



**APPLICATION FOR
COMMUNICATION TOWER
COVER SHEET**

Project Address _____

<p><u>Please complete and submit the following as a packet:</u></p> <ol style="list-style-type: none"> 1. _____ Communication Tower permit application 2. _____ Occupancy Commercial permit application (for building shell) 3. _____ Erosion Control Commercial permit application (signed by property owner), along with: <ul style="list-style-type: none"> _____ Water Resources Application for Project Permits (WRAPP) from the Department of Natural Resources (one or more acre) _____ One (1) set of erosion control plans (civil drawings). (Please contact the Soil Erosion Specialist at 262.653.4247 with questions.) 4. _____ Low Voltage permit application for antennas 5. _____ Commercial Electrical Permit for electrical connections 6. _____ Fence Permit Application (if applicable) 7. _____ Two (2) certified surveys or two (2) engineered site plans 8. _____ Required Plans: Please check with the Department of City Inspections regarding plan review and submittal All plans must be designed and stamped by an architect or designer, drawn at 1/4" scale. Please include a set of plans in pdf format (you may email them to bldgpermits@kenosha.org) or flash drive. 	<p><u>This box for DCI use:</u></p> <hr/> <p><u>Comments:</u></p>
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FOR OFFICE USE ONLY

Date _____
 Permit # _____
 Needs Approval _____
 IP _____
 Fee'd _____

APPLICATION FOR COMMUNICATION TOWER PERMIT
Form #DCI158 (rev. 01/20)

You will be notified when your permits are ready; please do not submit payment with permit application.

Project Address _____

Project (Business) Name _____

Project Owner _____

Contractor _____

Mailing Address _____

Mailing Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone (_____) _____

Phone (_____) _____

Owner's email _____

Contractor e-mail _____

Project Contact Person _____

Phone (_____) _____

➔ **Estimated Cost** _____

Setbacks: Front _____ Rear _____ Left _____ Right _____ Height _____ Size _____ by _____ Square Feet _____
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DESCRIPTION	FEE	QUANTITY
CELL TOWER	\$ 430.00 Per Unit	_____
ZONING REVIEW FEE	\$ 60.00	_____

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant Signature _____ **Date** _____

Please Print Name _____



FOR OFFICE USE ONLY	
Date	_____
Permit #	_____
Needs Approval	_____
IP	_____
Fee'd	_____

APPLICATION FOR OCCUPANCY – NEW BUILDING (SHELL ONLY)*
Form #DCI115 (rev. 01/20)

***For Commercial, Institutional, Manufacturing, and Multi-family**

Project Address _____

Project Name _____

Intended (Business) Use _____

Business Owner _____ Contractor _____

Mailing Address _____ Mailing Address _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Phone (_____) _____ Phone (_____) _____

Zoning _____ Number of Units (if applicable) _____

DESCRIPTION	FEE	QUANTITY
Commercial New Building	\$ 240.00	_____
Multi-family New Building	\$ 180.00	_____
plus multi-family per unit fee	\$ 48.00 per unit	_____
Fire Prevention Bureau Inspection	\$ 72.00 Ea.(X2)	_____

After Approval/Processing of this Permit Application:

If you do not intend to proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

Applicant Signature _____ **Date** _____

Please Print Name _____



FOR OFFICE USE ONLY	
Date	_____
Permit #	_____
Needs Approval	_____
IP	_____
Fee'd	_____

APPLICATION FOR EROSION CONTROL PERMIT (COMMERCIAL)
Form #DCI142 (rev. 01/20)

IMPORTANT: After erosion control measures are installed according to the approved plan, you are required to call the Soil Erosion Specialist at 262.653.4247 to schedule an inspection.

Reminder: Erosion Control Plans that meet the requirements of Chapter 33.11 of the Code of General Ordinances are required to be submitted with this application

Project Address _____	Project Name _____
Property Owner _____	Contractor _____
Mailing Address _____	Mailing Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Phone (_____) _____	Phone(_____) _____
Property Owner E-mail Address _____	Contractor E-mail Address _____

Project Contact Person _____
Phone _____ E-mail Address _____

Total Area to Be Disturbed (square feet) _____

Description of Land Disturbing Activity: Excavating: Cubic Yards _____ **OR** Filling: Cubic Yards _____

Trenching: Linear Feet _____ Grading or Site Stripping: Square Feet _____

Shoreland/Wetland Affected _____ Anticipated Completion Date: _____

DESCRIPTION	FEE	QUANTITY
PLAN REVIEW - Commercial	\$ 200.00	_____
BASE FEE	\$ 200.00	_____
SQUARE FOOT CHARGE	\$5.00 per 1,000 Sq. Ft. (\$2,000.00 max.)	_____
ESCROW (More than one acre)	\$5,000.00	_____

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE(S) OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

→ **Property Owner's Signature** _____ **Date** _____

Please Print Name _____



FOR OFFICE USE ONLY

Date _____
 Permit # _____
 Needs Approval _____
 IP _____
 Fee'd _____

APPLICATION FOR LOW VOLTAGE PERMIT*
Form #DCI114 (rev. 01/20)

***Required for Commercial Projects Only**

Project Address _____

Project Name _____

Property Owner _____

Contractor _____

Mailing Address _____

Mailing Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone (_____) _____

Phone (_____) _____

➔ **Estimated Cost** _____

Contractor email _____

Description of Work / Comments _____

DESCRIPTION	PRICE PER UNIT	QTY
LOW VOLTAGE PER ITEM (ie, card reader, key pad, REX, speakers, signaling device, antenna)	\$2.00 each	_____
LOW VOLTAGE CABLE	\$0.01 per lf	_____
OUTDOOR/INDOOR CAMERAS	\$0.50 each	_____
MINIMUM FEE	\$75.00	_____

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant Signature _____

Date _____

Please Print Name _____

IT IS THE CONTRACTOR'S RESPONSIBILITY TO CALL FOR INSPECTIONS ONCE PROJECT IS COMPLETE.



FOR OFFICE USE ONLY

Date _____
 Permit # _____
 Needs Approval _____
 IP _____
 Fee'd _____

**APPLICATION FOR COMMERCIAL ELECTRIC PERMIT
 Form #DCI105 (REV. 01/20)**

You will be notified when your permit is ready; please do not submit payment with permit application.

Project Address _____ Suite _____
 Project Name _____ Contractor _____
 Mailing Address _____ Mailing Address _____
 City _____ State _____ Zip _____ City _____ State _____ Zip _____
 Phone (_____) _____ Phone (_____) _____
 → Estimated Cost _____ Contractor e-mail _____

Description of Work _____

CHECK ONE: New Building _____ Existing _____ CHECK ONE: Commercial _____ Multi-family (3 or more units) _____ *

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE ELECTRICAL CONTRACTOR'S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS.

Please indicate quantities of each item below:

0-1200 AMP SERVICE Size _____ OH or UG _____	\$ 90.00 Ea.	NEW MULTI-FAMILY or GUT REHAB	\$150.00 per Unit
1200+ AMP SERVICE Size _____ OH or UG _____	\$ 210.00 Ea.	WIREWAYS/BUSWAYS/RACEWAYS	\$1.00 lf
____ Additional Panels ____ Panel board ____ Feeder ____ Transfer switch ____ Transformer	\$ 36.00 Ea.	TEMPORARY SERVICE Size ____ OH or UG ____ (Job trailers, etc.)	\$ 90.00 Ea.
GENERATOR, TRANSFORMER, REACTOR, ELECTRIC FURNACE, RECTIFIER, CAPACITOR, WELDER	\$1.00 per kw	X-RAY MACHINE	\$20.00 Ea.
ELECTRIC MOTOR	\$1.00 per hp	ELEVATOR WIRING	\$50.00 per car
DIMMER SWITCH	\$4.00 Ea.	SOLAR/WIND SYSTEMS	\$5.00 per kw
EXIT/EM LIGHT	\$5.00 Ea.	PER OPENING (Switches, outlets, etc.)	\$1.00 Ea.
CIRCUIT BREAKERS/ FUSES (no new panel)	\$ 6.00 Ea.	FUEL PUMPS	\$25.00 Ea.
LED/FLUORESCENT FIXTURES	\$2.00 Ea.	TRENCHING, CABLE TRAY, FLOOR DUCT	\$.06 Per Ft.
GAS FURNACE CONNECTION	\$20.00 Ea.	SUBSTATION WIRING	\$ 240.00 Ea.
AC UNITS/REF. COOLERS	\$25.00 Ea.	MINIMUM COMMERCIAL FEE	\$ 75.00 Ea.
SERVICE RE-CONNECT	\$75.00	PLAN REVIEW – ELECTRIC	\$ 120.00 Ea.
PLAN REVIEW – ZONING (service upgrades for multi-family) _____ \$60.00 Ea. Approved by _____			

Note: Please use the Sign Permit application for sign connections.

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

Any contractor that performs electrical work must possess the following two licenses:

1) Wisconsin Master Electrician's License number _____

2) Wisconsin Electrical Contractor License number _____

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dspd.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Master Electrician's Signature _____ Date _____

Please Print Name _____