



FOR OFFICE USE ONLY	
Date	_____
Permit #	_____
Needs Approval	_____
IP	_____
Fee'd	_____
Case #	_____

**APPLICATION FOR FENCE PERMIT**  
**Form #DCI110 (rev. 04/24)**

**Permit Fee \$60.00**

**Project Address** \_\_\_\_\_ **Check one:**  **1 or 2 family**  **Commercial\***  **Multi-family\***

\*If commercial or multi-family, Zoning approval is required. Please do not submit payment with application. B

Property Owner _____	Contractor _____
Mailing Address _____	Mailing Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Phone (_____) _____	Phone (_____) _____
Property Owner e-mail _____	Contractor e-mail _____

**Estimated Cost** \_\_\_\_\_ **Project Name (if Commercial property)** \_\_\_\_\_

Front Yard Fence Height _____	Fence Type: <input type="checkbox"/> Split Rail <input type="checkbox"/> Wrought Iron <input type="checkbox"/> Picket
<b>Note:</b> Front yard fences shall be a maximum of 4' tall, and minimally 50% open fencing (chain link and stockade fencing not permitted in front yards)	
Rear Yard Fence Height _____	Side Yard Fence Height _____
Fence Type: <input type="checkbox"/> Solid Privacy <input type="checkbox"/> Split Rail <input type="checkbox"/> Wrought Iron <input type="checkbox"/> Picket <input type="checkbox"/> Chain Link <input type="checkbox"/> Lattice <input type="checkbox"/> Other	

**Answer the following questions related to Zoning Ordinance Requirements (16.0):**

1. Is the property a corner lot?  Yes  No
2. Will the fence be located adjacent to a sidewalk?  Yes  No (If yes, a **6"** setback from the public sidewalk is required)
3. Will the fence be located adjacent to a driveway, alley, or other vehicular roadway?  Yes  No (If yes, applicant agrees to maintain required vision clearance triangle areas)
4. Will the fence be closer than 3' in front of a door or window?  Yes  No (If yes, a review by the Zoning Division is required prior to issuance of permit)
5. Will the fence be located atop a retaining wall?  Yes  No (Fencing located atop a retaining wall, berm, or other methods to raise the elevation of the site shall require a preliminary inspection by the Department prior to installation)
6. Will the fence be near/on an easement?  Yes  No

**Note: All fences shall be installed with the finished side facing the adjacent property or public right-of-way, and the fence posts must be located on the inside of the fence facing the property on which the fence is located.**

**Per 16.03 A.5 of the Zoning Ordinance, the project site shall be marked by [Diggers Hotline](#) before digging holes for Fence installation (800) 242-8511**

*If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.*

*If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.*

*I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. Fencing installed at the rear of double-frontage lots shall adhere to front yard setback requirements. Fence installation shall be completed within 180 days of issuance of permit. The applicant is responsible for locating fence on intended property and certifies that fence does not encroach onto public right-of-way, easements, or neighboring properties. The applicant is responsible for removal and replacement of fencing located in easement areas. Applicant agrees to maintain required vision clearance triangle areas. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.*

*I certify that in regard to the property that is the subject of this permit I either (1) have permission from the owner to apply for this permit on the owner's behalf, or (2) I am the owner.*

**Applicant Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

After installation of the fence, call 262.653.4263 to schedule a final inspection.

**On the template below OR on an aerial photo\*:**

- Draw in where the fence will be installed
- Show locations of sidewalk(s), driveways, and any vision clearance triangles as applicable
- Use the provided spaces to indicate Neighbor(s), Street(s), or Alley
- List fence height(s) at proposed location(s) of fence installation: Example:         6'          
Rear Yard Fence Height

\*If preferred, an aerial photo may be used to mark the proposed fence location. The following website is a helpful resource for properties located within Kenosha: <https://mapping.kenoshacountywi.gov/InteractiveMapping/>

**For Corner Lots in residentially zoned areas, the requirements are as follows:**

1. Where the primary entrance faces the front yard (narrower part of the lot), the ordinance regarding front yards would apply (fence no higher than 4' and must be 50% open and decorative – vision clearance observed). On the template below, please show locations of garages, both streets, public sidewalks, driveways, alleys, and all visual clearance triangles. See "Corner Lot 1" diagram on page 3 for an example layout.
2. Where the primary entrance faces a street side yard (longest part of the lot), fences not exceeding six feet (6') in height are allowed within the residentially required front yard setback area, provided the fence is not installed closer than fifteen feet (15') to the street side yard lot line. See "Corner Lot 2" diagram on page 3 for an example layout.

Please contact staff if you have any questions.

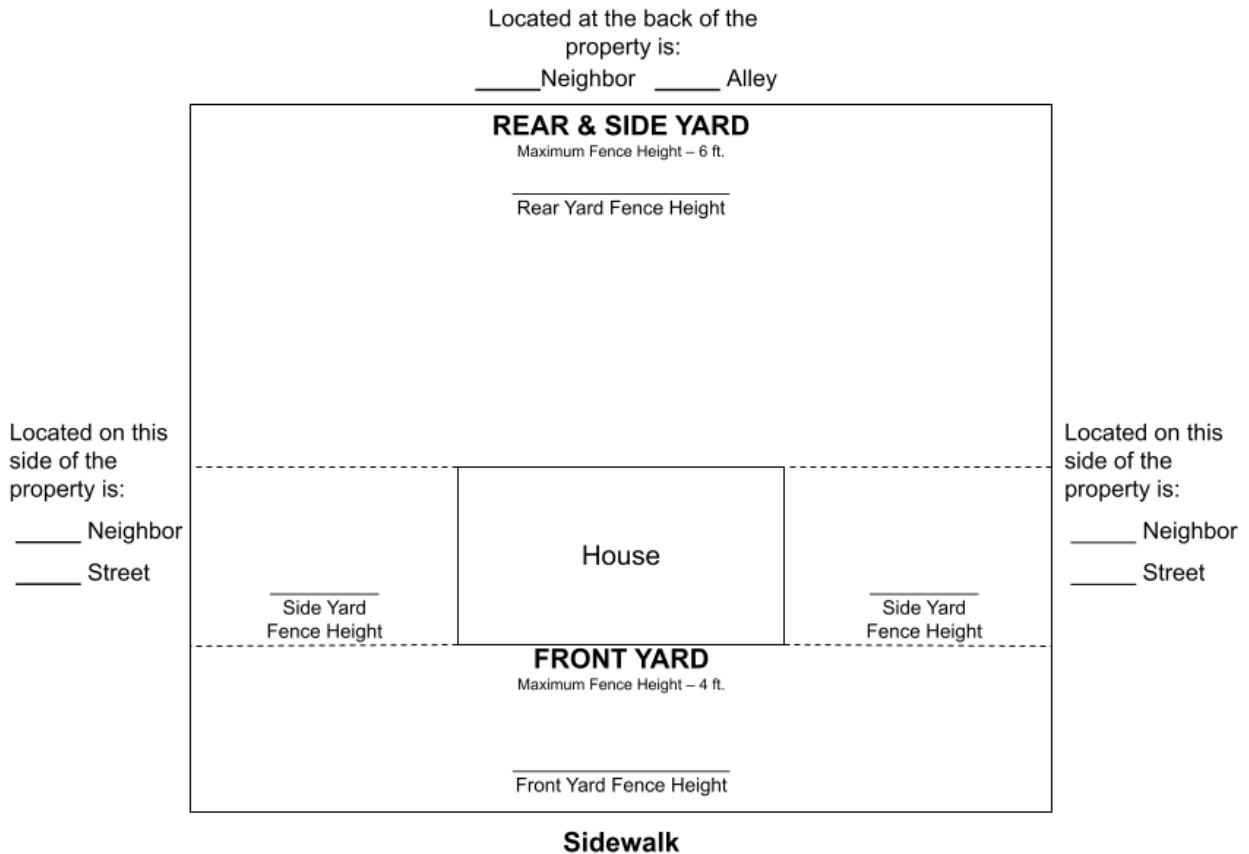
For all Commercial Fence installations, a separate site plan (size 8 1/2" x 11" or 11" x 17") is required.

**Explanation of Vision Clearance Triangle Area:**

Vision Clearance Area means a triangular area on a lot at the intersection of two streets or a street and an alley, driveway, at the intersection of a driveway/alley and sidewalk, other point of vehicular access or railroad, two sides of which are lot lines measured from the corner intersection of the property lines to a minimum distance of 15' from their intersection. (16.01)

Front Yard Vision Clearance Requirements: At any intersection of the above listed areas, a vision clearance triangle area is formed. Any fencing built within this area may not exceed 3' and must be at least 50% open and decorative.

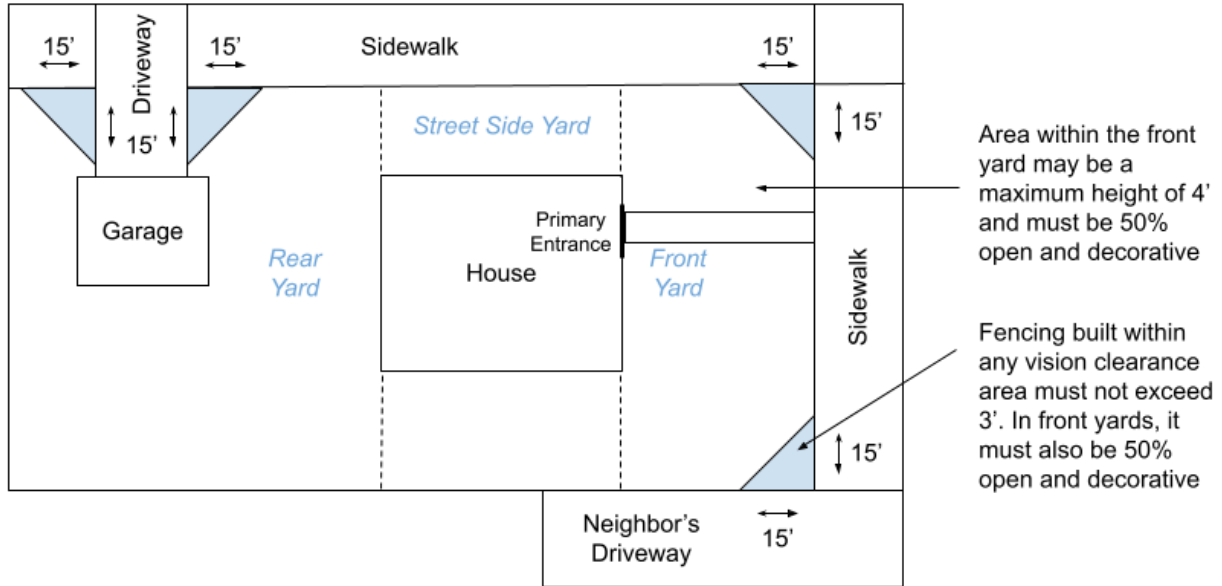
Side and Rear Yard Vision Clearance Requirements: At any intersection of the above listed areas, a vision clearance triangle area is formed. Any fencing built within this area may not exceed 3'.



For Corner Lots in residentially zoned areas, example lots with general layouts are shown below:

### Corner Lot 1

Where the **primary entrance faces the front yard** (narrower part of the lot), the ordinance regarding front yards would apply (fence no higher than 4' and must be 50% open and decorative – vision clearance observed). The drawing below shows examples of vision clearance triangles at such a property.



### Corner Lot 2

Where the **primary entrance faces a street side yard** (the longest part of the lot), fences not exceeding six feet (6') in height are allowed within the residentially required front yard setback area, provided the fence is not installed closer than fifteen feet (15') to the street side yard lot line of the front yard. The drawing below shows examples of vision clearance triangles at such a property.

