2,945-	2,945-	2,945-	2,945-	2,945-
47210 9770 D&J	4,000-	4,000-	4,000-	4,000-	4,000-
47211 BEARDSLEY/EAGLES NEST 9890	2,362-	2,362-	2,362-	2,362-	2,362-
47212 9962 DANALAN	19,015-	16,555-	16,555-	16,555-	16,555-
47213 BURLINGTON EQUITY LLC 10450	2,460-	4,920-	4,920-	4,920-	4,920-
47214 9940 FRANK ALLSEITS CORP.	5,280-	5,280-	5,280-	5,280-	5,280-
47215 FUEL FARM-FRANK ALLSEITS CORP.	2,000-	2,000-	1,500-	2,000-	2,000-
47216 FUEL FLOW-FRANK ALLSEITS CORP.		650-			
47217 RG AVIATION LLC 10420-52 ND ST	3,030-	3,030-	1,515-	1,515-	
47218 10030 ERICSON	3,952-	3,952-	3,952-	3,952-	3,952-
47219 10010 KENO T-HANGAR	3,952-	3,952-	3,952-	3,952-	3,952-
47220 10070 HANGAR FIFTEEN	3,952-	3,952-	3,952-	3,952-	3,952-
47221 10050 HANGAR EIGHTEEN	3,952-	3,952-	3,952-	3,952-	3,952-
47222 10090-10110 HANGAR 90	7,904-	7,904-	7,904-	7,904-	7,904-
47223 9390 PARTNERSHIP LLC	3,055-	3,055-	3,055-	3,055-	3,055-
47224 9910 PROPERTIES LLC 9910 52ND	7,269-	7,269-	7,269-	7,269-	7,269-
47225 10150 HANGAR 51	4,420-	4,420-	4,420-	4,420-	4,420-
47226 9522 SEACORD	3,523-	3,523-	3,523-	3,523-	3,523-
47227 10130 HANGAR 30	3,952-	3,952-	3,952-	3,952-	3,952-
47228 9830 RAFFEL	2,000-	2,000-	2,000-	2,000-	2,000-
47229 9910 PROPERTIES 9906 52ND	3,556-	3,556-	3,556-	3,556-	3,556-
47231 KENO AERO FUEL FARM FEE	2,000-	2,000-	1,500-	2,000-	2,000-
47233 HANGAR 4000 LLC (JEROLD JACKS)	4,380-	4,380-	4,400-	4,400-	4,400-
47234 10270 HANGAR 5000	5,240-	5,240-	5,240-	5,240-	5,240-
47235 9870 AVIATION PLUS	2,940-	2,940-	2,940-	2,940-	2,940-
47239 9604-08 SMERNOFF	1,306-	1,306-	1,306-	1,306-	1,306-
47240 9840 POSITIVE RATE	2,500-	2,500-	2,500-	2,500-	2,500-
47241 10190 SECURITY	3,952-	3,952-	3,952-	3,952-	3,952-
47243 9820 ACME AIR VENTURE	5,023-	5,023-	5,023-	5,023-	5,023-
47244 10210 HANGAR 2000 NORTH	3,952-	3,952-	3,952-	3,952-	3,952-
47245 10230 EXEC AIRCRFT	3,952-	3,952-	3,952-	3,952-	3,952-
47246 10170 SECURITY HANGARS	3,952-	3,952-	3,952-	3,952-	3,952-
47247 STEIN AIRCRAFT-LEASE	20,197-	20,197-	20,197-	20,197-	20,197-
47249 GLOBAL JET-FUEL FARM-4480	1,000-	2,000-	1,500-	1,500-	
47250 GLOBAL JET-FUEL FLOWAGE-4480		10,000-			
47252 9894 FUEL FLOWAGE FEES	142,985-	120,000-	47,529-	130,000-	120,000-
47253 9894 PROP. LLC/LAND LEASE	11,300-	11,300-	11,300-	11,300-	11,300-
47254 9894 PROP/FUEL FARM FACILITY	8,000-	8,000-	6,000-	8,000-	8,000-

AIRPORT FUND
NON-GOVERNMENTAL GRANTS
NON-GOVERNMENTAL GRANTS

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
AIRPORT REVENUES					
47255 9850 BAKENG DEUCE	2,500-	2,500-	2,500-	2,500-	2,500-
47256 9530 SOUTHPORT HANGER CONDO	6,165-	6,165-	6,165-	6,165-	6,165-
47258 9846 ERIC WOELBING	2,880-	2,880-	2,880-	2,880-	2,880-
47260 RAMP FEES	4,961-	5,126-	4,961-	4,961-	4,961-
47262 9952 AMPHIB	5,920-	5,920-	5,920-	5,920-	5,920-
47264 FUEL FARM - DANALAN	4,000-	4,000-	3,000-	4,000-	4,000-
47267 SBT GROUP, LLC 10440	4,920-	4,920-	4,920-	4,920-	4,920-
47270 10460 SSR PROPERTIES	5,080-	5,080-	5,080-	5,080-	5,080-
47274 9950 BURTON BUCHER	4,320-	4,320-	4,320-	4,320-	4,320-
47277 10430 RKJ ENTERPRISES	4,510-	4,510-	4,510-	4,510-	4,510-
47280 9960-WM KNAUZ TRUST	5,340-	4,950-	5,340-	5,340-	4,950-
47284 9904-JOHN S. SWIFT CO	2,805-	2,805-	2,805-	2,805-	2,805-
47288 9880-CASPER AVIATION	2,700-	2,700-	2,700-	2,700-	2,700-
47291 MITCH AND CHRIS LLC - 9500	6,963-	6,963-	2,661-	2,661-	
47293 NEW CINGULAR WIRELESS PSC LLC	16,242-	16,200-	8,700-	16,200-	16,200-
47294 10330 ROBERT COOK TRUST	5,760-	5,760-	5,760-	5,760-	5,760-
47295 10320 WOELBING	4,770-	4,770-	4,770-	4,770-	4,770-
47296 9612 - SUNSTAR AERO SERVICES	8,171-	8,191-	8,171-	8,171-	8,171-
47297 STEIN - FUEL FARM	4,000-	4,000-	3,000-	4,000-	4,000-
47298 KENOSHA HANGAR LLC	5,608-	5,608-	5,608-		
47299 STEIN-FUEL FLOWAGE	28,943-	84,000-	11,328-	30,000-	40,000-
**AIRPORT REVENUES	493,797-	531,240-	364,422-	486,083-	505,878-
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	13,107-	5,000-	4,858-	6,300-	6,000-
**INTEREST INCOME	13,107-	5,000-	4,858-	6,300-	6,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	17,876-				
49115 MOTOR FUEL TAX REFUND	1,912-	1,700-	703-	1,400-	1,400-
**MISCELLANEOUS REVENUES	19,788-	1,700-	703-	1,400-	1,400-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	335,412-	394,928-	197,460-	394,928-	321,348-
**OTHER FINANCING PROCEEDS	335,412-	394,928-	197,460-	394,928-	321,348-
****AIRPORT FUND	862,104-	932,868-	567,443-	888,711-	834,626-

521 AIRPORT FUND
09 OTHER

1 AIRPORT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	AIRPORT					
111	SALARIES-PERMANENT REGULAR	147,694	164,603	34,638	84,000	89,450
121	WAGES PERMANENT REGULAR	51,259	93,646	35,811	83,000	96,160
122	PERMANENT PART-TIME	105,782	108,981	49,659	108,981	110,535
131	OVERTIME	28,603	24,847	11,485	24,847	28,480
146	PRODUCTIVITY INCENTIVE	375	480	125	480	480
151	WRS/RETIREMENT	20,021	25,931	8,261	20,000	22,115
152	F.I.C.A.	19,652	24,343	7,758	19,000	20,158
155	HEALTH INSURANCE EXPENSE	48,272	69,383	19,611	69,383	51,283
156	GROUP LIFE INSURANCE	1,047	1,150	474	900	1,000
158	MEDICARE CONTRIBUTION	4,838	5,695	1,910	4,400	4,715
	TOTAL PERSONAL SERVICES	427,543	519,059	169,732	414,991	424,376
219	OTHER PROFESSIONAL SERVICES	5,431	3,754	423	3,754	3,754
221	ELECTRICAL	50,417	52,000	25,497	52,000	52,000
222	NATURAL GAS	9,201	15,000	5,931	8,000	15,000
223	STORM WATER UTILITY	254,345	115,800	37,337	115,800	113,800
224	WATER	3,706	3,914	1,851	4,000	3,992
225	TELE-LONG DISTANCE/LOCAL CALLS		100			
226	CELLULAR/WIRELESS SERVICE COST	631	675	217	500	750
227	TELEPHONE - EQUIPMENT/CALLS	4,142	4,175	2,067	4,175	4,175
231	COMMUNICATIONS EQUIPMENT	792	800		800	800
232	OFFICE EQUIPMENT	672	328	234	328	600
241	HEATING & AIR CONDITIONING	4,853	3,500	59	3,500	3,500
242	ELEVATOR	530	1,020	272	1,020	1,020
243	CLEANING CONTRACT-BLDG	270	600		600	600
246	OTHER BLDG MAINTENANCE	7,100	7,500	2,600	7,500	7,500
248	OUTSIDE LIGHTING REPAIRS		1,500		1,500	1,500
249	OTHER GROUNDS MAINTENANCE	1,705	1,500	722	1,500	1,500
261	MILEAGE	1,071	1,400		1,400	1,400
263	MEALS & LODGING	38	500		500	500
264	REGISTRATION		140		140	140
271	STATE INS POLICY FIRE&EXT COV	6,916	7,475		7,475	8,981
273	CVMIC LIABILITY	2,707	2,900		2,900	3,100
275	AVIATION LIABILITY	8,500	8,500	8,500	8,500	8,500
276	AUTO POLICY	817	2,100	72	2,100	2,425
277	BOILER INSURANCE	133	170		170	180
278	EXCESS W.C./W.C. PREMIUM	572	705		705	740
282	EQUIPMENT RENTAL	12,330	12,200	8,460	12,200	12,200
	TOTAL CONTRACTUAL SERVICES	376,879	248,256	94,242	241,067	248,657

521 AIRPORT FUND
09 OTHER

1 AIRPORT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
311	OFFICE SUPPLIES/PRINTING	728	750	271	750	750
323	MEMBERSHIP DUES	675	720	675	675	720
341	VEHICLE FUEL CHARGE/OIL/ETC	21,517	31,250	6,350	25,000	27,500
342	CENTRAL GARAGE LABOR CHARGES	30,020	19,000	11,139	19,000	19,000
343	CENT.GARAGE-PARTS&MAT. CHARGES	32,889	11,000	8,155	11,000	11,000
344	OUTSIDE MATERIAL & LABOR	14,933	19,000	3,893	16,000	19,277
351	ROAD SALT/BRINE		16,000	13,620	16,000	16,000
353	HORTICULTURAL SUPP-FERT ETC	3,427	3,250	129	3,250	3,250
355	CEMENT ASPHALT&CRACKFILL		300			300
357	BUILDING MATERIALS		500			500
361	SMALL TOOLS	535	800	10	500	800
363	COMPUTER HARDWARE		487	487	487	
367	CLOTHING & UNIFORM REPLACEMENT	391	800	56	400	800
369	OTHER NON CAPITAL EQUIPMENT	3,111	600	90	600	600
371	PAVEMENT MARKINGS		3,500		3,500	3,500
372	TRAFFIC SIGNS & HARDWARE		500			500
375	ELECTRICAL SUPL TRAF&ST LHTG	2,595	5,500	2,336	4,000	5,500
382	HOUSEKEEPING-JANITORIAL SUPPLI	2,252	2,700	1,086	2,700	2,700
385	BATTERIES	473	500	35	500	500
	TOTAL MATERIALS AND SUPPLIES	113,546	117,157	48,332	104,362	113,197
512	PORTABLE RECEIVER TRANSMITTERS	8,280				
579	OTHER MISC EQUIPMENT		6,600	6,579	6,579	
	TOTAL CAPITAL OUTLAY-PURCHASE	8,280	6,600	6,579	6,579	
916	DEPR BLDGS & MAINTENANCE AREA	37,915	37,915		37,915	37,915
917	DEPR LAND IMPROVEMENTS	91,782	91,300		91,800	91,800
919	DEPR OTHER EQUIPMENT	68,955	68,930		62,442	61,100
920	DEPR CONTRA CONTRIBUTED CAP	152,626-	150,000-		150,000-	140,000-
933	INDIRECT COST ALLOCATION	48,396	48,396	24,198	48,396	48,396
	TOTAL OTHER	94,422	96,541	24,198	90,553	99,211
	DEPARTMENT TOTAL	1,020,670	987,613	343,083	857,552	885,441

PARKS – WASHINGTON PARK GOLF COURSE

The Parks Division functions to provide affordable recreational opportunities for the community's golf enthusiasts.

Responsibilities/Activities

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation during March through December.

Major Tournaments held include the Men's, City Open and Junior City Opens. There are several leagues that play at the course which include: a Senior League; Ladies Leagues on Wednesdays and Thursdays; Coins (Mondays); Stan's (Mondays); Bart's Birdies (Wednesdays); Muni's Dozen (Thursdays); City Employees (Thursdays); and Danish Brotherhood (Fridays).

Among the Parks Division's objectives are fairway and sand trap improvements, as well as tree removal and reforestation.

GOLF COURSE	2015 Actual	2016 Estimated	2017 Estimated
Total Golfers	20,000	20,000	20,000
Number of Tournaments	7	6	6

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Golf Course Supervisor (1)	0.08	0.08	0.08
Office Associate II (2)	0.10	0.10	0.10
Total Authorized	0.18	0.18	0.18

(1) Position is budgeted 92% Park Administration & 8% Golf Course.
(2) Position is budgeted 90% Park Administration and 10% Golf.

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
PARKS DEPARTMENT					
46551 GOLF COURSE FEES-ADULT MON-FRI	24,466-	30,000-	8,766-	26,000-	35,000-
46552 GOLF COURSE FEES-CHILD	5,782-	6,000-	3,499-	7,000-	6,000-
46553 GOLF COURSE SEASON PASS-SENIOR	3,973-	4,300-	3,425-	4,000-	4,000-
46554 GOLF EQUIPMENT RENTAL FEES	1,922-	2,000-	614-	2,000-	2,000-
46555 SALE OF GOLF EQUIPMENT	1,506-	1,000-	693-	1,200-	1,100-
46556 CONCESSIONS-GOLF COURSE	25,478-	27,000-	13,377-	27,000-	31,000-
46557 GOLF COURSE FEES SENIOR W/PASS	32,443-	31,000-	14,075-	31,000-	31,000-
46558 GLF COUR FEES-ADULT-WKEND-HOL	23,663-	30,000-	12,234-	30,000-	30,000-
46560 GLF COUR FEES SR-W/O PASS	16,906-	16,000-	5,265-	16,500-	16,000-
46561 GLF COUR SEASON PASS-JUNIOR	9,542-		4,247-	8,305-	6,900-
46562 GREEN FEE TICKET-TEN PUNCH	5,098-	4,800-			
46564 GOLF CART RENTAL FEES-ADULT	22,519-	27,000-	14,751-	27,000-	31,000-
46566 GLF CART RENT-SENIORS-WEEKDAYS	24,940-	23,000-	8,865-	23,000-	26,000-
46567 GOLF ADVERTISING REVENUE	1,150-		250-	1,200-	1,200-
46568 CITY EMPLOYEE	3,514-	3,800-	1,580-	3,500-	3,800-
46569 CITY EMPLOYE SEASON PASS SALES	4,427-				
46571 GOLF CART FEES - FALL RATE	7,322-	6,000-	261-	7,000-	6,000-
46573 GREEN FEE-SUNRISE	20,800-	25,000-	5,462-	22,000-	25,000-
46578 COLLEGE STUDENT RATE					1,800-
**PARKS DEPARTMENT	235,451-	236,900-	97,364-	236,705-	257,800-
COMMERCIAL REVENUES					
47198 CELL TOWER LEASE	32,193-	39,425-	19,587-	39,500-	39,500-
**COMMERCIAL REVENUES	32,193-	39,425-	19,587-	39,500-	39,500-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	30,354-				
49117 CASH OVERAGE & SHORTAGE	25		17-	17-	
**MISCELLANEOUS REVENUES	30,329-		17-	17-	
****GOLF COURSE	297,973-	276,325-	116,968-	276,222-	297,300-

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	GOLF COURSE					
111	SALARIES-PERMANENT REGULAR	8,667	9,404	4,639	9,400	9,653
121	WAGES PERMANENT REGULAR	585		2,456	3,000	
122	PERMANENT PART-TIME	6,839	29,777	12,400	29,700	30,160
131	OVERTIME	630		758	1,000	
132	WAGES TEMPORARY	70,987	86,364	31,579	81,000	76,777
146	PRODUCTIVITY INCENTIVE	25		13	13	
151	WRS/RETIREMENT	2,160	7,873	1,807	8,200	7,510
152	F.I.C.A.	2,026	7,408	1,694	7,700	6,845
155	HEALTH INSURANCE EXPENSE	2,776	3,258	1,629	3,258	3,258
157	STATE UNEMPLOYMENT COMP	5,228	5,500	337	5,000	5,500
158	MEDICARE CONTRIBUTION	1,270	1,812	751	1,800	1,692
	TOTAL PERSONAL SERVICES	101,193	151,396	58,063	150,071	141,395
219	OTHER PROFESSIONAL SERVICES	12,365	15,108	1,244	15,000	15,000
221	ELECTRICAL	8,162	8,200	3,168	8,500	8,500
222	NATURAL GAS	1,328	2,000	595	1,500	1,500
223	STORM WATER UTILITY	6,468	6,500	2,295	6,500	6,500
224	WATER	14,754	11,000	1,290	15,000	15,300
227	TELEPHONE - EQUIPMENT/CALLS	1,181	1,300	583	1,300	1,300
233	LICENSING/MAINT AGREEMENTS	588	600		600	600
235	EQUIPMENT REPAIRS/MAINT.		700			200
244	PAINTING & CARPETING		300		100	
246	OTHER BLDG MAINTENANCE	620	600	150	600	600
249	OTHER GROUNDS MAINTENANCE	1,403	3,000		2,000	2,000
259	OTHER	2,783	2,500	913	2,500	2,500
264	REGISTRATION			125	125	
271	STATE INS POLICY FIRE&EXT COV	2,001	2,500		2,500	2,675
273	CVMIC LIABILITY	6,040	6,150		6,150	6,580
277	BOILER INSURANCE	63	75		75	80
278	EXCESS W.C./W.C. PREMIUM	200	200		200	210
282	EQUIPMENT RENTAL	16,270	16,500	7,664	16,500	17,775
	TOTAL CONTRACTUAL SERVICES	74,226	77,233	18,027	79,150	81,320
311	OFFICE SUPPLIES/PRINTING	915	1,000	713	1,104	1,000
326	ADVERTISING	776	1,000		1,000	1,000
341	VEHICLE FUEL CHARGE/OIL/ETC		250			250
342	CENTRAL GARAGE LABOR CHARGES	5,092	4,000		4,000	4,400
343	CENT.GARAGE-PARTS&MAT. CHARGES	1,115	1,200		1,200	1,320
344	OUTSIDE MATERIAL & LABOR	7,490	12,000	2,422	12,000	12,000
353	HORTICULTURAL SUPP-FERT ETC	8,074	9,000		9,000	9,000

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
354	GRAVEL, SAND, STONE	1,222	2,000		2,000	1,500
357	BUILDING MATERIALS		500			500
361	SMALL TOOLS		400		400	400
367	CLOTHING & UNIFORM REPLACEMENT		100			100
369	OTHER NON CAPITAL EQUIPMENT	372	3,000		2,000	2,000
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,456	1,500		1,500	1,500
389	OTHER		1,220		1,000	1,000
397	GOLF CONCESSIONS	11,499	12,500	3,531	12,000	12,000
398	GOLF MERCHANDISE	1,580	810		810	
	TOTAL MATERIALS AND SUPPLIES	39,591	50,480	6,666	48,014	47,970
916	DEPR BLDGS & MAINTENANCE AREA	2,296	2,300		2,300	2,300
917	DEPR LAND IMPROVEMENTS	12,635	3,150		3,150	3,150
919	DEPR OTHER EQUIPMENT	3,148	12,480		12,480	12,160
933	INDIRECT COST ALLOCATION	22,108	22,108	11,054	22,108	22,108
	TOTAL OTHER	40,187	40,038	11,054	40,038	39,718
	DEPARTMENT TOTAL	255,197	319,147	93,810	317,273	310,403

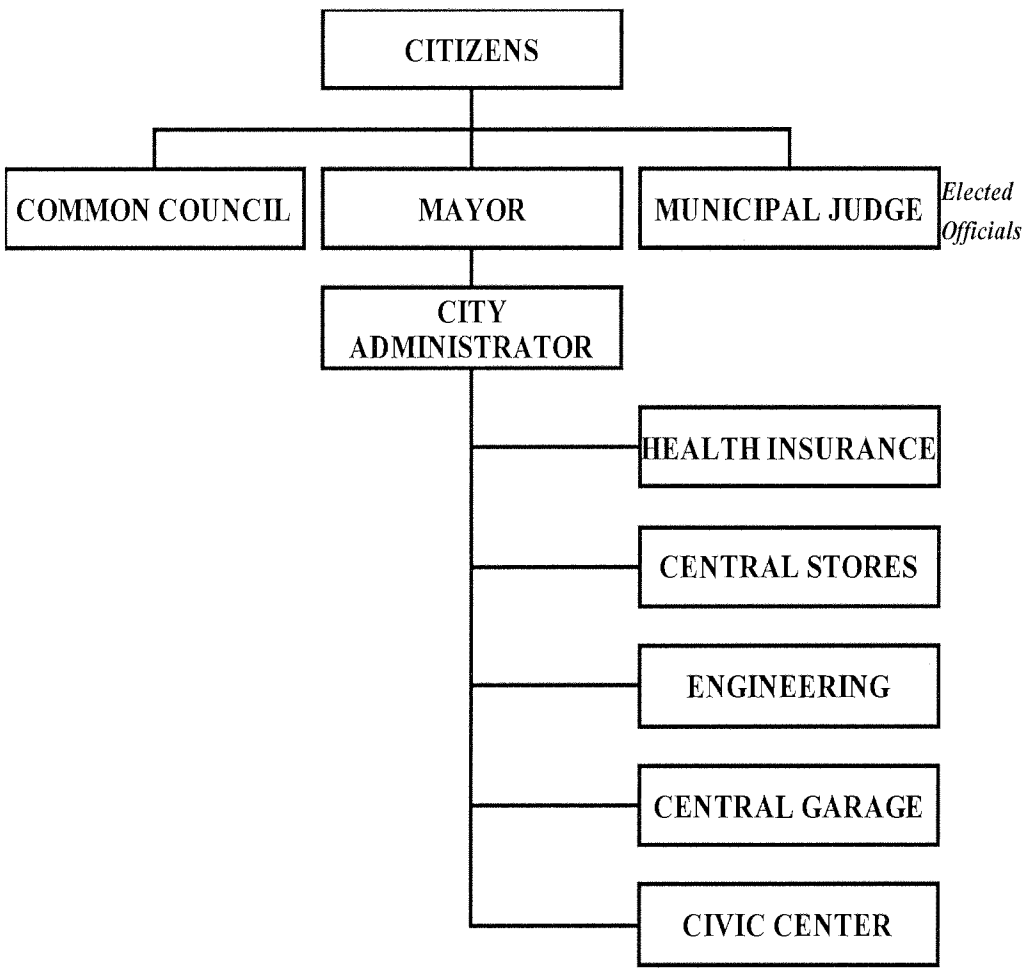
The Water Utility Budget was not available at the time
of printing the Proposed 2017 Budget.

INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues on a cost reimbursement basis from departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

Organization



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HEALTH INSURANCE FUND

The Health Insurance Fund is established to account for health and dental benefits for qualifying full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded high deductible ($2,600/$5,000) health insurance plan and a premium based dental plan for all qualifying full-time employees and retirees. The 2017 budget represents 767 active positions, plus 178 retirees. Active employees do not pay a premium contribution if they complete an annual Health Risk Assessment (HRA). Retirees pay a premium based on age and dependents per an annual ratings calculation.

The 2017 budget continues to offer an on-site clinic which is available to employees, retirees, and spouses participating in the annual Health Risk Assessment.

The City has offered various wellness programs for employees to participate in, such as Step by Step Walking, Bike & Walk to Work, Corporate Cup and Weight loss during 2016 and plans on continuing wellness programs in 2017.

HEALTH INSURANCE FUND
MISCELLANEOUS REVENUES
MISCELLANEOUS REVENUES

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49103 HEALTH INS REIMB-PRIOR YEAR	31,968-		20,765-	67,313-	
49135 RETIREE BILL OUTS	162,748-	168,324-	127,011-	165,900-	160,000-
49136 COBRA H.I. PREMIUMS	1,483-			10,900-	
49137 H.I. PREMIUM DEDUCTION	1,700-		905-	1,206-	
**MISCELLANEOUS REVENUES	197,899-	168,324-	148,681-	245,319-	160,000-
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	16,297,275-	16,451,104-	7,663,740-	16,451,104-	16,944,500-
**INTERNAL SERVICE FUND CHA	16,297,275-	16,451,104-	7,663,740-	16,451,104-	16,944,500-
****HEALTH INSURANCE FUND	16,495,174-	16,619,428-	7,812,421-	16,696,423-	17,104,500-

611 HEALTH INSURANCE FUND
09 OTHER

1 HEALTH INSURANCE EXP

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	HEALTH INSURANCE EXP					
155	HEALTH INSURANCE EXPENSE	14,789,103	16,619,428	6,409,805	16,602,028	17,104,500
	TOTAL PERSONAL SERVICES	14,789,103	16,619,428	6,409,805	16,602,028	17,104,500
219	OTHER PROFESSIONAL SERVICES	16,000				
259	OTHER			7,000	7,000	
	TOTAL CONTRACTUAL SERVICES	16,000		7,000	7,000	
421	ACCOUNTS RECEIVABLE	1,102				
	TOTAL CLAIMS & LOSSES	1,102				
	DIVISION TOTAL	14,806,205	16,619,428	6,416,805	16,609,028	17,104,500

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611 HEALTH INSURANCE FUND
09 OTHER

1 HEALTH INSURANCE EXP

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50102	WELLNESS PROGRAM EXPENSES					
259	OTHER	13,679	_____	3,377	10,000	_____
	TOTAL CONTRACTUAL SERVICES	13,679	_____	3,377	10,000	_____
323	MEMBERSHIP DUES	_____	_____	395	400	_____
	TOTAL MATERIALS AND SUPPLIES	_____	_____	395	400	_____
	DIVISION TOTAL	13,679	_____	3,772	10,400	_____
	DEPARTMENT TOTAL	14,819,884	16,619,428	6,420,577	16,619,428	17,104,500

PUBLIC WORKS - CENTRAL STORES

Central Stores stocks various items that are used by a majority of City departments. Items are picked up by the departments as needed.

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except Kenosha Police Department and Kenosha Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools, Kenosha Achievement Center and the Humane Society get fuel from Central Stores. Bids are requested from various vendors to obtain the best price. Bulk purchases allow for a better cost compared to retail.

Central Stores maintains a current list of all City-owned equipment and archives all related records.

Central Stores maintains the following inventory to assist the Street Division in snow and ice operations: road salt, calcium chloride, road brine making products, carbide cutting edges and carbide wing curb guards. Central Stores also maintains inventory of curb and manhole castings for Street Division and Stormwater repairs and maintains inventory of soap and sanitizer chemicals for the City owned vehicle washing facility.

Responsibilities/Activities

Central Stores stocks over 1200 items such as: batteries, tires, work gloves, light bulbs, first aid supplies, paper, envelopes, various City forms, spray paint, small tools, janitorial supplies, safety equipment and contractor hand tools. Stores also maintains the listing of all items available through Central Stores for City department's use by utilizing an in-house computerized inventory program.

Stores Division orders all supplies/products from a variety of sources and maintains this inventory. With the City's purchasing power, Central Stores is able to keep costs low by ordering in large quantities and take advantage of low or no-cost delivery options. It coordinates this process with Purchasing in Finance, as well as with other City departments. Central Stores requests quotes for delivery of diesel and unleaded gasoline, as needed, and awards delivery to the lowest bidder. Fuel tanks are stocked for dispensing diesel fuel and unleaded gasoline for City departments, except the Kenosha Police Department and Kenosha Transit.

Central Stores prepares monthly fuel billing reports and stores billing reports, with individual department reports provided to each City department.

Authorized Full-time Positions

	2015	2016	Proposed 2017
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Stockroom Clerk (1)	0.5	0.5	0.0
Total Authorized	1.0	1.0	0.5

(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance

STORES FUND
NON-GOVERNMENTAL GRANTS
NON-GOVERNMENTAL GRANTS

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	120-		40-	40-	
**COMMERCIAL REVENUES	120-		40-	40-	
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	6-				
**MISCELLANEOUS REVENUES	6-				
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	2,133,547-	2,511,000-	1,047,647-	2,510,000-	2,575,000-
**INTERNAL SERVICE FUND CHA	2,133,547-	2,511,000-	1,047,647-	2,510,000-	2,575,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	87,672-	91,505-	45,750-	83,189-	52,850-
49841 INTER FUND TRANSFER - IN	43,436-				
**OTHER FINANCING PROCEEDS	131,108-	91,505-	45,750-	83,189-	52,850-
****STORES FUND	2,264,781-	2,602,505-	1,093,437-	2,593,229-	2,627,850-

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630 STORES FUND
09 OTHER

1 CENTRAL STORES

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	CENTRAL STORES					
111	SALARIES-PERMANENT REGULAR	54,400	58,971	29,094	53,500	32,505
146	PRODUCTIVITY INCENTIVE		375			375
151	WRS/RETIREMENT	3,699	3,918	1,920	3,535	2,245
152	F.I.C.A.	3,315	3,684	1,776	3,320	2,045
155	HEALTH INSURANCE EXPENSE	18,102	18,100	9,051	18,100	9,050
156	GROUP LIFE INSURANCE	351	400	197	300	450
158	MEDICARE CONTRIBUTION	775	863	415	780	486
	TOTAL PERSONAL SERVICES	80,642	86,311	42,453	79,535	47,156
219	OTHER PROFESSIONAL SERVICES					
235	EQUIPMENT REPAIRS/MAINT.	2,213	4,500	1,322	3,000	5,000
	TOTAL CONTRACTUAL SERVICES	2,213	4,500	1,322	3,000	5,000
389	OTHER	601				
391	GASOLINE	202,684	311,000	67,549	300,000	290,000
392	DIESEL FUEL	506,270	650,000	153,038	500,000	610,000
393	PARTS, SUPPLIES, ETC.	1,021,305	1,250,000	523,698	1,200,000	1,375,000
394	ROAD SALT PURCHASES	437,934	300,000	62,749	510,000	300,000
	TOTAL MATERIALS AND SUPPLIES	2,168,794	2,511,000	807,034	2,510,000	2,575,000
919	DEPR OTHER EQUIPMENT	693	694		694	694
	TOTAL OTHER	693	694		694	694
	DEPARTMENT TOTAL	2,252,342	2,602,505	850,809	2,593,229	2,627,850

PUBLIC WORKS - ENGINEERING SERVICES

The Engineering Division coordinates and/or provides design and construction engineering services for public works and stormwater utility improvement projects and capital improvements for City facilities. City growth, compliance with mandates from state and federal agencies have expanded the workload for the Engineering Division in recent years. Responsibilities include preparation of plans and specifications for capital projects, contract administration and construction management of capital projects; technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Director of Public Works.

As required for implementation of the Capital Improvement Plan, the Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, and other work as needed.

Responsibilities/Activities

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs) streets, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk curb and gutters.

Authorized Full Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Deputy Director of Public Works/City Engineer	1	1	1
Deputy Director of Engineering (1)	2	2	2
Senior Engineer	1	3	3
Civil Engineer	4	3	3
GIS Specialist (3)	1	1	1
Construction Project Manager	1	1	1
Engineering Technician V (1)	1	1	1
Engineering Technician IV (1)	1	1	1
Engineering Technician III (1)	3	3	3
Engineering Technician II (2) (1)	0	1	1
Engineering Technician I (1)	1	0	0
Soil Erosion Specialist (3)	1	1	1
Total Authorized	17	18	18

(1)Position is authorized in Engineering, a portion of position is funded in Engineering for allocation to Storm Water Utility.

(2) Position may be filled at a lower level.

(3) Position authorized in Engineering, 100% funded in Stormwater Utility

ENGINEERING SERVICES FUND
MISCELLANEOUS REVENUES
MISCELLANEOUS REVENUES

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	256-				
**MISCELLANEOUS REVENUES	256-				
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	1,416,094-	1,635,485-		1,497,108-	1,588,734-
**INTERNAL SERVICE FUND CHA	1,416,094-	1,635,485-		1,497,108-	1,588,734-
****ENGINEERING SERVICES FUND	1,416,350-	1,635,485-		1,497,108-	1,588,734-

631 ENGINEERING SERVICES FUND
09 OTHER

1 ENGINEERING SERVICES FUND

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	ENGINEERING SERVICES					
111	SALARIES-PERMANENT REGULAR	878,763	1,117,859	459,943	901,500	1,130,550
116	INCENTIVE PROGRAM		30,000	10,000	20,000	
131	OVERTIME	1,967	19,529		2,000	18,900
132	WAGES TEMPORARY	57,309	70,268	20,453	62,000	71,567
146	PRODUCTIVITY INCENTIVE	750	2,875	250	250	2,875
151	WRS/RETIREMENT	59,524	79,866	30,402	63,750	81,080
152	F.I.C.A.	53,611	75,034	28,674	59,900	73,920
155	HEALTH INSURANCE EXPENSE	310,333	358,980	144,631	358,980	358,980
156	GROUP LIFE INSURANCE	2,133	2,520	1,241	2,300	2,520
157	STATE UNEMPLOYMENT COMP	2,150	2,500			2,500
158	MEDICARE CONTRIBUTION	13,370	17,991	6,997	14,010	17,755
	TOTAL PERSONAL SERVICES	1,379,910	1,777,422	702,591	1,484,690	1,760,647
215	DATA PROCESSING	26,599	33,458		33,458	34,130
219	OTHER PROFESSIONAL SERVICES	101,978	29,000	57,122	80,000	29,200
226	CELLULAR/WIRELESS SERVICE COST	3,609	5,500	1,151	4,000	11,400
232	OFFICE EQUIPMENT	2,848	3,260	1,212	3,120	4,040
233	LICENSING/MAINT AGREEMENTS	5,418	5,800	5,680	5,700	7,260
235	EQUIPMENT REPAIRS/MAINT.		450		300	450
261	MILEAGE	2,936	2,400	248	2,400	2,500
262	COMMERCIAL TRAVEL	328	200			500
263	MEALS & LODGING	2,508	4,300	876	4,000	4,300
264	REGISTRATION	7,682	6,100	625	6,000	6,100
273	CVMIC LIABILITY	5,843	6,200		6,200	6,635
276	AUTO POLICY	66	550		550	640
278	EXCESS W.C./W.C. PREMIUM	1,319	1,620		1,620	1,705
	TOTAL CONTRACTUAL SERVICES	161,134	98,838	66,914	147,348	108,860
311	OFFICE SUPPLIES/PRINTING	674	2,300	423	2,000	2,300
322	SUBSCRIPTIONS & BOOKS	237	400		400	500
341	VEHICLE FUEL CHARGE/OIL/ETC	3,611	7,200	1,601	6,000	7,200
342	CENTRAL GARAGE LABOR CHARGES	3,797	4,050	3,595	4,500	4,500
343	CENT.GARAGE-PARTS&MAT. CHARGES	5,119	1,800	3,428	4,000	2,000
344	OUTSIDE MATERIAL & LABOR	100				
357	BUILDING MATERIALS		900		900	400
361	SMALL TOOLS	761	750		350	750
362	OFFICE FURNITURE & EQUIPMENT	212	500		400	500
363	COMPUTER HARDWARE	4,181	3,850		3,850	4,000
367	CLOTHING & UNIFORM REPLACEMENT		200			210
369	OTHER NON CAPITAL EQUIPMENT		6,000		4,000	2,000

631 ENGINEERING SERVICES FUND
09 OTHER

1 ENGINEERING SERVICES FUND

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
385	BATTERIES		300	23	200	300
389	OTHER		350		350	
	TOTAL MATERIALS AND SUPPLIES	18,692	28,600	9,070	26,950	24,660
913	DEPR SERVICE VEHICLES	15,753	15,800		15,800	15,800
914	DEPR OFFICE EQUIPMENT		800			
919	DEPR OTHER EQUIPMENT	9,327	4,000		22,320	22,000
934	OTHER CHARGE BACKS	217,946-	289,975-	1,248-	200,000-	343,233-
	TOTAL OTHER	192,866-	269,375-	1,248-	161,880-	305,433-
	DEPARTMENT TOTAL	1,366,870	1,635,485	777,327	1,497,108	1,588,734

PUBLIC WORKS - FLEET MAINTENANCE

The Fleet Maintenance Division of the Public Works Department performs the majority of the preventative maintenance, diagnostic repair work, and fabrication for approximately 500 pieces of equipment for the Public Works Divisions of Engineering, Municipal Office Building, Park, Street, Waste and other City of Kenosha Departments, such as Administration, Airport, Election and Museum. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments, if requested.

Responsibilities/Activities

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of our Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, seven days a week to assist and aid City departments with their fleet issues and during emergencies. Fleet Maintenance assists City departments/divisions with new equipment purchases by providing the informational resources for appropriate equipment purchase and utilization. Since technologies are constantly changing and evolving, fleet mechanics and staff are offered specialized training opportunities in their fields to enhance skills and knowledge about various types of City equipment.

Fleet Maintenance communicates and provides feedback to all departments regarding equipment status and provides solutions and suggestions for improving fleet efficiency. Fleet management staff may outsource specialized work if it is in the best interests of the customer with regard to budget and/or time. It also assists and advises in problem solving or finding solutions for fleet equipment or projects. Fleet Maintenance participates in the development and implementation of the Capital Improvement Project Budget equipment replacement, provides necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan, and assists in creating specifications.

The major activities of Fleet Maintenance are to perform equipment repairs and preventative maintenance for all departments/divisions; coordinate Fleet activities with departments for the purpose of minimizing downtime by effective scheduling and prioritizing repairs/maintenance; offer low-cost towing/recovery services, which are available 24 hours a day, seven days a week through the use of city-owned light duty and heavy duty recovery equipment; provide City departments with bi-monthly maintenance reports for scheduling required equipment services; provide support to Parks, Waste, Airport, and Street Divisions during holidays, special events, spring and fall curbside yardwaste collections, snow and ice removal operations; and stock/maintain an inventory of parts/supplies for general/specific applications of light and heavy duty equipment.

Authorized Full-Time Positions

	Adopted 2015	Adopted 2016	Proposed 2017
Superintendent of Fleet Maintenance	1.0	1.0	1.0
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Mechanic II	8.0	8.0	8.0
Stock room Clerk (1)	0.5	0.5	0.0
Total Authorized	10.0	10.0	9.5

(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	956,233-	1,045,479-	570,775-	1,013,753-	1,018,264-
**INTERNAL SERVICE FUND CHA	956,233-	1,045,479-	570,775-	1,013,753-	1,018,264-
****CENTRAL GARAGE FUND	956,233-	1,045,479-	570,775-	1,013,753-	1,018,264-

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	CENTRAL EQUIPMENT					
111	SALARIES-PERMANENT REGULAR	119,041	134,579	66,372	129,500	110,235
121	WAGES PERMANENT REGULAR	391,203	436,075	212,126	435,000	448,505
131	OVERTIME	15,410	14,454	2,788	12,000	17,240
132	WAGES TEMPORARY	2,727		499	499	
136	SHIFT DIFFERENTIAL	595	940	569	600	940
141	TOOL ALLOWANCE	4,400	4,800	2,400	4,800	4,800
146	PRODUCTIVITY INCENTIVE	875	2,500	375	375	1,500
151	WRS/RETIREMENT	35,594	39,170	18,818	38,470	39,665
152	F.I.C.A.	32,742	36,796	17,462	36,135	36,165
155	HEALTH INSURANCE EXPENSE	186,471	217,200	107,682	217,200	208,150
156	GROUP LIFE INSURANCE	1,007	1,200	676	1,100	1,300
158	MEDICARE CONTRIBUTION	7,657	8,605	4,084	8,455	8,466
	TOTAL PERSONAL SERVICES	797,722	896,319	433,851	884,134	876,966
219	OTHER PROFESSIONAL SERVICES	320	3,500		2,000	4,500
221	ELECTRICAL	17,545	18,830	9,888	18,000	18,830
222	NATURAL GAS	7,748	12,000	5,619	9,500	10,000
224	WATER	779	1,030	393	900	1,063
225	TELE-LONG DISTANCE/LOCAL CALLS	14	100	8	25	100
226	CELLULAR/WIRELESS SERVICE COST	493	1,020	348	800	800
227	TELEPHONE - EQUIPMENT/CALLS	4,734	5,000	2,280	4,700	5,000
232	OFFICE EQUIPMENT	1,231	2,000	575	1,500	2,060
235	EQUIPMENT REPAIRS/MAINT.	4,288	11,000	1,076	6,500	11,000
241	HEATING & AIR CONDITIONING	2,538	2,000		2,000	2,000
243	CLEANING CONTRACT-BLDG	3,172	3,190	1,529	3,190	3,290
246	OTHER BLDG MAINTENANCE	1,002	3,500	4,873	5,000	3,500
259	OTHER	7,097	8,500	4,148	8,500	8,500
261	MILEAGE		500	38	300	500
262	COMMERCIAL TRAVEL			126	126	
263	MEALS & LODGING	205	600	149	600	1,500
264	REGISTRATION	125	1,000		1,000	2,000
272	GENERAL LIABILITY	4,305	6,000	5,864	6,000	6,200
	TOTAL CONTRACTUAL SERVICES	55,596	79,770	36,914	70,641	80,843
311	OFFICE SUPPLIES/PRINTING	1,352	3,000	666	2,000	3,000
322	SUBSCRIPTIONS & BOOKS	1,500	3,500	1,500	3,500	3,500
341	VEHICLE FUEL CHARGE/OIL/ETC	2,107	3,700	744	3,700	3,700
343	CENT.GARAGE-PARTS&MAT. CHARGES	3,108	4,500	2,569	4,500	4,500
344	OUTSIDE MATERIAL & LABOR					500
361	SMALL TOOLS	555	1,500		1,000	1,500

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
362	OFFICE FURNITURE & EQUIPMENT		500		500	
363	COMPUTER HARDWARE		1,200	1,183	1,183	
367	CLOTHING & UNIFORM REPLACEMENT	100	1,800	400	1,000	1,800
369	OTHER NON CAPITAL EQUIPMENT	1,052	1,500		1,500	
382	HOUSEKEEPING-JANITORIAL SUPPLI	4,158	4,000	1,636	4,000	4,000
389	OTHER	8,013	7,900	4,158	7,900	10,000
393	PARTS, SUPPLIES, ETC.	8,288-				
	TOTAL MATERIALS AND SUPPLIES	13,657	33,100	12,856	30,783	32,500
662	INTER FUND TRANSFER - OUT	43,436				
	TOTAL CONTRIBUTIONS TO OTHER	43,436				
916	DEPR BLDGS & MAINTENANCE AREA	13,487	18,060		8,915	8,915
917	DEPR LAND IMPROVEMENTS	9,026	9,030		9,030	9,030
919	DEPR OTHER EQUIPMENT	10,904	9,200		10,250	10,010
	TOTAL OTHER	33,417	36,290		28,195	27,955
	DEPARTMENT TOTAL	943,828	1,045,479	483,621	1,013,753	1,018,264

CIVIC CENTER BUILDING FUND

In 1997, the City of Kenosha purchased from the Kenosha Water Utility, the Water Center facility, currently known as the Civic Center Building. In 2011, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage.

The City also leases to the Kenosha Area Tourism Corporation for commercial office space. In 2016, Downtown Kenosha, Inc. and TRIAD were also leased commercial office space.

CIVIC CENTER OCCUPANCY	SQUARE FOOTAGE
BASEMENT	
Kenosha Public Library (incl. Delivery area)	4,640
City of Kenosha (storage)	1,816
FIRST FLOOR	
Kenosha Public Library	2,614
Kenosha Area Convention & Visitors Bureau	2,200
Downtown Kenosha Inc. and TRIAD	700
SECOND FLOOR	
Kenosha Public Library	4,707
Vacant Area	3,200
THIRD FLOOR	
Kenosha Public Library	2,296
TOTAL USEABLE SPACE CIVIC CENTER BUILDING	22,173

2017 GENERAL FUND OPERATING BUDGET - REVENUES

	2015 ACTUAL REVENUES	2016 BUDGETED REVENUES	2016 ACTUAL RECEIVED 06/30/16	2016 ESTIMATED REVENUES	2017 PROPOSED BUDGETED REVENUES
CIVIC CENTER BUILDING REV					
47501 LEASE-KENO PUBLIC LIBRARY	158,030-	158,504-	158,504-	158,504-	158,504-
47502 LEASE - KENO AREA TOURISM CORP	39,348-	40,528-	20,014-	40,528-	40,528-
**CIVIC CENTER BUILDING REV	197,378-	199,032-	178,518-	199,032-	199,032-
****CIVIC CENTER BUILDING	197,378-	199,032-	178,518-	199,032-	199,032-

633 CIVIC CENTER BUILDING
09 OTHER

1 CIVIC CENTER BUILDING EXPENSE

	DESCRIPTION	ACTUAL 2015	REVISED 2016	6 MO YTD 6/16	ESTIMATED 2016	2017 PROPOSED BUDGET
50101	CIVIC CENTER BUILDING EXPENSE					
221	ELECTRICAL	34,108	31,200	15,384	34,000	31,200
222	NATURAL GAS	11,508	16,900	6,685	11,000	16,900
223	STORM WATER UTILITY	731	750	366	750	750
224	WATER	895	900	422	900	918
241	HEATING & AIR CONDITIONING	7,150	3,900	700	163,900	3,900
242	ELEVATOR	3,246	3,375	3,232	3,375	3,473
243	CLEANING CONTRACT-BLDG	11,643	12,800	4,851	11,643	12,800
245	ROOF REPAIRS	750	1,000		1,000	2,500
246	OTHER BLDG MAINTENANCE	2,121	5,120	1,463	5,120	11,200
249	OTHER GROUNDS MAINTENANCE	2,525	3,000	1,115	3,000	3,000
253	WASTE DISPOSAL CHARGES	1,080	1,212	594	1,212	1,250
259	OTHER	5,430	9,000	3,925	6,000	9,000
271	STATE INS POLICY FIRE&EXT COV	5,980	6,900		6,900	7,400
277	BOILER INSURANCE	198	220		220	235
	TOTAL CONTRACTUAL SERVICES	87,365	96,277	38,737	249,020	104,526
382	HOUSEKEEPING-JANITORIAL SUPPLI	1,201	1,600	1,282	1,300	1,600
	TOTAL MATERIALS AND SUPPLIES	1,201	1,600	1,282	1,300	1,600
662	INTER FUND TRANSFER - OUT		200,000		50,000	32,000
	TOTAL CONTRIBUTIONS TO OTHER		200,000		50,000	32,000
	DEPARTMENT TOTAL	88,566	297,877	40,019	300,320	138,126

2017 CAPITAL OUTLAY SUMMARY

		Proposed 2017
INFORMATION TECHNOLOGY		
110-01-51102-539	Miscellaneous Equipment	15,000
110-01-51102-539	Equipment Replacement - Monitors/UPS	15,000
110-01-51102-539	Legal Laptop Replacements	5,000
110-01-51102-539	Replacement Application Servers	50,000
110-01-51102-539	Switch Replacements – 5 MOB & 6 Remote	8,525
110-01-51102-539	BackDoor FIBS Encryption – Police	6,000
110-01-51102-539	Router Hardware Replacement – Police	7,700
110-01-51102-539	Replacement Network Storage of Backups	9,000
110-01-51102-539	Muni Court Room Recording Software/Hardware	2,000
110-01-51102-539	Receipt Printers – Clerks – 4	2,500
110-01-51102-539	Replacement Mail Server & Storage	20,000
110-01-51102-539	Plotter – CDI	6,500
110-01-51102-539	Laptop/Thin PC's – Fleet Mechanics – 5	3,000
	TOTAL IT	150,225
POLICE		
110-02-52101-584		10,000
	TOTAL GENERAL FUND	**160,225**
STORM WATER UTILITY		
501-09-50105-553	Front End Loader	265,000
	TOTAL OTHER FUNDS	**265,000**

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SUMMARY OF OBJECT CODE 362 – 2017 PROPOSED BUDGET

			Object Code 362
STORM WATER UTILITY			
501-09-50101	Chair Mats		450
501-09-50103	Chair		225
501-09-50103	Mobile Plan Holder		500
		TOTAL STORM WATER	1,175
TRANSIT			
520-09-50301	Chairs		500
ENGINEERING			
631-09-50101	Mobile Plan Holder		500
	TOTAL OTHER FUNDS		**2,175**

SUMMARY OF OBJECT CODE 369 – 2017 PROPOSED BUDGET

		Object Code 369
POLICE		
110-02-52103	Cages, light bars & sirens	1,000
FIRE		
110-02-52203	Miscellaneous Radio Parts	1,000
110-02-52203	Mobile Antenna Mast – 6	420
110-02-52203	Headset Parts	500
110-02-52203	Miscellaneous Radio Tools	500
110-02-52203	Radio Programming Cables & Software	500
110-02-52203	Facepiece Pouch – 16	425
110-02-52203	SCBA Facepiece – 8	5,000
110-02-52203	Miscellaneous Air Tools	1,000
110-02-52203	Hose/Appliances	13,000
110-02-52203	Station Mattress/Box Spring – 12	2,400
110-02-52203	SCBA Totes	150
110-02-52203	N95 Masks	700
110-02-52203	Dual Head Mobile Radio	3,900
110-02-52203	Dash Mount Mobile Radio – 2	6,500
110-02-52203	Speaker Microphones – 3	1,200
110-02-52206	Safety & Training Equipment	1,500
	TOTAL FIRE	38,695
PUBLIC WORKS		
110-03-53110	Hydraulic Post Puller	1,495
110-03-53110	Barricade Trailer	1,660
110-03-53116	Battery Charger	400
	TOTAL PUBLIC WORKS	3,555
	TOTAL GENERAL FUND	**43,250**

SUMMARY OF OBJECT CODE 369 – 2017 PROPOSED BUDGET

		Object Code 369
EMERGENCY MEDICAL SERVICES		
206-02-52205	EKG Patient Monitor Cables	750
206-02-52205	Prosplint Kits	1,000
206-02-52205	AED and X Series Monitor Cables	500
206-02-52205	Miscellaneous Replacement Equipment	6,500
206-02-52205	Replacement O2, Med and Trauma Bags	1,500
	TOTAL EMS	10,250
STORM WATER UTILITY		
501-09-50105	Cutoff Saw – 2	3,400
501-09-50106	Chain Saw – 20" Bar - 2	1,070
501-09-50106	Chain Saw – 20" Bar	535
501-09-50106	Chain Saw – 16" Bar	895
	TOTAL STORM WATER UTILITY	5,900
TRANSIT		
520-09-50106	IP Camera – 2	1,200
520-09-50106	Analog Camera – 4	1,200
	TOTAL TRANSIT	2,400
AIRPORT		
521-09-50101	Edger	600
GOLF COURSE		
524-05-50101	Tooth Rake, Stationary Shoe Brush	2,000
ENGINEERING		
631-09-50101	Vehicle Tablet Holders	2,000
	TOTAL OTHER FUNDS	**23,150**

2017 PERSONAL SERVICES - OVERTIME SUMMARY

	2016 Adopted Budget	2017 Proposed Budget
Budget/Financial Services	5,200	5,200
Community Development	3,000	3,000
Fire Department		
Administration	3,000	3,045
Suppression	170,000	170,000
Prevention	17,000	17,255
Training & Education	60,000	60,900
Total Fire	250,000	251,200
Information Technology	-	3,354
Legal	5,000	4,000
Parks	27,500	31,024
Police Department		
Investigations	150,000	150,000
Patrol	450,000	450,000
Support Services	1,010	1,010
Planning & Training	60,000	60,000
Street Crimes Unit	50,000	50,000
Community Services	30,000	30,000
Total Police	741,010	741,010

2017 PERSONAL SERVICES - OVERTIME SUMMARY

	2016 Adopted Budget	2017 Proposed Budget
Public Works Department		
Municipal Building	6,560	6,815
Administration	400	400
Street Division	172,909	189,000
Waste Collections	69,935	69,773
Solid Waste Disposal	9,375	9,490
Total Public Works	259,179	275,478
TOTAL GENERAL FUND	**1,290,889**	**1,314,266**
Recycling	22,990	20,446
Yard Waste	1,450	1,425
Emergency Medical Services	288,000	288,000
Storm Water Utility	8,895	27,005
Transit	131,674	130,764
Airport	24,480	28,480
Engineering	19,240	18,900
Central Garage	14,240	17,240
TOTAL OTHER FUNDS	**510,969**	**532,260**

2017 PERSONAL SERVICES - TEMPORARY SUMMARY

	2016 Adopted Budget	2017 Proposed Budget
Assessing	14,110	11,758
City Clerk/Treasurer	-	3,884
Community Development	15,858	14,772
Elections	144,800	72,400
Legal	23,600	25,490
Parks	660,521	673,618
Police Department		
Auxiliary Services (Crossing Guards)	167,370	172,825
Community Services	18,350	18,630
Total Police	185,720	191,455
Public Works Department		
Street Division	108,255	111,338
Waste Collections	120,340	122,148
Total Public Works	228,595	233,486
TOTAL GENERAL FUND	**1,273,204**	**1,226,863**
Recycling	10,030	10,179
Yard Waste	72,990	74,073
Community Promotion	4,160	4,160
Storm Water Utility	18,745	19,097
Transit	364,290	696,206
Golf Course	86,364	76,777
Engineering	69,230	71,567
TOTAL OTHER FUNDS	**625,809**	**952,059**

BUDGET HISTORY – BY MAJOR FUNCTION

	Total Adopted Budget	General Government	Police Protection	Fire Protection	Other Public Safety	Public Works & Sanitation	Health	Parks & Culture	Debt Service	Other
2008	71,638,680	6,314,732	23,073,951	11,156,484	1,566,459	8,038,425	1,398,776	4,245,084	8,351,803	7,492,966
2009	74,483,208	6,483,419	25,341,595	12,071,986	1,512,516	8,881,693	1,337,234	4,179,469	8,075,233	6,600,063
2010	72,013,814	6,350,813	25,998,824	12,028,021	1,437,516	8,835,534	1,430,234	3,859,085	7,499,567	4,574,220
2011	72,034,133	6,332,581	26,996,495	12,397,300	1,355,619	8,634,513	1,411,234	3,554,471	7,541,504	3,810,416
2012	70,766,888	7,166,679	26,779,003	12,615,444	-	8,119,560	873,166	3,388,475	8,072,830	3,751,731
2013	71,277,096	7,278,316	26,920,812	12,673,352	-	8,228,221	872,929	3,005,268	8,353,356	3,944,842
2014	73,352,498	7,717,256	27,264,264	12,638,807	-	8,965,215	740,043	3,145,190	8,472,881	4,408,842
2015	74,234,480	7,841,983	27,293,402	12,562,359	-	9,139,708	799,364	3,249,869	9,334,619	4,013,176
2016	76,653,303	8,258,569	27,611,475	12,362,390	-	9,271,012	837,955	3,480,358	10,447,886	4,383,658
Total Proposed Budget										
2017	78,348,212	8,225,146	28,617,958	12,210,689	-	9,311,994	1,109,939	3,526,024	11,391,238	3,955,224

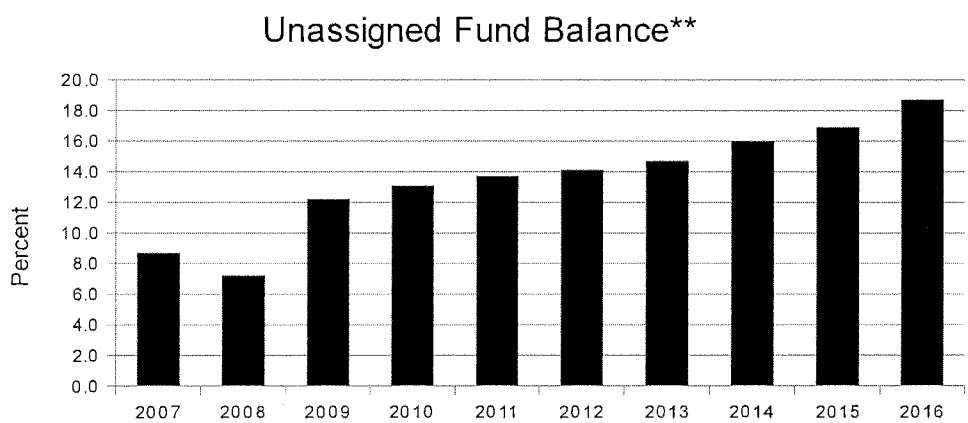
Note: - Health function includes animal control costs and a contribution to the County for health services.

As of the 2012 budget, animal control was shifted to the Police Department. Also the department of Neighborhood Services & Inspections under Public Safety was combined with the department of City Development to form the new department of Community Development under General Government.

FUND BALANCE

12/31	Fund Balance Total	Fund Balance Reserved	Fund Balance Unassigned	Subsequent Year's Budget	Unassigned Fund Balance as a Percent of Budget
2007	10,585,159	4,470,871	6,114,288	70,403,592	8.7%
2008	7,327,947	2,142,084	5,185,863	71,561,315	7.2%
2009	10,070,022	1,431,526	8,638,496	70,987,333	12.2%
2010	10,959,305	1,502,410	9,456,895	72,340,778	13.1%
2011	11,456,814	1,727,646	9,729,168	70,857,318	13.7%
2012	11,740,579	1,563,497	10,177,082	72,000,543	14.1%
2013	12,259,373	1,416,882	10,842,491	73,923,249	14.7%
2014	13,700,824	1,672,354	12,028,470	75,375,137	16.0%
2015	15,334,631	1,941,969	13,392,662	76,653,303	17.7%
2016*	16,608,320	1,941,969	14,666,351	78,348,212	18.7%

*Estimated Fund Balance



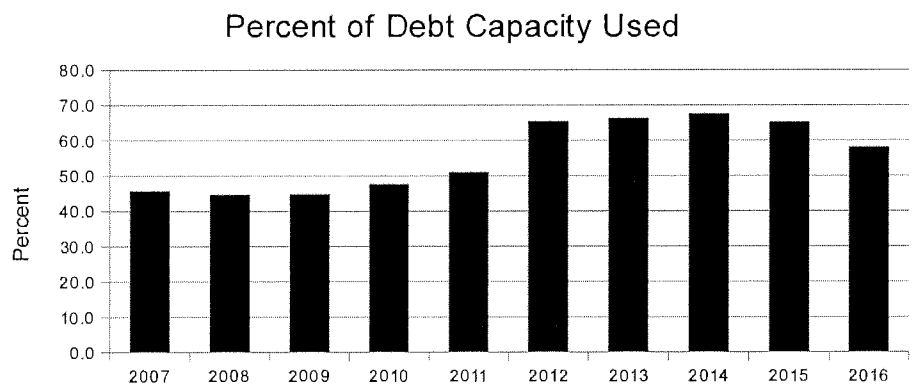
** Unassigned Fund Balance shown as a percent of Subsequent Year's Budget on Graph

Note: Prior to 2009, the schedule was presented on a cash basis, after 2009 the schedule has been presented on an accrual basis.

OUTSTANDING DEBT AND DEBT RATIOS

	Outstanding Debt 12/31 (000)	Equalized Values, 1/1 (000)	Debt as a Percent of Equalized Values	Population	Debt Per Capita	Legal Debt Capacity	Percent of Legal Debt Capacity Used
2007	150,762.3	6,593,677	2.29%	95,530	1,578.17	329,683.9	45.7%
2008	151,225.1	6,770,637	2.23%	95,910	1,576.74	338,531.9	44.7%
2009	152,367.6	6,799,689	2.24%	96,000	1,587.16	339,984.5	44.8%
2010	152,584.9	6,405,483	2.38%	96,400	1,582.83	320,274.2	47.6%
2011	153,170.2	6,011,116	2.55%	99,450	1,540.17	300,555.8	51.0%
2012	183,830.1	5,618,843	3.27%	99,660	1,844.57	280,942.2	65.4%
2013	177,633.7	5,358,065	3.32%	99,700	1,781.68	267,903.2	66.3%
2014	186,574.7	5,524,779	3.38%	99,680	1,871.74	276,239.0	67.5%
2015	189,430.3	5,814,762	3.26%	99,623	1,901.47	290,738.1	65.2%
2016*	176,029.8	6,072,614	2.90%	99,488	1,769.36	303,630.7	58.0%

*Outstanding as of date of budget publication, population is estimated for 2016



COMPARATIVE TAX LEVIES*

	2013	2014	2015	2016	2017
Kenosha Unified Schools	63,755,296	63,671,265	60,679,062	61,864,577	NA
County of Kenosha	27,536,359	27,672,841	28,505,846	29,792,094	NA
State of Wisconsin	953,553	909,296	937,588	986,800	NA
Gateway Technical College	8,746,977	8,758,855	4,255,806	4,622,086	NA
Library	6,054,981	5,293,977	5,329,743	5,744,864	NA
Museum	1,644,468	1,741,583	1,808,822	1,932,524	NA
City of Kenosha	55,566,308	57,434,426	58,397,571	61,305,831	NA
Gross Tax Levy (KUSD)	164,257,942	165,482,243	159,914,438	166,248,776	NA
Bristol School District #1	799,545	648,185	735,704	734,330	NA
Paris School District	56,022	57,665	49,324	50,427	NA
Westosha-Bristol	485,084	491,083	488,999	525,405	NA
Total Tax Levy	165,598,593	166,679,176	161,188,465	167,558,938	NA
Less:					
School Tax Credit	(9,754,774)	(9,773,797)	(9,603,959)	(10,624,207)	NA
General Property Tax Credit					
Net Tax Levy	155,843,819	156,905,379	151,584,506	156,934,731	NA

*Represents year of collection

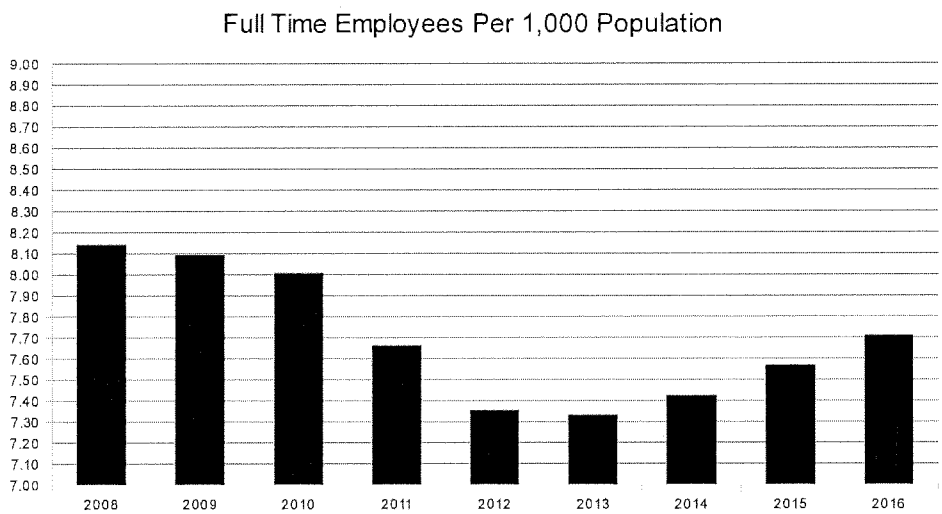
COMPARATIVE TAX LEVIES* (Continued)

	Comparative Tax Rates				
	2013	2014	2015	2016	2017
Kenosha Unified Schools	12.1606	12.1542	11.4336	11.3092	NA
County of Kenosha	5.1474	5.1752	5.2557	5.3251	NA
State of Wisconsin	0.1782	0.1701	0.1729	0.1764	NA
Gateway Technical College	1.6351	1.6380	0.7847	0.8262	NA
Library	1.1319	0.9900	0.9827	1.0268	NA
Museum	0.3074	0.3257	0.3335	0.3454	NA
City of Kenosha	10.3870	10.7410	10.7668	10.9579	NA
Gross Tax Rate (KUSD)	30.9476	31.1942	29.7299	29.9670	NA
Bristol School District #1	8.0046	6.3740	6.6165	6.2245	NA
Paris School District	8.0807	8.3146	8.8491	7.8331	NA
Westosha – Bristol	4.5412	4.5208	4.1879	4.2231	NA
Gross Tax Rate (Bristol)	31.3328	29.9348	29.1007	29.1054	NA
Gross Tax Rate (Paris)	31.4089	31.8754	31.3333	30.7140	NA
Less:					
School Tax Credit	(1.6227)	(1.8235)	(1.7707)	(1.8989)	NA
General Property Tax Credit	-	-	-	-	-
Net Tax Rate (KUSD)	29.3248	29.3706	27.9591	28.0681	NA
Net Tax Rate (Bristol)	29.7101	28.1113	27.3300	27.2065	NA
Net Tax Rate (Paris)	29.7862	30.0519	29.5626	28.8151	NA
	01/01/12	01/01/13	01/01/14	01/01/15	01/01/15
Assessed Values:					
Real Estate	5,187,710,000	5,187,556,100	5,266,932,800	5,442,023,300	NA
Personal Property	161,871,700	159,677,300	156,908,600	152,662,400	NA
Assessed Values – Total	5,349,581,700	5,347,233,400	5,423,841,400	5,594,685,700	NA
Assessed Values – KUSD	5,242,763,700	5,238,605,900	5,307,075,800	5,470,274,500	NA
Assessed Values – Bristol	99,885,200	101,692,100	111,191,700	117,973,500	NA
Assessed Values – Paris	6,932,800	6,935,400	5,573,900	6,437,700	NA
Equalized Values – Total	5,618,843,000	5,358,064,600	5,524,779,300	5,814,762,300	NA
Equalized Values – KUSD	5,506,654,409	5,249,218,881	5,405,838,196	5,685,456,592	NA
Equalized Values – Bristol	104,907,224	101,896,387	113,263,355	122,614,740	NA
Equalized Values – Paris	7,281,367	6,949,332	5,677,749	6,690,968	NA
Assessment Ratio	95.21%	99.80%	98.17%	96.22%	NA

*Represents year of collection
Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

SERVICE LEVELS

	Population	Square Miles	Total	Police	Fire	Public Works	Parks	Water Utility	Transit	Library	All Others
2008	95,910	25.56	781.00	205.00	157.00	100.00	31.20	84.00	58.60	43.00	102.20
2009	96,000	26.56	777.00	210.00	156.00	99.00	25.00	84.00	58.60	42.00	102.40
2010	96,400	26.58	772.00	209.00	156.00	96.00	25.00	84.00	58.60	42.00	101.40
2011*	99,450	26.61	762.00	209.00	156.00	95.00	24.00	82.00	56.60	41.00	98.40
2012*	99,660	26.62	733.00	211.00	155.00	93.00	23.00	80.00	50.60	37.00	83.40
2013*	99,700	26.69	731.00	211.00	155.00	93.00	23.00	83.00	46.60	37.00	82.40
2014*	99,680	26.75	740.00	211.00	154.00	94.65	24.35	86.00	46.60	37.00	86.40
2015*	99,623	27.31	754.00	215.00	154.00	95.00	25.00	88.00	46.60	37.00	93.40
2016*	99,488	27.86	767.00	217.00	157.00	96.00	25.00	91.00	46.60	39.00	95.40
2017*	NA	NA	767.00	218.00	154.00	95.00	25.00	91.00	49.60	39.00	95.40

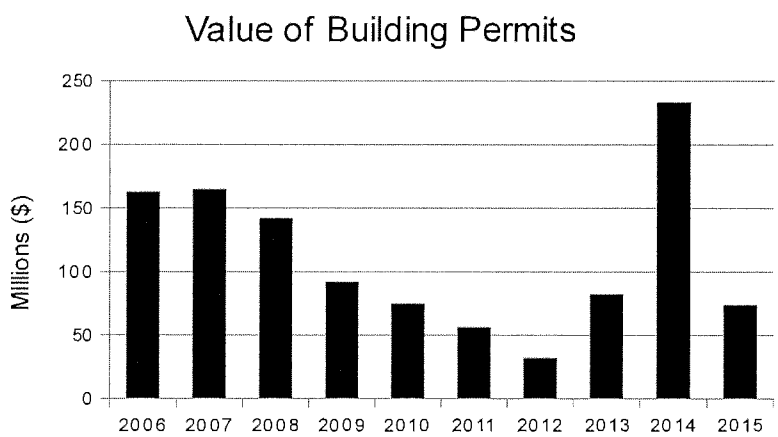


*Funded Full-Time Positions
*Population is estimated

BUILDING PERMITS ISSUED

	Total		Single Family			Multifamily		Commercial & Industrial ($000) Value)	
	# Permits	$ Value (000)	# Units	$ Value (000)	$ Value/ # Units	# Units	$ Value (000)	New	Additions & Alterations
2006	6,080	163,216	331	58,960	178.1	105	11,155	30,749	15,649
2007	5,587	165,023	273	52,074	190.7	45	3,722	47,473	12,281
2008	4,129	141,587	136	26,433	194.4	5	973	45,915	23,948
2009	3,727	91,935	94	15,712	167.1	4	1,150	3,543	44,347
2010	3,691	74,623	63	10,125	160.7	2	6,799	11,236	14,957
2011	3,305	55,554	36	6,628	184.1	2	7,085	5,498	9,082
2012	2,979	31,967	26	4,643	178.6	1	300	1,813	5,268
2013	3,273	82,142	33	6,304	191.0	0	0	19,332	8,802
2014	3,257	233,307	19	4,322	227.5	3	1,667	124,323	41,125
2015	3,150	73,537	26	5,549	213.4	4	8,025	8,624	8,764

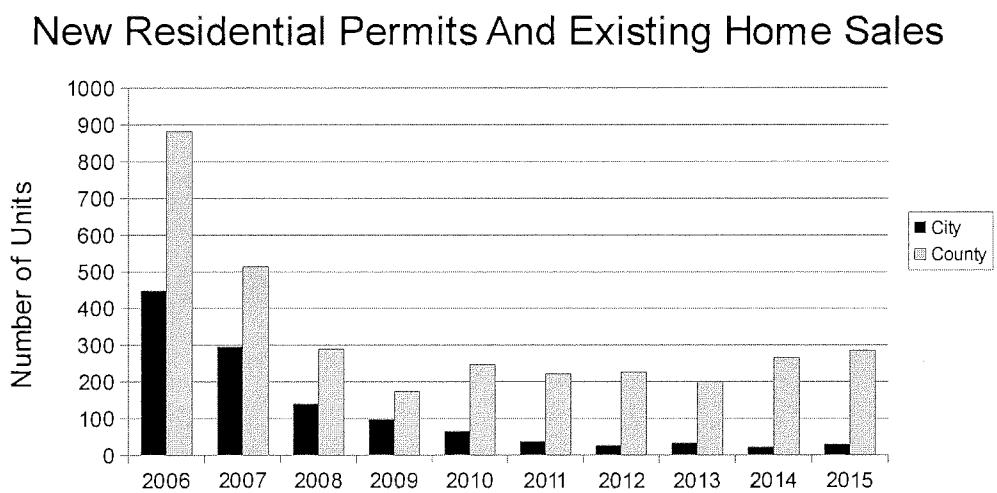
Source: City of Kenosha Department of Community Development & Inspections



NEW RESIDENTIAL PERMITS ISSUED AND EXISTING HOME SALES

City of Kenosha and Kenosha County

	New Residential Units						Existing Homes (County)			
	City			County						
Year	Total	Single Family	Multi-Family	Total	Single Family	Multi-Family	Sales	Average Sales Price ($)	Percent Change	Average Days on Market
2006	449	331	118	882	646	236	3,704	200,349	2.24%	100
2007	296	273	23	515	495	20	2,798	193,649	-3.34%	73
2008	141	136	5	289	277	12	1,767	197,701	2.09%	105
2009	98	94	4	175	165	10	624	142,656	-27.84%	89
2010	65	63	2	247	158	89	656	149,900	5.08%	70
2011	38	36	2	222	115	107	851	110,438	-26.33%	83
2012	27	26	1	226	145	81	973	89,588	-18.88%	75
2013	33	33	0	200	150	50	1,153	118,937	32.76%	90
2014	22	19	3	267	151	116	1,084	124,562	4.73%	85
2015	30	26	4	286	176	110	1,191	117,512	-5.66%	59

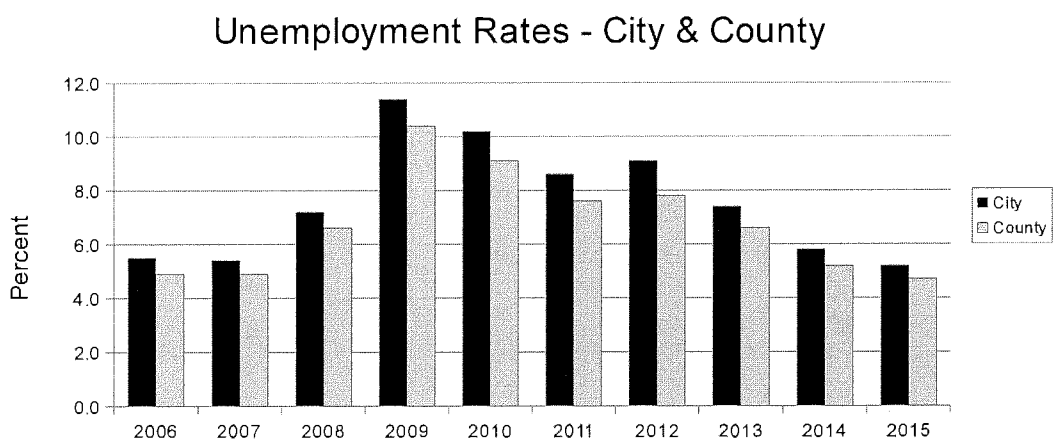


Source: City of Kenosha Department of Community Development & Inspections
U.S. Bureau of Census, Construction Statistics

EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County
Household Data

Year	Labor Force (000)		Employed (000)		Unemployment Rates			
	City	County	City	County	City	County	Wisconsin	U.S.
2006	48.4	83.4	45.7	79.3	5.5%	4.9%	4.5%	4.3%
2007	48.1	82.9	45.5	78.8	5.4%	4.9%	4.6%	4.8%
2008	49.2	85.2	45.7	79.6	7.2%	6.6%	5.8%	7.1%
2009	48.4	83.6	42.9	74.9	11.4%	10.4%	8.3%	9.7%
2010	48.6	83.3	43.7	75.7	10.2%	9.1%	7.1%	9.1%
2011	49.3	84.1	45.0	77.7	8.6%	7.6%	6.6%	8.3%
2012	50.3	85.6	45.8	79.0	9.1%	7.8%	6.6%	7.6%
2013	51.8	88.6	47.9	82.7	7.4%	6.6%	5.8%	6.5%
2014	49.8	87.4	46.9	82.8	5.8%	5.2%	4.7%	5.4%
2015	49.7	87.4	47.1	83.3	5.2%	4.7%	4.2%	4.8%

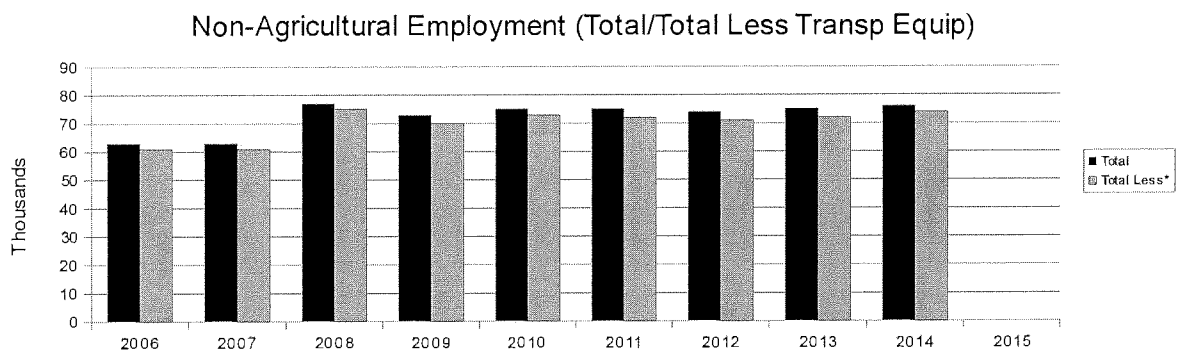


Source: Wisconsin Department of Workforce Development
U.S. Bureau of Labor Statistics

NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data
(In Thousands)

Year	Total	Construc-tion	Manufacturing Total	Manufacturing Trans-portation Equipment	Wholesale/ Retail Trade	Finance Insurance & Real Estate	Services	Govern-ment	Total Less Trans-portation Equipment*
2006	63.1	2.3	10.0	2.1	8.6	1.8	28.5	9.8	61.0
2007	63.0	3.1	9.3	2.3	9.5	2.0	27.3	9.5	60.7
2008	77.5	4.2	9.0	2.9	11.7	2.1	37.3	10.3	74.6
2009	73.2	3.7	7.3	3.0	11.1	2.2	35.6	10.3	70.2
2010	75.4	3.7	7.3	2.7	11.9	2.4	36.8	10.6	72.7
2011	74.7	3.3	6.9	2.9	12.0	2.2	37.2	10.2	71.8
2012	74.3	3.1	6.9	3.2	12.3	2.2	36.7	9.9	71.1
2013	75.4	3.2	7.1	3.4	12.9	2.1	36.8	9.9	72.0
2014	77.5	3.4	7.6	3.7	13.3	2.0	37.3	10.1	73.8
2015**	NA	NA	NA	NA	NA	NA	NA	NA	NA



*Total Less Transportation Equipment
**2015 Data not available until December 2016

Source: Wisconsin Department of Workforce Development
U.S. Bureau of Economic Analysis

City of Kenosha Major Employers – 2015

Employer	Nature of Business	Employment
Kenosha Unified School District	Education	Over 1,000
United Hospital System	Medical Facility	Over 1,000
County of Kenosha	County Government	500 – 999
City of Kenosha	City Government	500 – 999
Aurora Health Care	Medical Facility	500 – 999
University of Wisconsin-Parkside	Education	500 – 999
Gateway Technical College	Education	500 – 999
Carthage College	Education	500 – 999
Jockey International Inc	Clothing Manufacturer	250 – 499
Gordon Food Service	Food Distribution	250 – 499

Source: Wisconsin Department of Workforce Development
Kenosha Area Business Alliance

City of Kenosha Largest Taxpayers – 2015*

Name	2015 Assessed Valuation	Net Taxes Due
KTR/Amazon (Product Distribution)	$135,782,800	$3,811,150
Affiliated Foods Midwest (Food Distribution)	48,982,500	1,374,840
Chicagoland DC 2008 LLC (Food Distribution)	44,383,800	1,245,764
Southport Plaza Ltd, Partners (Commercial Retail Development)	37,450,300	1,051,157
Edward Rose Associates (Multi-Family Housing)	30,839,400	865,600
FR – Kenosha LLC (Developer)	28,775,000	807,656
Petretti Properties LLC (Multi-Family Housing)	23,344,300	655,227
Aurora Cancer Center (Medical)	22,337,900	626,980
LPF 10100 Kenosha LLC Industrial	21,204,300	595,162
Kenall Manufacturing (Lighting Manufacturer)	20,396,500	572,489
Total of Top Ten Taxpayers	$413,496,800	$11,606,025
Total City of Kenosha Assessed Values, 1/1/15	$5,594,685,700	
Top Ten As a Percent of Total	7.39%	

* - Taxes levied in 2015 for 2016 Collection

Source: City of Kenosha Assessor's Office
Wisconsin Department of Revenue

GLOSSARY

ACCRETED VALUE
An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

ACCRUAL BASIS OF ACCOUNTING AND BUDGETING
Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

APPROPRIATION
An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION
The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BALANCED BUDGET
A budget in which budgeted revenues equal budgeted expenditures.

BONDS AND NOTES
A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)
A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

CAPITAL IMPROVEMENT PROGRAM (CIP)
A list of capital projects for a period of time, usually five years, by department. The CIP may list anticipated revenues to pay for the projects.

CAPITAL OUTLAY
The purchase, acquisition, or construction of any item having a unit cost of $5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.

GLOSSARY

CAPITAL PROJECT (CAPITAL IMPROVEMENT)
Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of $25,000 and a useful life of at least five years.

CONTINGENCY
Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE
Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

DEBT SERVICE
Annual principal and interest that the local government owes on money that it has borrowed.

DEFICIT
Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT
A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION
An organizational subdivision of a department.

EMPLOYEE BENEFITS
Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES
Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end.

ENTERPRISE FUND (PROPRIETARY FUND)
Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

GLOSSARY

EQUALIZED VALUES
The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

EQUITY TRANSFERS
Nonrecurring or non-routine transfers of equity between funds.

EXECUTIVE BUDGET
A proposed budget put together by the chief executive or his or her designees for review and approval or modification by the legislative branch.

EXPENDITURES (EXPENSES)
For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR
A designated twelve month period for budgeting and record keeping purposes. The fiscal year is also the calendar year for all City funds.

FULL-TIME EQUIVALENT POSITIONS
A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND
An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE
A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period. This term is also known as

working capital.

GENERAL FUND
The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION DEBT
When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

GRANTS
Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

INTERGOVERNMENTAL REVENUE
A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND
Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MILL RATE
Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING
Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

NON-DEPARTMENTAL
Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

OPERATING TRANSFER
Routine and/or recurring transfers of assets between funds.

PAYMENT IN LIEU OF TAXES
Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property

GLOSSARY

Tax based on the value of the real property assets of the fund.

PERSONAL SERVICES
Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

PROGRAM
A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

REVENUE BONDS
A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

REVENUE
Income derived from taxes, fees, and charges, In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

SPECIAL ASSESSMENT
A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)
A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

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