



FOR OFFICE USE ONLY	
Date Application Rcvd & Initial:	_____
Practice Fee:	_____ Game Fee: _____
Total Due:	_____ Receipt #: _____
Date Permit Issued:	_____

**Application for Athletic Facility Rental  
Form #PRK005 (rev.01/2023)**

Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Organization Age Group: Youth  Adult  If youth, list age group: \_\_\_\_\_

**Contact Information**

\*Person responsible for signing agreements, fees, cancellations, etc. Permit-holder must be present at each event.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email (required for cancellations): \_\_\_\_\_ Phone: \_\_\_\_\_

**Facility Information**

Requested Location: \_\_\_\_\_ Number of diamonds/fields/courts needed: \_\_\_\_\_

Which diamonds/fields/courts do you prefer? \_\_\_\_\_

Event Type: Baseball  Football  Lacrosse  Pickleball  Tennis  Softball  Soccer  Rugby

Purpose: Practice(no field prep)  Game

\*If you will be selling food during the event, check this box.

Lights Required? Yes  No

Pitching rubber distance: \_\_\_\_\_ Baseline distance: \_\_\_\_\_ Mound required? Yes  No

Special requests for field preparation/labor/field layout (additional fees may apply): \_\_\_\_\_

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**Please note:  
BASES ARE NOT INCLUDED FOR ANY OPEN FACILITIES – YOU WILL NEED TO FURNISH YOUR OWN.  
PRACTICE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.  
GAMES ARE NON-TRANSFERABLE**

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**Please list each date specifically – Blocking off tentative dates is not allowed.  
Note: All park facilities close at 10 p.m.**

Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
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Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____

**\*ATTACH ADDITIONAL PAGES IF NEEDED.**

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By signing this application, I/we ("Permittee") agree to the following:

1) Immediately prior to the use of the park inspect the areas to be used, in accordance with, but not limited to, the Safety Checklist, which is attached hereto as Exhibit A and incorporated herein by reference, to determine whether or not the area is suitable and safe for Permittee's intended use. Permittee shall immediately report any unsafe conditions to the City of Kenosha Park Department or Police Department. Should any area of the park not be suitable for Permittee's intended use the area shall not be used until made safe. Permittee shall be responsible to deny access to the unsafe area during the duration of its use of the park unless representatives of the Park Department or Police Department have taken control of the unsafe area.

2) To indemnify and hold harmless the City of Kenosha, the City of Kenosha Board of Parks Commission, and their officers and employees from and against any and all liability, claims, damages, expenses, Attorney's fees, costs, judgments or settlements which any of them may sustain that a person or party incur or suffer death, personal injury, or property damage as a result of any act or omission arising out of the use of the park property or out of any breach of this Agreement on the part of the Permittee or its officers, employees or agents.

3) To reimburse the City of Kenosha Board of Parks Commission for any loss or damage to the park or any buildings, structures, or other City-owned property located thereon caused by the negligent or intentional acts of a person using the park under the authority of this Agreement.

4) That the undersigned represents and warrants that: (a) such party has all requisite power and authority to execute this Agreement; (b) the execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly and validly authorized and approved by all requisite action required by law; and (c) this Agreement constitutes the valid and binding agreement of the undersigned.

5) To comply with the Athletic Rules and Regulations for Practices and Games, a copy of which is attached hereto as Exhibit B and incorporated herein by reference.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Once approved by the Park Department, you will receive a signed copy of this form to use as your permit.**

----- Office Use Only -----

Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return this form along with payment to:**

**City of Kenosha,  
Park Department  
Attn: Athletics  
3617 65<sup>th</sup> St  
Kenosha, WI 53142**