



| FOR OFFICE USE ONLY | |
|---------------------|-------|
| Date | _____ |
| Permit # | _____ |
| Needs Approval | _____ |
| IP | _____ |
| Fee'd | _____ |

APPLICATION FOR OCCUPANCY – NEW BUILDING (SHELL ONLY)*
Form #DCI115 (rev. 01/20)

***For Commercial, Institutional, Manufacturing, and Multi-family**

Project Address _____

Project Name _____

Intended (Business) Use _____

Business Owner _____ Contractor _____

Mailing Address _____ Mailing Address _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Phone (_____) _____ Phone (_____) _____

Zoning _____ Number of Units (if applicable) _____

| DESCRIPTION | FEE | QUANTITY |
|-----------------------------------|-------------------|----------|
| Commercial New Building | \$ 240.00 | _____ |
| Multi-family New Building | \$ 180.00 | _____ |
| plus multi-family per unit fee | \$ 48.00 per unit | _____ |
| Fire Prevention Bureau Inspection | \$ 72.00 Ea.(X2) | _____ |

After Approval/Processing of this Permit Application:

If you do not intend to proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional \$100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

Applicant Signature _____ **Date** _____

Please Print Name _____