



| FOR OFFICE USE ONLY | |
|---------------------|-------|
| Date | _____ |
| Permit # | _____ |
| Needs Approval | _____ |
| IP | _____ |
| Fee'd | _____ |

APPLICATION FOR COMMERCIAL HVAC PERMIT*
Form #DCI107 (rev 01/20)

***For Commercial and Multi-family**

Project Address _____
 Property Owner _____
 Mailing Address _____
 City _____ State _____ Zip _____

Lot # (for new construction) _____
 Contractor _____
 Mailing Address _____
 City _____ State _____ Zip _____s

Phone (_____) _____

Phone (_____) _____

→ **Estimated Cost** _____

Contractor e-mail: _____

Description of Work _____

CHECK ONE: Commercial _____ Multi-family _____ (if multi-family, number of units _____)

| | | |
|--|--|--|
| CHECK ONE: Alteration _____ Square footage of affected area _____ | New Building/Addition _____ Square footage of entire building _____ | Other Unit Replacement Only* _____ *Indicate units and quantities below |
|--|--|--|

Heating Units/Boilers/Furnaces: Number of Units _____ BTU's per unit _____ Total BTU's _____

Air Conditioning: Number of Units _____ Tons per Unit _____ Total Tons _____ **Note:** No A/C shall be installed in front of the building.

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE HVAC CONTRACTOR'S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS

| DESCRIPTION | FEE | QTY | DESCRIPTION | FEE | QTY |
|---------------------------|---------------------|-------|------------------------|--------------|-------|
| NEW MULTI-FAMILY | \$ 120.00 Per Unit | _____ | RANGE HOOD | \$ 60.00 Ea. | _____ |
| NEW BUILDING - HVAC | \$.04 per Sq. Ft. | _____ | AIR HANDLING UNIT | \$ 24.00 Ea. | _____ |
| FURNACE UP TO 200,000 BTU | \$ 60.00 Ea. | _____ | FUEL BURNING DEVICE | \$ 60.00 Ea. | _____ |
| FURNACE 200,000+ BTU | \$ 4.80 Per 200,000 | _____ | SUSPENDED UNIT HEATER | \$ 36.00 Ea. | _____ |
| BOILER UP TO 200,000 BTU | \$ 60.00 Ea. | _____ | MISCELLANEOUS | \$ 18.00 Ea. | _____ |
| BOILER 200,000+ BTU | \$ 4.80 Per 200,000 | _____ | VENTILATION FAN | \$ 18.00 Ea. | _____ |
| AIR COND./UP TO 5 TONS | \$ 6.00 Per Ton | _____ | DISTRIBUTION DUCT WORK | \$.01 s.f. | _____ |
| AIR COND./6 TONS+ | \$ 3.60 Per Ton | _____ | MINIMUM COMMERCIAL | \$ 75.00 Ea. | _____ |

| SQUARE FEET/PLAN REVIEW FEE* | QTY |
|------------------------------|-----------------|
| 0-2,500 | \$ 150.00 _____ |
| 2,500-5,000 | \$ 200.00 _____ |
| 5,001-10,000 | \$ 300.00 _____ |

*Note: If plans are State-approved or approved by SafeBuilt, a plan review fee will not be assessed.

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

| | |
|---|---------------------------------------|
| Contractors of HVAC Projects must possess the following two licenses: | |
| 1) Wisconsin HVAC Qualifier Certification number _____ | OR Kenosha HVAC License number* _____ |
| 2) Wisconsin HVAC Contractor Registration number: _____ | Expiration Dates: _____/_____/_____ |
| Licenses are available through the Department of Safety & Professional Services (DSPS) at dspd.wi.gov | |

*New City of Kenosha Licenses are no longer issued – if you do not currently possess a City License, you will need a State Qualifier Certification.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Licensee's Signature _____ Date _____

Please Print Name _____